



April 2026

Job Opportunity – Trade Counter Sales / Stores (Dundalk – New Branch Opening)

As part of our continued expansion, we are currently seeking a motivated and reliable individual to join our **new Dundalk branch** as a **Trade Counter Sales / Stores Person**.

This is a hands-on, dual-role position and a key hire for a new branch opening. The successful candidate will play an important part in establishing the branch from day one, supporting both customer-facing sales and back-of-house stock operations.

Role: Trade Counter Sales / Stores

Location: Dundalk

Reporting to: Branch Manager

Start Date: To be agreed (in line with branch opening)

Key Responsibilities:

- Provide a high level of customer service at the trade counter, building strong relationships with electrical contractors and trade customers.
 - Process sales orders accurately and efficiently using the company ERP system.
 - Advise customers on product selection, availability, and suitable alternatives where required.
 - Actively identify sales opportunities and upsell products to maximise sales and margin.
 - Support the branch in achieving sales targets, with a strong focus on trade counter performance.
 - Receive, check, and put away incoming goods accurately and efficiently.
 - Maintain stock control, ensuring products are correctly stored and readily accessible.
 - Pick and prepare orders for customers, ensuring accuracy and attention to detail.
 - Assist in setting up and maintaining high standards across the trade counter, warehouse, and yard areas.
 - Work closely with the Branch Manager and team to establish efficient day-to-day operations from the outset.
 - Adhere to company policies, procedures, and health & safety standards at all times.
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The Ideal Candidate Will Have:

- Experience in electrical wholesale, trade counter sales, or a warehouse/stores environment (preferred but not essential).
- Strong customer service and communication skills.
- A hands-on, flexible approach with a willingness to support across all areas of the branch.
- Good organisational skills and attention to detail.
- A proactive attitude and strong work ethic.
- Experience using ERP systems (e.g. Intact) is an advantage.

This is an excellent opportunity to be part of a new branch from the ground up, with strong potential for development and progression as the branch grows.

To Apply:

Please send your CV and expression of interest to **Larry Malone**.

National Electrical Wholesalers (Irl) Limited

Committed to growth, opportunity, and excellence.