

The Supplementary can be used for sending correspondence in relation to a specific WCCG e-referral, such as:


- Additional information not included in the original referral.
- Queries regarding the progress of the referral.

Welcome to the Welsh Clinical Communications Gateway

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These instructions explain the process of sending Supplementary information.

Begin by ensuring that the patient is selected in Vision or EMIS.

1. Start the WCCG and then choose **Messages, Referral**.
A list of referrals from the last 30 days appears.
2. To see all referrals for this patient you need to click **Clear Search**.
3. Look for the referral that you want to send supplementary information for and then click the symbol  on the left to see a mini menu.
4. Choose **Send Supplementary**.
5. Set the **Protocol** to **Supplementary** and then click **Create**.
6. Type the message and click **Proceed**.

Referral Worklist (search results)

Search for Referrals

From: 11-Dec-2016 To: 11-Jan-2017

Search filters: Patient surname contains: [] Patient for: []

Buttons: Clear search, Search

Date	Patient	From
05-Jan-2017 10:22	Wilkins, Arthur NHS #: 61445799	Dr Nicola Bryan Cardiff & Vale University LHB GP Practices Ravenscourt Surgery (W97046)

Mini menu for selected referral:

- Cardiff & Vale University
- Save to File
- Set Status and Flags...
- Send Supplementary...** (4)
- View Audit Trail

Send to: Cardiff & Vale University LHB

Cardiff & Vale University LHB Non-GP Locations/Providers

Cardiology

UNIVERSITY HOSPITAL OF WALES

Protocol: Supplementary

Buttons: Back, Create (5)

- The supplementary message will be sent to the same department as the original referral.
- A copy of the supplementary will be stored in Vision/EMIS.

Supplementary Message | Sending GP/Recipient | Patient Demographics | Original Message

Supplementary (v1.0)

Supplementary Message

Message* You requested a list of countries the patient has visited in the last six months. The patient has now provided us with this list:

- 1) Peru
- 2) Mexico
- 3) China
- 4) Algeria

Buttons: Park, Proceed (6)

Please Do Not Use
Supplementary
to Expedite a Referral

Contacts

WCCG : PrimaryCare Service Desk 0333 200 8048

Cardiff & Vale Health Records : UHW 02920 742675

Cardiff & Vale Appointments : UHW 02920 748181