



# MANNINGTREE TOWN COUNCIL

APPROVED 

Minutes of the ~~Annual~~ Town Council Meeting  
held in the Community Room on  
Thursday 15<sup>th</sup> June, 2017 at 7.30 p.m.

**Present:** Cllr. R. Stocks (Chair) Cllr. L. Lay-Flurrie  
Cllr. P. Hughes-Stanton Cllr. J. Charlesworth  
Cllr. M. Taylor

**In attendance:** Rebecca Jones (Harwich and Manningtree Standard)  
3 members of the public

## 31/17 Apologies for Absence

Apologies were received from Cllr. H. Jones.

## 32/17 Minutes of the previous meeting

**RESOLVED** that the minutes of the meeting held on 18<sup>th</sup> May 2017, having been circulated previously, be approved as a correct record and signed by the Chair.

## 33/17 Declarations of interest

Cllr. Hughes-Stanton declared a personal interest in agenda item 9 f (reference 39/17 f in minutes) as secretary of the Business Chamber. Cllr. J. Charlesworth declared a personal interest in agenda item 13 b (reference 43/17 b in minutes) as a member of the Stour Sailing Club.

## 34/17 Public Participation Session

There were three members of the public present. A suggestion was put forward to introduce a one-way system through Manningtree and possibly allocated time-slots for lorries delivering goods to Tesco. It was also noted that buses driving through the High Street often struggle driving through the narrower stretch of road along Townsend and Lucca due to end-on parked vehicles and vehicles parked outside of allocated parking lines. Drivers are not deterred from parking illegally due to the lack of traffic wardens in the town. Cllr. Stocks suggested following the matter up with Tendring District Council. It was also noted that poorly maintained white and yellow lines and a lack of road signage is proving to be a safety issue with cars reversing and driving up or down one-way streets in the wrong direction. The clerk is to add these issues to the Highways spreadsheet and also write to ECC requesting an update on this issue.

**Action: Clerk**

A member of the public noted that they would like access to the river and would like to know whether the Stour Sailing Club's jurisdiction goes beyond the mean high-water mark. Concern was also raised about the status of the beach area along The Walls and maintenance of the old hard projecting from there as well as the slipway in front of the sailing club. Neither hard is maintained adequately which is dangerous. There may be grant funds available from the Crown Estate for such maintenance. It was suggested that the clerk contact the Stour Sailing Club asking what their understanding is of their area of responsibility but before doing so she will seek clarification from the Crown Estate regarding ownership of the land in question. It was also noted that there is no information on the Sailing Club's website regarding public access to the water.

**Action: Clerk**

Finally, the council was asked if they had received any feedback from County Cllr. Carlo Guglielmi regarding the proposed resurfacing work on South Street. The council has received no further communication regarding this project and the clerk was asked to write to Highways to request an update. It was suggested that it may be helpful if members of the public also write to Cllr. Guglielmi with their concerns and asking for an update. It was noted that Cllr. Guglielmi is on social media and may be able to answer questions from the public on local facebook sites such as Manningtree Shout Out. Cllr. Taylor suggested this may be another way for members of the public to approach Cllr. Guglielmi. **Action: Clerk**

## 35/17 Reports from the District and County Councils

District and County reports are accessible to the public on the town council's website  
[www.manningtreetowncouncil.org.uk](http://www.manningtreetowncouncil.org.uk).



### **36/17 Progress Report from the Clerk**

**61/16 a) To discuss impact of excess signage by estate agents** It was agreed that the council will not be sending letters to all estate agents unless there is an increase in advertising signs appearing within the town's boundaries;

**131/16 To discuss recent changes at the Lawford Recycling Centre** Cllr. Charlesworth noted that there has been an increase in fly-tipping on green land;

**27/17 a) To produce a spreadsheet listing all separate pavement and road complaints to ECC Highways** Another walk around town needs to be arranged to look at road issues.

### **37/17 Report from the Planning Committee**

A separate planning meeting was held prior to the full council meeting. Separate minutes have been issued for this meeting.

### **38/17 Reports from Representatives on other committees**

Cllrs. Stocks and Hughes-Stanton had attended the quarterly TDC community resilience meeting. A presentation on warmer weather and storms was given by a representative from the Met Office and there were also updates on recent incidents such as the terror attacks in Manchester and London. Increased security will be seen at the Clacton Airshow this year.

Cllr. Charlesworth had attended the TDALC meeting. There had been a discussion surrounding volunteer speed cameras. Various parishes have signed up with Speed Watch and invested in such cameras but with varying results. Some councils have swapped duties with neighbouring councils to avoid conflict with their own villagers.

Cllr. Taylor went to the Manningtree 100 meeting with the British Legion. They are trying to encourage as many residents and organisations in the area as possible to take part. They are looking for any art work, stories, or memorabilia from a period spanning from 1914 to 2018. The plan is to decorate all the shop windows and have a street party on the 11<sup>th</sup> November 2018 and they are approaching different organisations for sponsorship.

### **39/17 Highways/Environment**

- a) **To discuss an e-mail received regarding the status of the area of beach to the East of the Stour Sailing Club's East compound**

The clerk is to write to the Crown Estate to seek clarification regarding the status of this area of beach.

**Action: Clerk**

- b) **To agree on structure and meeting frequency of rejuvenation working party**

Cllr. Taylor volunteered to lead the working party and will collaborate with all three clerks to get a meeting set up between the three parishes. Cllr. Stocks also volunteered to be a member of the working party.

**Action: Cllr. Taylor**

- c) **To consider taking part in ECC's salt bag partnership scheme 2017/18**

**RESOLVED** that the council will not take part in ECC's salt bag partnership scheme for the year 2017/18.

- d) **To discuss concerns received over all day parking restrictions in Manningtree**

The two-hour parking restriction in town was put in place to provide parking for visitors.

**RESOLVED** that the clerk will write to the complainant stating that whereas the council understands the problem, extra parking can be found along The Walls as well as in the Kiln Lane car park for individuals in need of parking their car for the entire working day.

**Action: Clerk**

- e) **To consider quote received from Environmental Design to do two litter picking and weeding sessions of the entire town per year at £120 + VAT per session (item 27/17 b)**

**RESOLVED** that the clerk will instruct Environmental Design to do two litter picking and weeding sessions a year subject to a list of jobs being agreed in advance.

**Action: Clerk**

- f) **To consider a donation to the Business Chamber's replacing of the town's flower tubs and planting of tubs - Floral Manningtree (Appendix 5)**

**RESOLVED** that the council will contribute up to £1,000 to the Business Chamber's replacing of the town's flower tubs and planting of tubs upon presentation of invoice.

- g) **To discuss the removal of the old flower tubs (linked to item 9/17 c)**

**RESOLVED** that the clerk will contact Environmental Design asking for a quote to remove the old flower tubs.

**Action: Clerk**



#### 40/17 Crime

- a) **To discuss complaint received by resident to increased crime in Manningtree**  
**RESOLVED** that the clerk reply to the complainant stating that his perception of crime is not reflected in the statistics and also suggesting that he reports any incident witnessed directly to the police, either online at [essex.police.uk](http://essex.police.uk) or by dialling 101, alternatively 999 in an emergency.

Action: Clerk

- b) **To consider purchasing a speed gun for use by local Speedwatch group**  
**RESOLVED** that the council will not be purchasing a speed gun but will instead look at other solutions.

#### 41/17 Constitution

To appoint the following officers:

- a) Representative to Parish Passenger Transport Group  
**RESOLVED** that no officer will be appointed to represent the council on the Parish Passenger Transport Group but that the council will instead request to be copied in on meeting agendas and minutes.

Action: Clerk

#### 42/17 To discuss purchasing a new shield for the Community Engagement Award

Cllr. Lay-Flurrie presented different quotes for shields with space for either 12, 15 or 21 names. **RESOLVED** that the clerk arrange to purchase a 12 year shield from Harwich Shoe Craft for £52.

Action: Clerk

#### 43/17 Finance

- a) **To discuss online banking options replacing current cheque system (Appendix 6 a, b, c)**  
**RESOLVED** that this item be deferred to the July meeting.
- b) **To consider an S137 grant in the sum of £50 to Stour Sailing Club, towards their annual fireworks display, in accordance with the budget (Appendix 7)**  
**RESOLVED** that an S137 grant in the sum of £50 be given to the Stour Sailing Club, payable at this meeting.
- c) **To approve monthly bank reconciliation figures for end of ~~March~~ <sup>May</sup> (Appendix 8)**  
**RESOLVED** that the monthly bank reconciliation figures be approved.
- d) **To approve payments/cheques for signature in accordance with the 2017/18 budget:**  
**RESOLVED** that the following payments be approved:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£652.94
Colne Housing Society –Room Booking April and May	£22.00
Environmental Design – Town Maintenance May	£62.40
Environmental Design – Grass Cutting March	£48.00
Environmental Design – Grass Cutting April	£48.00
Environmental Design – Grass Cutting May	£72.00
Status Office Services – Stationery	£10.48
A.R. Fabb Bros Ltd Mayoral Bar for 2016/17	£45.60
Plus standing order payment to Webfactory	£17.99
With an additional payment to:	
The Stour Sailing Club S137 Donation	£50.00

#### 44/17 Items from councillors to be added to the next agenda

To consider purchasing a bin to be placed outside Foundry Court.

There being no further business the Mayor closed the meeting at 8.33 p.m.

Signed.....

Dated.....