

# *Warren Arts & Craft*

Telephone: 07745 685392— Email: [lesley@warrenarts.co.uk](mailto:lesley@warrenarts.co.uk)

## *Wedding Invitation Questionnaire*

Please complete the following stationery questionnaire.

This information will be used to create the first draft of your Wedding Invitation. If you have any questions please do not hesitate to contact me either by telephone or email as detailed above.

On receipt of your first and or subsequent draft please review all of your details carefully, checking for spelling and grammatical errors or omission's, which will be rectified and re submitted to you.

When completely satisfied that everything is in order please sign and submit the enclosed 'Acceptance Form' we will then proceed with your Order

If you find there is not enough space on the form for all of your information, please feel free to send a word attachment with this form or include the information in your email. We want to make this as seamless as possible for you.

## *Invitation Questionnaire Form*



# *Invitation Questionnaire Form*

## **Contact Information**

Your Name \*

Your email address \*

Your Phone Number \*

Postal Address \*

Order Arrival Deadline \*

This is the latest day your Invitations will arrive to you in the mail  
This must be approved and agreed upon with Warren Arts & Crafts

## **Design Information**

Quantity of Invitations \*

Think households not the total number of Guests

**Please note:** We suggest purchasing approximately 5 to 10 more invitations than you actually need just in case you forgot to add someone to your guest list. We're sure your Mother-in-Law will have forgotten to invite someone like her great Aunt!

## Design Information

### Invitation Design Selection \*

This will be found on our website

### Ribbon Colour if applicable \*

### Tassel Colour if applicable \*

### Paper Colour if applicable \*

If required the same as sample please state 'Sample'

### Paper Choice if applicable \*

#### Pearlised Paper colours:

- Ivory ☐
- Natural White ☐
- Ultra White ☐
- Rose Gold ☐
- Gold White ☐
- Silver Grey ☐

#### Plain Paper colours:

- White ☐
- Ivory ☐
- Perla (Silver Grey) ☐
- Cream ☐
- Cipria (pale pink) ☐
- Lilac ☐

### Card Colour \*

Please choose your card colour from the list shown with your invitation choice on our website and enter it here

### Font Colour \*

If you want the font colour the same as sample please state 'Sample'

## Wording & Content

**Bride/Partner's Full Name \***

i.e. Rebecca May Roberts

**Does the Bride/Partner plan to take the Groom's/Partner's last name? If so, what will be their married Surname? \***

**Parents Name(s) for Bride/Partner \***

i.e. Mr & Mrs James Roberts

**Bride/Partners Email address \***

**Groom/Partners Full Name \***

i.e. Edward Nathan Jameson

**Parents Name(s) for Groom/Partner \***

i.e. Mr & Mrs Roy Jameson

**Groom/Partner's Email address \***

**Who is the official host of the wedding? \***

- ☐ Bride's / Partners Parents
- ☐ Groom's / Partners Parents
- ☐ Both the Bride's Parents and the Groom's parents - Both Partners Parents
- ☐ Bride, Groom & Parents —Partners and Parents
- ☐ Bride & Groom—Partners

☐

Other:

**Invitation Wording** (Please leave blank if you want to use our template)

**Do you want the Parents names featured on the invitation wording?**

☐ Yes

☐ No

☐ Other:

**Do you want middle names on the invitation wording? If so, make sure we have the Bride & Groom's (Partners) full names listed above**

☐ Yes

☐ No

☐ Other:

**Wedding Day & Date \***

i.e. Saturday 24th September 2022

**Wedding Time \***

i.e. 2.00pm

**Wedding Website address**

**Return address for returning RSVP envelopes \***

Type this exactly how you want it printed on your RSVP and Mailing Envelope

**Ceremony Location \***

Ceremony location name & address

**Reception Location \***

Reception Location name & address

**Wedding Dress code \***

i.e. Black Tie Optional, Formal Attire etc. Leave blank if you do not want it to be listed anywhere in your wording

**RSVP Deadline \***

**Food Menu \***

If not applicable please put N/A

Please write your Menu here or enclose on a separate sheet of paper This will be included in your Invitation Suite, so that your Guests may choose their preference and also to state any Dietary Requirements

**Insert Card Wording** ( i.e. Directions, Accommodation, Taxi's etc) \*

**Photos:** If your Wedding Invitation includes a photo(s) (i.e. for Passport Invitation's or Save the Date's) please email the photo(s) directly to: [lesley@warrenarts.co.uk](mailto:lesley@warrenarts.co.uk)

Notes:

Please Sign & print

Today's Date

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## *Wedding Invitation Questionnaire Acceptance Form*

To be completed after you are completely happy with the drafts

☐ I/We are happy for Warren Arts & Craft to proceed with our Wedding Stationery

☐ I/We confirm that we have thoroughly checked the draft(s) Warren Arts & Crafts have sent for spelling, grammatical mistakes and or omissions, and that we are completely satisfied that any required adjustments have been made to our satisfaction

Please sign & print

Today's Date