



## Parent/Carer Guide to Monitoring & Reporting at Braes High School Session 2022/23



At Braes High School, we want every young person to achieve their potential. Our staff closely monitor and track the progress of each pupil to ensure they give meaningful feedback to learners throughout the session and, if appropriate, identify interventions to support individuals who are not progressing as well as expected.

We value the support of our parents and carers in this process and, as such, we aim to provide pupils and parents with a clear insight into pupil progress at key stages throughout the year.

### Broad General Education - S1, S2 and S3

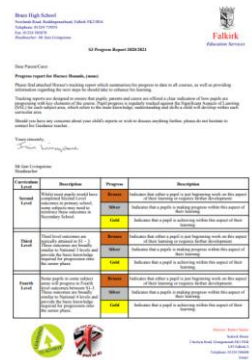
#### Pupils in the Broad General Education (BGE) S1/2/3

Teachers track learning and achievements in individual classrooms as part of their everyday teaching. However, it is also important to have a holistic sense of a young person's progress. Our BGE tracking and monitoring system seeks to achieve this as a natural part of a youngster's journey and, crucially, identifies when intervention is required to support.

Over the course of the year, pupils, parents and carers will gain feedback on pupil progress in the following ways: three tracking reports and one parents' evening.

#### Tracking Reports

Tracking reports are designed to ensure that pupils, parents and carers are offered a clear indication of how pupils are progressing with key elements of the course. Within each report, subject teachers will make a teacher judgement on your child's progress across the skills and knowledge, indicating the level they are working at and the progress they are making within the level. In addition, staff will give a rating of your child's effort, behaviour and homework, with green being 'good', amber relating to 'satisfactory' and red suggesting 'improvement is required'.



#### Parents' Evenings

Staff meet in person, or online, once a year with you to discuss in more depth how your child is progressing with their course and how they can be further supported in their home learning. Our reporting calendar below shows the timings of these evenings for each year group and indicates whether this is being conducted online or in person in the school. Please be aware, we will still continue to use School Cloud, <https://braes.schoolcloud.co.uk>, to book appointments even when the evenings are in person.

### Senior Phase - S4, S5 and S6

#### Pupils in the Senior Phase (SP) S4/5/6

In the senior phase, pupils and staff discuss and agree a 'target grade' which is considered to be aspirational, but achievable by the end of the session in each subject. Staff give regular feedback in class to young people about their progress and use this to identify when pupils require additional support.

Over the course of the year, pupils, parents and carers will gain feedback on pupil progress in the following ways: two tracking reports and two parents' evenings.

#### Tracking Reports

In a tracking report, teachers will reflect on pupils current progress against each target grade using a traffic light system i.e. green means your child is on track to achieve their target grade; amber means they are struggling with some aspects of the course, but still on track to pass and red means they are off track to pass. In some cases, the report may indicate 'TBC' – this is where this aspect of the course has not been assessed yet.

#### Parents' Evenings

Staff meet in person once in the year and once online with you to discuss in more depth how your young person is progressing with their course and how they can be further supported to achieve their targets.

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Our reporting calendar below shows the timings of these evenings for each year group and indicates whether this is being conducted **online** or **in person** in the school. Please be aware, we will still continue to use School Cloud, <https://braes.schoolcloud.co.uk>, to book appointments even when the evenings are in person.

Month	S1	S2	S3	S4	S5/6
Sept				Fri 23 <sup>rd</sup> Sept Tracking Report 1	
Oct	Fri 28 <sup>th</sup> Oct BGE Track 1	Fri 28 <sup>th</sup> Oct BGE Track 1	Fri 28 <sup>th</sup> Oct BGE Track 1		Mon 3 <sup>rd</sup> Oct 3.30pm Parents' Night In person
Nov		Mon 21 <sup>st</sup> Nov 3.30pm Parents' Night Online		Wed 2 <sup>nd</sup> Nov 3.30pm Parents' Night Online	Fri 18 <sup>th</sup> Nov Tracking Report 1
Dec	Fri 16 <sup>th</sup> Dec BGE Track 2	Fri 16 <sup>th</sup> Dec BGE Track 2	Fri 16 <sup>th</sup> Dec BGE Track 2	Fri 2 <sup>nd</sup> Dec Tracking Report 2	
Jan			Wed 18 <sup>th</sup> Jan 3.30pm Parents' Night In person		
Feb	Wed 1 <sup>st</sup> Feb 3.30pm Parents' Night In person			Thurs 16 <sup>th</sup> Feb 4.30pm Parents' Night In person	Fri 17 <sup>th</sup> Feb Tracking Report 2
Mar	Fri 3 <sup>rd</sup> Mar BGE Track 3	Fri 3 <sup>rd</sup> Mar BGE Track 3	Fri 3 <sup>rd</sup> Mar BGE Track 3		Tues 7 <sup>th</sup> Mar 4.30pm Parents' Night Online

### Prepare to Pass @ Braes

A wide range of supports will be available throughout the year which help our pupils prepare to pass:

- ✓ Supported Study – most subject areas will run lunchtime or after school, subject specific, support sessions. This will be shared with pupils in class time and promoted through *Teams*.
- ✓ Study Cafes - Our programme of Study Cafes run alongside the support teachers give through the programme of supported study. The cafés were set up to give young people an environment conducive to personal study where they can grab a hot drink and a biscuit while getting support from class teachers or peer mentors.
- ✓ Online Supports – We have a number of online supports from partners which run throughout the year and address topics that we know young people struggle with.

<https://e-sgoil.com/study-support>

<https://scholar.hw.ac.uk>

<https://www.youtube.com/FVWLRIC>

- ✓ Easter School – Staff offer two days, Monday 3<sup>rd</sup> and Tuesday 4<sup>th</sup> April, to run sessions to prepare young people for the final assessments. This will be promoted nearer the time with three sessions on both days for pupils to sign up to.

We are committed to ensuring every young person at Braes High School has the opportunity to succeed. If you have any concerns or questions, please contact your child's Pastoral Head in the first instance and they will direct to the most appropriate member of staff.

**CAMPBELL**

**LOMOND**

**OCHIL**

**PENTLAND**

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