**APPRENTICE EMPLOYMENT STATUS**

|  |  |
| --- | --- |
| **Apprentice Name** |  |
| **Apprenticeship** |  |
| **Apprenticeship Level** |  |
| **Employer** |  |

**Confirmation of employment working hours**

[ ]  Full Time (30+ hpw) [ ]  Part Time ………………………………. (*please detail hpw*)

**Confirmation of employment status**

[ ]  Permanent [ ]  Fixed Term – End Date………………………………………………………………

**Suitability of apprenticeship within career**

[ ]  New post –where the apprenticeship facilitates the development of new knowledge and skills

[ ]  An existing job role - where the apprenticeship provides significant new knowledge and skills

 **Declarations**

I confirm that the details provided above are accurate and demonstrate an appropriate employment contract of a duration equal to or in excess of the apprenticeship duration.

I confirm I/the company HR department have checked eligibility for both the right to work and the right to study in the UK.

I confirm that the agreed contacted hours include paid training and 20% “off the job” time for the full identified duration of the apprenticeship

**Employer Signature………………………………………………… Date………………………………………………………**

I confirm that the details provided above are accurate and demonstrate an appropriate employment contract of a duration equal to or in excess of the apprenticeship duration.

I confirm I have both the right to work and the right to study in the UK.

I confirm and understand that the agreed contacted hours include paid training and 20% “off the job” time for the full identified duration of the apprenticeship

I confirm that I am not enrolled on another apprenticeship programme or another DfE/FE/HE funded programme at the time of starting this apprenticeship.

**Employee Signature………………………………………………… Date………………………………………………………**