



epos
SAMEN - GROEN - DIGITAAL
INTERNATIONAAL



Start: 10u05

BENEFICIARY MODULE BASICS

Handleiding Beneficiary Module KA122/KA121



Beneficiary Module

- Inleiding
- Toegang tot de BM voor contactpersonen
- Mijn projecten
- Tips bij gebruik en navigatie
- Tabbladen gebruiken
 - Details
 - Participating organisations
 - Associated persons
 - Preparatory visits
 - Mobility activities
 - Individuele mobiliteiten
 - Groepsmobiliteiten
 - Distance calculator
 - Fewer opportunities
 - Budget
 - Reports
 - Import-expert
- Aan de slag
- Extra ondersteuning



Beneficiary Module (BM)

Erasmus+ Programma 2021-2027

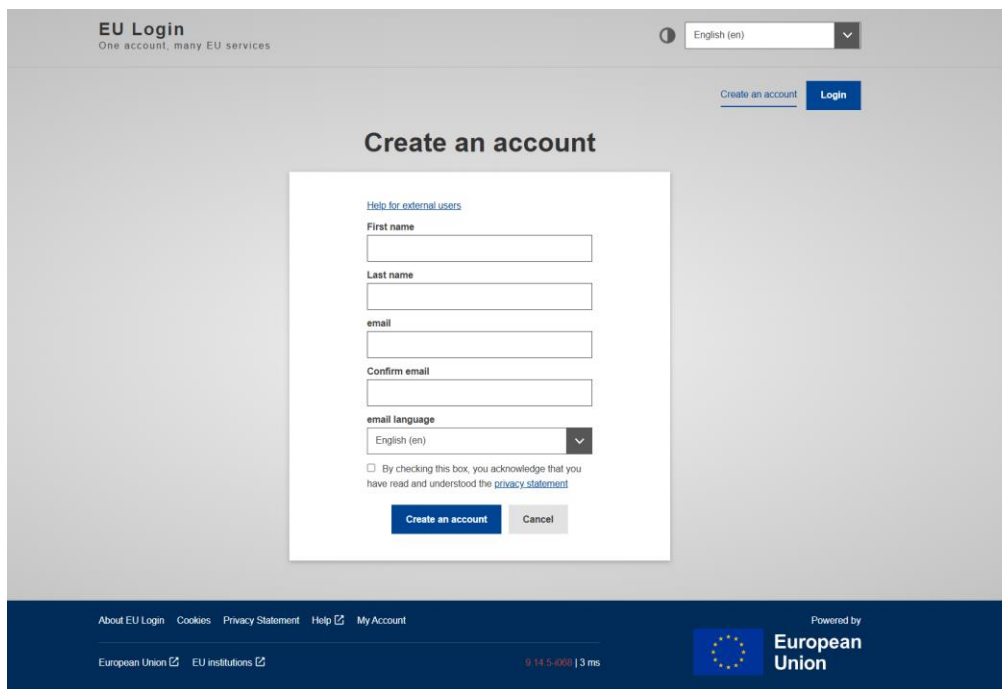
Inleiding

- De **Beneficiary Module (BM)** is het **online platform** voor de verplichte administratie van Erasmus+ projecten:
 - bijhouden van gegevens van het **project**
 - basis voor de **eindrapportering**
 - basis voor de **financiële beoordeling**
- **Up-to-date houden** = correct overzicht van jouw project



Toegang tot de BM

- De **Beneficiary Module** (BM) is bereikbaar via de **link**:
<https://webgate.ec.europa.eu/beneficiary-module/project/#/project-list>
- Je hebt een **EU-login account** nodig.
 - Heb je nog geen EU-login? Klik [hier](#) om een EU-login aan te maken.



The screenshot shows the 'EU Login' interface with the 'Create an account' form. The form includes fields for 'First name', 'Last name', 'email', and 'Confirm email', along with an 'email language' dropdown menu. A checkbox for acknowledging the privacy statement is also present. The form is set against a light gray background with a dark blue header and footer. The footer contains navigation links, the European Union logo, and the 'epos' logo.

EU Login
One account, many EU services

English (en)

Create an account Login

Create an account

[Help for external users](#)

First name

Last name

email

Confirm email

email language

English (en)

By checking this box, you acknowledge that you have read and understood the [privacy statement](#)

Create an account Cancel

About EU Login Cookies Privacy Statement Help My Account

European Union EU institutions

Powered by European Union

0 14 5 000 | 3 ms

epos

Toegang tot de BM

- **Opgelet:** Sinds 2 oktober 2025 is een **2-stapsverificatie** noodzakelijk!
- Nog niet ingesteld? Handleiding via [deze link](#)
- Aanbevolen **loginmethodes:**
 - via de EU Login-app (meest gebruiksvriendelijk)
 - via eID (Itsme)

The image shows a screenshot of the EU Login sign-in interface. On the left, a window titled "Sign in to continue" displays a "Welcome back" message for user "n00dmxta (External)". Below the message, it says "Choose your verification method" and lists "EU Login Mobile App PIN Code" as the selected option. A "Sign in" button is visible at the bottom of this window. On the right, a list of verification methods is shown, with two options highlighted by red boxes and yellow arrows: "EU Login Mobile App QR Code" and "Electronic ID (eID)".

Method	Description
Trusted Platform or Security Key	Use a Trusted Platform or Security Key to authenticate with EU Login.
EU Login Mobile App PIN Code	Use your registered EU Login Mobile app to verify your identity.
EU Login Mobile App QR Code	Generate a one-time-password with the EU Login Mobile app.
Token	Use a VASCO token to generate a one-time-password to login.
Token CRAM	Use a CRAM token to generate a one-time-password.
Password	Authenticate to EU Login with only your password.
Electronic ID (eID)	Use your registered electronic ID (eID) to verify your identity.

Toegang tot de BM

- Problemen? Gebruik de 'PANIC-button'

Emily PYCKE

My Account

- My account details
- Configure my account
- Delete my account
- Manage my mobile devices
- Manage my Trusted Platforms and Security Keys
- Manage my eIDs
- Delete all my devices and eID (PANIC)**
- Display my sessions

Powered by European Union



Mijn projecten



Welcome to Erasmus+ and European Solidarity Corps page!

Here you will find links and number of applications, interim reports or final reports that have been assigned to you by your Erasmus+ National Agency for assessment. Clicking on the figures will redirect you to the Assessment Module. By clicking on "View past, completed assessments" you can see your past assessments, also in Assessment Module. Quick filters can help you to narrow down the overall extent of your assessments to a specific programme, call year, round, key action, action type and field.

Before starting, please familiarise yourself with the [Erasmus+ programme guide](#) or [European Solidarity Corps programme guide](#).

In section **Opportunities** below you can browse open calls and apply. Please note that to start your application you will need to register or login with your EU Login credentials. Check our [applicant and beneficiary guides](#) for complete step-by-step guidelines.

More information

If you need more information about the Erasmus+ programme, please visit the programme [home page](#). If you are looking for information about the European Solidarity Corps, please visit [European Youth Portal](#).

If you are interested in applying for Erasmus+ actions managed by the Education, Audiovisual and Culture Executive Agency, please visit the [website of the Agency](#).

Looking for support or have further questions?

Do you have further questions about the Erasmus+ Programme? Get in touch with a National Agency in your country. Please check the [list of contacts](#) in the Support menu.

Do you need support in applying for European Solidarity Corps? Please visit "[Contact us](#)" page on European Youth Portal.



Mijn projecten



- HOME
- ORGANISATIONS
- OPPORTUNITIES
- APPLICATIONS
- PROJECTS
- My Projects
- Project Results
- SUPPORT

Welcome to Erasmus+ and European Solidarity Corps page!

Here you will find links and number of applications, interim reports or final reports that have been assigned to you by your Erasmus+ National Agency for assessment. Clicking on the figures will redirect you to the Assessment Module. By clicking on "View past, completed assessments" you can see your past assessments, also in Assessment Module. Quick filters can help you to narrow down the overall extent of your assessments to a specific programme, call year, round, key action, action type and field.

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Do you need support in applying for European Solidarity Corps? Please visit ["Contact us" page](#) on European Youth Portal.

Mijn projecten



Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02



Compact Theme

All Granted Projects

Data export Project list export :

Projects found (1)

[Geen titel]

779

Project title	Grant Agreement No.	Beneficiary OID	Beneficiary Legal Name	Project Start Date	Project End Date	Duration (months)	Project Status	Final Report Status	[reload]
	2024-1-BE02-KA121-ADU-000007779	E10166815	CVO Semper	01-06-2024	31-08-2025	15 months	Project ongoing		

Items per page: 30
Showing range 1-1 from 1



1

Mijn projecten

- **Let wel:** Project pas zichtbaar na het ondertekenen van het subsidiecontract (door alle partijen).
- **Automatisch toegang** (rond de startdatum van het project) voor de contactpersoon én de wettelijk verantwoordelijke.
- Projecten **niet zichtbaar?**
 - Heb je juiste e-mail adres gekoppeld aan je EU-login?
 - E-mailadres uit je project = e-mailadres van je EU-login
- **S.O.S:** Contacteer je projectbegeleider



Beneficiary Module (BM)

Erasmus+ Programma 2021-2027

Tips bij gebruik en navigatie

- De Beneficiary Module werkt met uitklap-menu's (>) en (v) en schuifbalken

The screenshot shows the 'Project Activities and Budget Details' page. The header includes the 'ACCEPTANCE' logo, 'Erasmus+ and European Solidarity Corps', and user information for 'Pycke Emmy'. The main content area displays project details such as 'Grant Agreement No.', 'Participant reports submission rate', and 'Deadline: 30 Oct 2026 (273 days left!)'. A 'Content menu' on the left lists various sections, with 'Associated persons' selected. A table below shows 'Associated persons (2)' with columns for Organisation, Name, Position, and various roles. Annotations include orange boxes around the left arrow in the 'Associated person' dropdown, the up arrow in the table's filter area, and the pagination controls at the bottom. A yellow arrow points to the pagination controls.

Project Activities and Budget Details

Grant Agreement No. : 2025-1-BE02-KA121-VET-000008580

Participant reports submission rate: individual reports :, group reports :
Awarded/Reported Budget : 0 € / 0 €

NA : BE02 - EPOS vzw
Organisation OID : E1013473
Programme : Erasmus+
Key Action : Learning Mobility of Individuals
Call : 2025

Deadline : 30 Oct 2026 (273 days left !)
Project Acronym :
Legal name : de wijnpers
Start of Project : 01/06/2025 (Brussel times)
End of Project : 31/08/2026 (Brussel times)
Last updated : 07/01/2026 15:15:00

Content menu

Associated person

Details

Associated persons (2)

Participating organisations

Associated persons

Organisation OID	Organisation legal name	First Name	Last Name	Position	Email address	Main phone	Beneficiary	Legal Representative	Erasmus coordinator	OLS administrator	Access to project management	
E10134743	de wijnpers	First Name - 1	Family Name - 1	Erasmus+ coordinator	nomaill-1@nomail.com	Telephone - 1	Yes	No	Yes	Yes	Edit	[trash] [eye] [edit]
E10134743	de wijnpers	First Name - 2	Family Name - 2	Legal representative	nomaill-2@nomail.com	Telephone - 2	Yes	Yes	No	No	Edit	[trash] [eye] [edit]

Items per page: 30

Showing range 1-4 from 4

Tips bij gebruik en navigatie

- **Accessibility:** ‘Compact theme’ en ‘Dark Theme’

The screenshot displays the EPOS system interface. At the top, there is a header with the 'ACCEPTANCE' logo and the text 'Erasmus+ and European Solidarity Corps'. In the top right corner, the user 'Pycke Emmy' is logged in. A red box highlights the 'Accessibility' button in the top right corner, with a yellow arrow pointing to it. The main content area shows 'Project Activities and Budget Details' for a specific grant agreement. A modal dialog box titled 'Accessibility Parameters' is open in the center. This dialog has two sections: 'Compact Theme' with a toggle switch that is currently turned on, and 'Dark Theme' with a toggle switch that is currently turned off. Below these is the 'Translation display' section, which has three radio button options: 'Show only Translated Labels' (selected), 'Show only URNs', and 'Show Translated labels + [URNs]'. At the bottom of the dialog are 'Reset', 'Cancel', and 'OK' buttons. The background interface includes a sidebar with a 'Content menu' and a 'Details' section, and a main content area with various project details and a 'Revalidate' button.

Tips bij gebruik en navigatie

- Nieuwe informatie toevoegen? **+Create / Save**
- **'Delete' / 'View' / 'Edit' / 'Duplicate'**

Content menu < Associated person

Details

Participating organisations

Associated persons

Preparatory visits

Mobility Activities

Fewer Opportunities

Budget

Amendments

Reports

Import-export

Associated persons (4)



Save + Create

Search Bulk Actions More Filters

Organisation OID	Organisation legal name	First Name	Last Name	Position ↓↑	Email address	Main phone ↓↑	Beneficiary	Legal Representative ↓↑	Erasmus coordinator ↓↑	OLS administrator ↓↑	Access to project management	[reload] ↓↑
E10166815	CVO Semper	First Name - 1	Family Name - 1	Adjunct-directeur communicatie en internationalisering	nomail-1@nomail.com	Telephone - 1	Yes	No	No	No	Edit	
E10166815	CVO Semper	First Name - 2	Family Name - 2	Algemeen directeur	nomail-2@nomail.com	Telephone - 2	Yes	Yes	No	No	Edit	
E10166815	CVO Semper	First Name - 3	Family Name - 3	Directeur Zakelijke Cursussen	nomail-3@nomail.com	Telephone - 3	Yes	No	No	No	Edit	
E10166815	CVO Semper	First Name - 4	Family Name - 4	Projectcoördinator Edusprong	nomail-4@nomail.com	Telephone - 4	Yes	No	Yes	Yes	Edit	

Items per page: 30

Showing range 1-4 from 4



Beneficiary Module (BM)

Erasmus+ Programma 2021-2027

Tabblad: Details

- Alleen ter informatie... (kan je zelf niet wijzigen)

Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-00007779

Project ongoing

Content menu

- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Details

By using Revalidate button all rules on the project will be recalculated.

Revalidate

Context Information

- Programme: Erasmus+
- Key Action: Learning Mobility of Individuals
- Action Type: Accredited projects for mobility of learners and staff in adult education
- Call: 2024
- Round: Round 1
- Start of Project: 01/06/2024
- End of Project: 31/08/2025
- Project Duration (months): 15 months

Beneficiary Organisation Information

- OID: E10166815
- Legal Name: CVO Semper
- Business Name: Volwassenenonderwijs Talen & Informatica van de Kamer Voor Handel en Nijverheid van Brussel

Project Information

- Grant Agreement No. : 2024-1-BE02-KA121-ADU-00007779
- Accreditation code: 2022-1-BE02-KA120-ADU-000108652
- Accreditation type: Accreditation for an individual organisation
- Applying on behalf of a consortium: No
- Project Status: Project ongoing
- Final Report Submission Deadline: 30/10/2025
- Language of the application: NL

National Agency

- National Agency BE02 - EPOS vzw

History Information

- Created on: 24/07/2024 11:46:06 by: National Agency
- Updated on: 21/05/2025 15:30:42 by: National Agency

Tabblad: Participating organisations

- Organisaties aan het project toevoegen...

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2025-1-BE02-KA121-VET-000008580

Project ongoing

Content menu

- Details
- Participating organisations
- Assigned persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Participating organisations

Erasmus+ provides various tools and opportunities to find partners for your mobility activities

European School Education Platform (ESEP) offers an online partner-finding tool for VET and school education organisations. You can register your organisation on the platform in order to post partner-finding announcements and search through announcements made by other organisations. For more details click [here](#)

Training and Cooperation Activities are regularly organised by Erasmus+ National Agencies. They include contact seminars, online events and other partner-finding opportunities for Erasmus+ applicants and beneficiaries. You can look for available Training and Cooperation Activities [here](#)

The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

Beneficiary (1)

Search Bulk Actions More Filters

OID ↓↑	Other organisation number ↓↑	Legal name (English) ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
E10134743	06580-ORG-0001	de wijnpers	Yes	Yes	Belgium	Leuven	

Items per page: 30
Showing range 1-1 from 1

Other organisation (non-beneficiaries) (0)

Search More Filters

OID ↓↑	Other organisation number ↓↑	Legal name (English) ↓↑	Supporting organisation ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
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Items per page: 30

Tabblad: Participating organisations

- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

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Consortium coordinator (1)

OID ↓↑	Other organisation number ↓↑	Legal name (English) ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
E10053247	40113-ORG-0001	KLJ & Groene King vzw	No	Yes	Belgium	Leuven	[stop] [refresh] [check]

Items per page: 30
Showing range 1-1 from 1

Consortium Member (7)

OID ↓↑	Other organisation number ↓↑	Legal name (English) ↓↑	Supporting organisation ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	Status ↓↑	Active from ↓↑	Active until ↓↑	[reload] ↓↑
E10345845	40113-ORG-0005	'GOI' technisch atheneum Hortico Vilvoorde'	No	Yes	Yes	Belgium	Vilvoorde	Action	01-06-2025	31-08-2026	[stop] [refresh] [check]
E10174864	40113-ORG-0003	Berlinus Collectief 5	No	Yes	Yes	Belgium	Poperinge	Action	01-06-2025	31-08-2026	[stop] [refresh] [check]
E10177029	40113-ORG-0002	GOI Atheneum Heist	No	Yes	Yes	Belgium	Heist-op-den-Berg	Action	01-06-2025	31-08-2026	[stop] [refresh] [check]
E10010405	40113-ORG-0004	GOI Tuinbouwschool Melle	No	Yes	Yes	Belgium	Melle	Action	01-06-2025	31-08-2026	[stop] [refresh] [check]
E10412501	40113-ORG-0008	Gemeentelijke Technische Tuinbouwschool	No	Yes	Yes	Belgium	Merchtem	Action	17-12-2025	31-08-2026	[stop] [refresh] [check]
E10178828	40113-ORG-0006	Land- en tuinbouwinstituut	No	Yes	Yes	Belgium	oedelem	Action	01-06-2025	31-08-2026	[stop] [refresh] [check]
E10324544	40113-ORG-0007	PTS Mechelen	No	Yes	Yes	Belgium	Mechelen	Action	01-06-2025	31-08-2026	[stop] [refresh] [check]

Items per page: 30
Showing range 1-7 from 7

Other organisation (non-beneficiaries) (0)

OID ↓↑	Other organisation number ↓↑	Supporting organisation ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
Zoeken							

Tabblad: Participating organisations

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2025-1-BE02-KA121-VET-000008580

Project ongoing

Project list

Participating organisations

Erasmus+ provides various tools and opportunities to find partners for your mobility activities




European School Education Platform (ESEP) offers an online partner-finding tool for VET and school education organisations. You can register your organisation on the platform in order to post partner-finding announcements and search through announcements made by other organisations. For more details click [here](#)

Training and Cooperation Activities are regularly organised by Erasmus+ National Agencies. They include contact seminars, online events and other partner-finding opportunities for Erasmus+ applicants and beneficiaries. You can look for available Training and Cooperation Activities [here](#)

The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

Beneficiary (1)

Search Bulk Actions More Filters

OID ↓↑	Other organisation number ↓↑	Legal name (English) ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
E10134743	08580-ORG-0001	de wijnpers	Yes	Yes	Belgium	Leuven	  

Items per page: 30
Showing range 1-1 from 1

Other organisation (non-beneficiaries) (0)

Create


Search More Filters

OID ↓↑	Other organisation number ↓↑	Legal name (English) ↓↑	Supporting organisation ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
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Items per page: 30

Tabblad: Participating organisations

- Organisaties aan het project toevoegen...



Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Project list

Content menu

- Details
- Participating organisations**
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Participating organisations

Erasmus+ provides various tools and opportunities to find partners for your mobility activities

EPALE - Electronic Platform for Adult Learning in Europe offers an online partner-finding tool. You can register your organisation on the platform in order to post partner-finding announcements and search through announcements made by other organisations. For more details click [here](#)




Training and Cooperation Activities are regularly organised by Erasmus+ National Agencies. They include contact seminars, online events and other partner-finding opportunities for Erasmus+ applicants and beneficiaries. You can look for available Training and Cooperation Activities [here](#)

The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

Beneficiary (1)

Electronic Platform for Adult Learning in Europe (EPALE) provides a [partner-finding tool for Erasmus+](#). To use the tool, you should first register your organisation on EPALÉ. You will then be able to post an announcement describing your plans and interests. You can also browse announcements posted by other organisations to see if any of them match your ideas. However, we strongly advise to always make your own announcement as well – it gives you a much higher chance of finding a partner.

Search Bulk Actions More Filters

OID ↓↑	Other organisation number ↓↑	Legal name (English) ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
E10166815	07779-ORG-00001	CVO Semper	Yes	Yes	Belgium	Brussel	  

Items per page: 30
Showing range 1–1 from 1

1 opmerkingen

Other organisation (non-beneficiaries) (1)

[+ Create](#)

Tabblad: Participating organisations

- Organisaties aan het project toevoegen...

The screenshot displays the 'Participating organisations' form within the Erasmus+ and Solidarity Corps web application. The interface includes a top navigation bar with the user's name 'Pycke Emmy' and a 'Project list' button. A left sidebar contains a 'Content menu' with options like 'Details', 'Participating organisations', and 'Associated persons'. The main content area features an information banner about the EPAL tool, followed by a form titled 'PARTICIPATING ORGANISATION'. The form contains several input fields: 'OID' (redacted), 'Other organisation number' (marked as 'Value missing'), 'Legal name (English)', 'Legal name (original language)', 'Full legal name (national language)', 'Acronym', 'VAT', and 'Department'. There are also checkboxes for 'Non-profit' and 'Public body'. Below the form is a section titled 'ROLE IN MOBILITY ACTIVITY' with a checkbox for 'Supporting organisation' highlighted by a red box. The top right of the page shows 'Compact Theme' and a 'Project ongoing' status indicator.

Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Project list

Content menu

- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Participating organisations

Electronic Platform for Adult Learning in Europe (EPAL) provides a [partner-finding tool for Erasmus+](#). To use the tool, you should first register your organisation on EPAL. You will then be able to post an announcement describing your plans and interests. You can also browse announcements posted by other organisations to see if any of them match your ideas. However, we strongly advise to always make your own announcement as well – it gives you a much higher chance of finding a partner.

PARTICIPATING ORGANISATION

OID

Organisation Role

Other organisation (non-beneficiaries)

Other organisation number * [i](#)

Organisation encoded with an OID

Type of organisation *

Other type of organisation

Legal name (English) *

Legal name (original language)

Full legal name (national language)

Acronym

VAT

National ID (if applicable)

Department

Non-profit Public body

ROLE IN MOBILITY ACTIVITY

Supporting organisation

Tabblad: Associated persons

- Anderen toegang geven tot de BM...

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Project list

Content menu

- Details
- Participating organisations
- Associated persons
- Preparation visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Associated person

Associated persons (4)

+ Create

Organisation OID	Organisation legal name	First Name	Last Name	Position	Email address	Main phone	Beneficiary	Legal Representative	Erasmus coordinator	OLS administrator	Access to project management	[reload]
E10166815	CVO Semper	First Name - 1	Family Name - 1	Adjunct-directeur communicatie en internationalisering	nomail- 1@nomail.com	Telephone - 1	Yes	No	No	No	Edit	[trash] [eye] [edit]
E10166815	CVO Semper	First Name - 2	Family Name - 2	Algemeen directeur	nomail- 2@nomail.com	Telephone - 2	Yes	Yes	No	No	Edit	[trash] [eye] [edit]
E10166815	CVO Semper	First Name - 3	Family Name - 3	Directeur Zakelijke Cursussen	nomail- 3@nomail.com	Telephone - 3	Yes	No	No	No	Edit	[trash] [eye] [edit]
E10166815	CVO Semper	First Name - 4	Family Name - 4	Projectcoördinator Edusprong	nomail- 4@nomail.com	Telephone - 4	Yes	No	Yes	Yes	Edit	[trash] [eye] [edit]

Items per page: 30
Showing range 1-4 from 4

Tabblad: Associated persons

- Anderen toegang geven tot de BM...

ACCEPTANCE Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

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- Import-export

Associated person

CONTACT PERSON

Organisation *

Value missing

First Name *

Last Name *

Value missing

Preferred language *

Email address *

Value missing

Title

Position

Legal Representative Erasmus coordinator

OLS administrator

ACCESS TO PROJECT

Access to project management *

Edit View None

Access to project dissemination *

Edit View None

Tabblad: Preparatory visits

- Voorbereidende bezoeken invoeren...

Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Content menu

- Details
- Participating organisations
- Associated persons
- Preparatory visits**
- Mobile activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Preparatory visits

Preparatory visits (1)

+ Create

Search Bulk Actions More Filters

ID	Preparatory visit status	Receiving organisation	Receiving country	Number of persons	Total grant	[reload]
PV1	COMPLETE	Test	Latvia	1	680,00 €	

Items per page: 30
Showing range 1-1 from 1

Tabblad: Preparatory visits

- Voorbereidende bezoeken invoeren...

ACCEPTANCE Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Actions

Content menu

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- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Preparatory visits

DRAFT

ID *	Number of persons *	Unit cost *
PV1	1	680,00 €
	1-3	

First name *

Emmy Pycke

Email *

emmy.pycke@epos-vlaanderen.be

Total grant * 680,00 € Force majeure

Linked activity type *

Short-term learning mobility of adult learners

Start Date * 17/08/2025

End Date * 20/08/2025

Sending organisation * CVO Semper (BE)

Receiving organisation * Test (LV)

Receiving country * Latvia



Receiving city * Riga

What was the purpose of the preparatory visit? *


Tabblad: Preparatory visits




- Voorbereidende bezoeken invoeren...

Compact Theme  

Import-export

Start Date * 

End Date * 

Sending organisation *

Receiving organisation *

Receiving country *

Receiving city *

What was the purpose of the preparatory visit? *

- Preparing activities for participants with fewer opportunities
- Starting cooperation with a new hosting partner
- Preparing long-term activities for learners
- Other

Tabblad: Mobility activities

- Verschillende soorten mobiliteiten rapporteren...

Erasmus+ and Solidarity Corps

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Content menu

- Mobility activities
- Individual mobility activities
- Group mobility activities
- Targets
- Participant reports
- Documents

By using Revalidate button all rules on the project will be recalculated.

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The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

List of mobility activities (4)

Request new revalidation

Create

Participant reports submission rate : 0 %

Search

Bulk Actions

More Filters

Mobility activity ID	Mobility activity status	Activity type	Entry type	First name	Last name	Participant's email	Sending country	Receiving country	Start date	End date	Participant with fewer opportunities	Total mobility activity grant	Participant Report Status	[reload]
07779-MOB-	COMPLETED	Short-term learning	Participant	y	y	y@y.com	Belgium	Latvia	05-02-	13-02-	No	1 510 00 €	Automatic	[icon] [icon] [icon] [icon]

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...



Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme



Details



Participating organisations



Associated persons



Preparatory visits



Mobility Activities



Fewer Opportunities



Budget



Amendments



Reports



Import-export

Individual mobility activities

Group mobility activities

Targets

Participant reports

Documents

Participant:

Total mobility activity grant : 0,00 €

DRAFT

You can save a draft of this mobility activity after filling in the participant's name and selecting the activity type

Electronic Platform for Adult Learning in Europe (EPALE) provides a [partner-finding tool for Erasmus+](#). To use the tool, you should first register your organisation on EPALE. You will then be able to post an announcement describing your plans and interests. You can also browse announcements posted by other organisations to see if any of them match your ideas. However, we strongly advise to always make your own announcement as well – it gives you a much higher chance of finding a partner.

MOBILITY ACTIVITY

Mobility activity ID *

07779-MOB-0005

Unique Erasmus+ Mobility ID

Activity type *

Entry type

Participant Accompanying Person

Blended mobility activity

According to your assessment, which of the participants' key competences were improved as a result of this mobility activity? You may read the definitions and explanations of

Value missing

Please select up to three topics that best describe the content of this mobility activity *

Value missing

Force majeure

Max. 3 selections

- Long-term learning mobility of adult learners
- Short-term learning mobility of adult learners
- Hosting teachers and educators in training
- Invited experts
- Courses and training
- Job-shadowing
- Teaching or training assignments

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...



Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme



Details



Participating organisations



Associated persons



Preparatory visits



Mobility Activities



Fewer Opportunities



Budget



Amendments



Reports



Import-export



Individual mobility activities

Group mobility activities

Targets

Participant reports

Documents

Participant :

Total mobility activity grant : 0,00 €

DRAFT

⚠ You can save a draft of this mobility activity after filling in the participant's name and selecting the activity type

📘 Electronic Platform for Adult Learning in Europe (EPALE) provides a [partner-finding tool for Erasmus+](#). To use the tool, you should first register your organisation on EPALE. You will then be able to post an announcement describing your plans and interests. You can also browse announcements posted by other organisations to see if any of them match your ideas. However, we strongly advise to always make your own announcement as well – it gives you a much higher chance of finding a partner.

MOBILITY ACTIVITY

Mobility activity ID *

07779-MOB-0005

Unique Erasmus+ Mobility ID [i](#)

Activity type *

Entry type

Participant Accompanying Person

Blended mobility activity

According to your assessment, which of the participants' key competences were improved as a result of this mobility activity? You may read the definitions and explanations of

Value missing

Please select up to three topics that best describe the content of this mobility activity *

Force majeure

Max. 3 selections

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

ACCEPTANCE Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Force majeure

Funding source *
Erasmus+ project grant

PARTICIPANT

Participant ID

Participant's first name *
Value missing (Draft field)

Participant's last name *
Value missing (Draft field)

Participant's email *
Value missing

Participant's date of birth *
Value missing

Participant's gender *
 Female Male Undefined
Value missing

Participant Nationality *
Value missing

Digital opportunity traineeship Non-teaching staff

Incoming international participant (under special conditions)

Main language used during mobility activity *
Value missing

Other languages used during mobility activity
Max. 3 selections

Free access to Online Language Support (OLS) is provided to all Erasmus+ participants. It should be used to the maximum possible extent by all Erasmus+ projects. If the participant cannot use Online Language Support due to unavailability of the required language, then a linguistic support grant can be requested instead. An additional language support grant is eligible for all learners in long-term activities.

Online language support (OLS)

Linguistic support

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

ACCEPTANCE
Commissie

Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

INCLUSION SUPPORT

Inclusion support is available for participants with fewer opportunities.

Participant with fewer opportunities

PARTICIPANT REPORT

CERTIFICATIONS

(2 certificate(s), MAX 3)

Recognition of learning outcomes of every participant is an obligation of the sending organisation stated in the Erasmus quality standards and your grant agreement.

+ Add certificate

Certifying organisation *
Value missing

Certification type *

- Europass Certificate Supplement
- Europass Diploma Supplement
- Europass Mobility Document
- Erasmus+ Learning Agreement complement
- Recognition at national level
- Recognition at regional level
- Other

Value missing

Cancel Save

Please save the mobility first before modifying certifications

Certifying organisation *
Value missing

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

ACCEPTANCE
Commissie

Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

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Inclusion support is available for participants with fewer opportunities.

Participant with fewer opportunities

PARTICIPANT REPORT

CERTIFICATIONS

(2 certificate(s), MAX 3)

Recognition of learning outcomes of every participant is an obligation of the sending organisation stated in the Erasmus quality standards and your grant agreement.

+ Add certificate

Certifying organisation *

Value missing

Cancel Save

Please save the mobility first before modifying certifications

Certification type *

- Europass Certificate Supplement
- Europass Diploma Supplement
- Europass Mobility Document
- Erasmus+ Learning Agreement complement
- Recognition at national level
- Recognition at regional level
- Other

Value missing

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

FROM - TO

Sending organisation *
CVO Semper (BE)
Select

Sending country *
Belgium

Sending city *
Brussel

Supporting organisation *
None

Receiving organisation *
Value missing

Receiving country *
Value missing

Receiving city *
Value missing

+ Add Receiving Organisation

from 1 to 3 items

Distance band *
0 - 9 km

Air distance (according to distance calculator) *
Tabbladen 'Individuele mobilite...

Link to distance calculator

Main means of transport *
Value missing

Sustainable means of transport (green travel)

TRAVEL GRANT

Funded travel days *
0
0 - 2

Travel support not required

Travel support
0,00 €

Request essential test for sustainable travel

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

FROM - TO

Sending organisation *
CVO Semper (BE)
Select

Sending country *
Belgium

Sending city *
Brussel

Supporting organisation *
None

Receiving organisation *
Value missing

Receiving country *
Value missing

Receiving city *
Value missing

+ Add Receiving Organisation

from 1 to 3 items

Distance band *
0 - 9 km

Air distance (according to distance calculator) *
Tabbladen 'Individuele mobilite...

Link to distance calculator

Main means of transport *
Value missing

Sustainable means of transport (green travel)

TRAVEL GRANT

Funded travel days *
0

Travel support not required

Travel support
0,00 €

- **Distance calculator:**

Erasmus+

EU programme for education, training, youth and sport

[Home](#) | [About Erasmus+](#) ▼ | [Opportunities](#) ▼ | [Programme Guide](#) | [Resources and tools](#) ▼ | [What's new?](#) ▼ | [Projects](#) ▼

You are here: [Home](#) / [Resources and tools](#) / [Distance Calculator](#)

Overview

Documents and guidelines

How to apply ▼

Distance Calculator

Online Language Support

Mobility and learning agreements ▼

Data, evaluations, statistics ▼

Sitemap

Distance calculator for organisations

Get an estimate of the grant amount for people taking part in the Erasmus+ programme through your organisation.

The National Agency assessing your application will decide the final grant amount.

You will also need to supply this information when filling in the form for your organisation's grant application.

How to use

1. [Start] select the place of origin
2. [End] select the venue of the activity for your Erasmus+ mobility project
3. enter the given distance in the "Distance band" section of your application form

Overview

Documents and guidelines

How to apply

[Distance Calculator](#)

Online Language Support

Mobility and learning agreements

Data, evaluations, statistics

Sitemap

Don't find your city?

Some results might not appear when you type them. If not, you can zoom in to the location on the map.

- on desktop: right-click
- on mobile: long-press



Directions →

Type or right-click on the map to set the start and destination addresses.

📍 Brussels-Capital Brussels-Ca ✕

📍 Willemstad 80210 Willemstar ✕

-----**Distance in a straight line**
: 7797.7 km

For grants this distance is an estimate only!

Clear Start and End

Webtools + © EC-GISCO + Leaflet | © OpenStreetMap contributors | Disclaimer

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...



Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02



Compact Theme



FROM - TO

Sending organisation *

CVO Semper (BE)

Select

Sending country *

Belgium

Sending city *

Brussel

Supporting organisation * [?](#) [i](#)

None

Receiving organisation *

Receiving country *

Receiving city *

Value missing

Value missing

Value missing

+ Add Receiving Organisation

from 1 to 3 items

Distance band * [?](#) [i](#)

0 - 9 km

Air distance (according to distance calculator) *

[Link to distance calculator](#)

0

Main means of transport *

Sustainable means of transport (green travel)

Bike

Bus

Carpooling

Car - motorbike

Other sustainable transportation

Plane

Ship

Train

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

The screenshot shows the 'Erasmus+ and Solidarity Corps' mobility activity reporting interface. The top navigation bar includes the 'ACCEPTANCE' logo, the user name 'Pycke Emmy NA User, BE02', and a 'Compact Theme' toggle. The main form area is divided into several sections:

- Receiving Organisation:** A dropdown menu currently set to 'None'. Below it are three input fields for 'Receiving organisation *', 'Receiving country *', and 'Receiving city *', all marked as 'Value missing'. A '+ Add Receiving Organisation' button is present, along with a note 'from 1 to 3 items' and a trash icon.
- Distance and Transport:** A 'Distance band *' dropdown is set to '0 - 9 km'. An 'Air distance (according to distance calculator) *' input field contains '0', with a 'Link to distance calculator' link. The 'Main means of transport *' dropdown is also marked as 'Value missing'. A checkbox for 'Sustainable means of transport (green travel)' is present and unchecked.
- TRAVEL GRANT:** A section header for the grant amount.
- Funded travel days:** An input field set to '0', with a '0 - 2' range indicator.
- Travel support:** A checkbox for 'Travel support not required' is unchecked. Below it, a 'Travel support' input field is set to '0,00 €'. Two other checkboxes, 'Request exceptional cost for expensive travel' and 'Request exceptional cost for visa and other entry requirements', are also unchecked.
- EXCEPTIONAL COSTS:** A section header for additional costs.

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

ACCEPTANCE Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

DURATION

Project Duration 01/06/2024 31/08/2025

Please introduce the start and end date of the mobility activity in order to calculate its duration. Travel days should not be included in start and end date of the activity. Instead, travel days can be indicated separately below.

Start date * Value missing End date * Value missing Duration (days) 2 - 60

Eligibility criteria for minimum and maximum duration will be checked based on this field.
Value cannot be smaller than 2, received value is 0

Mobility activity included an interruption

Funded travel days * 0 - 2

Request fewer days for individual support

Duration for Individual support (days) You can claim individual support for all days of activity and for travel days. If you do not wish to claim a grant for some of the days, you can lower the figure in this field.

Individual support - grant not requested

Individual support grant * €

INDIVIDUAL SUPPORT

COURSE FEES

BUDGET

Tabbladen 'Individuele mobiliteit...'

Tabblad: Mobility activities

- Individuele mobiliteiten rapporteren...

ACCEPTANCE Commissie Erasmus+ and Solidarity Corps

Pycke Emmy NA User, BE02

Compact Theme

INDIVIDUAL SUPPORT

DURATION FOR INDIVIDUAL SUPPORT (DAYS)

0

You can claim individual support for all days of activity and for travel days. If you do not wish to claim a grant for some of the days, you can lower the figure in this field.

Individual support - grant not requested

INDIVIDUAL SUPPORT GRANT *

0,00 €

COURSE FEES

BUDGET

INDIVIDUAL SUPPORT GRANT *

0

ORGANISATIONAL SUPPORT GRANT NOT REQUESTED

TRAVEL SUPPORT

0

INDIVIDUAL SUPPORT GRANT *

0

TOTAL MOBILITY ACTIVITY GRANT

0,00 €

MOBILITY ACTIVITY COMMENTS

Comments

42

Back Save

Tabblad: Mobility activities

- Controleer de status van je ingevoerde mobiliteit: 'Draft' of 'Complete'?

Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

ACCEPTANCE
Commission

Compact Theme

Training and Cooperation Activities are regularly organised by Erasmus+ National Agencies. They include contact seminars, online events and other partner-finding opportunities for Erasmus+ applicants and beneficiaries. You can look for available Training and Cooperation Activities [here](#)

The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

List of mobility activities (4)

Request new reevaluation Create

Electronic Platform for Adult Learning in Europe (EPALE) provides a [partner-finding tool for Erasmus+](#). To use the tool, you should first register your organisation on EPALE. You will then be able to post an announcement describing your plans and interests. You can also browse announcements posted by other organisations to see if any of them match your ideas. However, we strongly advise to always make your own announcement as well – it gives you a much higher chance of finding a partner.

Participant reports submission rate : 0 %

Search Bulk Actions More Filters

Mobility activity ID	Mobility activity status	Activity type	Entry type	First name	Last name	Participant's email	Sending country	Receiving country	Start date	End date	Participant with fewer opportunities	Total mobility activity grant	Participant Report Status	[reload]
07779-MOB-0004	COMPLETE	Short-term learning mobility of adult learners	Participant	x	x	x@x.com	Belgium	Latvia	05-02-2025	13-02-2025	No	1 519,00 €	Automatic Reminder Sent	[copy] [delete] [refresh] [edit]
07779-MOB-0003	DRAFT	Short-term learning mobility of adult learners	Accompanying Person	test2	test		Belgium	Latvia	05-03-2025	10-03-2025	No	912,00 €		[copy] [delete] [refresh] [edit]
07779-MOB-0001	COMPLETE	Invited experts	Participant	ff	dd	test@test.nl	Latvia	Belgium	07-01-2025	09-01-2025	No	1 277,00 €		[copy] [delete] [refresh] [edit]
07779-MOB-0002	COMPLETE	Short-term learning mobility of adult learners	Participant	test	test	test@ADU.be	Belgium	Latvia	05-02-2025	13-02-2025	No	1 519,00 €	Participant report request sent	[copy] [delete] [refresh] [edit]

Items per page: 30
Showing range 1-4 from 4

Tabbladen 'Individuele mobiliteit...'

Tabblad: Mobility activities

- De 'revalidation-button' gebruiken...

ACCEPTANCE Commissie Erasmus+ and Solidarity Corps

Pycke Emmy NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Actions

Content menu

- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities**
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Mobility activities

Individual mobility activities | Group mobility activities | Targets | Participant reports | Documents

By using Revalidate button all rules on the project will be recalculated.

Erasmus+ provides various tools and opportunities to find partners for your mobility activities

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The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

List of mobility activities (4)

[Request new revalidation](#) [+ Create](#)

Participant reports submission rate: 0%

Mobility activity ID	Mobility activity status	Activity type	Entry type	First name	Last name	Participant's email	Sending country	Receiving country	Start date	End date	Participant with fewer opportunities	Total mobility activity grant	Participant Report Status	[reload]
07779-MOB-0004	COMPLETE	Short-term learning mobility of adult learners	Participant	x	x	x@x.com	Belgium	Latvia	05-02-2025	13-02-2025	No	1 519,00 €	Automatic Reminder Sent	   
07779-MOB-0003	DRAFT	Short-term learning mobility of adult learners	Accompanying Person	test2	test		Belgium	Latvia	05-03-2025	10-03-2025	No	912,00 €		   
07779-MOB-0001	COMPLETE	Invited experts	Participant	ff	dd	test@test.nl	Latvia	Belgium	07-01-2025	09-01-2025	No	1 277,00 €		   
07779-MOB-0002	COMPLETE	Short-term learning mobility of adult	Participant	test	test	test@ADU.be	Belgium	Latvia	05-02-2025	13-02-2025	No	1 519,00 €	Participant report request sent	   

Tabblad: Mobility activities

- Een groepsmobiliteit mét subgroep aanmaken...

The screenshot shows the 'Project Activities and Budget Details' page for Grant Agreement No. 2024-1-BE02-KA121-ADU-000007779. The 'Mobility activities' section is active, with the 'Group mobility activities' tab highlighted. A 'Tabbladen' (Tabs) tooltip is visible over the tab. Below the tabs, there is a 'List of group mobility activities (1)' section. A tooltip for the 'Electronic Platform for Adult Learning in Europe (EPALE)' is also present. At the bottom, a table lists the activity details.

Erasmus+ provides various tools and opportunities to find partners for your mobility activities

EPALE - Electronic Platform for Adult Learning in Europe offers an online partner-finding tool. You can register your organisation on the platform in order to post partner-finding announcements and search through announcements made by other organisations. For more details click [here](#)

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The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

List of group mobility activities (1)

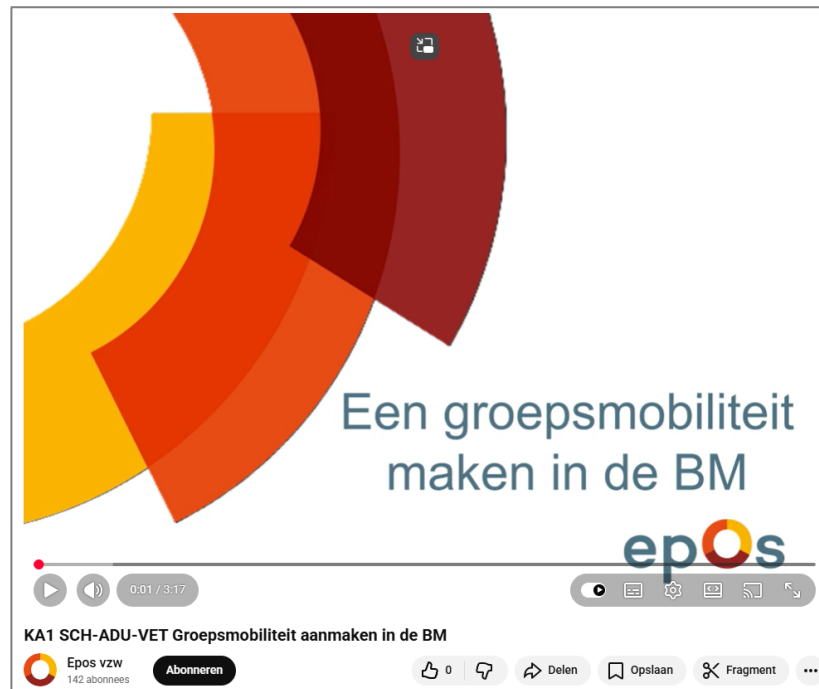
Participant reports submission rate : 0 %

ID	Activity type	Number of Participants	Number of Accompanying Persons	Sending country	Receiving Country	Start Date	End Date	Group Activity Status	Report Status	Actions
07779-MOBGRP-00001	Group mobility of adult learners	7	2	Belgium	Latvia	23-01-2025	30-01-2025	COMPLETE	Participant report request sent	

Items per page: 30
Showing range 1-1 from 1

Tabblad: Mobility activities

- Een groepsmobiliteit mét subgroep aanmaken...
- Ondersteuningsvideo: 'Groepsmobiliteit aanmaken in de BM'



Tabblad: Mobility activities

- **Het deelnemersrapport:** een verplichte vragenlijst voor...
 - elke deelnemer bij een individuele mobiliteit
 - de hoofdbegeleider bij een groepsmobiliteit

Erasmus+ and Solidarity Corps

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Content menu

Mobility activities

Individual mobility activities | Group mobility activities | Target | **Participant reports** | Documents

Reports management | Participants feedback

List of Participant reports (3)

Entity	Mobility ID	End Date	Activity Type	First Name	Last Name	Email address	Participant report status
Mobility	07779-MOB-0004	13-02-2025	Short-term learning mobility of adult learners	x	x	x@x.com	Automatic Reminder Sent
Mobility	07779-MOB-0002	13-02-2025	Short-term learning mobility of adult learners	test	test	test@ADU.be	Participant report request sent
MobilityGroup	07779-MOBGRP-00001	30-01-2025	Group mobility of adult learners	test	test	test@test.be	Participant report request sent

Items per page: 30

Showing range 1–3 from 3

Tabblad: Mobility activities

- **Het deelnemersrapport:** een verplichte vragenlijst voor...
 - elke deelnemer bij een individuele mobiliteit
 - de hoofdbegeleider bij een groepsmobiliteit

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Content menu

Mobility activities

Individual mobility activities | Group mobility activities | Targets | **Participant reports** | Documents

Reports management | Participants feedback

List of Participant reports (3)

Entity	Mobility ID	End Date	Activity Type	First Name	Last Name	Email address	Participant report status
Mobility	07779-MOB-0004	13-02-2025	Short-term learning mobility of adult learners	x	x	x@x.com	Automatic Reminder Sent
Mobility	07779-MOB-0002	13-02-2025	Short-term learning mobility of adult learners	test	test	test@ADU.be	Participant report request sent
MobilityGroup	07779-MOBGRP-00001	30-01-2025	Group mobility of adult learners	test	test	test@test.be	Participant report request sent

Items per page: 30
Showing range 1-3 from 3

Submitted answers | Submitted reports

PARTICIPANT REPORT

Request ID: 5f990541-7020-4c6c-9bfa-deb482f195a8

Participant report status: Automatic Reminder Sent

Resend invitation

Time	Status	Email address
25-11-2025 09:58:01	Automatic Reminder Sent	x@x.com
10-11-2025 09:57:56	Participant report request sent	x@x.com

Tabblad: Fewer opportunities

- Het aantal deelnemers met FO registeren onder de juiste categorie...

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User, BE02

Compact Theme

Project Activities and Budget Details


Grant Agreement No. : 2024-1-BE02-KA121-ADU-00007779

Project ongoing Actions

Content menu


- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities**
- Budget
- Amendments
- Reports
- Import-export

Fewer Opportunities

 The National Agencies and the European Commission will use data for budget validation and statistical purposes. The data should not allow the identification of a physical person. See [privacy notice](#) for more information on data protection.

Please indicate the number of participants with fewer opportunities according to each reason below. For each participant please take into account the main reason.

Reason	Number of Participants
Barriers linked to discrimination	<input type="text" value="0"/>
Barriers linked to education and training systems	<input type="text" value="0"/>
Cultural differences	<input type="text" value="0"/>
Disabilities	<input type="text" value="0"/>
Economic barriers	<input type="text" value="0"/>
Geographical barriers	<input type="text" value="0"/>
Health problems	<input type="text" value="0"/>
Social barriers	<input type="text" value="0"/>
Total number of participants with a reason declared	<input type="text" value="0"/>
Total number of participants with fewer opportunities in the project	<input type="text" value="1"/>

 You need to define the reason for all of participants with fewer opportunities in your project. You can declare only one reason for each participant. If more than one reason applies to some participants, then you should choose the most important reason.

Save

Tabblad: Budget

- Inzicht in je budget krijgen...
- 'Awarded' / 'Reported'



Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-00007779

Project ongoing

Content menu

- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget**
- Amendments
- Reports
- Import-export

Budget

Export PDF

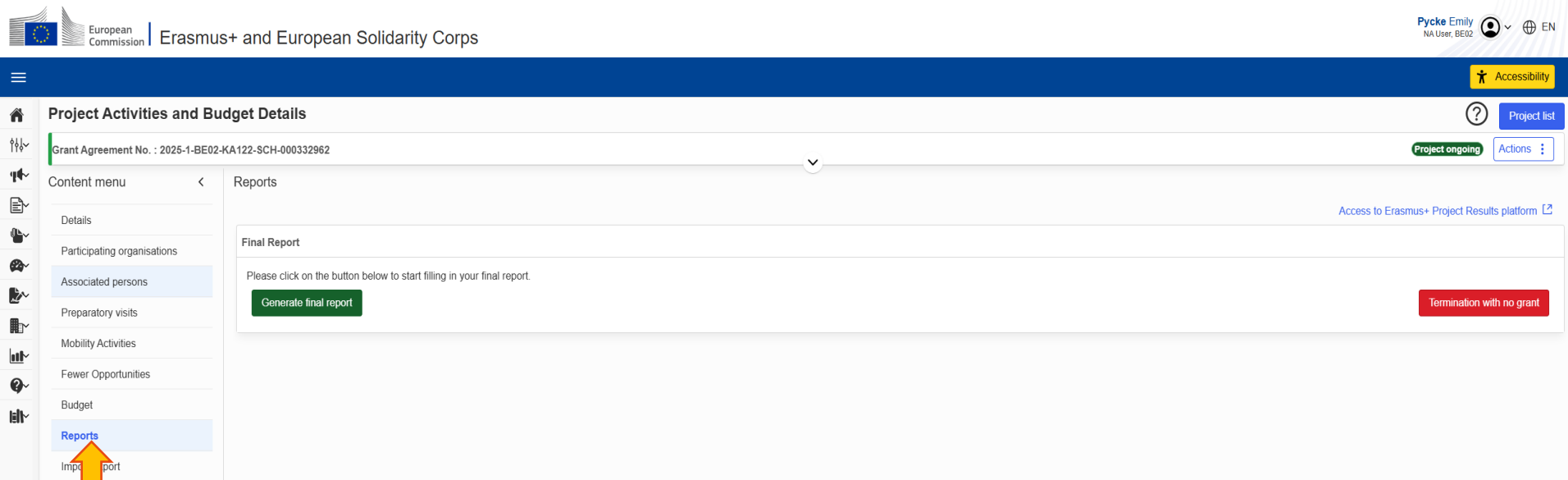
Hide empty items

Sort by: Default

	Grant		% Reported / Awarded
	Awarded	Reported	
Total project	0,00 €	16 855,00 €	0%
Inclusion support for organisations	0,00 €	125,00 €	0%
Organisational support	not applicable	1 675,00 €	not applicable
Individual support	0,00 €	14 020,00 €	0%
Travel	0,00 €	1 035,00 €	0%
Activity Type	0,00 €	16 855,00 €	0%
Short-term learning mobility of adult learners +	not applicable	3 738,00 €	not applicable
Invited experts +	not applicable	1 377,00 €	not applicable
Group mobility of adult learners +		11 740,00 €	0%

Tabblad: Reports

- Jow eindrapport schrijven en indienen...



The screenshot displays the user interface of the Erasmus+ and European Solidarity Corps portal. At the top left, the European Commission logo is visible. The user's name, 'Pycke Emily', and user ID 'NA User, BE02' are shown in the top right corner, along with a language selector set to 'EN'. A blue navigation bar contains a menu icon, the title 'Project Activities and Budget Details', and an 'Accessibility' button. Below this, the 'Grant Agreement No.' is '2025-1-BE02-KA122-SCH-000332962'. The main content area is titled 'Reports' and features a 'Final Report' section with the instruction: 'Please click on the button below to start filling in your final report.' A green 'Generate final report' button is present. A red button labeled 'Termination with no grant' is also visible. On the left, a 'Content menu' lists various project-related sections, with 'Reports' highlighted and an orange arrow pointing to it. A 'Project list' button and 'Project ongoing' status are also visible in the top right of the content area.

Tabblad: Import-Export

- Een grote groep gegevens importeren en exporteren...

Erasmus+ and Solidarity Corps

Pycke Emmy
NA User: BE02

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Content menu

Import-export

Download latest Data Dictionary and Mobility Import-Export templates before import ?

Data collected in Beneficiary Module should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.

Mobility

Mobility

Mobility Group

Draft + Complete (4) Complete (3)

Export XLSX

Export CSV

Import mobility activities

If your file has any characters which are not part of the English alphabet (ASCII-7), please import in XLSX format rather than in CSV

Select file - OR - Drop your file here

Import/Export	Date	File	Status	Complete	Draft	[reload]
EXPORT	09-02-2026 08:19:06	2024-1-BE02-KA121-ADU-000007779-Complete-09-02-2026-09-19-06.csv	REQUESTED	0	0	
EXPORT	23-01-2026 09:47:32	2024-1-BE02-KA121-ADU-000007779-Complete-23-01-2026-10-47-32.csv	EXPORTED	3	0	
EXPORT	05-06-2025 13:58:55	2024-1-BE02-KA121-ADU-000007779-Complete-05-06-2025-15-58-55.xlsx	EXPORTED	2	0	

Tabblad: Import-Export

- Een grote groep gegevens importeren en exporteren...

ACCEPTANCE Commissie | Erasmus+ and Solidarity Corps

Pycke Emmy
NA User: BE02

Compact Theme

Project Activities and Budget Details

Grant Agreement No. : 2024-1-BE02-KA121-ADU-000007779

Project ongoing

Content menu

Import-export

Download latest Data Dictionary and Mobility Import-Export templates before import ?

Data collected in Beneficiary Module should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.

Mobility

Mobility

Mobility Group

Draft + Complete (4) Complete (3)

Export XLSX Export CSV

Import mobility activities

If your file has any characters which are not part of the English alphabet (ASCII-7), please import in XLSX format rather than in CSV

Select file - OR - Drop your file here

Import/Export	Date	File	Status	Complete	Draft	[reload]
EXPORT	09-02-2026 08:19:06	2024-1-BE02-KA121-ADU-000007779-Complete-09-02-2026-09-19-06.csv	REQUESTED	0	0	🔄
EXPORT	23-01-2026 09:47:32	2024-1-BE02-KA121-ADU-000007779-Complete-23-01-2026-10-47-32.csv	EXPORTED	3	0	🔄
EXPORT	05-06-2025 13:58:55	2024-1-BE02-KA121-ADU-000007779-Complete-05-06-2025-15-58-55.xlsx	EXPORTED	2	0	🔄

Aan de slag!

BM – Aan de slag!

- **Stap 1:** Voeg alle **personen** toe die **toegang** moeten krijgen tot de BM.
- **Stap 2:** Vul de **ontvangende organisaties** in, controleer de gegevens.
- **Stap 3:** Vul (i.v.t.) **voorbereidende bezoeken** in.
- **Stap 4:** Vul de details van de (individuele/groeps-)**mobilititeiten** in.
- **Stap 5:** Vul (i.v.t.) het aantal **deelnemers met FO** in.
- **Stap 6:** Controleer het gerapporteerde **budget**.
- **Stap 7:** Vul het **eindverslag** in.



Extra ondersteuning

Extra ondersteuning

- Erasmus+ and European Solidarity Corps
- 2-steps-verificatie
- BM-handleiding

Klap uit Alles invouwen

For a quick overview of the basic functionalities of the Beneficiary module, please view the eLearning videos.

Basics

- ▣ Add mobility activities to projects
- ▣ Budget in projects
- ▣ Contacts in projects
- ▣ Exceptional Cost for Expensive Travel
- ▣ Exceptional cost for visa and other entry requirements
- ▣ Fewer opportunities in projects
- ▣ List functionality in projects
- ▣ Manage participant reports in projects
- ▣ Manage the final beneficiary report
- ▣ Mobility Activity ID
- ▣ My Projects
- ▣ Notifications to project contacts
- ▣ Organisations in projects
- ▣ Project details
- ▣ Project handling specifics related to the Russian a
- ▣ Project list
- ▣ Provide access to OLS
- ▣ Sustainable means of transport (green travel)

How To...

- ▣ Activities in projects (KA1 youth mobility)
- ▣ Activities in projects (KA210)
- ▣ Add group activities in projects (KA121, KA122)
- ▣ Blended Intensive Programmes in KA131 Higher Education projects
- ▣ Budget in projects (KA1 youth mobility)
- ▣ Budget in projects (KA121, KA122)
- ▣ Budget in projects (KA131-HED)
- ▣ Budget in projects (KA220)
- ▣ Complementary activities in projects (KA153-YOU)
- ▣ Exceptional cost for visa and other entry requirements
- ▣ Higher Education Mobility Handbook
- ▣ KA2 Lump Sum Handbook
- ▣ Learning, Teaching and Training Activities (KA220)
- ▣ Mobility Activity ID (KA220)

Erasmus+ projects

- > European Solidarity Corps project management overview
- Provide access to OLS
- Online Language Support
- > eLearning videos for the Beneficiary module
- > Mobility Tool Guide for Beneficiaries
- Contact information
- EU Login - European Commission Authentication Service
- Manage participant reports in projects

Pycke Emmy
NA User, BE02

Accessibility

Project list

Project ongoing

Actions

participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex

Extra ondersteuning

- e-learning video's
 - Mobiliteiten registreren? Bekijk tab 'Erasmus+ projects'
 - Individuele mobiliteiten registreren
 - Groepsmobiliteit aanmaken in de BM (Epos)
- Distance calculator



Technische problemen?

- De tool zou ondertussen stabiel moeten zijn!
- Merk je toch **bugs, rariteiten, fouten**?
 - Mail je projectbegeleider met je **projectcode** én een **screenshot**
 - Wij nemen contact op met de IT-helpdesk van de EC indien nodig



Dorine
Van Volxem
(West-Vlaanderen &
Limburg)



Emmy Pycke
(Vlaams-Brabant &
Brussel)



Jolien
Van de Woestijne
(Antwerpen)



Annelies Mast
(Oost-Vlaanderen)

Succes!

