

CALDERDALE LOCAL MEDICAL COMMITTEE

Minutes of the Meeting of the Calderdale Local Medical Committee
held on Wednesday 20/5/2020
(Held using Microsoft Teams)

<p>Present <u>LMC Members</u> Dr S Nagpaul (Chair) Dr R Loh Dr D Kumar Dr M Mensah Dr S Ganeshamoorthy Dr S Kahn Dr G Chandrasekaran Dr N Taylor Dr E Gayle Dr A Jagota</p>	<p>Spring Hall Rosegarth Plane Trees Keighley Road Raistrick Church Lane Plane Trees Hebden Bridge Brig Royd Spring Hall Group</p>	<p>(SN) (RL) (DK) (MM) (SG) (SK) (GC) (NT) (EG) (AJ)</p>	<p><u>Practice Managers</u> Tracy Worrall Charlotte Todd <u>Liaison Officer</u> Marcus Beacham <u>Public Health</u> <u>Observers/Guests</u> Dr R Vautrey Dr M Azeb Helen Barker</p>	<p>Spring Hall Group Boulevard BMA CCG CHFT</p>	<p>(TW) (CT) (MB) (RV) (MA) (HB)</p>
					<u>ACTION</u>
201/19	<p><u>WELCOME and APOLOGIES</u> Apologies were received from Dr R Hussain. SN gave a welcome to Charlotte Todd.</p>				
202/19	<p><u>DECLARATION OF INTERESTS</u> None declared</p>				
203/19	<p><u>MINUTES OF THE LAST MEETING 22/4/20</u> Minutes agreed as an accurate record</p>				

208/19	<p>discharged during the Covid period. Does CHFT have any records that enable them to identify these patients? HB to check with the appropriate department and let the LMC know. ACTION: Process and data availability to be checked.</p>	HB
	<p>Clarification was sought whether those patients referred back in January could be put on the list as though it was the original referral date and not a new referral, thus not having to re-commence the waiting period. HB explained that when the lists do open up then they will still have limited capacity due to social distancing and service demand. CHFT and the CCG are looking at how this can be managed on a joint process, this is to enable us to find an agreed solution. It was mentioned that MSK had kept a list and could it be checked if any other speciality has kept a list too. HB confirmed that six priority specialities have been chosen to work on first and will then work through the others from there.</p>	
	<p>SN raised concerns that the joint comms from the CCG and CHFT, received today suggested that there have been pathways agreed but the LMC have not seen them. Following discussion it was noted that the current process is a review of existing pathways and any pathway development was yet to be commenced. To support this it was agreed that AJ and SK would represent the LMC on the working group with CCG and CHFT. ACTION: AJ and SK to be nominated for membership of the interface working groups</p>	NT
	<p>The comms also referred to the national operating framework that states for someone who needs a procedure done they have to isolate for 14 and so do their family, then they will need to be tested 48 hours prior. Concerns are raised that 14 days is too long and people won't comply and even 7 days if people are struggling financially then they may not attend for their care. RV suggested that self-isolation notes should be made available for this from the NHS 111 site as opposed to requiring sick notes. RV advised that currently the government are concerned about those patients who need to be seen not coming forward as they should. It was agreed that there will need to be patient education going forward. A specific comms plan is to be developed across Calderdale that will include a working group of CCG comms, general practice and LMC members. ACTION: MB to join the group</p>	MB
	<p>Radiology are sending a letter to the GP asking them to look at the result on ICE and arrange for follow up tests. It appears this is happening for any x-ray done in A&E. HB will get clarity on this and let the LMC know. ACTION: HB to confirm current practice with the LMC</p>	HB
<p><u>General Practice Issues</u></p> <p>Questions had been raised from parents regarding the safety of children to go back to school. It was noted that this is not for the GP to give advice or to provide sick notes if requested. Calderdale Council had notified schools that they were not supporting the return of schools from 1st June due to safety concerns.</p> <p>It was noted that the Acute Frailty Service in Calderdale is an expansion of the existing OPAC service and not a new</p>		

210/19	<p><u>Ltd Company</u></p> <p>An update paper detailing the information submitted for registration was shared. LMC law is facilitating the registration process.</p> <p>There was also a discussion on the need to review our current constitution. The current constitution does not specify membership of the LMC to include becoming a director of the Ltd company, as this has been agreed by the LMC the future constitution will clarify this. To cover the period of time between, the current constitution allows for co-opted members to be utilised as remunerated representatives of the LMC. For current members who are not wanting to register as directors, their status will be changed to co-opted but continue to function as they have. The only exception is they will not be able to vote on company business. It is hope that draft Articles of Association, required by Companies House will be completed by LMC and circulated to members in the next couple of weeks. These will then require sign-off at a future LMC. ACTION: Draft Articles of Association to be circulated once received.</p>	MB
211/19	<p>AOB</p> <p><u>LMC Executive Support</u></p> <p>It was recognised that there remains a need for a minute taker to be sought for the LMC meetings. It was also noted that this may be an opportunity for the role to expand and include other areas of administrative support to the Liaison Officer. It was agreed that the previous advert should be circulated to practices and also to other partners. ACTION: Minute Taker profile and funding agreement to be circulated.</p> <p><u>Post-Meeting Discussion</u></p> <p>SN, TW and MB discussed a late concern submitted from the Practice Managers. This concern focused on issues with PCSE that included:</p> <ol style="list-style-type: none"> 1. Poor communication when issues are logged and no follow up 2. GP Pensions - incomplete records dating back to 2015/16 - amnesty period in place but despite re-sending annual estimates of pensionable earnings for missing years records have not been updated, incorrect deductions being made directly from Global Sums impacting on practice core income, opt out and opt ins not being processed 3. Performers List - adding, removing and changes to status not being actioned 4. Seniority queries - incorrect records not being amended 	MB

	<p>ACTIONS:</p> <ul style="list-style-type: none">• Issues to be raised on the national LMC listserver• Direct communication to be made with the Regional PCSE Lead with examples available.	MB
	<p><u>DATE OF NEXT MEETING</u> Date of Next Meeting Wednesday 17th June 2020 Microsoft Teams, 7.45 pm</p>	