



MANNINGTREE TOWN COUNCIL

APPROVED

**Minutes of the Town Council Meeting
held in the Community Room on
Thursday 15th February, 2018 at 7.30 p.m.**

Present: Cllr. R. Stocks (Chair) Cllr. L. Lay-Flurrie
Cllr. H. Jones Cllr. M. McClarnon
Cllr. M. Taylor

In attendance: 2 members of the public

146/17 Apologies for Absence

Apologies were received from Cllrs. J. Charlesworth and S. Richardson.

147/17 Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on 18th January 2018, having been circulated previously, be approved as a correct record and signed by the Chair.

148/17 Declarations of interest

There were none.

149/17 Public Participation Session

Two members of the public attended the meeting, both in relation to items on the agenda. The first member was requesting the council's support in writing to Tendring District Council regarding inconsiderate parking outside his residence on Quay Street (agenda item 9a). He has already written to TDC asking for markings on the road but has to date received no reply. Cars are regularly parked in a manner which partially blocks his garage making it difficult and sometimes impossible for him to get out with his car. The impact of such inconsiderate parking is made worse by the fact that his wife has mobility problems. The council advised the member of the public to apply for a disability badge. The council agreed that a letter should be written to TDC – see minute item 154/17a.

The second member of the public attended regarding agenda item 10 asking if the council would consider taking part in The Great British Spring Clean on the weekend of the 3rd and 4th of March 2018 or if too short notice whether a separate spring clean could be arranged. It was agreed that the council would take part in The Great British Spring Clean on Saturday 3rd March. Please see minute item 155/17 for further details.

150/17 Reports from the District and County Councils

District and County reports are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

151/17 Progress Report from the Clerk

133/15 To consider initiating a campaign to persuade ECC to repair the deteriorating roads and paths in Manningtree Councillors met with a representative from ECC Highways on Friday 26th January 2018. The resurfacing is due to take place later this year, most likely in the autumn, with a view of preserving any existing blue setts. Residents will be informed in due course. Highways cannot replace any missing blue setts but may be able to unearth any blue setts that are currently covered in tarmac. In addition to contacting residents, Manningtree Town Council has suggested that Highways also give shop owners ample warning so that they can plan for deliveries. The work will take at least a month to complete albeit in a moving stretch. It has been proposed that Manningtree Town Council requests that lines be repainted and any signage issues addressed whilst the road remains closed, which will be discussed at the March council meeting.

RESOLVED that the following items be discharged:

27/17 f) To discuss any action to be taken regarding large Tesco lorries delivering goods to the front of the Tesco shop in the High Street

72/17 To consider nominations for the Community Engagement Award for 2017/18

152/17 Report from the Planning Committee

A separate planning meeting was held prior to the full council meeting. Separate minutes have been issued for this meeting.

153/17 Reports from Representatives on other committees

Cllr. Lay-Flurrie attended Natural England's consultation meeting in Lawford on the 12th February 2018 regarding the proposed extension to the Suffolk Coast and Heaths Area of Outstanding Natural Beauty. Whereas they would like to include the entire foreshore of the Stour estuary, Cllr. Lay-Flurrie was disappointed to learn that Mistley Place Park will not be included, a decision to which there is no appeal opportunity. The area by Manningtree Railway Station will also not be considered for inclusion.

154/17 Highways/Environment

- a) **To consider response to member of public asking for assistance in persuading Tendring District Council to address parking obstructions on Quay Street**

RESOLVED that the clerk will write to TDC requesting that they respond to the member of the public's complaint, emphasising mobility issues in the letter.

Action: Clerk

- b) **To agree final version of scheme to the Tendring Local Highway Panel re safety aspect of the town's one-way system (item 87/17a)**

RESOLVED that the final version is to be sent to THLP pending approval from County Councillor Guglielmi.

Action: Clerk

- c) **To agree final version of TRO scheme to amend restrictions of the limited parking bays outside Lucca on the High Street (item 69/17b)**

RESOLVED that the final version is to be sent to the North Essex Parking Partnership pending approval from County Councillor Guglielmi.

Action: Clerk

- d) **To discuss and agree extra costs incurred to replace two rotten benches (item 122/17)**

RESOLVED that the extra costs be approved.

Action: Clerk

- e) **To discuss proposal of street lights being turned off during night time hours (item 124/17)**

RESOLVED that this proposal will not be pursued any further.

155/17 To consider taking part in The Great British Spring Clean 2nd – 4th March 2018 following a request from a member of the public

RESOLVED that Manningtree Town Council will take part in The Great British Spring Clean on Saturday 3rd March 2018, with participants meeting at 10 a.m. on Manningtree Beach. Cllr. McClarnon agreed to create a publicity poster, Cllrs. Taylor and Jones agreed to contact the local press and publish the event on social media. Cllr. Stocks is contacting the Rotary Club who may like to be involved.

Action: Cllrs. McClarnon, Taylor, Jones, Stocks

156/17 To consider a request from Foundry Court to be part of proposed banner display of court users

RESOLVED that the council would like to have their name displayed on the proposed banner. A small fee will be required to take part.

Action: Clerk

157/17 To discuss the annual update of the Lawford, Manningtree and Mistley Emergency Plan

Following a meeting between the three clerks and Cllr. Stocks it was **RESOLVED** that the council approve of the clerks' and Cllr. Stock's proposed reduced version of the plan subject to TDC Emergency Planning Department's approval.

Action: Clerk

158/17 Finance

- a) **To consider an S137 payment to Citizens Advice Tendring**

RESOLVED that an S137 grant in the sum of £50 be given to Citizens Advice Tendring and payable at this meeting.

Action: Clerk

- b) **To consider an S137 payment to the Manningtree Rail Users Association**

RESOLVED that an S137 grant in the sum of £50 be given to the Manningtree Rail Users Association and payable at this meeting.

Action: Clerk

- c) **To approve monthly bank reconciliation figures for end of January**

RESOLVED that the monthly bank reconciliation figures be approved.


- d) To approve payments/cheques for signature in accordance with the 2017/18 budget:
RESOLVED that the following payments be approved:

Item	Amount
Monthly salary Clerk (including expenses)	£640.35
Environmental Design (monthly maintenance)	£62.40
Dedham Vale AONB & Stour Valley S137 donation approved at Jan Mtg	£50.00
Plus standing order payment to Webfactory	£17.99
additional payment to E.ON during January	300.58
additional payment to Environmental Design during January	96.00
S137 payment to Citizens Advice Tendring	£50.00
S137 payment to Manningtree Rail Users Association	£50.00

159/17 Items from councillors to be added to the next agenda

- a) To consider writing a letter to TDC Planning Department and English Heritage regarding the current status of the White Hart pub in Manningtree

There being no further business the Mayor closed the meeting at 8.35 p.m.

Signed.....

Dated.....15.3.18