

Official Use

Registration No.: _____

Date: _____

Registration Form

(Please complete this form in English and BLOCK or TYPE SCRIPT letters. Photocopy of this form is acceptable.)

Personal Details				
Title:	<input type="checkbox"/> Professor	<input type="checkbox"/> Dr.	<input type="checkbox"/> Mr.	<input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.
First name:	Last name:			
Job title:				
Department:				
Organization:				
Address:				
		Country:		
Tel: ()	Fax: ()		Email:	
Hong Kong Dental Council Number:				
HKDA Member Number:				
Chinese Stomatological Association (CSA) Member: <input type="checkbox"/> Yes <input type="checkbox"/> No				

Full Registration	Standard (16 May – 22 Jul 2019)	<input checked="" type="checkbox"/>	On-site (2 – 4 Aug 2019)	<input checked="" type="checkbox"/>
Dentist	HK\$3,900 / US\$500		HK\$4,400 / US\$565	
Dental Office Personnel	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Dental Surgery Assistant	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Dental Hygienist	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Dental Technician	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Dental Therapist	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Dental Student (Full-time Post-graduate / Undergraduate)	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Registered Nurse	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Trade & Industry Representative	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Accompanying Person (Joining with fully paid participants who registered as Dentist only)	HK\$1,400 / US\$180		HK\$1,700 / US\$220	
Accompanying Person Details	Title: _____ First Name: _____ Last Name: _____			

Day Registration	Standard	On-site	Choice of Date				<input checked="" type="checkbox"/>
One Day Lecture Only	HK\$1,600 / US\$210	HK\$1,900 / US\$250	2 Aug 2019		3 Aug 2019	4 Aug 2019	

Hands-on Workshop Registration	Date	Time	Early Bird (on or before 15 May 2019)	<input checked="" type="checkbox"/>	Standard (16 May – 22 Jul 2019)	<input checked="" type="checkbox"/>
Workshop 1 The Use of CBCT in the Diagnosis, Treatment Planning and Management of Periodontal Disease (by Perio Experts from Hong Kong Society of Periodontology and Implant Dentistry)	2 August 2019 (Fri)	14:15 – 18:00	HK\$1,000 / US\$130		HK\$1,200 / US\$155	
Workshop 2 A Guide to Understanding the OPG and 3D Imaging (Dr. Alan Reid, Australia)	3 August 2019 (Sat)	14:15 – 15:45	HK\$1,000 / US\$130		HK\$1,200 / US\$155	

There are limited seats for the workshops. To ensure your place, please register early. Participants must register for the Congress in order to join the workshops.

Social Event (2 August 2019, Fri)	Fee	<input checked="" type="checkbox"/>
Gala Dinner (HKDA Member)	HK\$1,900 / US\$250	
Gala Dinner (Non-HKDA Member)	HK\$2,500 / US\$325	

I am interested to join the HKIDEAS 2019, please find enclosed a cheque / bank draft / bank transfer receipt in the amount of HK\$ / US\$ _____ as my registration fee.

Issuing Bank: _____ Cheque / Bank Draft / Bank Transfer No.: _____

Signature: _____ Date: _____

Please send completed form with payment to the Congress Secretariat:

MIMS (Hong Kong) Limited, 27/F., OTB Building, 160 Gloucester Road, Wanchai, Hong Kong

Data Protection

 All the information provided in this form will be used by the Hong Kong Dental Association (HKDA) and may be transferred to authorized parties involving personnel, agents, advisers, auditors, contractors, sponsors and service providers for the purposes of processing the registration, making reservation of rooms, granting CME/ CPD points for attending the events/ courses and handling relevant matters relating to the HKIDEAS 2019. You are required to supply the data in order to make the registration and reservation. Failure to provide the information may render your registration unsuccessful or delayed. You have the right to request access to and make correction of your personal data held by HKDA. You should make your data access request to HKDA by email at hkideas@hkda.org or by fax at (852) 2529 0755 or by mail to 8/F, Duke of Windsor Social Service Building, 15 Hennessy Road, Wan Chai, Hong Kong.



Hong Kong International Dental Expo And Symposium

2 – 4 August 2019

Hong Kong

Registration Information

Registration can be arranged through the online registration system or sending in completed registration form and fee.

Procedure

Online registration is strongly encouraged. Alternatively, you may submit your registration by mail. Only completed registration form with payment will be accepted. The registration will only be confirmed upon receipt of payment in full.

a) Payment by Cheque or Bank Draft:

Please make a crossed cheque or bank draft payable to “**Hong Kong Dental Association Ltd.**” and send it together with the completed registration form to:

Ms. Jessie Tam
HKIDEAS 2019 Congress Secretariat
MIMS (Hong Kong) Limited
27/F., OTB Building, 160 Gloucester Road, Wanchai, Hong Kong

b) Payment by Bank Transfer:

Please transfer payment to the following bank account and send the bank receipt together with the completed registration form to the Congress Secretariat as shown above:

Account Name: Hong Kong Dental Association Ltd.
Account Number: 024 267253102-668 (HKD Savings)
Name of the Bank: Hang Seng Bank Limited
Swift Code: HASE HKHH
Bank Address: 83 Des Voeux Road Central Hong Kong

Registration Confirmation

A letter of confirmation will be sent after the Congress Secretariat has received a fully completed registration form and the related payment.

Name Change

Name changes are not possible **after 18 July 2019**.

Cancellation

No refund will be made for cancellation of registration.

Privacy Policy Statement

Hong Kong Dental Association (“HKDA”) respects personal data privacy and is committed to fully implementing and complying with the data protection principles and all relevant provisions under the Personal Data (Privacy) Ordinance (Cap. 486) (the “Ordinance”). When we collect personal data from individuals, we will provide them with a Personal Information Collection Statement (“PICS”) on or before the collection in an appropriate format and manner (e.g. in the same paper form or web page that collects the personal data). Please read this privacy policy in detail before submitting any personal information.

STATEMENT OF PRACTICE

Kinds of personal data held

The personal data held by HKDA mainly includes the name, nationality, organization name, job title, correspondence address, telephone number, email address, membership number, if applicable, of the registrants of the Hong Kong International Dental Expo And Symposium 2019 (“HKIDEAS 2019”).

Main Purposes of keeping personal data

Personal data held is kept for the purposes of processing the registration, making reservation of rooms and handling relevant matters relating to the HKIDEAS 2019.

Outsourcing arrangements

HKDA has commissioned a conference organizer to handle the registration matters of the HKIDEAS 2019. All service providers are bound by contractual duty to keep confidential any data they come into contact with against unauthorized access, use and retention.

Protection measures

HKDA takes appropriate steps to protect the personal data we hold against loss, unauthorized access, use, modification or disclosure.

Retention

HKDA maintains and executes retention policies of records containing personal data to ensure personal data is not kept longer than is necessary for the fulfilment of the purpose for which the data is or is to be used.

Disclosure of personal data

The personal data may be provided to authorized parties involving personnel, agents, advisers, auditors, contractors, sponsors and the service providers of the HKIDEAS 2019 and the Executive Committee of the HKIDEAS for organizing the HKIDEAS 2019, handling registrations and related matters such as arrangement of banquets, local tours or social events, granting of CME/ CPD points for attending the events/ courses, etc.

Data access and correction

You should make your data access request or correction by sending the request directly to HKDA by fax (2529 0755), by email at hkideas@hkda.org, or by mail to: -

Hong Kong Dental Association

8/F., Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong

Please note that HKDA shall or may refuse to comply with a data access request in the circumstances specified in section 20 of the Ordinance.

When handling a data access or correction request, HKDA will check the identity of the requester to ensure that he/she is the person legally entitled to make the data access or correction request. A fee may be chargeable by HKDA for complying with a data access request, if deemed fit. A Data Protection Log Book is maintained as required under section 27 of the Ordinance.

Enquiries

Any enquiries regarding personal data privacy policy and practice may be addressed to HKDA at the above correspondence address, or via email at hkideas@hkda.org.

We keep our privacy policy statement under regular review. This statement was last updated on 3 April 2019.

Congress Secretariat

MIMS (Hong Kong) Limited
27/F., OTB Building
160 Gloucester Road
Wanchai, Hong Kong
Tel: (852) 2155 8557
Fax: (852) 2559 6910
Email: registration@hkideas.org