



MANNINGTREE TOWN COUNCIL

APPROVED

**Minutes of the Town Council Meeting
held in the Community Room on
Thursday 18th October, 2018 at 7.30 p.m.**

Present: Cllr. R. Stocks (Chair) Cllr. L. Lay-Flurrie
Cllr. M. McClarnon Cllr. M. Taylor
Cllr. J. Charlesworth
In attendance: District Cllr. A. Coley Mrs. L. Djuve-Wood (Clerk)
1 member of the public

73/18 Apologies for Absence

Apologies were received from Cllrs. H. Jones and S. Richardson.

74/18 Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on 20th September 2018, having been circulated previously, be approved as a correct record and signed by the Chair.

75/18 Declarations of interest

Cllrs. Charlesworth and Lay-Flurrie declared a personal interest in item 13 (item 85/18 in minutes) being nominated trustees on the Manningtree and Mistley Welcome Home Memorial Fund.

76/18 Public Participation Session

There was one member of the public present who proposed that the council start a public petition to ask TDC to undertake a community governance review on a possible amalgamation of the three parishes of Manningtree, Mistley and Lawford. The item was already on the agenda for discussion, see item 84/18 for resolution.

77/18 Reports from the District and County Councils

District Cllr. A. Coley was present and provided the council with an update from TDC. Full District and County reports are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

78/18 Progress Report from the Clerk

133/15 To consider initiating a campaign to persuade ECC to repair the deteriorating roads and paths in Manningtree, to be discharged now that South Street has been resurfaced and a new item added to the November agenda for paths;

141/17 To discuss the New Data Protection Regulation Legislation requirements effective 25th May 2018 To agree new retention policy to go on the November agenda;

14/18 b) To discuss condition of the tree on South Street and whether a Planning Application should be submitted for its removal and replanting The planning application has been approved;

51/18 To consider creating a neighbourhood plan To be put on hold until the Local Plan has been approved

62/19 To consider inviting Mr Roger Hirst, Essex Police and Crime Commissioner, to a future council meeting to allow residents to discuss issues concerning law and order A public meeting has been arranged for Wednesday 16th January 2019 from 18:30 to 20:00;

64/18 c) To discuss quotation for electrical and structural testing of all street lights The costs have been clarified and it was **RESOLVED** that the council will go ahead with the testing.

RESOLVED that the following items be discharged:

133/15 To consider initiating a campaign to persuade ECC to repair the deteriorating roads and paths in Manningtree;

120/17 To discuss how to promote cooperation between the three parishes of Manningtree, Mistley and Lawford

29/18 To consider creating a promotional video for Manningtree

79/18 Report from the Planning Committee

A separate planning meeting was held prior to the full council meeting. Separate minutes have been issued for this meeting.

80/18 Reports from Representatives on other committees

Cllr. Charlesworth had attended the latest TDALC meeting. He noted that TDC can only require affordable housing on developments of 10 dwellings or more which means the Government has now rolled out improved incentives for builders to do entry-level housing; ECC Highways must now grade the impact of any proposed planning application as "Severe" for it to have any impact on a planning application; and when one councillor asked why the TDC planning department seems to ignore local councils comments, it was pointed out that in planning law, a town council is no different from any other individual, meaning its comment has no more impact than any other.

81/18 Highways/Environment

a) To consider quotes to carry out necessary works to the trees on the Green, South Street

RESOLVED that the council accept J. F. Tree Specialist Ltd's quote of £1,400 including V.A.T.

Action: Clerk

b) To consider application to TDC's tree planting grants programme 2018/19

RESOLVED that the clerk is to complete the grant application.

Action: Clerk

c) To consider replanting the town's flower tubs

RESOLVED that the council will go ahead with the replanting of the flower tubs and that they accept Cllr.

Lay-Flurrie's cost projection of £800 plus V.A.T. from Craft Nurseries.

Action: Cllr. Lay-Flurrie

82/18 To discuss Special Constables recruitment proposal

RESOLVED that Cllrs. Stocks, McClarnon and Taylor be nominated to take part in a working party with Lawford Parish Council and Mistley Parish Council to discuss this proposal.

83/18 To consider dissolving the Planning Committee

RESOLVED that the Planning Committee be dissolved as in planning law the council commenting on any planning application has no more impact than that of a single member of the public. Any planning application that is considered to have a significant impact on the local community will be added to the full council meeting agenda and discussed accordingly. Cllr. Charlesworth is to write up a notice to be issued to the local press.

Action: Cllr. Charlesworth

84/18 To discuss a proposal to initiate a petition for an amalgamation of Manningtree, Mistley and Lawford

RESOLVED that the council is in favour of initiating a petition. District Cllr. Coley agreed to advise the council on the legal process of initiating such a petition.

85/18 To discuss and vote on a proposal to relinquish the council's right to appoint nominative trustees for the Manningtree and Mistley Welcome Home Memorial Fund

RESOLVED that the council agree to relinquish it's right to appoint nominative trustees for the Manningtree and Mistley Welcome Home Memorial Fund.

86/18 To consider purchasing an illustrated parish map

RESOLVED that the council will not purchase an illustrated parish map.

87/18 Finance

a) To set a date for the next Finance Committee meeting

RESOLVED that the next Finance Committee meeting will be held on Thursday 15th November at 6:45p.m.

b) To approve monthly bank reconciliation figures

RESOLVED that the monthly bank reconciliation figures be approved.

c) To consider an S137 payment to the Royal British Legion Poppy Appeal

RESOLVED that an S137 donation of £50 be made to the Royal British Legion Poppy Appeal, payable at this meeting.

d) To consider an S137 donation to the Witches Memorial

RESOLVED that whereas the council is happy to provide an S137 donation, this cannot be done until the planning application for the memorial has been approved and the organiser has opened up a dedicated bank account in the project's name.

- e) To approve payments/cheques for signature in accordance with the 2018/19 budget:

Resolved that the following payments be approved:

| Item | Amount |
|---|---------|
| Monthly salary Clerk (including expenses, covering Aug and Sep) | £682.77 |
| Environmental Design Grass Cutting September | £48.00 |
| Environmental Design Maintenance September | £62.40 |
| A&J Lighting | £115.14 |
| Repayment Clerk Mayor's Fireproof Safe | £53.99 |
| Repayment Clerk Clerk's Fireproof Safe | £53.99 |
| Repayment Clerk McAfee PC Protection | £89.99 |
| Repayment Clerk Printer Ink | £51.90 |
| E.ON | £341.62 |
| ICO Data Protection Fee Renewal | £40.00 |
| TDC Sand Recharge | £630.30 |
| EALC Cllr. Social Media Course | £85.00 |
| Plus standing order payment to Webfactory | £17.99 |
| Plus S137 donation to RBL Poppy Appeal | £50.00 |

88/18 Consultations and Surveys

- a) To consider commenting on the Marine Conservation Advice package

RESOLVED the council has no comment.

89/18 Items from councillors to be added to the next agenda

- a) To discuss the deteriorating state of some of the paths in Manningtree
b) To discuss and agree a new retention policy in line with GDPR

There being no further business the Mayor closed the meeting at 9:30 p.m.

Signed.....*[Signature]*.....

Dated.....*15.11.17*.....