



MANNINGTREE TOWN COUNCIL

APPROVED

**Minutes of the Town Council Meeting
held in the Community Room on
Thursday 20th September, 2018 at 7.30 p.m.**

Present: Cllr. R. Stocks (Chair) Cllr. L. Lay-Flurrie
Cllr. M. McClarnon Cllr. S. Richardson
Cllr. J. Charlesworth

In attendance: Mrs. L. Djuve-Wood (Clerk)

54/18 Apologies for Absence

Apologies were received from Cllrs. Jones and Taylor.

55/18 Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on 19th July 2018, having been circulated previously, be approved as a correct record and signed by the Chair.

56/18 Declarations of interest

Cllr. Charlesworth declared a personal interest in item 12 (ref: 65/18 in minutes).

57/18 Public Participation Session

There were no members of the public present.

58/18 Reports from the District and County Councils

Full District and County reports are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

59/18 Progress Report from the Clerk

RESOLVED that the following items be discharged:

155/17 To consider taking part in The Great British Spring Clean 2nd – 4th March 2018 following a request from a member of the public

168/17 e) To discuss options for a THLP scheme addressing signage and road marking issues on South Street (High Street to Brook Street stretch) – (merged with other item(s))

185/17 To consider a proposal from a member of the public regarding erecting a memorial for the women persecuted as witches by Matthew Hopkins, the Witchfinder General, in the 1600s (to be added back on the agenda when the council receives a further update)

28/18 To consider creating a town council Facebook page

60/18 Report from the Planning Committee

There was no planning meeting this month.

61/18 Reports from Representatives on other committees

There were none.

62/18 To consider inviting Mr Roger Hirst, Essex Police and Crime Commissioner, to a future council meeting to allow residents to discuss issues concerning law and order

RESOLVED that the clerk is to contact Essex Police to arrange a public meeting to take place in Manningtree some time in the near future. **Action: Clerk**

63/18 To discuss resident's complaint regarding a lack of safety nets at the Mistley Cricket Club

RESOLVED that as the complainant is now making progress with the Mistley Cricket Club this is a matter between the complainant and the club.

64/18 Highways/Environment

a) To discuss ways in which the council can assist the Manningtree Stour Valley Rotary Club with their anti-plastic bag campaign

RESOLVED that the council fully supports the Manningtree Stour Valley Rotary Club's anti plastic bag

- campaign. The clerk is to inform the club. **Action: Clerk**
- b) **To consider J F Tree Specialists' quote to carry out necessary works to the trees on the Green, South Street**
RESOLVED that the clerk is to source two further quotes. A decision is to be made between the three quotes at the October meeting. **Action: Clerk**
- c) **To discuss quotation for electrical and structural testing of all street lights**
RESOLVED that the council is to go ahead with the works subject to clarification of cost. **Action: Cllr. McClarnon / Clerk**
- d) **To discuss complaint from resident regarding larger vehicles and parking issues on South Street**
 County Cllr. Guglielmi is consulting with an ECC's Highways Officer and a TDC Officer regarding proposals for a possible THLP scheme to address the issues on South Street. **RESOLVED** that the council will await an update from County Cllr. Guglielmi.
- e) **To consider application to TDC's tree planting grants programme 2018/19**
RESOLVED that the council will apply for the tree planting scheme once they have decided on a quote for the trees on The Green, South Street. In the meantime the clerk is to contact TDC to express an initial interest. **Action: Clerk**
- f) **To agree exact locations for where Highways speed wires are to go on High Street and Brook Street (item 69/17 c)**
RESOLVED that the clerk is to e-mail Highways the map with the council's agreed locations. **Action: Clerk**
- g) **To consider arranging a residents' autumn clean-up session**
RESOLVED that the autumn Manningtree clean-up will take place on Sunday 4th November at 10 a.m. with residents meeting at the Manningtree beach. Cllr. McClarnon is to create a poster advertising the event. **Action: Cllr. McClarnon**

65/18 To discuss comments received from residents regarding two licence applications on High Street and South Street

RESOLVED that the clerk is to inform Tendring District Council that Manningtree Town Council would like to object to the licencing application for 17 High Street, Manningtree due to the suggested opening hours which are different to those stipulated in the original planning application which was for a coffee / wine bar. It should be noted that the town council was happy with the proposed opening hours in the original and approved planning application, but the council feels that the suggested extended opening hours within the current proposal may constitute a public nuisance. **Action: Clerk**

66/18 To discuss TDC request for floral tribute plans for Operation London Bridge

RESOLVED that whereas Manningtree Town Council would support having a book of condolences at Manningtree library they do not wish to allocate a designated place for any floral contributions.

67/18 To consider nominations for the Community Engagement Award for 2018/19

RESOLVED that the Community Engagement Award 2018/19 be awarded to Melanie Winning in recognition of all the hard work she has put in to what has become a very successful Vintage Market.

68/18 To discuss nomination process for Public Nomination Award (item 32/18)

RESOLVED that Cllr. McClarnon is to produce a poster inviting nominations. **Action: Cllr. McClarnon**

69/18 Finance

- a) **To approve monthly bank reconciliation figures for end of August**
RESOLVED that the monthly bank reconciliation be approved.
- b) **To review TDC's special expense form for 2019/20**
RESOLVED that the special expense form 2019/20 is correct.
- c) **To consider an S137 donation to Acorn Villages' Community Christmas event**
RESOLVED that an S137 donation of £50 be made to Acorn Village's Community Christmas event payable at this meeting. **Action: Clerk**
- d) **To consider an S137 payment to Essex & Herts Air Ambulance**
RESOLVED that an S137 donation of £50 be made to Essex & Herts Air Ambulance payable at this meeting. **Action: Clerk**
- e) **To approve payments/cheques for signature in accordance with the 2018/19 budget:**
RESOLVED that the following payments be approved:

Item	Amount
Monthly salary Clerk (including expenses, covering Aug and Sep)	£1,408.46
Friends of Historic Essex Membership	£12.00
CPRE Annual Membership	£36.00
Status Office Services	£33.65

21.2.19

Environmental Design Grass Cutting August	£72.00
Environmental Design Bench Repairs	£146.40
Environmental Design Maintenance August	£62.40
HMRC	£90.44
EALC	85.00
Acorn Village S137	£50.00
Essex & Herts Air Ambulance S137	£50.00
Plus standing order payment to Webfactory	£17.99
Plus previous payments during July / August to:	
Environmental Design Grass Cutting July	£48.00
Environmental Design Grass Cutting June	£48.00
Environmental Design Maintenance July	£62.40
Environmental Design Painting of 2 x Fingerposts	216.00
Colne Housing Society (Community Rm Hire)	£55.00
Standing order payment to Webfactory	£17.99

70/18 Consultations and Surveys

a) To discuss TDC's Review of Statement of Gambling Policy

RESOLVED that the council will not respond to this policy document.

71/18 To consider any planning applications received after the agenda being issued

The council discussed planning application ref: 18/01518/FUL, Variation of condition 2 of planning application 16/01845/FUL, extension of the temporary siting of portacabin, Riverside Health Centre, Station Road, Manningtree. **RESOLVED** that Tendring District Council be informed that the town council has no comment on the application.

Action: Clerk

+269/18 Items from councillors to be added to the next agenda

- To consider replanting the town's flower tubs
- To discuss and vote on the proposal to relinquish the council's right to appoint nominative trustees for the Manningtree and Mistley Welcome Home Memorial Fund

There being no further business the Mayor closed the meeting at 9.27 p.m.

Signed.....*RE Scales*.....

Dated.....18.10.18.....