



MANNINGTREE TOWN COUNCIL

APPROVED

Minutes of the Town Council Meeting
held in the Community Room on
Thursday 17th November, 2016 at 7.30 p.m.

Present: Cllr. M. Morsley (Chair) Cllr. R. Stocks
Cllr. P. Hughes-Stanton Cllr. J. Charlesworth
Cllr. M. Taylor
Not present: Cllr. L. Lay-Flurrie
In attendance: Mrs. L. Djuve-Wood (Clerk)

81/16 Apologies for Absence

Apologies were received from Cllr. H. Jones.

82/16 Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on 20th October, having been circulated previously, be approved as a correct record and signed by the Chair.

83/16 Declarations of interest

Cllr. Hughes-Stanton declared a personal interest in item 90/16.

84/16 Public Participation Session

There were no members of the public present.

85/16 Reports from the District and County Councils

District Cllr. A. Coley and County Cllr. C. Guglielmi were not present. Cllr. Coley sent his apologies.

86/16 Progress Report from the Clerk

105/12 To consider traffic calming measures in Station Road and Manningtree High Street The clerk reported that this project is not listed as being commissioned by Essex Highways. Item to be discharged. A new application may be submitted in the new year. The clerk was asked to e-mail Mr. Joe Hazelton, Highways Liaison Officer, thanking him for his assistance in having provided the council with an update on their schemes.

Action: Clerk

32/15 To consider requesting ECC Highways to widen the pavement along "The Gut" in the High Street The clerk reported that this project is not listed as having been commissioned by Essex Highways. Item to be discharged.

76/16 a/b) To discuss Cllr. Morsley's tree report / To consider TDC's Tree Planting Programme for 2016/17 The clerk reported that the council has been informed that they have been granted £250 from TDC's Tree Planting Programme towards the planting of three silver birch trees on Quay Street.

RESOLVED that the following items be discharged:

105/12 To consider traffic calming measures in Station Road and Manningtree High Street
32/15 To consider requesting ECC Highways to widen the pavement along "The Gut" in the High Street
61/16 b) To consider a request from Manningtree & District Royal British Legion to replace cobbles by War Memorial, levelling the area instead

87/16 Report from the Planning Committee

Cllr. Morsley reported that a delegated decision had been lodged with Tendring District Council following a discussion with Mr Clive Dawson to support the following planning applications:

- a) **Application Ref. No. 16/01750/TCA**, Fell Tulip tree and replace with Magnolia Graniflora. Reduce Indian Bean tree off shed. Reduce tip with of apple tree. Thin crown of Laburnum and prune off shed. Deadwood clean Elder behind shed. Brantham House, High Street, Manningtree.
- b) **Application Ref No. 16/01808/TCA**, T244 – Silver Birch – cut back from the building to give 2 metres clearance and crown lifted to 3 metres. Communal Land at Ironside Walk, Manningtree.

88/16 Reports from Representatives on other committees

Cllr. Morsley reported that he had attended a meeting with the Chairmen of Lawford and Mistley Parish

Councils.

89/16 Highways/Environment

- a) **To consider initiating a campaign to persuade ECC to repair the deteriorating roads and paths in Manningtree (item 133/15)**

The clerk reported that a most unsatisfactory response had been received to the last letter sent to Essex Highways. She was asked to contact Mr. Joe Hazelton, Highways Liaison Officer, and query how to make an official complaint. It was decided to defer any further action regarding the campaign to the spring when the weather improves.

Action: Clerk

- b) **To discuss the replacing of oak posts on South Street (item 76/16 c)**

The clerk explained that she had received one quote for the works to be carried out and is awaiting quotes from a further two companies.

- c) **To discuss complaints received regarding pigeon faeces in The Lane**

The clerk was asked to contact Mr Stephen Rose who owns the building where the pigeons congregate.

Action: Clerk

- d) **To discuss complaint received regarding commuters parking along Station Road / Victoria Crescent in Lawford**

The clerk was asked to inform Lawford Parish Council about the complaint.

Action: Clerk

90/16 To consider nominations for the Community Engagement Award (item 64/16)

RESOLVED that the Community Engagement Award be awarded to the Business Chamber for their excellent effort in arranging community events. The clerk is to write to the Business Chamber informing them of the nomination and contact the local press prior to the annual Christmas Fair on the 10th December 2016.

Action: Clerk

91/16 To agree the meeting dates for 2017

RESOLVED that the meeting dates be agreed as proposed with the December meeting being held on the 14th December 2017. The clerk to inform Ms C. Butterfield at Foundry Court and publish the meeting dates on the council's website and the town noticeboards.

Action: Clerk

92/16 The Mayor to report on meeting with the Stour Sailing Club

Cllr. Morsley reported that he had met with Mr Tim Goodwin, Commodore at the Stour Sailing Club. The Sailing Club is eager to engage with both the council and the Business Chamber with a view to increase the involvement of the town in the club's activities and local events. The council agreed that Cllr. Morsley will carry on discussions with the club and update the council as and when necessary.

Action: Cllr. Morsley

93/16 To decide whether to contribute to the RCCE's Oyster Magazine with feature of town signs

RESOLVED that the council will not be contributing with a feature of the town's signs to the RCCE's Oyster Magazine.

94/16 Finance

- a) **To consider reducing number of council subscriptions**

RESOLVED that the Essex Playing Field and Rural Community Council of Essex (RCCE) memberships are not to be renewed next year.

- b) **To approve the council's budget and precept request for 2017/18**

RESOLVED that the proposed budget and precept request for 2017/18 be approved.

- c) **To consider an S137 payment towards Christmas celebrations at Foundry Court for the residents of Ironside Walk in the sum of £50 in accordance with the budget**

RESOLVED that an S137 donation of £50 is to be given towards Christmas celebrations at Foundry Court for the residents of Ironside Walk, payable at this meeting.

- d) **To consider an S137 payment for the Manningtree and District Community Bus in the sum of £220 in accordance with the budget**

RESOLVED that an S137 donation of £220 is to be given to the Manningtree and District Community Bus, payable at this meeting.

- e) **To consider an S137 payment to the Royal British Legion Poppy Appeal in the sum of £45 in accordance with the budget**

RESOLVED that an S137 donation of £45 is to be given to Manningtree and District Royal British Legion, payable at this meeting.

- f) **To consider an S137 payment to the Dedham Vale AONB and Stour Valley Partnership, sum to be agreed**

RESOLVED that an S137 donation of £100 is to be given to the Dedham Vale AONB and Stour Valley Partnership, payable at the next meeting once the clerk has been advised of how best to make a donation.

Action: Clerk

g) **To approve monthly bank reconciliation figures**

RESOLVED that the monthly bank reconciliation figures be approved.

h) **To approve payments/cheques for signature in accordance with the 2016/17 budget:**

RESOLVED that the following payments be approved:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£539.34
Webfactory Monthly Fee November	£17.99
Environmental Design (grass cutting October)	£48.00
Crown Estate (annual lease for the beach – standing order)	£83.00
With Additional Payments to:	
Colne Housing (S137 payment)	£50.00
Manningtree & District Community Bus (S137 payment)	£220.00
Manningtree & District Royal British Legion (S137 payment)	£45.00

95/16 Consultations and Surveys

a) **To consider responding to the Electoral Review Tendring District Council: Warding Arrangements**

RESOLVED that the consultation is to be revisited at the next meeting.

96/16 Items from councillors to be added to the next agenda

There were none.

There being no further business the Mayor closed the meeting at 8.44 p.m.

Signed.....

Dated.....

15/12/16