



# BAM Nuttall Limited Third Party Privacy Statement

## 1. Introduction

This is the privacy statement from BAM Nuttall Limited and its subsidiaries (hereinafter: '**BAM Nuttall**' or '**we**'). This statement contains a description of how BAM Nuttall handles the personal data of our customers, suppliers and partners. This privacy statement may be changed from time to time. The most recent version is published on our website.

## 2. Contact details

BAM Nuttall Limited  
St James House  
Knoll Road  
Camberley  
Surrey GU15 3XW

The Company Secretary performs the function of BAM Nuttall's Privacy Officer and can be reached at [compliance@bamnuttall.co.uk](mailto:compliance@bamnuttall.co.uk)

## 3. Personal data processed by us

Personal data means all data that can provide information about an identifiable natural person. BAM Nuttall processes your personal data because you are using our services and/or because you have provided us with this information.

Below is an overview of the types of personal data we process:

- Full name
- Gender
- Date of birth
- Place of birth
- Address information
- Telephone
- Email address
- IP address
- Other personal data you have actively provided. For example, by creating a profile on this website, in correspondence and by telephone.
- Location details
- Information about your activities on our website
- Internet browser and type of device
- Bank account number

Special and/or sensitive personal details we process.

BAM Nuttall processes the following special and/or sensitive personal details regarding you:

- health
- criminal record
- credit check

For certain transactions we test the credit rating of our customers. We do this by supplying the necessary personal details (including address information) to a credit rating agency who may only use this information for this particular purpose.

#### **4. Purposes and principles**

BAM Nuttall processes your personal details for the following purposes:

- To send our newsletter and other publications.
- To call or email you if this is required for the performance of our services.
- To inform you about (changes to) our services and products.
- To give you the opportunity to create an account.
- To conclude and execute agreements.
- To develop and improve our services.
- To promote safety, security, health and integrity.
- BAM Nuttall analyses website behaviour in order to improve the website and to tailor the range of products and services to your preferences.
- BAM Nuttall monitors your surfing behaviour across several websites in order to tailor the range of products and services to your needs.
- BAM Nuttall also processes personal details if we are legally obliged to do so, such as information that we need for our tax return.

The principles for the processing of your personal details are, as appropriate, the necessity to process them in order to conclude and execute our agreement with you, to comply with a legal obligation, to protect your vital interests or those of a different natural person or to safeguard the interests of BAM Nuttall or our partners, unless these are outweighed by your interests, fundamental rights or fundamental liberties.

#### **5. Automated decision-making**

BAM Nuttall can use automated tools to make decisions about people. However, decisions with a negative outcome for you will not be solely based on the results of such an automated tool. This exception does not apply if:

- i. the use of automated tools is required for the performance of a task that must be performed to comply with legislation or that is prescribed by law; or
- ii. the decision is taken by BAM Nuttall in order to conclude an agreement with you or to manage or execute an agreement; or
- iii. you have given express consent.

These exceptions do not apply to the processing of sensitive personal data.

In the cases referred to in items (ii) and (iii), BAM Nuttall will take appropriate measures to safeguard your legitimate interests, for example, by giving you the opportunity to express your opinion.

#### **6. Data retention periods**

BAM Nuttall will only keep your personal data as long as it is necessary to complete the purposes for which your data is collected, to represent the legitimate interests of BAM Nuttall and as long as we are legally obliged to do so.

#### **7. Sharing personal data with third parties**

BAM Nuttall shares your personal data with third parties if this is necessary for the execution of an agreement and/or to comply with any legal obligation. These parties include banks, insurers, ICT service providers, accountants, consultants and subcontractors. We enter into a contract or data processing agreement with organisations that process your data on our behalf to ensure an appropriate or equivalent level of security and confidentiality of your data. BAM Nuttall remains responsible for these processing operations. If BAM Nuttall provides your personal data to third parties for any other reason we will only do so with your express consent.

## 8. Cookies and similar techniques

BAM Nuttall uses functional, analytical and tracking cookies. A cookie is a small text file which will be saved in the browser of your computer or tablet or smartphone when you first visit this website. BAM Nuttall uses cookies with a pure technical functionality. These ensure that the website works properly and that, for example, your preferred settings are remembered. In addition, we place cookies that keep track of your browsing habits so that we can offer customised content and advertisements.

You can opt out of cookies by setting your browser to deactivate the saving of cookies. In addition, you can delete all previously saved information in your browser settings.

For an explanation, please visit: [www.aboutcookies.org](http://www.aboutcookies.org)

Cookies may also be placed on this website by third parties, such as advertisers and/or social media companies. Below is an overview:

For example:

Cookie:	Google Analytics
Name:	_utma
Function:	Analytical cookie that measures website visits
Retention period:	2 years

For more information, please refer to our cookie policy: <https://www.bam.com/en/cookies>.

## 9. View, modify or delete data

You have the right to view, modify or delete your personal data. In addition, you have the right to withdraw your previously given consent to the data processing, if any, or object to the processing of your personal data by BAM Nuttall, and you have the right to portability of your data. This means that you can submit a request to us to transfer the personal data that we have from you in a computer file to an organisation designated by you.

Please send your request for the review, correction, deletion or transfer of your personal data or a request for withdrawal of your consent or objection to the processing of your personal data to: [compliance@bamnuttall.co.uk](mailto:compliance@bamnuttall.co.uk)

To ensure that the request has actually been made by you, BAM Nuttall can ask you for proof of identity. We will respond to your request as soon as possible, in any case within four weeks.

Where the data continues to be required for legitimate purposes then it will not be deleted and you will be provided with an explanation as to why this is the case, including details of any future actions as appropriate.

## 10. Complaints procedures

If you have a complaint about compliance with this privacy statement, or about a violation of your rights pursuant to the law, please contact the Privacy Officer at [compliance@bamnuttall.co.uk](mailto:compliance@bamnuttall.co.uk)

In addition, you have the option to submit a complaint to the national supervisory authority, the Information Commissioners Office. For this, use the following link: <https://ico.org.uk/concerns/>

## 11. Security

BAM Nuttall takes the protection of your data seriously and takes appropriate technical, physical and organisational measures to prevent misuse, loss, unauthorised access, unwanted disclosure and unauthorised changes. We do this, for example, by means of the IT security policy, training our employees and by using secure storage and connections.

If you have the impression that your data is not secure or if you have evidence of abuse, please contact [compliance@bamnuttall.co.uk](mailto:compliance@bamnuttall.co.uk)