

CALDERDALE LOCAL MEDICAL COMMITTEE

Minutes of the Meeting of the Calderdale Local Medical Committee
held on Wednesday 10/10/2018

Present <u>LMC Members</u> Dr R Loh Dr D Kumar Dr G Chandrasekaran Dr M Azeb Dr A Chaudhry Dr N Taylor <u>Sessional GP</u> Dr R Hussain	Queens Road Plane Trees Plane Trees Southowram Sowerby Bridge Hebden Bridge Sessional	(RL) (DK) (GC) (MA) (AC) (NT) (RH)	<u>Practice Managers</u> Bev Mclean <u>Administrator</u> Tracy Worrall <u>Observers/Guests</u> Anna Basford Teong Rhen Lau	Boulevard Spring Hall CHFT GPST	(BM) (TW) (AB) (TL)
					<u>ACTION</u>
400/18	<u>WELCOME</u> Members welcomed Anna Basford, and Teong Rhen Lau.				
401/18	<u>APOLOGIES</u> Apologies were received from Helen Barker, Dr A Siddique, Dr S Nagpaul, Dr S Vivekananthan, Dr B Wyatt, Dr S Chambers				
402/18	<u>MINUTES OF THE LAST MEETING</u> Minutes of meeting 5/9/2018 corrected and agreed				
403/18	<u>Action Log Update</u> <u>385/18:335/18 Reconfiguration LMC response</u> Completed letter send to parliament				
404/18	<u>386/18338/18:272/18:178/18 E Coli Surveillance</u> Completed DK has suggested that the nurse can attend practices to obtain the data.				
405/18	<u>393/18Lithium Prescribing</u>				

406/18	<p>Completed. There is payment for this under Near Patient Testing. If GP is not happy with patient being discharged they can refuse the shared care agreement.</p> <p><u>384/18:370/18 DNs and flu vaccines for September</u> Practices to give honorary contract to the DNs, indemnity will be covered by CHFT. DNs already booked on training on Friday. AB to find out which nurses will be trained for which practices and to inform TW to pass onto practices.</p>	AB/TW
	<u>AGENDA</u>	
407/18	<p><u>CHFT</u> <u>Transformation of out patients services</u> AB discussed the changes that CHFT are making to the way that they currently do outpatients appointments. She explained that the aim is to utilise new technology and reduce the number of patients having to actually attend clinics. She advised that they will be looking to make these changes in the clinics where it is seen to be appropriate and where it will not pass work back to primary care. AB explained that if work is pushed back to primary care they will be looking at ways to ensure the funding follows this. NT and GC are working with CHFT re any changes made</p>	
408/18	<p><u>380/18:315/18 Dermatology withdrawal of services</u> PM have asked who they should refer patients to contact if they have complaints re the withdrawal of this service. NT explained that the CCG are trying to commission a service for this locally but that if patients would like to complain it should be to PALS as it is a CCG commissioned service.</p>	
409/18	<p><u>Rapid access chest pain clinic</u> PM wondered why there is an 18 week wait for this service. AB said she was aware this had been an issue due to staff shortages but had been assured that this had now been sorted. BM explained this was a complaint from a manager the previous day and AB said she would re assess this and will send out communications to PMs through TW</p>	AB/TW
410/18	<p><u>LMC</u> <u>LPC (CPWY) suggestion joint flu jabs between GPs and Pharmacies</u> This was discussed but no decision was agreed</p>	
411/18	<p><u>GPs to use online access</u> It is contractual; there are targets and it flags up on GP dashboard. MA would like the LMC to remind practices that it is contractual to provide patient with online access. TW explained that at Spring hall medical practice it is offered to all patients and encouraged but they have difficulty getting patients to register for it, however they will continue to push this</p>	

412/18	<u>NHS pensions errors</u> RL asked GPs to be aware of the letter which came out re issues with PCSE and GP pensions.	
413/18	<u>AGM feedback – format/style & GMC presentation</u> It was agreed that holding the AGM on a different day was more appropriate. However it was felt that if a guest speaker is invited to attend then they should be allowed to give their presentation first which would encourage GPs to arrive promptly.	
414/18	<u>SESSIONAL REP & VTS REP</u> <u>Update locumbox</u> This is like LANTUM but is an app on the phone. RH had some reservations re questions she had asked about terms and conditions which had not been answered in full.	RH
415/18	<u>Update regional sessional GP meeting 17.9.2018</u> RH gave an update on the recent sessional meeting she had attended and points of interest 1. RH shared that Bradford have a Physiotherapy First Point of Contact service which is offered as part of their extended access hub sessions on weekends. The service has had a good uptake and she wondered whether Calderdale may wish to explore following a similar model. 2. Twitter accounts for LMCs - it was suggested at the meeting that twitter accounts may be useful to raise the profile of LMCs and showcase their work. You could retweet from other LMC posts. RH said she wouldn't be able to take on the responsibility due to the time commitment required but once the LMC had recruited a Liaison Officer this could be something he/she could set up and manage. 3. WhatsApp Locum group Leeds LMC have a WhatsApp group set up where locums and practice managers are on the group. PMs post their locum needs on the group and the locum messages the PM directly if they can cover it. Apparently this works very well and connects PMs and locums and makes covering sessions easier for Practices without the cost of agencies. RH suggested that she could set up something similar with local locums if PMs were happy to do so. RH also informed the LMC that locums were willing to pay a small contribution to the LMC for each day booked via the group. The LMC members present felt the process of collecting the contributions would be too burdensome. TW and BM said they wouldn't be keen to join a WhatsApp group. RH to explore whether other PMs would be interested in using a WhatsApp group forum to connect with locums.	
416/18	<u>Website updates</u> 1. Jobs Tab - It was agreed that RH will request that fourteenfish add a 'Jobs' tab to the website. Once the tab is set up Practice Managers should send adverts for vacancies to RH and inform her when the post is filled.	RH

	<p>This will be a free service for Calderdale GP Practices only. GP and Non-GP Jobs can be posted. RH will upload an advertisement policy once the tab is set up.</p> <p>2. LMC Buying Group page This page has been added and has FAQs on it.</p>	
417/18	<p><u>PGPA</u> <u>PGPA budget to develop a work force strategy for Calderdale</u> For info at this stage. There is £10K from NHSE via CCG for PGPA to develop a work force strategy. This is still early days and SN is attending further meeting 24 Oct on this matter.</p>	SN
418/18	<p><u>DATES FOR DIARY</u> 24th October regional workforce meeting Leeds 1.30-4pm 25th October GDPR training YORLMC Harrogate 1-4.30pm Friday 16th November Leeds re GPDF future activities LMC England conference London 23 November 2018 SN LMC Medical Secretaries 14 Dec 2018 – RL & DK HCAI Summit 28th November 2018 MA may be invited as Quality chair for the CCG</p>	<p>SN No volunteers RL. SN SN RL/DK MA?</p>
419/18	<p><u>DATE OF NEXT MEETING</u> Date of Next Meeting Wednesday November 14th 2018 Learning & Development Centre, Calderdale Royal Hospital, 7.45 pm large training room</p>	

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Action Sheet

Item	Agenda Item	Action Required	Lead	Status	Comments/Completion Date
366/18	<u>Cervical screening Rejection due to missing PIN code</u>	SN to take to YORLMC meeting in August	SN	Ongoing	
388/18	<u>Safeguarding</u>	CHFT looking at a resolution SN to look at patients as assess the risk	CHFT/ SN	Ongoing	
397/18	<u>Locums contacting the LMC</u>	SN to ask the CCG to add RH to the	SN	Ongoing	

		mailing list as the LMC sessional Rep			
398/18	<u>Conference dates</u> Conference of England LMC, 23rd November, London LMC secretaries conference December 2018 LMC UK Conference March 2019, Belfast	SN, SC to attend RL, DK to attend RL to attend	SN, SC RL,DK RL		
406/18	<u>384/18:370/18 DNs and flu vaccines for September</u>	AB to pass to TW the list of nurses to be given honorary contracts for each practice	AB/TW	Ongoing	
409/18	Rapid access chest pain clinic delays	AB will send out communications via TW	AB/TW	New	
415/18	<u>Update regional sessional GP meeting 17.9.2018</u>	RH to contact PM to see if whatts app group is viable	RH	New	
416/18	<u>Website updates</u>	RH to add jobs tab to LMC website	RH	New	
418/18	<u>Dates For Diary</u> 24th October regional workforce meeting Leeds 1.30-4pm 25th October GDPR training YORLMC Harrogate 1-4.30pm Friday 16th November Leeds re GPDF future activities LMC England conference London 23 November 2018 SN LMC Medical Secretaries 14 Dec 2018 – RL & DK HCAI Summit 28 th November 2018 AM may be invited as Quality chair for the CCG	SN to attend Needs a volunteer RL & SN to attend SN to attend RL/DK to attend ?MA may be attend as Quality chair for the CCG	SN RL SN RL/DK MA?	New	

