

St Thomas Exeter

**ANNUAL PAROCHIAL CHURCH MEETING**  
**REPORTS & ACCOUNTS FOR THE YEAR ENDING 31<sup>ST</sup>**  
**DECEMBER 2019**

## **ANNUAL VESTRY MEETING**

### **AGENDA**

1. Minutes
2. Election of Churchwardens
3. St Thomas Parochial Charity

## **ANNUAL PAROCHIAL CHURCH COUNCIL MEETING**

### **AGENDA**

1. Minutes
2. Staff Report
3. Presentation of Electoral Roll
4. Hon. Secretary's Report
5. Hon. Treasurer's Report
6. Report on various accounts
  - Flower Arrangers
  - Young at Hearts
  - St Thomas Tots
7. Church Fabric Report
8. Safeguarding Report
9. Deanery Synod Report
10. Diocesan Synod Report
11. Nominations and Elections for 2020
12. Appointment of Independent Examiner
13. Date of Next PCC Meeting

## **The Annual Vestry Meeting was held at St Thomas Church on 7<sup>th</sup> April 2019**

The meeting opened with prayers.

The Minutes of the Meeting held on 25<sup>th</sup> April 2018 were read, confirmed and signed as a true record.

Prop: Mrs J Farmer

Sec: Mrs P Metford

Carried:

### **Churchwardens**

One nomination had been received from Mr Ian Totterdell. Proposed by Mrs J Farmer and seconded by Mr A Withers. No other nominations have been received. Two Churchwardens are required. Fr David proposed to pause the nomination and meet as a new PCC and have further discussions about how the role of Churchwardens is fulfilled. Some people are prepared to help but two people have to be named as Churchwardens. It is hoped that there would be a rota so there is a duty Churchwarden or deputy Churchwarden for each Sunday. That two Churchwardens cannot be found is very serious. Mr Totterdell is willing to keep the nomination open but he needs someone to assist him in the main position and others who will be named as deputies. For the time being the existing Churchwardens will retain their legal positions until July. Fr David asked everybody to consider very seriously whether they could be a nominated Churchwarden. The role is not very arduous and a job description is available. Fr David thanked Mr Lyne and Mrs Metford for all their hard work. Fr David also asked the congregation to pray and reflect.

### **Charity Accounts**

The accounts had been examined and signed by Mr Withers and circulated. The accounts are independent of the PCC. If anyone knows of anyone who is in need of monetary help please inform Mrs Darke. The accounts were accepted on the proposal of Mr A Lyne

Sec: Mr I Totterdell

Carried:

Fr David thanked Mrs Darke for all her hard work during the past year.

Date .....

Signed .....

Chairman

## **Extraordinary Vestry Meeting held on Sunday, 4th August 2019**

### **Election of Churchwarden**

One nomination for Churchwarden had been received from Mr Ian Totterdell in April 2019.

Proposed by Mrs J Thomas    Seconded by Mr A Withers

Mr Totterdell was prepared to stand as Churchwarden with help from other people on a rota system.

There were no other nominations and Mr Totterdell was elected.

Mr George Hall, who has been attending St Thomas Church for the last 18 months had volunteered to be a Churchwarden. Mr Hall had been Ordained as a non-stipendary Minister in 1992. This presents a problem as a Churchwarden has to be on the Electoral Roll. An Ordained Minister cannot be on the Electoral Roll.

It was proposed by Mrs J Farmer that Mr Hall could be elected to the role of acting Churchwarden.

Seconded: Mrs P Metford

Carried:

It was proposed by Mrs P Metford that Mr Hall be co-opted to the PCC as a full voting member.

Seconded: Mrs J Farmer

Carried:

Mr Hall gave an account of his life before and after Ordination. He thanked the meeting for the opportunity of being able to help in the life of the Church in St Thomas.

The Churchwardens and Deputy Churchwardens would be commissioned during the Eucharist on Sunday 11th August 2019.

The volunteers are: Mr Jonathan Morgan, Mr Martin Le Fleming, Mr Alan Lyne, Dr Susannah Cornwall, Mrs June Farmer, Mrs Patricia Metford, Ms Judith Southam

### **Annual Accounts for the year ended 2018**

These were circulated. In the absence of Mr Withers, Fr David told the meeting that the total amount of giving by PCC members in 2018 has to be shown in the accounts so they will be amended.

The accounts were accepted in the proposal of Mrs P Metford.

Seconded: Mrs B Darke

Carried:

### **Sidesmen and Women**

The following had volunteered to join the Sidesmen and Women, to be known as the Welcome Team: Mrs Gwen Matthews, Ms Susan Marsh, Mrs Christine Sturman, Mr Edward Marchant

### **Eucharistic Ministers**

This Extraordinary Vestry Meeting on 4th August 2019 resolved that Vanessa Clark, Mical Corby, Mary Daunton, Martin Le Fleming, Alan Lyne, Patricia Metford, Ian Totterdell, Jenifer Tuckett, Marilyn Youngs and John White, commended by the Rev'd Dr David Nixon, should be authorised to assist with the distribution of the Holy Communion within Public Worship in accordance with the Administration of Communion Regulations 2015 for a period of 3 years.

Signed .....

Chair

Date .....

**The 103rd Annual Parochial Church Meeting was held at St Thomas Hall on Sunday 7<sup>th</sup> April 2019.**

The Revd. Dr D Nixon was in the Chair

The Minutes of the Meeting held on 25<sup>h</sup> April 2018 were read, confirmed and signed as a true record.

Proposed: Mrs J Farmer

Seconded: Mrs B Darke

Carried:

**The Independent Examiner** Mrs B Roach has moved away. Mr Withers is looking for someone else to take her place.

The Minutes of a Special Meeting of the PCC held on 28th October 2018 to discuss the accounts for the year ended 31st December 2017 were read, confirmed and signed as a true record.

Proposed: Mrs P Metford

Seconded: Mr M Le Fleming

Carried:

**Staff Report:** This had been circulated. Fr David highlighted his priorities for 2019 and beyond. The staff are working on changes to the liturgy and to Evensong on Sundays. It is important to engage with the local community not only the ordained staff but everybody. People need to be encouraged to take on more pastoral roles such as Parklands. It is important that continues because peoples own spirituality is deepened and it will draw more people into the body of Christ because we are seen as an active community. It is about everybody contributing to the common task.

**Electoral Roll:** Mrs C Bryant reported that the total number of members on the roll as at 25<sup>th</sup> April 2018 was 88.

Removed

New members	3
Total as at 7 <sup>th</sup> April 2019	75

Fr David pointed out that anyone whose name does not appear on the Electoral Roll is not allowed to vote at this meeting.

Fr David thanked Mrs Bryant for her work on the Electoral Roll.

**Secretary's Report:** The report had been circulated.

Fr David thanked Mrs Thomas for her work as Secretary and in the office on Thursday mornings.

**Treasurer's Report:** The report had been circulated. Mr Withers talked to the accounts which had not been signed off as there may be small changes to be made. The deficit in the General Fund is £16264.00. There is a surplus in the restricted funds of £33162.00. St Thomas Tots, Young at Hearts and the Flowers Fund accounts are now included in the Church account. The Parish Giving Scheme is providing income but is slightly down this year. The Hall continues to be a good source of income and is showing a profit. Legacies were also a good source of income. The Common Fund demand decreased slightly this year and should continue to decrease. There is £24367.00 outstanding.

Fr David commented that it is important everyone understands the finances, owns them and sees where their money is going. Can people do more fund raising or give a bit more? The monies from the sale of Emmanuel and St Andrews have not been received so work cannot start on the Church. Temporary heating may be put in the Church but all the other work has to be done first. It is likely the Hall will be used for services next year. Mr Withers has prepared a budget for 2019 which is showing a loss. Although this is not ideal it gives a clearer picture of the situation and plans can be made to address this. If anyone does not understand the accounts they can ask Mr Withers, the Churchwardens or any member of the PCC for an explanation.

The Diocesan Synod is discussing modifying the way the Common Fund is allocated and may contain an element of how many Priests there are in the Parish. If this Parish was paying for the clergy at the rate of payment at the moment there would be one person for half time. The accumulated debt of CF is between £70,000 and £80,000. The Diocese will not call in the debt as it understands the situation. Should the Church be repaired and then pay the debt? It is felt that capital raised from the sale of buildings should not be used for running costs. There are no social or fundraising committees. Separate people are needed to plan social events and fundraising events. Both the Christmas Fayre and the Summer Fayre were planned by a one-off working group which worked well.

It was proposed by Mr Totterdell that the meeting takes note of the accounts as they stand at the moment.

Sec: Mr M Walsh

Carried:

**Flower Arrangers Group:** The audited accounts to 31<sup>st</sup> December 2018 had been circulated.

Fr David thanked the flower arrangers for the flowers in the Church and for the Collation.

**St Thomas Tots Accounts:** The audited accounts to 31<sup>st</sup> December 2018 had been circulated.

**Young at Hearts:** The audited accounts to 31<sup>st</sup> December 2018 had been circulated.

**St Thomas Tots Report:** A report by Fr Charles had been circulated.

**Church Fabric Report:** A report by the Churchwardens on the state of the fabric had been circulated.

**Safeguarding Report:** A report by Mrs C Bryant had been circulated.

**Children's Activities Report:** A report by Mrs M Corby had been circulated.

**Deanery Synod Report:** A report by Mrs M Corby on the meetings held during the year had been circulated.

**Diocesan Synod Report:** A report by Mr P Baker had been circulated.

## **Elections:**

Summarised as:

PCC for 2019, 1/3 being elected.	Mr M Le Fleming, Mesdames J Farmer, J Harris
Deanery Synod	Mr P Baker, Mr A Withers.
Electoral Roll Officer	Mrs C Bryant. Prop: Mr D Wright Sec: Mrs P Metford
Election of Sidesmen and Women:	Mr A Lyne had resigned. Elected en block. Prop: Mrs P Mounce Sec: Mr J Wilson

**Appointment of Independent Examiner:** Mrs B Roach had retired so the appointment of a new Independent Examiner will have to be postponed.

It was proposed that the PCC/Standing Committee should appoint an Independent Examiner with the agreement of the Diocese.

Prop: Mr A Lyne

Sec: Mrs P Metford

Carried:

## **Any Other Business:**

Mr Mounce commented that the communication of information was not good. Lots of changes take place but these are only heard about once a year. Fr David replied that the Minutes of the PCC/Standing Committee meetings would be displayed on the notice board in the Church. The Minutes would also be sent to all those people on the Electoral Roll who had email addresses. More people have attended this meeting than last year due to it being held after the Eucharist.

It was pointed out that Charity shops bring in quite a lot of money a year. This could be added to the agenda for the next PCC meeting.

Fr David thanked everyone for their contribution and prayers particularly the PCC and Church officers for their hard work and his staff colleagues.

**Date of Next Meeting:** Wednesday 22nd May 2019 at 7.30pm in the Hall.

Date.....

Signed.....

Chairman

## **Report from the Rector and Staff of St Thomas, Exeter 2019**

[I am compiling this in late September 2020 after the postponements of APCMs because of Covid, looking back onto 2019, which seems a different era. Note that Fr Charles left at Easter 2020 and Eliza (Revd Dr Eliza Getman, Associate Priest) in August 2020, hence they are not contributing to this report. I also want to note with sadness the deaths of several parishioners in this strange time, lest they be overlooked in the 2020 Report: Bob Mounce, Eileen Barber, Daphne King and Mary Long. May they rest in peace and rise in glory.]

## **Fr David Nixon**

### *Church Matters*

The pattern of Church life at St Thomas continued, with the regular round of Sunday and weekday Masses, meetings of the PCC and Standing Committee, and various other groups which enables the parish to function reasonably smoothly: Worship Committee, Safeguarding, Pastoral Care, Hall Management, Working Group for Fayres in the summer and winter, weekly staff meetings, men's breakfast, ladies' lunch

(from which I get selective reports). I am grateful for all the volunteer time put into these committees and events, particularly to Ian Totterdell who has settled into his role as Churchwarden very easily, and to George Hall who undertook an equivalent role until ill health forced his retirement. People like Mary Daunton with Hall administration, Carolyn Bryant and Jane Vowles with safeguarding, Jenny Thomas with parish admin, and the late Bob Mounce with the Fayres (and many other things) are the bedrock of parish life, so thank you. Equally well the continuing work of Pat Metford and June Farmer with baptisms, weddings and funerals, and the MacMillan Coffee morning, Barbara Darke for cakes and conversations, and all the flower arrangers, church cleaners and so on. One new event was the Candlemass Tea Party which was sponsored by the Young at Hearts group, who kindly extended their invitations more widely. There is a large reservoir of lay help at St Thomas, so that one of my aspirations from the 2018 Report is being fulfilled. Lent, Holy Week and Easter were traditionally undertaken, with a new departure of Easter Rites on the Saturday night before Easter Sunday (a truncated Vigil Service) followed by a parish supper provided by the staff and served by them. Fr Laurent from Caen in Normandy preached during Lent at various parish services. Christmas celebrations included a much simplified carol service in the Hall, and a more public event with carols in the Lucombe Oak pub, with parishioner and staff involvement, and with St Thomas Primary School Children.

There were developments around Sunday evening worship, with a pattern emerging of BCP Evensong, a Healing Service, a Service of Mediation in front of the Blessed Sacrament, and an informal Eucharist. This will be reviewed in due course.

There were 12 baptisms, 6 marriages and 14 funerals in the parish (6 in Church) in the course of the year, including the Coop memorial service in the Hall which I led.

Buildings continued to take up time and energy, but as the accounts show, we finally received the monies from the sale of Emmanuel and the sale of St Andrew's, the second of these proving a more extended negotiation than at first anticipated. This capital sum is being put aside for repairs and development of the St Thomas Church building – for further details, see the Building Report.

I was delighted to welcome Revd Sarah Cumming to the parish on 15 September, who had been ordained Deacon the day before in the Cathedral. Sarah brings a lot of experience to this role, not least during her training at SWMTC, where I taught her! There has been much preparation and training to receive Sarah properly, and she and I have begun a fortnightly series of reflective practice meetings which will continue throughout her curacy. She includes a short report below.

#### *In the Wider Parish*

Regular assemblies were undertaken by myself, Fr Charles and latterly Revd Sarah at St Thomas Primary and Bowhill, the latter where Fr Charles also became a Governor.

We continued fraternal links with Revd Julian Albrow at St Thomas Methodist Church, particularly around Covenant Sunday, Holy Week, and Remembrance Sunday.

We also made further links with St Thomas surgery about a possible presence at the various Fayres, and in relations to the *Scientists in Congregation* research project.

On a much sadder note, I liaised with the local police inspector at the time of the triple murders in Exeter (two of which happened in the parish), and gave several interviews to television and radio stations.

#### *Diocesan Roles*

I continue with the role of Area Dean of Christianity (Exeter and environs), which involved regular meeting with other Rural Deans and the Archdeacon, organising and facilitating Clergy Chapter meetings, and other formal engagement. I remain a Vocations Assessor and saw 2 candidates in the course of the year. I started to attend the *One for Exeter* meetings of ecumenical clergy across the city. As co-ordinator of the Bayeux-Lisieux exchange group, I visited Caen in January 2019 to preach in various locations, also coming across the *Gilets Jaunes* protests. Fr Laurent made a return trip to St Thomas – see above.

#### *Research and Teaching*

I continue with the role of honorary senior research fellow in the Theology and Religion Department of the Exeter University, and attended occasional research seminars. Work on a book about Brexit and theology was started. I delivered three sessions for SWMTC as part of the on-going training of curates – on theological reflection, celebrating the Eucharist and Lent, Holy Week and Easter.

### **Revd Sarah Cumming**

As I write this report, it is exactly one year today that I joined St Thomas as a newly ordained deacon. I am very grateful for the warm welcome that I have received.

This time has included 'learning the ropes' as a liturgical deacon, as well as leading the All Souls service. I have relaunched the parish Twitter account, had many conversations over cups of tea, as well as preaching and praying, gathering with other curates, and learning new things all the time. I have started to lead assemblies in local schools. I look forward to more engagement with our wonderful community next year. A special 'thank you' to Fr David for his encouragement and for sharing his expertise and insights. Thank you all for your care and support.

### **Phil Baker, Reader**

2019 was a fairly calm year where we went about our regular work in the parish. Preaching regularly at the 10.30 Eucharist and performing the role of liturgical deacon as well. Evening services were shared out and I conducted Evensong every month or so. I continued with regular monthly visits for home communions and to take communion to care homes. A highlight of the year was welcoming Sarah Cumming as our new curate and a new colleague. A great asset to our parish and addition to the team. Once she was ordained, she took over the role of Deacon at the Eucharist, quite rightly. I was involved in the organisation of the annual Readers' Conference in February and then in the ongoing arrangements for the 2020 one. I was also on the Committee which arranged the Bishop's Study Day for all licenced clergy and readers in November. I have continued to be involved in the administration of the parish in terms of some of the financial management and also building restoration and development. I also continued on Deanery and Diocesan Synods.

### **Electoral Roll Summary as at 1 October 2020**

Number on electoral roll as at 11 March 2019	75
Members removed from electoral roll.	5
New members	1
One other member added and removed during this period	
<b>TOTAL MEMBERS AS AT 1 October 2020</b>	<b>71</b>

### **Secretary's Report of the St Thomas PCC for the year ended 31st December 2019**

The PCC had met on 9 occasions. The meetings were well attended and productive. Reports had been received from the Staff, Deanery Synod, the Treasurer and the Safeguarding Team.

In September we welcomed the Revd Sarah Cumming as Deacon.

#### ***Church Buildings***

St Andrews: The sale agreed with City Vets had fallen through but after the building was marketed again an offer from Dunn Marino Architects was accepted.

St Thomas: The lack of heating and damp remains an issue. Services continued to be held in the Hall during the winter months. Occasional offices took place in the Church. The buildings committee was renamed as the St Thomas Church Restoration Working Group and the group have been working closely with the Architect, Jo Hibbert, in order to obtain grants for the work needed to the roofs and stonework as well as the heating and lighting. More details are contained in the Faculty Report.

The Hall: Money had been given to pay for blinds to the windows. There were issues with the floor due to it being damp course. A trench will be dug in order to rectify the problem. The hall needs painting. The work will be done during Holy Week in 2020.



### ***Annual Accounts***

The accounts for 2018 were circulated at the PCC meeting on 31st July 2019 and accepted by the PCC. Mr Withers produced a budget prepared on the basis of expenditure and income as at December 2018 and another for the period December 2018 to July 2019. These showed we are running at a loss and that income needs to be increased. This theme continued throughout 2019. The money received from the sale of the Churches would be invested to gain extra income from interest earned.

### ***New Ideas***

A teaching module to help the understanding of the Mass was suggested and this took place in Lent. Fr David had received a grant from Durham University to run a study under the heading of 'Science in Congregations'. People were asked to participate. It was suggested there should be a Flower Festival, a Crib/Christmas Tree Festival. For various reasons, security being one, it was decided not to go ahead with any Festivals. Fr David suggested that an electric car charging point to be put in the car park or at the front of the Church. This would be explored further. A Quiet Day would take place in Advent. A newsletter would be produced to reach out to the Community. It was hoped to have Christmas Worship at the Lucombe Oak pub.

### ***Resolutions made by the PCC during the year included***

The Common Fund would be paid at the rate of £3,314 per month: £44,704 from the sale of the Churches would be paid towards Common Fund. This proposal was carried unanimously. A second proposal that £24,367 from the sale of the Churches would be paid towards Common Fund was carried with 4 votes against the motion: Mr Martin Croinin was asked to independently examine the Annual Accounts: The PCC reconfirmed its previous agreement in principle to admit Children to Communion: The offer of £330,000 from Dunn Marino Architects for the sale of St Andrew's was accepted: Ms Yve Taylor was approved as a Eucharistic Minister: Mesh would be erected on the 2 large windows damaged by vandals and on the small stained-glass window on the left of the porch. The cost to be borne by the PCC. The damage to the windows was paid for by the Insurance Company: PCC officers were elected: Vice Chair - Mr Ian Totterdell, Hon Sec - Mrs Jennifer Thomas, Hon Treasurer - Mr Andrew Withers.

Jenny Thomas, Hon Sec St Thomas PCC

### **Treasurer's Report for the year ending 31 December 2019**

The main summary of the year is included in the accounts. While the accounts are looking very flush and positive at the moment, this is only from the sale of the churches and this will soon disappear from the accounts as we repair St Thomas. Since the accounts have been approved, we have designated the funds we have for specific causes. This is to make it easier for us to get other grants, as we are saying what all the money we have is for. While this is good for obtaining other grants, it does mean that we need to ensure we have enough money for the day to day running of the church and also the paying of the common fund. Our income for the year to date is down quite a bit, primarily due to the closure of the hall. Unfortunately our expenses have not decreased by the same amount, so we will most likely not be able to meet the common fund demand again this year. While I would expect the common fund to decrease further going into 2021, we need to ensure we do pay the 2020 demand. This is especially the case if we want any chance of getting a priest to replace Charles! It is good to have paid the historic common fund deficits and it is only the balance that we forecasted at the start of 2019 that remains outstanding.

Andrew Withers, Hon Treasurer St Thomas PCC

Full accounts may be viewed on line with hard copy displayed in church

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES, YEAR ENDED 31 DECEMBER 2019

## INCOME

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<b>INCOME FROM:</b>					
<b>12a Donations and Legacies</b>					
Donations		13,294	2,176	15,470	16,010
Parish Giving		18,248	-	18,248	15,099
Gift Aid tax refunds and GASDS		(73)	20	(53)	6,042
Grants		-	2,679	2,679	50,110
Legacies		22,877	-	22,877	18,964
		<u>54,346</u>	<u>4,875</u>	<u>59,221</u>	<u>106,225</u>
<b>12b Charitable Activities</b>					
After service café		400	-	400	260
Young at Heart		483	-	483	427
Toddler group		-	617	617	692
Flower club		230	-	230	311
Hall hire		22,206	-	22,206	22,920
Service fees		2,993	-	2,993	3,614
Walsingham Pilgrimage		4,530	-	4,530	-
		<u>30,842</u>	<u>617</u>	<u>31,459</u>	<u>28,224</u>
<b>12c Other trading activities</b>					
Fundraising events		2,826	2,397	5,223	3,906
200 Club My St Thomas Appeal		-	2,050	2,050	2,235
		<u>2,826</u>	<u>4,447</u>	<u>7,273</u>	<u>6,141</u>
<b>12d Other Income</b>					
Sale of assets	7	475,259	-	475,259	6,259
Other Income		1,197	-	1,197	851
		<u>476,456</u>	<u>-</u>	<u>476,456</u>	<u>7,110</u>

## EXPENDITURE

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<b>EXPENDITURE ON:</b>					
<b>13a Raising Funds</b>					
Cost of events		-	-	-	310
Sundry Fundraising costs		390	-	390	90
200 Club expenditure		1,200	-	1,200	1,210
Young at Heart expenses		357	-	357	-
		<u>1,947</u>	<u>-</u>	<u>1,947</u>	<u>1,610</u>
<b>13b Charitable Activities</b>					
Charitable Giving	8	97	547	644	1,281
Diocesan Parish Share		43,946	-	43,946	52,367
Rector's expenses		1,115	-	1,115	940
Vicars' expenses		1,092	-	1,092	848
Curate's expenses		8	-	8	-
Reader expenses		-	-	-	259
Repairs & maintenance		2,521	11,716	14,237	11,888
Insurance		9,643	-	9,643	9,256
Utilities – Gas, Electric & Water		4,598	-	4,598	3,519
Major Works		-	-	-	38,649
Telephone		704	-	704	1,203

Office costs	229	-	<b>229</b>	241
Printing, Postage & Stationery	621	-	<b>621</b>	526
Cleaners	2,767	-	<b>2,767</b>	4,362
Gardener	1,407	-	<b>1,407</b>	1,355
Walsingham Pilgrimage	4,530	-	<b>4,530</b>	-
Churchyard expenses	-	-	-	46
Youth club expenses	-	-	-	18
Junior church expenses	-	-	-	55
Toddler group expenses	-	271	<b>271</b>	372
Flower club expenses	195	-	<b>195</b>	269
Church hall costs	291	-	<b>291</b>	237
Depreciation	12,531	-	<b>12,531</b>	12,289
Upkeep of services	435	-	<b>435</b>	547
Organist salary	1,710	-	<b>1,710</b>	1,822
Choir fees	688	-	<b>688</b>	638
Legal fees	23,185	-	<b>23,185</b>	-
Independent examiner's fee	900	-	<b>900</b>	900
	<u>113,213</u>	<u>12,534</u>	<u><b>125,747</b></u>	<u>143,887</u>

ST. THOMAS PARISH CHURCH  
FLOWER ARRANGERS GROUP

Accounts for the Year Ended 31st December, 2019

INCOME

Balance b/f	41.81
Donations for flowers	70.00
Wedding Flowers	160.00
	<hr/>
	271.81
	<hr/>

EXPENDITURE

Flowers	194.68
Balance c/f	77.13
	<hr/>
	271.81
	<hr/>

N.B. Balance P.C.C. Flower Account as at 31<sup>st</sup> December, 2019  
= £600

I have examined these accounts, books and documents, and  
am satisfied that they show a true account of the affairs of the  
Committee.

Signed.....

Date..15/02/20.....

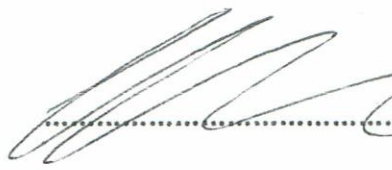
**ST. THOMAS "YOUNG AT HEARTS" CLUB**

**Accounts for the Year Ended 31<sup>st</sup> December, 2019**

<u>INCOME</u>		<u>EXPENSES</u>	
Cash in Hand 31/12/18	72.20	Display Books	28.67
		Gift for Mr. Wickham	20.00
		Christmas Gifts	19.50
		Food – Christmas Party	50.00
		Flowers or Organist	3.50
Attendance Income	195.00	Coach	235.00
Draw	232.00	Transfer P.C.C. A/c	300.00
Balance in P.C.C. A/c			
b/f	300.00		
Transfer to P.C.C. <u>300.00</u>	600.00		
Income – Extras Coach	56.00	Cash in Hand –	
		31/12/19	133.53
		Balance P.C.C.A/c	365.00
	1155.20		1155.20

N.B. Balance "Young at Hearts" Club as at 31<sup>st</sup>  
December, 2019 = £498.53

I have examined these accounts and the books and documents, and  
am satisfied that they show a true account of the affairs of this  
Group.

.....Andrew Withers

Date...15/02/20.....

## ST. THOMAS TOTS

Accounts for the Year Ended 31<sup>st</sup> December, 2019

INCOME

EXPENSES

[illegible]

N.B. Balance P.C.C. St. Thomas Tots as at 31<sup>st</sup> December, 2018  
£600

I have examined these accounts and the books and documents, and am satisfied that they show a true account of the affairs of this Group.

.....Andrew Withers

Date 12/02/19

# **ST. THOMAS PAROCHIAL CHARITIES**

## **Year Ended 31<sup>st</sup> December, 2019**

Balance as at 31 <sup>st</sup> December, 2018		574.61
Dividends : 28 <sup>th</sup> February	183.68	
31 <sup>st</sup> May	189.31	
31 <sup>st</sup> August	189.31	
30 <sup>th</sup> November	<u>190.24</u>	752.54
		<hr/>
		1327.15
Expenses :		
Cheque for Cash Gifts 14 <sup>th</sup> March	350.00	
“ “ “ “ 12 <sup>th</sup> November	150.00	
“ Westex Nursery “	125.00	
“ St. Thomas Ecumenical Project (Christmas Meal)	75.00 *	
	<hr/>	700.00
		<hr/>
		627.15
Cheque not cleared		75.00 *
		<hr/>
As per Bank Statement 31 <sup>st</sup> December, 2019		702.15
		<hr/>

**Ann Coffin Charity : (For Large Print Books)**

Balance as at 31 <sup>st</sup> December, 2018 :	390.40
Dividend – 28 <sup>th</sup> February,	13.74
31 <sup>st</sup> May	14.16
31 <sup>st</sup> August	14.16
29 <sup>th</sup> November	14.23
	<hr/>
Balance as at 31 <sup>st</sup> December, 2019	446.69
	<hr/>

*I certify this to be a true and fair record of  
the information I have seen*



Andrew Withers

**Church Fabric Report**

Compared to previous years, 2019 saw only minor works on the church building. The downpipes were replaced on the north face of the church, and separately the gutters and drainpipes were cleared of debris. There was an incident of stones being thrown to break unprotected windows on the north face (causing glass shards to fall into pews near the font); the windows were repaired and protected by a mesh (like many others previously; only one now remains unprotected).

Despite the reduced activity, discussions have been ongoing with architect Jo Hibbert about future work in Phase 3. Plans have begun to be put in place for that work when the opportunity to bid for grants occurs.

In the church hall work was done on the skirting boards, which seems to have solved the problem with the floor bowing up in places. Thanks to a very kind donation blinds were fitted to the hall windows, and these have shown their usefulness during services at the end of the year. However, more work needs to be done as the specification was not properly followed; this is being followed up with the company concerned. The hall boiler has also been showing signs of its age (and heavy use) and will need to be completely overhauled or (more likely) replaced in the near future. Thanks are due to Mary Daunton for the way she manages the hall and its facilities.

At the start of the year, St Andrews church had been sold subject to contract. However that sale could not be brought to completion and the building was put back on the market. A new buyer was found and after the necessary surveys and paperwork had been done the sale was completed in late October. The funds from the sale were transferred to us almost immediately, and along with the funds we received (also during 2019)



from the earlier sale of Emmanuel church are now available to be used on the Phase 3 works on St Thomas church.

Across the summer there were repeated and ongoing issues with a squatter at St Andrews church (in the shed or on the back porch) which were not fully resolved until the sale was finalised. This did not affect the building fabric or the sale, however.

Through the year much work was done on keeping the churchyard tidy, litter-free and blooming beautifully. Many thanks are due to Mary Daunton and Bob Mounce for their tireless work in all weathers, it really presents a positive face to the community.

Ian Totterdell, Churchwarden

### **Safeguarding Report**

I am pleased to report that there were no safeguarding incidents to report since last year's APCM.

The parish safeguarding group currently comprises Rev'd Dr David Nixon, Rev'd Sarah Cumming, Philip Baker, Ian Totterdell, Jane Vowles (safeguarding representative) and Carolyn Bryant (safeguarding representative). The group has continued to meet throughout the lockdown period via Zoom, and will continue to meet in this way on a quarterly basis in future. All actions and discussions are minuted and safeguarding is a standard agenda item at all PCC meetings.

As part of the parish Safeguarding Action Plan there are a few people who will need to complete DBS checks and/or basic safeguarding awareness training. In their role as parish safeguarding representatives Jane Vowles and Carolyn Bryant will also need to complete the Safer Recruitment online training module as soon as revised training material is published.

Carolyn Bryant, Safeguarding Representative

### **Diocesan Synod Report**

There were three meetings of the Diocesan synod in 2019 with the usual ones in March and October and an additional half day one in June.

In March we discussed among other things the Diocesan Vision and Strategy, Growing the Rural Church and Common fund assessment, Self Supporting Ministers (who it was felt need more support, 26% of licenced clergy in Exeter being SSMs) and the Phase 2 application to the Strategic Development Fund concerning the Exeter Resource Church.

In June we approved the Diocesan Vision and Strategy 2019 – 2024, the new Common Fund assessment system which is based on the 'Blended Cost of Clergy Model' and considered the Diocesan Budget Strategy for 2020.

We approved an application to the Strategic Development Fund concerning mission and ministry in Torbay.

In October we Canon Dr John Spence presented a vision for reform and growth in the Church of England in terms of responsibility for the stewardship of the church's finances and in other respects. We then heard about various areas of growth in the Diocese including Fr Nick Debney talking about Family Fest. The REVD Robert Fowler spoke about a church planting initiative in the Plymouth area. We then had a presentation on Women's Ordained Ministry in the Diocese, including the appointment of a Dean of Women's ministry.

The accounts for 2018 were received and the 2020 budget was approved. Neil Williams pointed out that the budget had a deficit of £475,000.

Finally we approved a new scheme for lay representation on Deanery Synods. Finally a scheme to allow Unlimited Church on Christianity Deanery Synod

Philip Baker

### **Outline Christianity Deanery Synod Report**

There were three meetings in the course of the year, and in addition to the regular Synod business, the following with speakers were invited:

20<sup>th</sup> February at St Thomas: The Very Revd Jonathan Greener, Dean of Exeter Cathedral *The role of Exeter Cathedral in Deanery and Diocese*

27<sup>th</sup> June at St Margaret, Topsham: The Rt Revd Jackie Searle, Bishop of Crediton *An overview of Deanery and Diocese*

22<sup>nd</sup> October at St James: The Revd Canon James Mustard, Precentor of Exeter Cathedral *Using the Psalms in Liturgy*

## **PCC MEMBERS ELECTED ON 7<sup>TH</sup> APRIL 2019**

MR M LE FLEMING  
DR J MORGAN  
MR I TOTTERDELL  
MR D WRIGHT  
MRS C BRYANT  
MRS M DAUNTON  
MRS J FARMER  
MRS J HARRIS  
MRS J THOMAS

### **EX-OFFICIO MEMBERS**

MR A LYNE	CHURCHWARDEN
MRS P METFORD	CHURCHWARDEN

MR L P C BAKER	LAY READER/DEANERY SYNOD
MR A WITHERS	DEANERY SYNOD/TREASURER

### **SIDESMEN AND WOMEN ELECTED IN 2019**

Mr M Le Fleming  
Mr E Marchant  
Mr R Mounce  
Mr T Smith

Mrs E Barber  
Mrs S Carpanini  
Mrs B Darke  
Mrs J Farmer  
Mrs J Harris  
Mrs G Matthews  
Ms S Marsh  
Mrs P A Metford  
Mrs P Mounce  
Mrs G Richards  
Mrs C Smith  
Mrs C Sturman