



**Derby & Derbyshire Local Medical Committee Ltd Meeting
Santos Higham Farm Hotel, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH
Thursday 3rd October 2019, 13:30 – 17:00**

Present:	Dr Peter Williams (PW) (Chair)	Dr Jenny North (JN)
	Dr Kath Markus (KM)	Dr Andrew Jordan (AJ)
	Dr Greg Crowley (GC)	Dr James Betteridge-Sorby (JBS)
	Dr Paddy Kinsella (PK)	Dr Michael Wong (MWO)
	Dr Susan Bayley (SB)	Dr Ruth Dils (RD)
	Dr Heather Ryan (HR)	Dr John Ashcroft (JA)
	Dr Mark Wood (MW)	Dr Brian Hands (BH)
In attendance:	Claire Leggett (CL) DDLMC	Emma Peck (GPST2)
	Andrea How (minutes)	Louise Thornley
	Sandy Hogg (SH) CCG	Richard Chapman (RC) CCG
	Jackie Buxton (JB) LPC	
Apologies:	Dr John Grenville (JG)	Dr Katherine Brennan (KB)
	Dr Pauline Love (PL)	David Gibbs (DG) DDLMC
	Dr Gail Walton (GW)	Dr Peter Holden (PH)
	Dr Simeon Rackham (SR)	

031019/01 Welcome and Apologies

Apologies received from LMC members

Welcome to Emma Peck Shires Healthcare (GPST2 Chesterfield), Marie Scouse (Assistant Director of Nursing and Quality CCG), Sandy Hogg (Turnaround Director CCG) and Richard Chapman (Chief Finance Officer CCG).

031019/02 Conflicts of Interest

PW requested all members to declare any conflicts of interest related to items on the agenda. No conflicts were declared.

031019/03 Closed session: Feedback & Discussion

031019/04 Minutes from previous meeting

Minutes were approved with no updates. All member actions had been completed or closed.

031019/05 Matters Arising

None noted

031019/06 For Information

KM thanked those members who deputised during her holiday and for their meeting feedback.

031019/07 For Discussion and Feedback

• Key Themes from the office

CL updated the committee on queries received from practice; mental health capacity/power of attorney and accessing of medical records; flu vaccinations; choice of IT for clinical provider.

MS informed the committee that delivery of flu vaccines was consistent across practice and pharmacy, with pharmacies not being given priority. Delivery problems with one supplier, Sanofi were noted.

KM raised flu vaccinations of practice staff and MS confirmed that practices are not indemnified to vaccinate staff through occupational health, but that additional indemnity could be sought from practice MDO if they were wishing to vaccinate their own staff. Advice given to practice to check what your indemnity covers. It was agreed to publish a position statement which would help with the multiple queries received.

Action: KM to write position statement for practice on Flu Vaccination of Practice Staff

- **Wound Care/Enhanced Services**

KM felt there were still issues and asked if they had been resolved in Swadlincote/Erewash. JBS confirmed that in the Swadlincote area there is currently a 6-7 week wait for complex wound care, resulting in use of expensive ANP resource or having to withhold nurse appointments, which is having a knock-on effect on the practice business model. AJ and JA were not aware of issues within Erewash. KM was concerned that the extended wait times were placing pressure on practice, with them working outside their competency. DCHS have said that a two-week wait is reasonable for complex wounds.

MS confirmed that the work practices have carried out already, will be compensated and options for payment are currently being investigated. It was agreed that in some areas the issues have been resolved, however MS confirmed the CCG are looking at gap analysis along with room/resource capacity to deliver the service. Clive Newman will be meeting with PCN CDs and Senior Nursing Teams to resolve issues.

- **School Nurse Service in South Derbyshire**

CL received a query into the office regarding the school health team service, which has been reduced for South Derbyshire, with three nurses covering whole area. MS explained that the school nurse service does not sit within the CCG and is commissioned by the Local Authority under Public Health.

- **Child Early Help Referrals**

GC took a query, received into the office where the practice had been asked to fill in an early health assessment and asked members if they had any comments or issues to share. MWo suggested using the online form, which bypasses the need for early assessment as you can tick the "no" box.

Action: *KM to write to the Derbyshire Safeguarding Board requesting the use of online form/no to completing EHA*

- **QIPP Plans**

PW welcomed Sandy Hogg, Turnaround Director CCG and Richard Chapman, Chief Finance Officer CCG and thanked them for their attendance. RC introduced the CCG's Public GB Finance and QIPP report to the committee, which showed provision up to August 2019. SH explained that she was tasked with looking at the transformational aspects for cost saving, working with the four CCG bodies. Members raised issues across MSK and Rheumatology project in the North of the county. It was confirmed that Enhanced Services Review were looking at the possibility of a countywide rollout. SH thanked the members for their time and feedback as she considered it helpful to understand some of the complexities.

- **New Pharmacy Contract and Community Pharmacist**

JB gave a presentation surrounding the new five-year deal, explaining that Community Pharmacy has struggled in the past, but the fixed funding gives surety and moves it to service based from contract. JB advised the members that the new Community Pharmacist service launches on the 29th October 2019, with responsibility for looking at referrals from 111, assisting patients who have run out of repeat medications and a range of minor illness.

JB confirmed that seven of the fifteen PCN lead community pharmacists had been confirmed as SPoC (single point of contact), with the remainder yet to assign.

- **Christmas Opening Hours for Practice**

KM explained that the office undertook a snapshot audit across practices in Derbyshire over Christmas 2018 period, which was sent to the CCG, confirming little traffic after 4pm on Christmas Eve. NHSE denied early close last year and as things stands Christmas Eve 2019 is as per contract. The LMC has written to the CCG on behalf of practices asking that they reconsider in light of the supplied evidence

031019/08 AOB

KM advised the members that an email had been received from Tim Parkin, with the LMC invited to comment on traffic light system for medication. KM agreed to formulate response to JAPC, noting concerns about cross border referrals.

Action: *KM to formulate response to JAPC, noting concerns about cross border referrals.*

Meeting closed 16:50

031019/09 Date of Next Meeting

- **LMC Executives and Senior Management Meeting**

Thursday 7th November 2019, 13:00 – 17:00, DDLMC Office, Heritage Gate, Norman House, Ground Floor Derby DE1 1NU

- **LMC Meeting**

Thursday 5th December 2019, 13:00 – 17:00 Higham Farm Hotel, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH

	December	February	April	June
Agenda Item and Paper Suggestions/submissions	Friday 22 November	Friday 24 January	Friday 20 March	Friday 22 May
Agenda and Meeting Papers	Thursday 28 November	Thursday 30 January	Thursday 26 March	Thursday 28 May
Feedback for Agenda items	Monday 2 December	Monday 3 February	Monday 30 March	Monday 1 June
LMC Meeting	Thursday 5 December	Thursday 6 February	Thursday 2 April	Thursday 4 June