



# MANNINGTREE TOWN COUNCIL

*Clerk to the Council: Mrs. Jennifer Spear*

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**Members of the Council are hereby summoned to attend the Full Town Council Meeting taking place at the Methodist Church, Church House, South Steet CO11 1BQ on Thursday, 9<sup>th</sup> December, 2021 at 7:30 p.m. for the purpose of transacting the following business.**

**Members of the press and public are welcome to attend.**

Signed

*Jennifer Spear*

Clerk to the Council

3<sup>rd</sup> December 2021

*Please note that this meeting is recorded for the purpose of minute taking. This record is destroyed as soon as the minutes are published.*

## **AGENDA**

**10.21.115** To receive and approve any Apologies for Absence

**10.21.116** To receive any Declarations of Interest

**10.21.117** Minutes of the 18<sup>th</sup> November 2021 meeting to be approved and signed.

### **10.21.118 Public Announcements**

Rebecca Bibko is the Winner of Manningtree Town Councils Community Engagement Award 2021

**10.21.119** Public participation session with respect to items on the agenda and matters of mutual interest

**10.21.220** Reports from the District and County Councils – circulated prior to the meeting.

**10.21.221** Report from Essex Police

### 10.21.222 Progress report from the Clerk

### 10.21.223 Reports from other committees and representatives

### 10.21.224 To consider the following planning applications:

Week Ending:	Application No.	Applicant	Proposal	Location
26/11/2021	<a href="#">21/01739/LBC</a>		Proposed repairs to Garden Wall	Cumberland House, 50 South St
	<a href="#">21/01974/TCA</a>	Florence Lewis	1 no Sycamore - Re-pollard back to previous points - overgrown and touching wires overhead, 6 no Lime - Re-pollard back to previous points overgrown and touching wires overhead, 1 no Apple - Formative prune / light reduction up to 1 m - overgrown and losing shape, 1 no Holly - Formative prune / light reduction up to 2 m - very over grown and lost bush shape.	33 South Street, Manningtree , CO11 1BG
03/12/2021	<a href="#">21/02035/TCA</a>		1 No. Willow - Fell due to becoming to big for the garden.	32 Brook Street CO11 1DR

### 10.21.225 Planning Decisions

Week Ending:	Application No.	Applicant	Proposal	Location
26/11/2021	<a href="#">21/01689/LBC</a>	Navistitch - Full Apprival	Repainting of shop name	28 High Street Manningtree
	<a href="#">21/01708/TCA - Full Approval</a>	Mr Paul Campion	1. No silver birch - reduce by 30%, 1 elderberry- fell, 1 no fruit tree - prune & reduce & shape shrubs	Brantham House, High Street, Manningtree Essex CO11 1AJ
03/12/2021		No Determinations		

### 10.21.226 To Discuss the library 4-year plan

**10.21.227 Highways/Environment**

- a) To decide on possible VAS sign locations
- b) To discuss Jewsons wall and the parking spaces.

**10.21.228 Snapping the Stiletto Project** – To discuss placement of the QR Code and the councils input on the trail.

**10.21.229 – To re-examine the possibility of a beacon/brazier for the Queens Platinum Jubilee Celebrations**

**10.21.230 To Discuss the tree planting scheme for the Queens Platinum Jubilee**

**10.21.231 To discuss a Manningtree, Mistley and Lawford Guide**

**10.21.232 Finance**

- a) To receive the monthly finance report and approve monthly bank reconciliation figures from September.
- b) To approve new payments in accordance with the 2021/22 budget

<u>Date</u>	<u>Payment</u>	<u>Payee</u>	<u>Net £</u>	<u>VAT£</u>	<u>Gross £</u>	<u>Description</u>
	<b>No.</b>					
09/12/2021	OP	Environmental Design	£ 540.00	£ 108.00	£ 648.00	Removal/replacement of benches & Bin
09/12/2021	OP	EALC	£ 70.00	£ 14.00	£ 84.00	Code of Conduct
09/12/2021	OP	EALC	£ 90.00	£ 18.00	£ 108.00	Laws & Procedures
01/12/2021	OP	Essex & Herts Air Ambulance	£ 100.00	£ -	£ 100.00	Donation
25/12/2021	OP	Jennifer Spear	£ 825.51	£ -	£ 825.51	Clerk Salary, Allowance & Expenses
09/12/2021	SO	Webfactory	£ 14.99	£ 3.00	£ 17.99	Website Hosting
09/12/2021	OP	Environmental Design	£ 74.00	£ 14.80	£ 88.80	Litter removal & weeding
09/12/2021	CC	office365	£ 3.80	£ 0.76	£ 4.56	office365 system
09/12/2021	OP	DB Darts	£ 115.00	£ -	£ 115.00	Cleaning Mayoral Chain
			<b>£ 1,833.30</b>	<b>£ 158.56</b>	<b>£ 1,876.86</b>	

- b) To agree the final budget and precept request for 2021/22
- c) Donation Request from East Anglia Childrens Hospices
- d) Donation request from the Dedham Vale Area of Outstanding Natural Beauty and Stour Valley Project.

**10.21.233 To agree the first “December Council Update”** – What Has your council been doing this month?

**10.21.234 To discuss a move for the council meetings to the masonic lodge.**

**10.21.235** To consider whether resolutions from the current meeting have an impact on carbon footprint and climate change

**10.21.236** Items from councillors to be added to the next agenda

**10.21.237** To note date and time of the next meeting