



assess.digital

Login instructions and
important information

Welcome to assess.digital

You will be using the assess.digital platform for your assessment centre.

The video conference platform you will be using is Zoom.

Use this document to log in to the digital assessment platform and Zoom on the day of the assessment centre.

Login details

You will receive an email from us one week before the assessment centre with your login details for the digital assessment platform. Please contact a member of the team if you haven't received your login details one week before the event.

Email: events@gradcore.co.uk

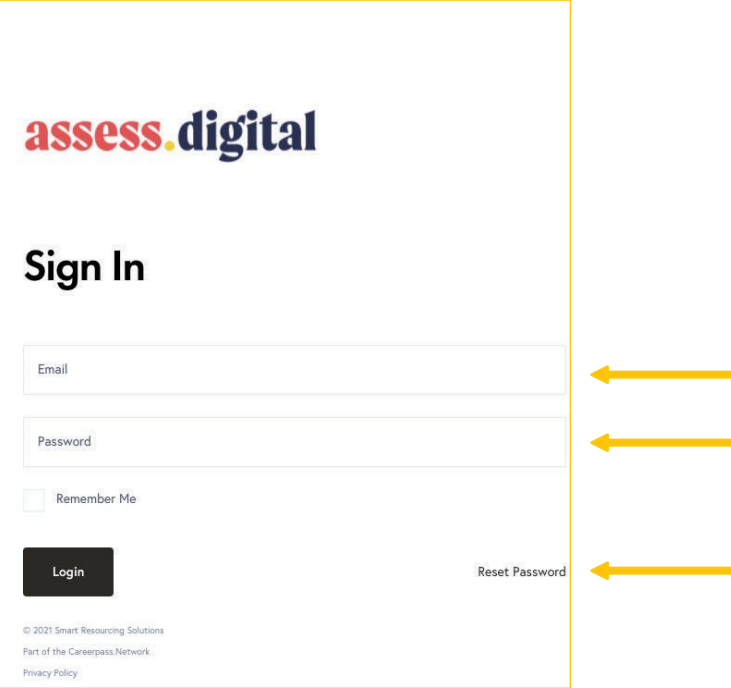
Logging in to the assessment platform

The assess.digital platform can be used on any device and internet browser, except Internet Explorer. Please use the URL web-link emailed to you to change your password and access the digital assessment platform.

Enter your login details in the fields below. It will be your email address and your new password.

Forgotten your password?

If you can't locate your login details, request a password reset by clicking the 'reset password' button.



assess.digital

Sign In

Email

Password

☐ Remember Me

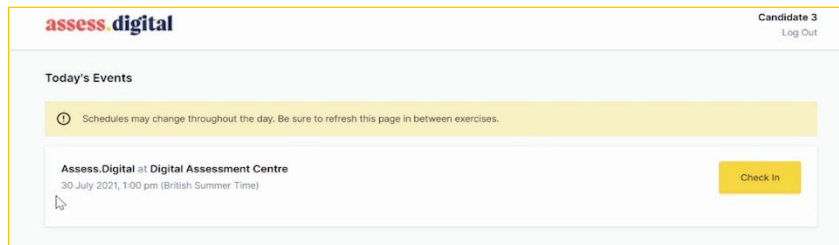
Login

Reset Password

© 2021 Smart Resourcing Solutions
Part of the Careerpass Network
[Privacy Policy](#)

Select the event you are due to attend

Once you have logged in, you will be shown any upcoming events which you are scheduled to attend. Click the relevant event to 'check in'. Please note, you will not be able to 'check in' until the day of the assessment centre.



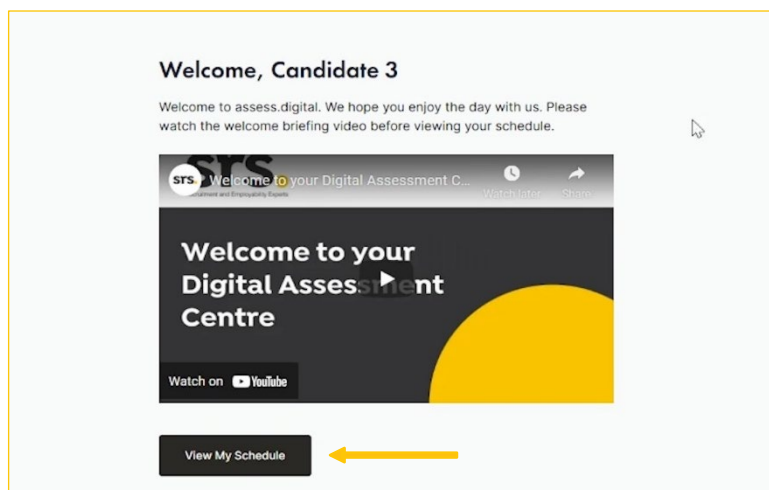
Confirm your details and check-in

You will be asked to confirm your details when checking in to assess.digital. Complete the required fields then click on the 'check-in' box at the bottom of the page.

The screenshot shows a form titled 'Please confirm your details check in'. It contains several input fields: 'First Name' (with 'Candidate' entered), 'Last Name' (with '3' entered), 'Email' (with 'candidate@testthree.com' entered), 'Mobile' (with '0000000000' entered), 'Degree name' (with 'Law LLB' entered), and 'Graduation Year (e.g. 2024)' (with '2022' entered). Below these fields is a checkbox labeled 'Looking for internships, placements or graduate jobs?' which is checked. A note below the checkbox says: 'Tick this box to create a free GradTouch account and receive personalised career opportunities and advice.' At the bottom of the form is a black 'Check In' button. A yellow arrow points to this button from the right.

Welcome page

Read the welcome message and watch the pre-event briefing video on the welcome page. Then, click 'view my schedule'.

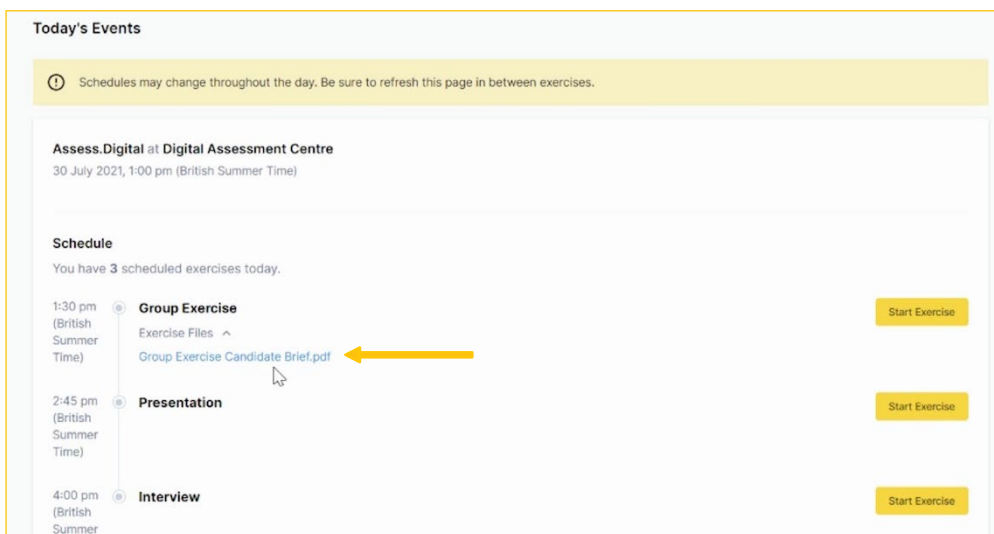


Schedule

Your schedule is listed as a timeline of events. Click on the 'start exercise' button a few minutes before the start of your scheduled exercise to connect with the assessor via Zoom.

Exercise files

Click the 'exercise files' tab to view and download any relevant materials for each exercise. Please note, for time-sensitive exercises the materials will only be available at the start of the scheduled exercise time and you will need to refresh your page to view them.



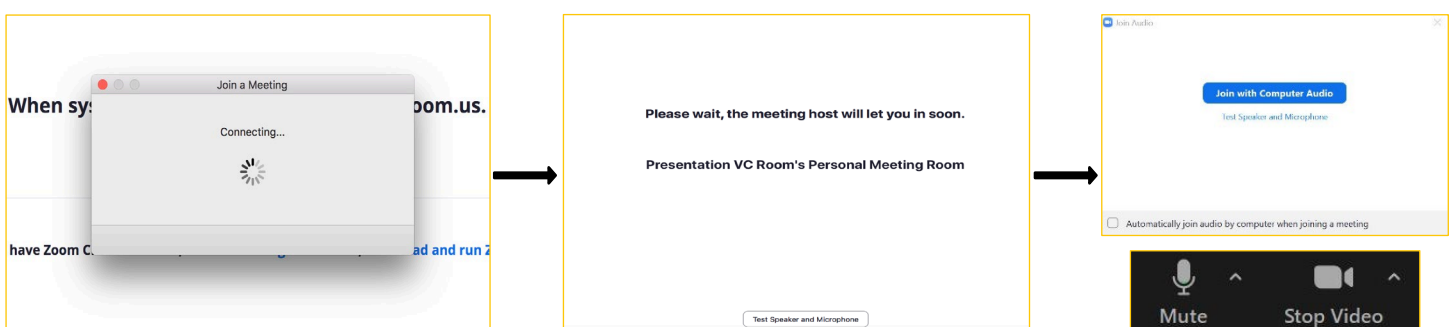
Connecting to a Zoom video conference call

Please download the Zoom app to the device you will be using on the day of the assessment centre. We recommend using the app as it makes the process easier.

Step one: Click on the 'start exercise' button to connect to the Zoom video conference room. You will be prompted to open 'Zoom.us'. Click on 'Zoom.us' and wait to be connected.

Step two: Once connected, wait in the virtual lobby for the host to let you in. Please be patient, while the assessor finishes up with the previous group of students.

Step three: Join with your device's audio and ensure your microphone and camera are switched on.



Video tutorial

[HERE](#) is a short video tutorial of the login process.

Feedback report

Your feedback report will be emailed to you within 24 hours of attending the assessment centre. Once it is available, you will also be able to view your feedback report by logging in to assess.digital and selecting the relevant event.

Questions?

If you have any questions, please don't hesitate to contact a member of the team who will be happy to help.

Email: events@gradcore.co.uk



You can also contact us on the day of the assessment centre by using the 'chat box' on assess.digital.

ONLINE

Our team are ready to help. To start your chat please fill in your details below to connect to one of our team members.

* Name

* Email

* Describe your issue

Start Chat

We're  by [tawk.to](https://www.tawk.to)

assess.digital



events@gradcore.co.uk



0203 886 1830



srs.assess.digital