



Erasmus+

epOs

# Nuttige links

- [www.epos-vlaanderen.be](http://www.epos-vlaanderen.be)
  - Tabblad ‘projectuitvoering’
  - Link naar de Beneficiary Module (BM)
- [Projects | Erasmus+ \(europa.eu\)](https://projects-erasmus.eu)
  - = EPRP
  - Uploaden projectresultaten

**Op BM en EPRP inloggen met EU-login.**

# Allemaal digitaal !

## Erasmus+ helpt je graag op weg met een aantal hulpmiddelen.

### Sommige zijn verplicht te gebruiken in je project:

- De [Beneficiary Module](#) om je activiteiten te registreren tijdens je project en om te rapporteren.
- De "[distance calculator](#)" om reisafstanden te bepalen (om reiskosten juist te kunnen laten berekenen in de Beneficiary Module).
- Het [Erasmus+ Project Results Platform](#) waar je projectresultaten moet uploaden en waar je ook de resultaten van goedgekeurde projecten over heel Europa kan bekijken.
- En mocht je het overzicht wat kwijt zijn: in de openbare [IT Tools Wiki](#) vind je handleidingen over al deze systemen!

# Erasmus+

EU programme for education, training, youth and sport

Home

About Erasmus+ ▾

Opportunities ▾

Programme Guide

Resources and tools ▾

What's new? ▾

Projects ▲

## About the Project Results Platform

Details and outcomes of projects funded under the Erasmus+ programme.

## Search project results

Search for ongoing or completed projects funded under Erasmus+.

## Priorities 2019-2024

Erasmus+ supports the 2019-24 priorities of the European Commission.

## Frequently asked questions

Get answers about the projects results platform and how you can use it.

## Projects lists

Download files about all projects from Erasmus+ and former programmes.

## Platform privacy statement

Information about the processing and the protection of your personal data.

## Manage my projects

Log in as a beneficiary or officer to manage your project.

## Contact points

Contact points for any technical questions not answered in the FAQ.

Projects that inform, transform and inspire

About the Project Results Platform

Search project results

Priorities 2019-2024 ▼

Frequently asked questions

Projects lists

Platform privacy statement

[Manage my projects](#)

Contact points

## Manage my projects

You will need to be a **Project Officer** or **Project Beneficiary** with a valid EU Login to be able to update your project.

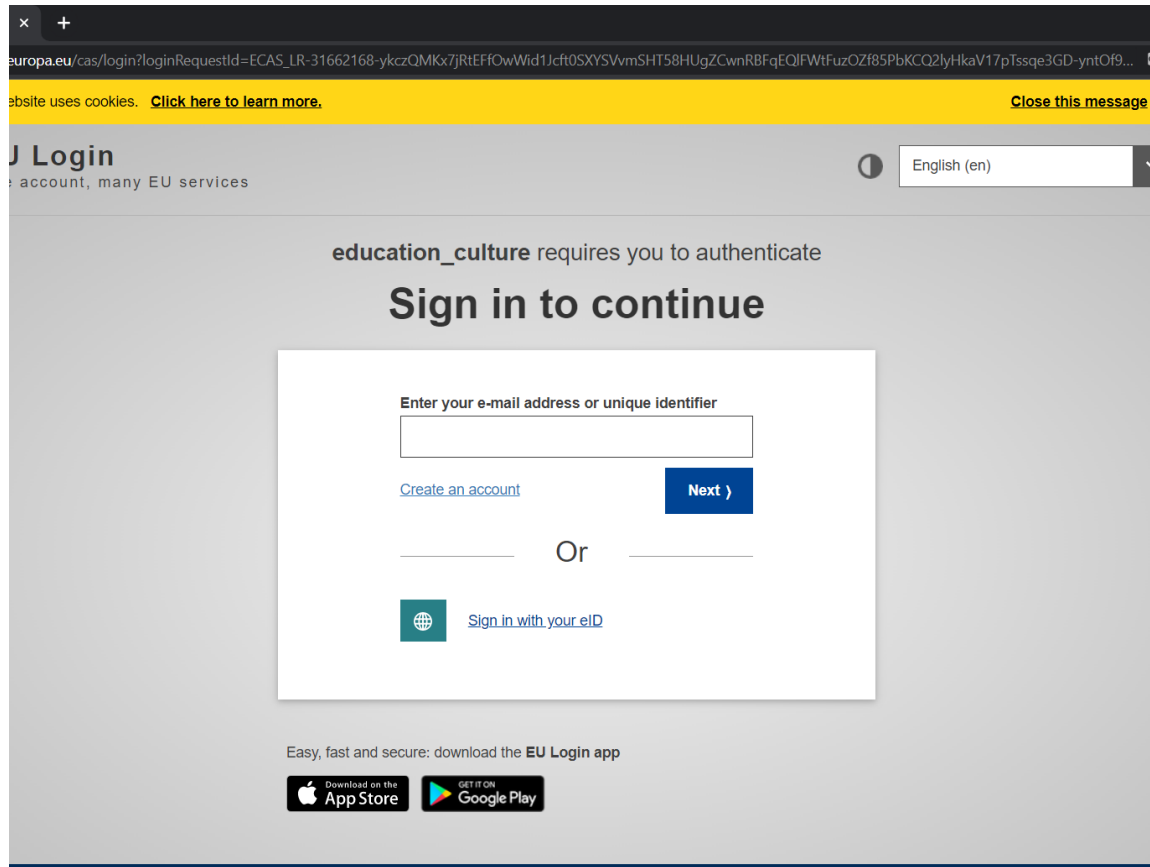
More details are given if you try to login below.



### Manage your project

Need to change some details in your project or add some results?

[Log in to edit your project content](#) →



Log in met uw EU-login, dit moet aangemaakt zijn met hetzelfde e-mailadres waarop wij u contacteren in verband met het project. Anders vindt u na het inloggen het project niet terug.

education\_culture requires you to authenticate

# Sign in to continue

## Welcome



jolien.snoeck@epos-vlaanderen.be  
(External)

[Sign in with a different e-mail address?](#)

**Password**

[Lost your password?](#)

**Choose your verification method**



	<b>Mobile Phone + SMS</b> Send a text message to a registered mobile phone number for a multi-factor authentication.	
---	---	---

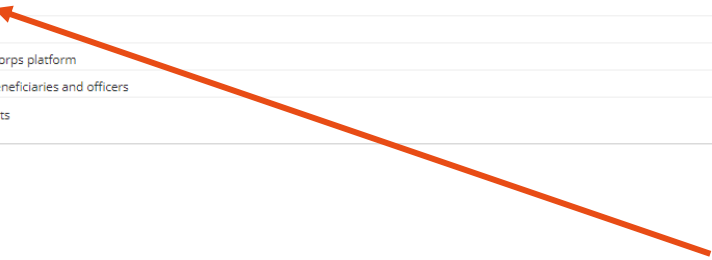
**Mobile phone**

International format including country code, e.g. for Belgium: +32 123 45 67 89

**Sign in**

# Handleiding EPRP

Sitekoppelingen	
Automatic email notifications	
DG EAC Strategy for the Dissemination and Exploitation of Programme Results	
Data Protection Regulation Compliance Guidelines for project results	
E+PRP Guide for EACEA Officers	
E+PRP Guidelines for NA Officers	
E+PRP Guidelines for beneficiaries	
Erasmus + Dissemination Platform	
Erasmus+ and European Solidarity Corps platform	
GUIDE 2022 GDPR compliance for beneficiaries and officers	
Relevant results for Erasmus+ projects	



[Beneficiary Dashboard in Project Results Platform - Erasmus+ & European Solidarity Corps guides - EC Public Wiki](#)

# Project Information

Project Details **Results** 2

**1**

**Project Number: \***


**Title:**

**End date:**  
  
DD/MM/YYYY

**Submission date:**  
  
DD/MM/YYYY   
HH:MM (24 Hour)

**Website:**  
*Enter website url*

**3**



[Upload logo](#)

# Ontvankelijkheidscriteria resultaten

- Vermeld de **taalversie** in de titel
- Attachment met **downloadbaar resultaat** indien mogelijk
  - ! Voor video's: limiet van **100 MB** – link indien nodig
- Waar geen bestand kan worden opgeladen, eventueel een link in de description
- Let op voor **taalfouten**
- U bent verantwoordelijk om in orde te zijn met **GDPR**, aanvinken is noodzakelijk om in te kunnen dienen
- Vermeld **logo 'co-funded by the European Union'**



**Co-funded by  
the European Union**



**Funded by  
the European Union**

Vergeet niet op de knop 'submit for review' te klikken alvorens verder te gaan met indiening van het final report in de Beneficiary Module.

## Project Information

Project Details Results

*List of project results*

Title	Description	Type	Attachment	Data Protection Regulation Compliance	Officer Decision	Actions
▼ <b>Statistical results (survey, poll or other data)</b>						
Survey	In this survey we did...		↓ ☒	☑	Not Reviewed	✎ ☒
▼ <b>Presentation</b>						
Project presentation	In this presentation, we...		↓ ☒	☑	Not Reviewed	✎ ☒
▼ <b>Mobile application</b>						
Mobile app	The mobile app "ABC" can be downloaded from...		↑	☑	Not Reviewed	✎ ☒

Add Result



Submit for Review

Go Back

# Allemaal digitaal !



## Erasmus+ helpt je graag op weg met een aantal hulpmiddelen.

### Sommige zijn verplicht te gebruiken in je project:

- ➔ De **Beneficiary Module** om je activiteiten te registreren tijdens je project en om te rapporteren.
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# BASISPRINCIPES

- Verklaar eventuele verschillen met de **aanvraag**
- Vermijd **vage** antwoorden
- Verwijs naar hoe de **horizontale prioriteiten** in het projecten verwerkt zijn
- Alle essentiële info moet in de **tekst** staan, niet in de toegevoegde bijlagen
- Beschouw de expert die het eindrapport beoordeelt als een derde die voor het eerst kennismaakt met jullie project

# BASISPRINCIPES

- Verwijs naar eventuele **feedback** die jullie kregen doorheen het project, en wat je ermee hebt aangevangen
- Beschrijf hoe de **implementatie** verliep, niet enkel wat de resultaten zijn. Laat dit niet over aan de verbeelding van de expert
- Beschrijf de impact voor **alle deelnemende organisaties**, niet enkel voor de coördinerende

# Beneficiary Module (BM)

Project title: ↑	Grant Agreement No.:	Project Start Date	Project End Date	Duration (months)	Project Status	Actions
An inclusive perspective to digital tools in lending libraries	2021-1-BE02-KA210-ADU-000027369	01-01-2022	31-12-2022	12 months	Project ongoing	

Items per page 30 1 - 1 of 1 |< < > >|



## Project Activities and Budget Details

Project list

Grant Agreement No. : 2021-1-BE02-KA210-ADU-000027369

Project Acronym : LekBabtSpel - Awarded/Reported Budget : 0 € / 60 000 €  Refresh

23 days left! Project ongoing  
Deadline: 1 mars 2023

NA : BE02 - EPOS vzw - Organisation OID : E10271280 - Legal name : De Transformisten vzw

### Content menu

Details

Organisations

Contacts

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### Filter

Details

Context

Information

National agency

Beneficiary organisation

### Details

#### Context Information

Programme: Erasmus+  
Key Action: Partnerships for cooperation and exchanges of practices  
Action Type: Small-scale partnerships in adult education  
Call: 2021  
Round: Round 1  
Start of Project: 01/01/2022  
End of Project: 31/12/2022  
Project Duration (months): 12 months

#### Project Information

Grant Agreement No.: 2021-1-BE02-KA210-ADU-000027369  
National ID:  
Project Title: An inclusive perspective to digital tools in lending libraries  
Project Acronym: LekBabtSpel  
Project Status: Project ongoing  
Final Report Submission Deadline: 01/03/2023

# Criteria voor eindbeoordeling

- [www.epos-vlaanderen.be](http://www.epos-vlaanderen.be)
  - ‘Bibliotheek > Projectuitvoering > Erasmus+ KA2 > Contracten en bijlagen’
  - Call 2022: Annex III
  - Call 2023 e.v.: Annex II

## Project Activities and Budget Details

[Project list](#)

Grant Agreement No. : 2021-1-BE02-KA210-ADU-000027369

Project Acronym : LekBabtSpel - Awarded/Reported Budget : 0 € / 60 000 € [Refresh](#)

23 days left!

Project ongoing

Deadline: 1 mars 2023

NA : BE02 - EPOS vzw - Organisation OID : E10271280 - Legal name : De Transformisten vzw

### Content menu

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[Organisations](#)

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**[Activities](#)**

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### Activity

Activities (4)

[Bulk Actions](#)

[+ Create](#)

[Search](#) [More Filters](#)

Activity Title	Activity duration (in days)	Venue of activity	Estimated start date	Estimated end date	Grant Amount allocated to the Activity	Actions
Co-creation sessions simultaneous in the respective countries on what is needed for a more female and digital illiterate perspective	30	Brussels and Goteborg	31-12-2021	29-06-2022	7 500,00 €	<a href="#">Delete</a> <a href="#">View</a> <a href="#">Edit</a>
Debate in the European Parliament with a MEP and international organisations in Brussel and Belgian tour for Ieksaksbibliotek to Belgian Spelotheken and Babyteken	30	Brussels	31-12-2021	29-09-2022	13 480,00 €	<a href="#">Delete</a> <a href="#">View</a> <a href="#">Edit</a>
A two day plan writing workshop with the help of programmers - how does the ideal system look like - invite different builders of the platforms	1	Goteborg	30-09-2022	30-12-2022	23 150,00 €	<a href="#">Delete</a> <a href="#">View</a> <a href="#">Edit</a>
Exchange days on best practices and next steps	30	Goteborg	31-12-2021	29-04-2022	15 870,00 €	<a href="#">Delete</a> <a href="#">View</a> <a href="#">Edit</a>

Items per page 30 1 - 4 of 4 [<<](#) [<](#) [>](#) [>>](#)

Total allocated : €

# Activities

Beantwoord alle vragen, ook als dit niet verplicht lijkt. Dit is vaak het enige waar de expert scores kan baseren.

**Don't:** This activity was executed as described in the application

Describe the content of the implemented activity. Has there been any divergence from the initially planned activity ? If yes, please explain \*

The survey asking the students about their daily diet and nutritional habits, and how these relate to the SDGs will be carried out twice - at the beginning of the project and again towards the end - to evaluate the project's impact on the students' knowledge and attitudes towards the environment.

3217

Describe the target group for this implemented activity. Has there been any divergence from the initially planned target group? If yes, please explain. \*

The variety of the closing activities allows and at the same time, requires the active involvement and contribution of all teachers and pupils of the school.  
...All pupils will participate in the final survey. The children of the 1st and 5th Grade will work in Google spreadsheets for the analysis and graphics

3961

Explain how is this activity helped reaching the project objectives. \*

The post-project survey is to assess students about sustainable food systems and encourage them to adopt healthier eating habits, reduce food waste, and contribute to global sustainability efforts. The survey will evaluate the extent to which the project has helped students to expand their knowledge about sustainable food systems, assess nutritional and change their food habits. The survey may include questions about what the

3054

Describe the achieved results of the activity. \*

The final closing activity is also to evaluate what has been learned by the students during this two-year project. This will help measure the effectiveness of the project and the pupils' learning outcomes.  
In addition, the following dissemination items will be produced:  
- an analysis and graphic representation of the results of the pre-project and post-project surveys, which could be used for writing an article about

3938

Back

Save

# Activities

- Waar al tekst staat in bewerkbare tekstvakken moet deze geactualiseerd worden. Vb:

**Do:** A meeting will be held ... > The meeting was held and we came to the conclusion that ...

**Don't:** This activity was executed as described in the application

# Project Activities and Budget Details

Project list Data expo

Grant Agreement No. : 2023-1-BE02-KA210-SCH-000152282

NA : BE02 - EPOS vzw - Organisation OID : E10075919 - Legal name: : Vrije Basisschool voor Buitengewoon Onderwijs - Sint-Gerardus

Awarded/Reported Budget : 60 000 € / 60 000 €

Project ongoing

Deadline: 30 oct. 2025

233 days left!

Actions

- Content menu
- Details
- Participating organisations
- Associated persons
- Activities
- Reports**

## Beneficiary Reports

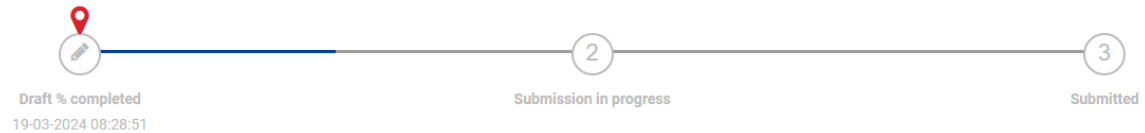
Access to Erasmus+ Project Results platform

### Final Beneficiary Report

Please click on this button to generate a new Beneficiary Report

Termination with no grant

### Final Draft



Edit Draft

### History

Final created : 19-03-2024 08:28:51 Request ID : 59938 - 8eb698a3-586a-4b88-b727-6699c6cc229e

## Project Activities and Budget Details

Project list

**Grant Agreement No. : 2021-1-BE02-KA210-ADU-000027369**

Project Acronym : **LekBabtSpel** - Awarded/Reported Budget : 0 € / 60 000 € [Refresh](#)

NA : **BE02 - EPOS vzw** - Organisation OID : **E10271280** - Legal name : **De Transformisten vzw**

23 days left! Project ongoing  
Deadline: 1 mars 2023

- Content menu**
- Details
  - Organisations
  - Contacts
  - Activities
  - Reports

- [Start submission process](#) [PDF](#)
- ✔ Context
  - ✘ Project summary
  - ✘ Project Description
  - ✔ Implementation
  - ✘ Impact and Follow-up
  - ✘ Annexes
  - ✘ Checklist

Draft report saved (%) an hour ago [Back to reports](#)

### Context

#### Project details

<b>Applicant organisation:</b>	De Transformisten vzw
<b>Applicant organisation OID:</b>	E10271280
<b>Project code:</b>	2021-1-BE02-KA210-ADU-000027369
<b>Project title:</b>	An inclusive perspective to digital tools in lending libraries
<b>Action type:</b>	KA210-ADU
<b>Call:</b>	2021
<b>Field:</b>	Adult Education
<b>Project start date:</b>	01-01-2022
<b>Project end date:</b>	31-12-2022
<b>Grant awarded:</b>	-
<b>National Agency receiving the report:</b>	BE02 - EPOS vzw
<b>Language used to fill in the form:</b>	EN

#### Project summary

# Project summary

## Project summary

Please summarise the information about your project in form of short answers to the following questions.

Please use full sentences and clear language. The provided summary will be made public by the European Commission and the National Agencies.

Background: Why did you apply for this project? What were the needs you have addressed? \*

1250

Value missing

Objectives: What did you want to achieve by implementing the project? \*

1250

Value missing

Implementation: What activities did you implement in your project? \*

1250

Value missing

Results: What were the concrete outputs and other results of your project? \*

1250

Value missing

Please translate your replies to English.

**Alle tekstvakken samen moeten een samenhangende, doorlopende en foutloze tekst vormen, klaar voor publicatie op EPRP.**

# Project Description

## Project Description

In this section you are asked to give information about the objectives and topics addressed by your project

<b>Most relevant horizontal or sectoral priority according to the objectives of your project as defined at application stage.</b>	HORIZONTAL: Environment and fight against climate change
---	--

Did your most relevant priority change since application stage? \*

NO ▼

<b>Other relevant horizontal or sectoral priorities addressed by your project as defined at application stage.</b>	SCH: Development of key competences HORIZONTAL: Common values, civic engagement and participation
--	--

Did your other relevant priorities change since application stage? \*

NO ▼

<b>Most relevant topics addressed by your project at application stage.</b>	Green skills Digital literacy skills and competences Cultural heritage
---	--

Did your most relevant topics change since application stage? \*

NO ▼

What are the concrete outcomes and achievements of your project, and how do they link back to the project objectives? Were all original objectives of the project met? Please comment on any objectives initially pursued but not achieved and describe any achievements exceeding the initial expectations. \*

5000

! Value missing

Please describe how the needs of the identified target groups were addressed and what were the benefits of cooperating with transnational partners. \*

3000

! Value missing

How was the progress, quality and achievement of the project activities monitored and by whom? \*

3000

How did you evaluate the extent to which the project reached its objectives and planned results? Which activities did you carry out to assess the overall success of your project? \*

3000

! Value missing

Please reflect on the quality of the implementation of your project. What went well and what was more difficult? Which are the lessons that you learned? \*

3000

! Value missing

What steps were taken (if any) to address the Erasmus+ horizontal aspects of project implementation (inclusion and diversity; digital transformation; green transition and environmental sustainability; participation in democratic life, common values and civic engagement)? \*

3000

! Value missing

Was the granted lump-sum amount sufficient to implement properly the activities? If not, please elaborate. Did the lump-sum approach make the management of the project easier and, if so, how? \*

1500

# Cooperation arrangements

## Cooperation arrangements

What were the strengths that each partner brought to the project? Please describe how the tasks and responsibilities were distributed among the partner organisations. \*

3000

⚠ Value missing

How did you ensure sound management of the project and good cooperation and communication between partners during project implementation? If relevant, please describe any difficulties you have encountered in managing the implementation of the project and how you and your partners handled them. \*

3000

⚠ Value missing

# Implementation

Deze tekst is niet bewerkbaar in het rapporteringsformulier maar wordt overgenomen uit de rapportering van de activiteiten.

# Impact and Follow-up

## Impact and Follow-up

What was the impact of the project on the participants, participant organisations, target groups and other relevant stakeholders? Do you have plans to continue using the results of the project or continue to implement some of the activities after the project's end? \*

3000

⚠ Value missing

What was the impact of the project at the local, regional, European and/or international levels? \*

3000

⚠ Value missing

How did you disseminate the results of your project inside and outside your partnership? Who were the main target groups and what channels did you use to share your results with them? \*

3000

⚠ Value missing

Did you use Erasmus+ platforms (e.g E+ project result platform, Europass, Epale...) for preparation and implementation of the project, and do you plan to further use them for follow-up? If yes, please describe how.

3000

Erasmus+ promotes an open access requirement for all materials produced through its projects. In case your project has produced tangible deliverables, please describe if and how you have promoted free access to them by the public. How have you ensured that the project's results will remain available and be used by others? In case a limitation was imposed for the use of the open licence, please specify the reasons, extent and nature of this limitation. How have you ensured that the project's results will remain available and be used by others? \*

3000

⚠ Value missing

The following question represents your feedback to the European Commission about application, implementation and reporting procedures for your Erasmus+ project. When answering this question, please take into account the opinion of organisations involved in your project.

Do you consider that the procedures applicable to your project were proportionate and simple? \*

NO



The following questions should be addressed taking into account effects on the coordinator organisation and partner organisations (including associated partners, if any).

Do you consider that your organisations have developed high-quality practices as a result of their participation in Erasmus+ Key Action 2? \*

NO



Please provide more information about your reply: what type of high-quality practices you developed or did not manage to develop? Why? \*

3000


# Annexes

## Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.  
The maximum number of all attachments is 100.

### Declaration on honour


Please download the declaration on honour, print it, have it signed by the legal representative and attach.

 Download the declaration on honour

 Add the declaration on honour

### Other documents

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#) 

 Add documents

### List of documents

No	Name	File size (kB)	Type of document
	Total size (kB)	0	

# Annexes

- Deze documenten zijn mogelijk relevant om mee in te dienen via de **BM**:
    - Disseminatieplan
    - Evaluatiemethode
    - Referentiekader
    - Verslagen van vergaderingen
    - Interne tussentijdse verslagen
    - ...
- ! Deze documenten dienen **ter ondersteuning** van de tekst in het eindrapport.

# Annexes

In geval van een Desk Check zullen alle supporting documents opgevraagd worden. Deze vragen we niet standaard allemaal op bij het eindrapport.

# Checklist

## Checklist

### Conditions for the Final report submission

- Before you can submit your report all mandatory fields in the report must be filled in and all sections of the Beneficiary Module must be correctly completed
  - Declaration on Honour must be annexed to the report
  - Checklist has not been fulfilled

Before submitting your report to the National Agency, please confirm that you have done all of the following:

- I have introduced all project activities into the Beneficiary Module
- I have completed the report using one of the mandatory languages specified my project grant agreement
- I have checked that the attached Declaration on Honour has been signed by the person authorized to act as the legal representative of the beneficiary organisation
- I have annexed any additional documents defined in the grant agreement or requested by the National Agency
- I have saved or printed the copy of the completed form for my organisation's records

[Start submission process](#)

### PROTECTION OF PERSONAL DATA

Please read our privacy statement to understand how we process and protect

[your personal data](#)

Start submission process

PDF

✓ Context

✗ Project summary

✗ Project Description

✓ Implementation

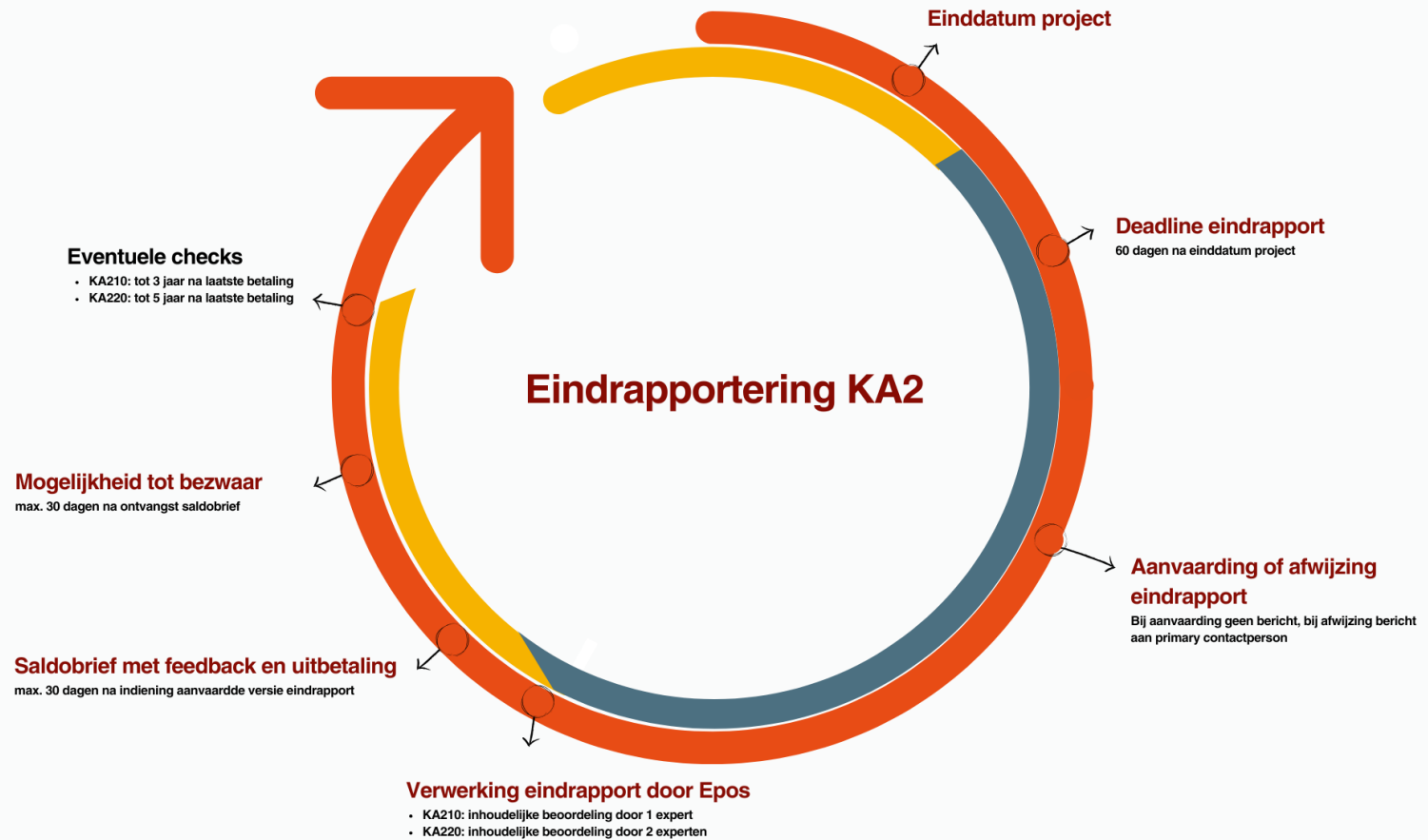
✗ Impact and Follow-up

✗ Annexes

✗ Checklist

# Volgorde van indienen

- Laad eerst de resultaten op in EPRP
- Dien de resultaten in op EPRP (submit for review)
- Dien pas als laatste in in BM
- Laat ons via mail weten wanneer u alles heeft ingediend



# Score

Criteria
Relevance (maximum score 20 points)
Quality of the partnership (maximum score 20 points)
Quality of the project implementation (maximum score 30 points)
Impact (Maximum score 30 points)
<b>Final score</b>

- Beoordeling door 1 expert
- Op basis van dezelfde criteria van de aanvraag, maar met andere puntenverdeling
- Best practice vanaf 80 punten

# Score

In case a grant reduction needs to apply, this is calculated on the total amount of the grant according to the following scale:

<b>Project score</b>	<b>% Grant Paid</b>
60 - 100	100%
45 - 59	90%
30 - 44	70 %
10-29	30%
0 - 9	0%

In exceptional cases where a planned project activity cannot be carried out and it is not replaced by another equivalent activity in terms of both its contribution to the objectives and its budget, the NA shall reduce the grant by the amount allocated to that activity in the project proposal.

Bedankt voor uw aandacht



Epos compenseert haar CO2-uitstoot volledig.