

Dear Guest

We look forward to welcoming you.

Please see below your Check-In and Check- Out Instructions

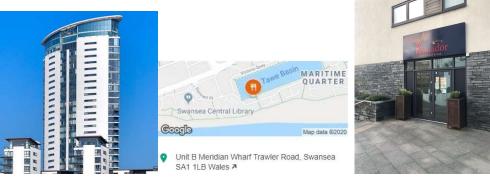
CHECK-IN

Collect your keys from <u>el Pescador</u> Restaurant & Bar on Trawler Road, next to Meridian Tower as shown below.

- 1. Go to the bar and ask a member of the team for your keys by giving the lead name on the booking and present the Photographic ID you provided us to verify your identity.
- 2. You are required to sign for the keys to your apartment before they are given to you.
- 3. If the restaurant is closed on the day of your arrival, we will contact you in the morning and plan to meet & greet you.

Check In is 4PM-7PM (Unless prior arrangements have been made)

- When you have checked-in please call our office on 01792 343905 and leave a message to confirm
 you have arrived and checked in successfully; alternatively, you can email
 reservations@juststaywales.com
- Should you need anything please let us know before 7PM by calling our office and leave a message.
 We will respond to you as soon as possible. In the case of an emergency please call the office immediately.



CHECK-OUT

- Check Out is 10am.
- Please <u>carefully</u> post your keys in the <u>corresponding</u> letter box to your apartment in concierge when you leave. <u>Don't forget</u> to leave the carpark before depositing your keys.
- Please Note: Any keys that are not deposited in the correct letter box, that can't be found will be subject to a charge of £125-£150. This is required to change the locks to prevent any security risks to future guests.

We wish you a great stay and hope to see you again soon.

P.S Don't forget as much as we love to party, we don't allow these at any of our properties and smoking is rewarded with a BIG fine & both will forfeit your deposit as per our terms and conditions.