

## **Minutes of Braes High Parent Council Meeting on Tuesday 9<sup>th</sup> June 2020 (held via zoom)**

Present : Elspeth McCallum (Chair), Wendy MacPherson (Treasurer), Donna Ainslie, Kirsty Baird, Diane Dagger, Tim Gollins, Ailsa Johnston, Morag Lang, Claire Lawson, Neil MacAulay, Kevin Mackay, Heather McManus, Alison Mitchell, Fiona Robertson, James Robertson, Gillian Surphlis, David Surphlis (parents)  
I Livingstone (Headteacher), M Cotter, C Gilmour, J Wilkinson.

Apologies : Cllr James Kerr, Lynne Robertson (parent)

### **1. Previous minute/**

The previous minute was accepted as accurate and proposed by A Mitchell and seconded by K Mackay.

### **2. Matters arising**

- there was discussion about some S3 homework not appearing on SMHW and I Livingstone confirmed the school will address this.
- website PC information is currently being redrafted by EMcCallum
- response not yet received from Children's Services about this year's payment to PC

All other actions had been completed.

### **3. Update from the school**

I Livingstone reported that the school is working on the plan for the phased return of pupils in August. This is being done in accordance with Scottish Government advice and Falkirk Council Children's Services framework. A pupil friendly version of the plan will also be produced. The plan has three priorities;

- Safe as possible
- Wellbeing of all
- Learning and teaching

The plan also aims to preserve the positive ethos and values of the school and keep them central. The many and varied aspects of the school day for pupils and staff are being taken into consideration in the plan to meet these priorities.

In brief, the draft plan at present is that pupils will attend school in their year groups, on a part time basis with juniors and seniors in school on different days. Arrival and departure times will be staggered to reduce contact with other pupils. Each day will be split into 3 learning blocks to minimize movement around the school and teaching will be in smaller groups to enable physical distancing requirements to be fully adhered to. The plan will be refined as time passes and guidance changes.

There was discussion around the practicalities of some of the aspects of the plan, including new S1 pupils, the hub, bad weather arrangements, cleaning arrangements, blended learning expectations. The final plan will be subject to Falkirk Council guidance and approval, and thereafter will be communicated to parents/carers.

#### 4. Staffing

I Livingstone gave an update on staffing changes. Molly Rae has been appointed to the English department and Jillian Shaw will be returning from maternity leave this month.

#### 5. Treasurers Report

There have been no transactions since the last meeting, therefore the bank balance is £623.59.

Action: Wendy Macpherson to contact Children's Services to get an update on this year's PC payment

#### 6. Any other business

A number of AOB items were raised including:

- Thank you to the DET department for their help making PPE for key workers
- Face coverings, discussion around possible anxieties (for wearers & those not wearing them)
- Use of PPE; this will be used in line with risk assessments.

Date of next meeting:

AGM: 27<sup>th</sup> August 2020