

Geary and Son Biscuit Factory

P11

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Geary and Son's Biscuit Factory

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Introduction

Geary's Biscuit Factory operated in the premises of the old City Jail on Merchant's Quay, Limerick. This building was constructed in 1813 on land then known as Dean's Close and was demolished in 1988 to make way for the construction of City Hall, completed in 1990. The façade onto Crosbie Road was retained as have the steps leading onto Merchant's Quay.

Messrs Geary, Sons and Co. operated a successful biscuit and confectionary business here in the former prison for over 70 years. The factory produced a wide range of biscuits and confectionary and also acted as an agent for other manufacturers. The main method of sales distribution was via direct sales to customers delivered by the firm's van fleet to Cork, Tipperary, Limerick and Galway along set weekly routes.

The first part of the collection is a photographic survey of the building prior to its demolition in 1988 in both colour and black and white. These provides external views of the Merchant's Quay, Crosbie Row and a view from the river Shannon of the building in its location prior to demolition.

These interior shots taken when the building had been cleared, provide a clear insight into the physical layout of the building in its former role- as a jail, with some shots also of the manufacturing enterprise that occupied the building for the majority of the twentieth century- large scale machinery. The photographic survey also includes some interesting wall sketches- probably drawn by the Geary children in the 1920's.

The collection also holds a series of letter books which provide a clear insight into the daily management of the business as well as the general climate in which industry operated in Ireland, notably the difficulty of receiving supplies from England during the First World War, the fear of arson and attack during the War of Independence as well as the challenge of delivering supplies throughout the war of independence when ambushes and requisitioning were commonplace. The collection also includes a large volume of account books that illustrate the daily transactions, purchasing of equipment, raw material and the changing financial climate. The collection includes a large number of wages books listing the large number of people that found employment in Limerick with Geary's.

The collection provides a unique insight into the fabric of now demolished building in a key part of Limerick's visual landscape and an insight into the conduct of a large industry in Limerick.

1. **Photographic Survey of Geary's Biscuit Factory, prior to its demolition : Colour Series (1982)**

(i) External Views of the building and its setting

1. Colour photograph of a view from Clancy's Strand of the City Gaol (Geary's Biscuit Factory), the Court House with the Curraghgower Falls in the foreground, St Mary's Cathedral in the background, the City Court House on the left of picture and Villiers Alms Houses on the right. When in use as a biscuit factory the view of the main building is described as the Boiler House (former prison infirmary), the 'Engine Room', the 'carpenter shop', 'office', and the 'new boiler house'.
6 x 4 inches
2. Colour photograph of a view from Clancy's Strand from a closer angle.
6 x 4 inches
3. As above from a closer angle
4. View of the rear of the building from Newgate Lane looking west.
6 x 4 inches
5. View of the rear of the building from Newgate Lane looking North.
6 x 4 inches
6. View of the Crosbie Row aspect from Newgate Lane.
6 x 4 inches
7. View of the Crosbie Row facade; most of the windows are blocked up and two have iron grilles with a modern double door[fire door].

- | | |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Size: 6 x 4 inches |
| 8. | As above from a longer focus with a full view of the Crosbie Row façade and the corner fronting onto Bow Lane. |
| | Size: 6 x 4 inches |
| 9. | View of the building from Bow Lane (Augustine Place) showing both the Crosbie Row aspect and the corner of the building fronting onto Bow Lane. |
| | 6 x 4 inches |
| 10. | View of the front aspect to the building from Merchants' Quay showing the entrance to the factory and the City Court House. The entrance has a large green door to the left of the courthouse a green and white sign 'GEARY'S.' |
| | 6 x 4 inches |
| 11. | Photograph of the City Court house from Merchant's Quay; the County Court House is to the right of the image and the former Governor's House and the south east wing of the prison are to the left of the photograph. |
| | 6 x 4 inches |
| 12. | View from Merchants Quay of part of the City Courthouse, the former Governors House and the south east wing of the prison. |
| | 6 x 4 inches |
| 13. | View from Merchant's Quay On Bow Lane of a section of the City Courthouse, the Governor's House and the South East Wing of the prison. |
| | 6 x 4 inches |
| 14. | View from Merchant's Quay |

- and the South East Wing.
- on to Bow Lane, of Main Block, the Governor's House.
- 6 x 4 inches
15. As above with a woman and pram in the foreground.
- 6 x 4 inches

**(ii) Interior of the building
including machinery and wall sketches**

16. View of a flight of stone stairs with iron banisters and railing leading from the exterior door to the yard of the Governor's House . A window above the door lights the area.
- 6 x 4 inches
17. View of a flight of stairs from a higher vantage point that P11/16 with a view down towards the door to the yard of the governor's house and a door off the first floor landing leading into the City Courthouse Jury Room.
- 6 x 4 inches
18. View of a cell block in the South West Range of the building taken from the ground on the east end.
- 6 x 4 inches
19. View of the 'sweet room' (formerly the room), the room is rectangular in shape, double height and is filled with old equipment, trolleys, tables and buckets.
- 6 x 4 inches
20. View of an old prison cell on

- the ground floor in the South West Block. The room is narrow with a domed ceiling and a window with iron bars.
- 6 x 4 inches
21. View of a prison cell door on a first floor corridor in the Main Block, Central Range.
- 6 x 4 inches
22. View of the 'sweet packing room', formerly an open yard covered in for factory use.
- The room houses large conveyor tables and equipment for packing.
- 6 x 4 inches
23. as above
24. View of the east range, a long room with windows on both sides and a vaulted wooden ceiling with cross beams.
- 6 x 4 inches
25. View of the 'Biscuit Loft' a long wide room on the third floor, with a wooden floor, support pillars along one side, and windows on both sides.
- 6 x 4 inches
26. View of the 'Biscuit Loft' (as P11/25) from across the room, facing a row of windows.
- 6 x 4 inches
27. View of the windows in the

- prison chapel located in the central range on the second floor. The room is double height with a gallery to the left of picture.
- 6 x 4 inches
28. View of the wooden gallery in the prison chapel. Includes a copy.
- 2 items
29. View of the chapel looking south, towards the gallery.
- 6 x 4 inches
30. View of a stained glass window in the east wall of the prison chapel.
- 6 x 4 inches
31. View of the 'old bakehouse', located to the South of the northeast range.
- The room is long with a pitched roof and skylights running along the apex of the roof. The room is largely empty apart from a few stacked crates.
- 6 x 4 inches
32. The 'tool shop'. View of a long double height room with pitched roof,
- located in the North West Range. The room contains some tools, equipment and some rubble scattered on the floor.
- Size 6 x 4 inches
33. View from a gallery on the fourth floor looking down into a room located in the
- Main Block; includes a copy.
- 6 x 4 inches

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- 34 . View of a cell block with entrances to a number of cells to the left of picture and a flight of stairs to the right, located in the South West Range on the third floor. Includes a copy.
- 2 items
35. As above. View of cell blocks from the stairs landing. Includes a copy.
- 2 items
- 6 x 4 inches
36. As above from a lower angle with a view of the roof.
- 6 x 4 inches.
37. View of four Geary's vans parked in a row in the Van Yard- a covered in yard on the north side of the North West Range, looking east. The vans are manufactured by Leyland, and are all dark green in colour, with a sign 'Sweets and Biscuits Geary's Limerick' on the side in yellow on a red background.
- 6 x 4 inches
38. Drawings and sketches on the walls and doors of the building [probably the work of the Geary family children c. 1920]. Includes photographs of a wall in the Central Block on the corridor to the Chapel gallery on the third floor with a sketch of a war scene including a drawing of a tank, soldiers and aeroplane, a sketch of a man with a hat [James Joyce], a game of [rugby] and an automobile; includes a coloured drawing of a turreted castle on a door.
- 6 items
39. View of doorway to the Central Range from the Central Block, looking north on the first floor. Written in an arch over the door in gold lettering is, 'GLORIA IN EXCELSIS DEO'.

6 x 4 inches

40. Photograph of a carved stone drinking fountain mounted to a wall, located within the building on the north end of the central range. The words 'KEEP THE PAVEMENT DRY' are carved in an arc above the fountain tap.

6 x 4 inches

41. As above from a distance with a view of a door to the left of the drinking fountain located at the North End of the Central Range, an uncovered area.

6 x 4 inches

(iii) Views from the building

42. View over the rooftops from inside the building at the South West Range, on the third floor, looking North, towards Newgate Lane with St. John's Castle and the Bishop's Palace in the background.

6 x 4 inches

43. View from a cell window on the South West Range on the third floor looking North.

6 x 4 inches

44. View from a window in the East range on the second floor looking towards the Central Range.

6 x 4 inches

45. View from a room on the second floor looking South over Merchant's Quay and St. Mary's Cathedral burial grounds.

6 x 4 inches

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46.

looking east towards St. Mary's Cathedral.

File of photographs of views
from a fourth floor window
in the Central Block,

4 items

2. Photographic Survey of Geary's Biscuit Factory, Prior to its Demolition: Black and White Series (1982)

(i) External Views of the building and its setting

47. View of the east façade of the building from Clancy's Strand, with the Prison Infirmary ('old Boiler House'), 'Engine Room', 'Carpenter's shop', 'Office', 'new boiler house; and County Courthouse in the main focus of the picture; the west range of the building, the City Courthouse and the Central Block are in the background.
8 x 10 inches
48. View from Merchant's Quay of the City Courthouse with the front façade of the Central Block, the Governor's House and the South East Range to the right. Includes a copy.
2 items
49. View of the building from the corner of Crosbie Row and Bow Lane; the City Courthouse, Governor's offices, Central Block, South East Range and the East Range are visible.
See also P11/9.
2 items
50. View of the Crosbie Row façade- the South East Range from Bow Lane.
See also P11/8
2 items
51. View of the front of the East Range onto Crosbie Row.
2 items

(ii) Interior of the building including machinery and wall sketches

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|-----|---------------------------------------|----------------------------------------------------------------------------------------------------------|
| 52. | | Image of a prison cell door located at the east end of South West Range, on the ground floor.
2 items |
| 53. | See also P11/20 | Prison cell at the East End of the South West Range, on the ground floor.
2 items |
| 54. | | View from a height of the South West.
2 items |
| 55. | ground floor on the South West Range. | View of a prison cell door from the interior of the cell. The cell is located on the

2 items |
| 56. | | View of a prison cell door in the South West Range on the ground floor from the exterior of the cell . |
| 57. | See also P11/31 | View of the 'Old Bakehouse'.

2 items |
| 58. | See also P11/19 | View of the 'Sweet Room'- the old boiling room in the West Range on the ground floor.
2 items |
| 59. | See also P11/32 | View of the 'Tool Shop' in the North West Range on the ground floor looking west.

2 items |

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60. View of the 'sweet room'-
old boiling room, on the
ground floor, looking west.
- See also P11/19 2 items
61. View of chapel on second
floor.
- See also P11/27-30 2 items
62. View of the East Range (on
the third floor).
- See also P11/24 2 items
63. View of the 'biscuit loft in
the North East Range on the
third floor.
- See also P11/25. 2 items
64. View of an arched window in
the gable end of the East
Range, third floor.
- 2 items
65. Views of the South West
Range from a third floor
gallery and from the door to
the Central Block looking West.
- See also P11/34-36 4 items
66. View of the gable end
windows in the Central
Block, from a room on the
third floor.
- 2 items
67. Three views of the 'Sweet

- Room', (old 'boiling room')
on the ground floor. The
room holds large scale machinery and equipment including conveyor belts and
tables.
2 items
68. The 'Old Boiler House' with
large cast iron vertical boilers
in the 'Infirmary', located in
the North East corner of the site.
4 items
69. Images of the 'new Boiling
Room', showing a series of
connecting boilers [mixers]
the room is tiled in white tiles to mid- height.
Eight items
70. Four Geary's vans parked in
a row in the 'Van Yard'.
See also P11/37
2 items
71. Image of an open yard
near the West Range,
where a 'Geary's' van,
(a Commer) is parked between a wall and the new boiler house; the West Range
and the City Courthouse are in the background.
2 items.
72. 28 October 1980
Image of five workers
names written on the wall on
the last working day of the
factory, 28 October 1980. The wall was located in the Central Block, in the east
wall of the Gallery on the fourth floor.
3 items
73. Sketch of a bearded man
seated with his hands folded
at a table with a candle stick
and a book on it. The book is called, 'Dickens Works by Geary'. The sketch was
located in the Central Block on the East wall in the Gallery on the fourth floor.
3 items

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74. Image of a picture frame of a man with a moustache and dark hair parted in the centre wearing a suit, collar and tie; the name 'Danial Brosnan' is written underneath in the picture 'frame', with the words ' Geary Sons and co.'; the wall also bears an image of a woman's head and shoulders, a smaller image of a slightly stooped lady in a crinoline dress with a hat and a folded parasol, together with a small sketch of the Treaty stone and an image of an Irish Volunteer with the writing '100,000 volunteers wanted.
- 3 items.
75. Image of a man in uniform, attending at the bed of a woman. Another man is standing behind a table behind a screen in the room. The drawing was located in the Central Block, in a room on the third floor on the East wall under the Gallery.
- 3 items
76. File of photographs of a wall in the Central Block in a corridor to the Chapel Gallery on the third floor on the west wall. Chapel gallery with a sketch of a war scene -a tank, soldiers and aeroplane, a sketch of a man with a hat [James Joyce], a game of [rugby] and an automobile.
- See also P11/38 13 items.
77. View of a stone drinking fountain.
- See also P11/40 2 items
78. Image of disused and broken machinery on the ground of an external yard.
- 2 items

(iii) Views from the building

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|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 79. | View from a cell in the South West Range on the third floor looking North over the rooftops towards Thomond Bridge and St. John's Castle. | 4 items |
| 80. | View from a fourth floor window in the central Block looking North and North East, towards Newgate Street. | 4 items |
| 81. | View from a window in the Central Block in a corridor to the chapel on the second floor towards the North East [over the old bakehouse] with the roof of the North East Range and the East range in view. | 6 items |
| 82. | View from a fourth floor window in the Central Block looking South East with St. Mary's Cathedral in picture. | 2 items |
| 83. | View from a third floor window in the East range looking South East towards Crosby Row . | 2 items |

111. Letter Books (1919-1921)

Series of Damp Press Copy Letter Books of outgoing letters to Geary's customers and suppliers, concerning deliveries to customers, and enquiries apologising in some cases for mistakes and promising to ensure van deliveries reach them the following week; include letters to suppliers of machinery, spare parts and raw materials for production relating to pricing, delivery times and quantities, reflecting contemporary concerns including the difficulty in shipping supplies during World War One, and the difficulties of trying to run a business and deliver supplies during the War of Independence and Civil War. Include an alphabetical index by recipient.

84.	10 June 1919-8 June 1920 Letters signed by Thomas Geary/ Geary and Sons	1004pp
85.	8 November 1920-6 March 1922	1000pp
86.	6 March 1922- 16 November 1923	998pp
87.	16 November 1923-12 May 1925 Includes copy of an enclosure listing an order for box labels and tin labels 'Monarch, Currant Top, Mikado...Marie...Saloon, Oval Tea, Cornish Cream'. (15 April 1952.)	1020pp
88.	12 May 1925- 9 June 1926	999pp
89.	10 June 1926- 28 April 1928	1017pp
90.	25 April 1928-21 September 1931	1008pp
91.	23 September 1931-15 December 1941	332pp

1V Finance and Accounts (1907-1977)

(i). Thomas Geary Private Ledger (1907-1921)

Thomas Geary's Private Ledger with an alphabetical index to accounts including Capital Account, Deposit Account, Goods Account, Thomas Geary Capital Account, Horses Vans Harness Account, Munster and Leinster Bank Account, Profit and Loss Account, Plant and Machinery Account and Premises Account. Page 1 to 12 contains Annual Balance Sheets from year ending 31 December 1907- 31 December 1915. P11/93 contains new accounts for Discounts and Allowances, Drawings, Heating and Lighting, Insurance (general), Motor Cars, Law Costs, Premises, Printing and Stationary, Purchases, Rent, Rates Taxes and Insurance, Repairs and Renewals, Sundry Charges, Stock, Salaries and Wages, Stable, Expenses, Van men's Sundry, and Wages. (2 volumes)

92.	31 December 1907- 31 December 1915	65 ff
93.	31 December 1916 - 31 December 1921	121ff

(ii) Annual Sales, Purchasing and Stock Account Books (1912-1957)

Invoice Analysis Book (Creditors Accounts)

Annual Breakdown of all invoices by supplier in date order; the total invoice cost is entered under totals, with amounts entered under separate headings for account type including; sundry charges, general repairs, vans expenses repairs, printing and stationary, motor reps, forage, purchases (sub-divided into material and manufacture) and sundry ledger accounts; each column is totalled and brought forward. From 1918 details are entered in alphanumeric order by supplier; (3 Volumes)

94.	1917-1921 The rear of the volume includes sundry debit accounts	39ff
95.	1922-1929 Motor charges are subdivided into 'Reps Pts, Oils, Grease, Petrol and Tyres'.	40ff

[97-99]

100.	1957-1963	35ff
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101.	11 June 1910 -31 December 1931	Debtors Account
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an alphabetical index to each account.

Book containing separate
accounts, for all debtors with

742 pp

Stock Books (1912-1957)

Annual account of all stock under materials, Vans and Repairs, Printing and Stationary, Forage, Motor Repairs, Coal and Coke, Goods Own Manufacture, Goods Imported, Materials, Sundries, Premises, and Plant. From 1936 stock is listed by location: Bakehouse, Store, Biscuit Loft, Office, Church, Yard, Boiling room, Starch Room. (4 volumes)

102. 1912-1916 113pp

103. 1916-1926 c.88pp

[104]

105. 1936-1946

[106.]

107. 1953-1957 86pp

(iii) Weekly Sales and Purchasing Account Books (1913-1977)

Sales Analysis: Weekly Summary Account of Van Sales. (1913-1965)

Sales Analysis Account books containing details of weekly van sales for each driver under separate accounts for each van numbered Van No. 1 to Van no. 17. In the first two volumes (P11/108 and P11/109), sales are entered under the corresponding routes (Van No. 1 = Limerick City Road, Van No. 10= Killaloe Road) Ennistymon Road, Loghrea Road, Kerry Road, Tipperary Road, Nenagh Road, Mitchelstown Road, Thurles Road, Killaloe Road, Mallow Road, Kilrush Road. Weekly totals are subdivided under column headings in folio pages under Personal, Goods, Returns, Sales, Balances, Wages Paid and Total and on a opposite folio: Sundry A/C,s, Personal, Cash, Wages and Comm. Stabling etc,. Discount and Allowances, Freight, Balances and Total. Many volumes contain annual end of year sales summaries. Later volumes enter sales by van number and driver only without reference to specific routes. (13 volumes)

108. 4 January 1913- 30 December 1916 89ff

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109.	30 September 1916- 30 December 1916	10ff
[110]		
111.	5 January 1924-25 December 1926	90ff.
112.	1 January 1927-31 August 1929	90ff
113.	7 September 1929-26 December 1931	89ff
[114]		
115.	2 January 1932-24 August 1935	133ff
[116]		
117.	2 January 1943-28 December 1946	136ff
118.	4 January 1947-30 December 1950	136ff
119.	6 January 1951- 31 December 1954	136ff
120.	8 January 1955-28 December 1967	97ff
121.	4 January 1958-31 December 1960	95ff
122.	9 July 1960-28 December 1963	95ff
123.	6 July 1963-1 December 1965	95ff

Turnover Tax Sales Account Books

Account Books listing sales to customers by van number for the purpose of calculating turnover tax. Details are entered under columns listing (customers) registration number, customers names and addresses and a weekly sale total, each folio page lists contains sales to customers listed for a six month period. A summary of sales per van at the end of year is included at the end of each year for the purposes of calculating a tax payment to the Office of the Revenue Commissioners.

124.	9 November 1963- 30 November 1964	99ff
125.	1 January 1965-31 December 1966.	c. 100ff
126.	7 January 1967- 30 December 1967	c.100ff

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|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 127. | 6 January 1968-28 December 1968 | c.100ff |
| 128. | 4 January 1969- 30 June 1972 | c.100ff |
| 129. | 9 January 1979-30 June 1972
Includes two tax demands from the Office
of the Revenue Commissioners at the rear
of the volume relating to Turnover Tax | c.100ff |
| 130. | 2 January 1965-27 October 1972
This volume overlaps with P11/125 as it
contains details for January – December 1965
and from 7 July-27 October 1972. | c.100ff |
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| 132. | 27 January 1967- 2 December 1971 | Dr. Sales Analysis Book
listing each sale under the
following column headings;
Date; Customer; Biscuits Nett; Boilings, Bars, Fancies and Starch Room. c. 75ff |
| 133. | 9 January 1917-28 September 1968 | Account Book with
individual accounts
numbered from 'T.A.1 to
T.A. 29' classifying expenditure under account type with an annual total. T.A. 1
corresponds to Charges Sundry, and remaining accounts relate mainly to
expenditure on vans, repairs, wages, fuel, insurance, printing and stationary.

3800pp |
| 134. | 4 October 1927-29 April 1977 | Suppliers Invoice Account
Book with separate accounts
for each supplier with a
balance sheet listing all credits and debits to the account in lever arch format.
Accounts are in alphabetical order by supplier name with alphabetical indices
inserted throughout the volume.

c. 2000 pp |
| 135. | 18 January 1933-17 July 1947 | Suppliers Account Book with
separate accounts by supplier
with details of invoices
received and payments made; includes an alphabetical index to suppliers. |

518pp

136. 1 January 1963- 1 August 1968
- Purchases analysis book listing all purchases in separate columns by date, name and total. The sum is then broken down and attributed under separate account headings: Sundry charges, General Repairs, Printing and Stationary; Manufacture Goods, Materials, Van Repair, Fuel, and Sundry. The rear of the volume includes details on credits.

c.230 pp

137. September 1915- March 1917
- Account of purchases with a breakdown of the total sum into separate headings by expense type; Material: Manufacture and Sundries.

178pp

Weekly Cash Account Book

Weekly cash account of van drivers sales and lodgements with wages paid to van drivers factory, salaries and salesmen entered in opposing folio page. (7 Volumes)

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|-------|--------------------------------|-------|
| 138. | 13 April 1927-14 July 1928 | 133ff |
| [139] | | |
| 140. | 30 May 1932- 9 September 1933 | 135ff |
| [141] | | |
| 142. | 8 August 1938-18 May 1940 | 183ff |
| 143. | 1 December 1942- 18 May 1946 | 183ff |
| [144] | | |
| 145. | 9 April 1949-21 April 1951 | 183ff |
| 146. | 3 May 1954-31 March 1956 | 193ff |
| 147. | 1 April 1961-28 July 1962 | 135ff |
| 148. | 4 August 1962-23 November 1963 | 135ff |

[149]

150. 31 October 1969-26 January 1970 85ff

Weekly Ledger

Weekly account of all invoices paid balanced against lodgements including payments to Condensed Milk Company, Bannatyne Mills, Condensed Milk Company and Cadbury. (2 volumes)

151. 2 April 1927- 1 June 1929 119ff

152. 27 November 1925-26 March 1927 79ff

(iv) Daily Cash Sales and Payments (1911-1916)

Ledger listing daily cash van sales totals, by driver, balanced against daily [cash] payments including wages, postage, stationary, shoeing, freight; expenses are analysed under columns; Ledger Charges, Vans; Expenses/ Repairs, Freight; Inwards, Outwards, Bank, Cash Purchases, Total.

153. 1 February 1911-21 June 1912 178ff

154. 21 June 1912-14 February 1914 89ff

155. 17 February 1914- 28 April 1916 89 ff

(v) Returns and Pilfered Stock (1908-1910)

156. January 1908- December 1916 Account of purchases and sales stock that had been pilfered or returned, including incomplete deliveries.

74ff

(vi) Bank Books (1912-1970)

157. 1 March 1912- 30 December 1916 Bank Cash Book, balanced monthly listing all

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- lodgements and cheque
payments from Geary's Bank Account with Munster and Leinster Bank.
- 141ff
158. 4 June 1915- February 1916 Bank Cash Book
- 100ff
159. 12 September 1968-21 December 1970 Cheque payments account
book listing each payment
under column headings: Date,
Name, Cheque Number, Discount, Cheque and Sundries with Gen. Reps, Printing
and Stationary, Manufactured Goods, Materials, Van Reps, Fuel and Lodgements
entered in columns in a facing folio page.
- 68ff

(vii) Salaries and Wages (1910-1968)

160. 30 July 1910-22 June 1922 Weekly wages book listing
workmen's names, with a
column for each day (ticked
if present), total time, wages rate and total wages; the total number of workmen
listed weekly varies between 25 and 30
- c.150pp

Time Sheets

Weekly Time sheets recording daily time worked by each employee with columns for
each day both morning and evening (ticked if present), total hours, rate, £ S D (wages)
Insurance and Remarks- ' bonus', 'dismissed'. From P11/162 onwards employees are
listed by place of work; Starch Room, Boiling Room, Biscuit Loft, Drivers, Box makers,
and Bakehouse

161. 24 June 1912-8 August 1913 c.100pp
162. 6 September 1913-15 February 1919 290pp
163. 6 August 1927-5 January 1929 302pp
164. 28 November 1931-6 May 1933 302pp
165. 22 July 1939- 14 June 1941 302pp

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|------|----------------------------------------------------------------------------------------------------------|----------|
| 166. | 31 December 1943-22 December 1945
Includes overtime wage rates at rear of volume | c.300 pp |
| 167. | 28 August 1948—5 May 1951 | 405pp |
| 168. | 9 January 1954- 4 August 1956
Includes loose material on standard
wage rates payable to box makers | 404pp |
| 169. | 23 September 1961-13 June 1964 | 406pp |

Insurance Act Wages Book

Insurance Act Wages Book listing salaries paid mainly to J. Hughes, P. Gilligan, M. Connors, R. Young, J. Punch and J. Supple, with a weekly record of Total Hours Worked, Total Wages Earned, Deductions, Balance due to Workman, Insurance Contribution (Employer), and Remarks. (2 volumes)

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| 170. | 22 December 1938-30 April 1943 | c. 50ff |
| 171. | 7 May 1943-23 January 1948 | c.50ff |

PAYE Wages Book

PAYE Wages Book recording details of salaried staff weekly pay and income tax details.
c. 50ff

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| 172. | 20 March 1965-2 April 1966 | c.50ff |
| 173. | 11 March 1967-1 February 1968 | c.50ff |

(viii) Invoice Book (1908-1910)

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| 174. | July 1908-December 1910 | Large format Invoice Book
listing details
of invoices with the original
invoice attached.

c.240pp Closed for
conservation |
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