



**Derby & Derbyshire Local Medical Committee Ltd Meeting**  
**Higham Farm Hotel, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH**  
**Thursday 6 July 2017, 13:30 – 17:00**

<b>PRESENT:</b>	Dr Peter Williams (PW) (Chair)	Dr Peter Holden (PH)
	Dr Kath Markus (KM)	Dr Susan Bayley (SB)
	Dr Brian Hands (BH)	Dr Yadavakrishnan Pasupathi (YP)
	Dr Gail Walton (GW)	Dr James Betteridge-Sorby (JBS)
	Dr Simeon Rackham (SR)	Dr Mark Wood (MW)
	Dr Denise Glover (DGI)	Dr Greg Crowley (GC)
	Dr Paddy Kinsella (PK)	Dr Pauline Love (PL)
<b>IN ATTENDANCE:</b>	Lisa Sultana (LS)	Anita Farkas (AF)
	Graham Archer (GA) (Chief Officer LPC)	Laura Grainger (LG) (Minutes)
	Buk Dhadda (BD) (SDCCG)	David Gibbs (DG)
	Marie Souse (MS) (NDCCG)	
<b>APOLOGIES:</b>	Dr John Grenville (JG)	Simon Morritt (CRH)
	Stephen Bateman (SBa)	Melanie Foster-Green (MFG) (ECCG)
	Dr Ruth Dils (RD)	Helen Cawthorne (HC) (SDCCG)
	Dr Jenny North (JN)	Dr Katharine Shelly
	Dr Peter Short (PS)	Dr Vineeta Rajeev (VR)
	Dr Peter Enoch (PE)	Dr John Ashcroft (JA)
	Dr Murali Gembali (MG)	Dr Andrew Jordan (AJ)

#### **17/28 Welcome and Apologies**

Apologies noted for LMC members

#### **17/29 Closed Session**

#### **17/30 Welcome and Apologies**

PW welcomed those joining the meeting in the open session.

#### **17/31 Minutes from previous meeting**

Minutes were approved and all outstanding actions have now been completed.

#### **17/32 Matter Arising**

Covered in the agenda

#### **17/33 For Information**

Members reviewed the information documents

#### **17/34 For Feedback**

Members reviewed the meeting feedback documents

#### **17/35 For Discussion**

- Cyber-attack – Letters to the CCG**

DG confirmed that letters had been sent to Steve Hulme and Helen Dillistone for response on the recent cyber-attack. It was confirmed that Steve Hulme will be sending out a response in due course covering the lessons learnt. The feedback from each practice that the LMC collated was submitted to NHSE and a CCG report is due in July 2017. Members discussed the impact the cyber-attack had on practices and noted that communication was limited. Members also questioned if Arden and Gem had been informed to run the required patch which could have prevented some of the disruption and incurred costs to practices. GA noted

that many surgeries were able to check information for electronic repeated prescriptions on the pharmacy system as these had not been affected.

DG has requested to attend any future debrief meetings to aide with improving communication policies for the future and at present nothing has been published regarding the cyber-attack as investigations were still on going. BD and MS noted that the CCG's are working on a robust plan for the future and welcomed any feedback from the LMC. PW thanked DG for his ongoing efforts and encouraged the LMC involvement with the CCGs.

- **STP**

KM gave a brief update on the STP and advised she is waiting for an invite to meet with the 4 CCG clinical chairs to discuss the LMCs involvement with the STP. KM noted that at the last meeting she attended there was discussion regarding Place and the Better Care Fund.

KM confirmed that Joy Hollister, Chief Executive from Derbyshire County Council is leading on some work streams linking into Place and Gavin Boyle, Chief Executive at Derby teaching hospital is leading on the work stream for Urgent care and discharge to assess and manage (D2AM). KM noted that they were keen for LMC involvement.

**Action:** KM to email Tom Diamond to provide an up to date list of Place leads.

- **LMC conference resolutions and election results - May 2017**

SB gave a brief summary of the annual LMC conference and advised that some of our motions had been moved to the annual representative meeting (ARM) conference of which Dr Holden attended on behalf of East Midlands Regional Council. PH advised that the motion to create a 'black alert' reporting system for GPs similar to that of the Hospitals was approved and PH with a team will be aiming to implement this for the GPs of Derbyshire before Christmas this year. Members discussed the importance of the 'black alert' and would be a good indicator of displaying to the general public how busy a practice is and that to take on more appointments would be unsafe. Other motions such as GPs to show their tax returns were deferred and there was much discussion regarding NHS Property services (NHSPS) demand bill from 2012. DG noted that practices are feeling the pressure regarding this. PH encouraged practices to pay only what they were contracted to and dispute the additional amounts with NHSPS. PH also advised that the GPC Chair Dr Nagpaul had been elected as BMA chair, therefore the GPC chair position was open. It was noted that PH would not be running for this position.

- **Flags on patient records**

KM opened a discussion with members to gather intel on what does a flag on a patient record actually mean. There is an increasing tendency for secondary care and PHE to ask practices to 'flag' patient records and the concern is that they will be missed and what the medicolegal implication are as a consequence. KM noted that practices use flags in different ways to alert GPs. It was also noted that when a patient moves to a new practice the flags do not get transferred with the records therefore should these be placed within the patient summary? Members discussed what they used flags for and confirmed that date reminders should be placed in the diary and not as flag. Members also discussed that the onus should be on the patient and flags should only be used if they have had the code written for them.

**Action:** KM to draft a letter for GPs to send back to the requester for flags on records, this will be shared with GPC for comment.

- **CQC and spirometry**

KM raised with members her concern that the latest CQC mythbuster states that they are now wishing to see a nationally recognised certificate for all those who perform and interpret spirometry. KM noted that this could affect a practices CQC rating for not having completed the training from the recognised provider. MS noted that this measure has come from NHSE and CQC were merely tracking this requirement as instructed. MS advised that GPs should note in their appraisal that they have met this requirement. Members discussed the need for clarity on this matter and continuity. This could mean that practices stop providing spirometry which would mean huge costs for the CCGs with the associated increased hospital referrals.

**Action:** PW to write to Ken Deacon Health Education England and GPC requesting national stance on the CQC requirement.

- **LCSF update – SDCCG and Primary Care Quality Scheme**

KM confirmed that both the LSCF and Prescribing Quality Scheme were disappointingly published without consultation with the LMC and advised that she is due to meet with Paul Wood at SDCCG this month. Members discussed the importance of LMC input and also questioned why the Primary Care Quality Scheme was different for each CCG and wouldn't it of been better to have the same scheme for all of Derbyshire. BD and MS noted that NHSE gave them a very limited turnaround time and they stated that each individual CCG offers different primary care services.

- **CQC Consultation next phase of inspection**

KM asked members how they would like to respond to the CQC survey that has recently been sent to all registered practices. Members advised that the LMC should harness responses and respond to them accordingly regarding the next consultation.

**Action:** KM/PW to review and complete the CQC survey.

### **17/36 Any Other Business**

- **Clinical advice queries**

JBS raised that as a GP he is being asked to give clinical support and advice to clinical colleagues who are interacting with patients but work for other health organisations such as DCHS or NHS 111. Members discussed the risk a GP undertakes when supporting others with questions. It was noted that other organisations have their own GPs to ask clinical questions to and they should be utilising them and it would be useful to have clear lines of responsibility for both sides.

**Action:** JBS/KM to write to EMAS regarding clinical advice queries.

### **17/37 Date of next meeting**

- **DDLMC Senior Team Meeting**

Thursday 3 August 2017, 13:00 – 16:00, DDLMC Office, Heritage Gate, Celtic House 3<sup>rd</sup> Floor, Derby

- **LMC Executives and Senior Management Meeting**

Thursday 3 August 2017, 16:00 – 17:00, DDLMC Office, Heritage Gate, Celtic House 3<sup>rd</sup> Floor, Derby

- **LMC Meeting**

Thursday 7 September 2017, 13:00 – 17:00, Santos Higham Farm, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH

Meeting closed at 16:45



LMC Meeting Action Log

	Date	Agreed action	Resp	Update
1	06/07/2017	LG to speak with John Grenville to discuss how to run the elections and prepare a crib sheet.	Office	Ongoing
2	06/07/2017	All members to provide their preferred email address to receive their payslip electronically	All	Ongoing
3	06/07/2017	All members to write a short paragraph about themselves and include a headshot, these needs to be sent to the office.	All	
4	06/07/2017	SB to create a Place lead template for monthly feedback. Contact Place leads to request their support and create a form for Locums practicing in the Derbyshire area.	SB	
5	06/07/2017	SB to place the Wessex document 'Role of a LMC' on Fourteen Fish for comment with a view to send out a similar document to practices in Derbyshire.	SB	ongoing
6	06/07/2017	SB to write to VTS Groups to introduce and promote the LMC	SB	
7	06/07/2017	KM to email Tom Diamond to provide an up to date list of Place leads.	KM	Awaiting response
8	06/07/2017	KM to draft a letter for GPs to send back to the requester for flags on records, this will be shared with GPC for comment.	KM	Ongoing
9	06/07/2017	PW to write to Ken Deacon Health Education England and GPC requesting national stance on the CQC requirement.	PW	Completed
10	06/07/2017	KM/PW to review and complete the CQC survey	KM/PW	Completed
11	06/07/2017	JBS/KM to write to EMAS regarding clinical advice queries.	JBS/KM	Completed