



**Derby & Derbyshire Local Medical Committee Ltd Meeting
Higham Farm Hotel, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH
Thursday 5 April 2018, 13:30 – 17:00**

PRESENT:	Dr Peter Williams (PW) (Chair)	Dr Yadavakrishnan Pasupathi (YP)
	Dr Susan Bayley (SB)	Dr Peter Enoch (PE)
	Dr Peter Holden (PH)	Dr Gail Walton (GW)
	Dr John Ashcroft (JA)	Dr Kath Markus (KM)
	Dr Ruth Dils (RD)	Dr Greg Crowley (GC)
	Dr Paddy Kinsella (PK)	Dr Heather Ryan (HR)
	Dr Jenny North (JN)	
	Dr Mark Wood (MW)	
	Dr Andrew Jordan (AJ)	
IN ATTENDANCE:	Paul Tilson (PT) DHU Managing Director	David Gibbs (DG) DDLMC
	Jackie Buxton (JB) (Chief Officer LPC)	Laura Grainger (LG) (Minutes)
	Sukhi Mahil (SM) STP Programme Manager	Chloe Buckler (CB) DDLMC
APOLOGIES:	Stephen Bateman (SBa)	Simon Morritt (SM) (CRH)
	Dr Michael Wong (MW)	Dr Murali Gembali (MG)
	Dr Pauline Love (PL)	Dr James Betteridge-Sorby (JBS)
	Dr John Grenville (JG)	Buk Dhadda (BD) (SDCCG)
	Dr Simeon Rackham (SR)	Dr Brian Hands (BH)
	Clive Newman DCCGs (CN)	Katherine Brennan (KB)

18/11 Welcome and Apologies

Apologies received for LMC members

Dr James Betteridge-Sorby

Dr Simeon Rackham

Dr Michael Wong

Dr Kate Brennan

Dr Pauline Love

18/12 Welcome and Apologies

PW welcomed those joining the meeting in the open session.

Sukhi Mahil (SM) STP Programme Manager attending on behalf of Vikki Taylor, Derbyshire STP Director.

Paul Tilson (PT) DHU Managing Director

Jackie Buxton (JB) Chief Officer LPC who has taken over from Graham Archer, now retired.

18/13 Conflicts of Interest

PW requested for all members to sign and return the conflicts of interest form to the office.

18/14 Closed Session (members only)

18/15 Minutes from previous meeting

Minutes were approved and all outstanding actions have now been completed.

18/16 Matter Arising

Covered in the agenda

18/17 For Information

Members reviewed the information documents

18/18 For Discussion and feedback

- **Joined up care for Derbyshire (JUCD)**
- **JUCD update**

KM confirmed that the Place Alliances had been published and there would be 8 Places covering Derbyshire as agreed by the STP Board. KM advised that there will be a Place Board of which needs to have a clinician present of which the LMC will provide. KM stressed the importance of Place and the need for strong representation and alliances between the Derbyshire federations to feed information into JUCD – STP Board. KM confirmed that she and SB had been working closely with the federations on a collaborative letter to the STP Board to propose an alliance between Place leads and the LMC to be a voice for the GPs of Derbyshire. SM supported this letter and noted the importance of a collective voice and the valuable input general practice can have at JUCD meetings.

SM advised that JUCD – STP was working towards an Integrated Care System/Service (ICS) for Derbyshire however, at present there were no updates.

- **CCGs Quality Innovation Productivity and Prevention Plans (QIPP)**

Updates from Clive Newman, confirming that the CCGs are working through a range of QIPP ideas to bridge the financial gap of £69million working to a deadline of the end of April. The primary care work stream meeting had considered two plans developed by the primary care team (unwarranted clinical variation and decommissioning winter pressures) and one led by the place team around commissioning support for care homes. Members discussed the knock on effect to GPs and other service providers if the care home support was lost resulting in overall heightened cost for treatment to the CCGs this serviced was to be QIPP'ed. It was noted that the service is not part of the GMS contract. Members discussed the disparity of the winter pressures funding throughout Derbyshire given the variances with the 4 CCGs. Members also raised concerns that the BOS and LCSF could be affected as a result of QIPP'ed services. SM noted that feedback on the work streams was useful and welcomed the LMCs engagement.

- **Innovation forum**

SB advised that the first innovation forum hadn't happened due to pressures on the CCGs as a result of QIPP. However, there is a wish to organise another session as the resulting feedback would be invaluable to the LMC and CCGs.

- **Commissioning Gaps / DCHS wound management**

KM confirmed that a commissioning gap raised by the LMC to the CCGs had progressed (DCHS wound management) and was moving towards a solution. The CCG was clear that the service provided by GPs was unfunded and requested a 3 month period of grace to resolve the issue initially for North Derbyshire and Hardwick CCGs. KM requested for members to support this request from the CCGs and the other CCGs (Erewash and South Derbyshire) will see a benefit by this solution rolling out over time. Members discussed the need for all 4 CCGs to be working in harmony and resolve commissioning gaps as a collective for all of Derbyshire to benefit from.

Action: Letter to CCGs of support from the LMC regarding a 3 month period of grace for commissioning gap: wound management

- **GPTF projects update**

SB gave members a brief update of 4 new projects that GPTF was to be managing.

Locum Chambers network

GP Retention project of which LMC member Gail Walton will be supporting with

Diagnostics check to help pin point areas of need within practice

GPFV Practice management support

SB requested for members to share these projects within their network and add support where they could.

DG noted that the LMC had been approached by the CCGs to support with holding monies on their behalf until the projects could be implemented. DG confirmed the LMC would have no part in managing or spending the funds.

- **GP Contract update**

DG confirmed that the BMA had released some updates regarding the GP Contract and highlighted the below areas of interest.

1. GP pay and expenses – an initial 1% uplift in pay and will await the outcome of the Doctors and Dentists Remuneration (DDR) process.

2. DES Extended hours has been rolled forward however no date has been provided.

JA requested the support from the LMC to approach the CCG for practices that are able to support further with extend hours but wished to be funded accordingly with the unallocated DES funds available.

Action: KM to raise DES Extended hours funds with the CCG

3. CQC fees – DG confirmed that practices will be able to claim back the additional costs. GC asked if the LMC would re-highlight that practices should be reimbursing for salaried GPs Indemnity increase cover.

Action: DG to send an information update to practices regarding indemnity cover reimbursements for salaried GPs.

- **GDPR update**

DG confirmed that more information had been released on GDPR with some useful articles being published to support practices. DG confirmed that practices would need to be fully compliant by 25 May 2018. DG noted that practices already have strict information governance policies towards personal data and would be a good proportion to meeting the requirements. It was noted that the CCGs have a responsibility to support practices with information and learning as part of GP-IT and should be funding some courses. DG suggested that the the role of Data Protection Officer (DPO) could be undertaken by a senior partner and the practice manger the data controller. It was also suggested that neighbouring practices collaborate the DPO role and become an expert in this area.

- **PLCV update**

KM confirmed that after a positive meeting the LMC proposal of a single form and the removal of the prior approval process was agreed to and encouraged members to support the new form. MSK (CATS) is also being rolled out after taking on board LMC and GP feedback. Members discussed the potential of referrals being delayed due to the administrative process. SB noted that it is a system based approach which once implemented should streamline the process and produce overall savings.

- **Derbyshire Primary & Secondary care agreement**

SB confirmed that after reviewing the Humberside primary and secondary care agreement a Derbyshire agreement has been send to Chesterfield Royal Hospital for review. It is hoped that with a list of agreements primary and secondary care in Derbyshire will work more coherently. KM expressed wishes to join more healthcare providers within primary and secondary care in due course. It was noted the document would be shared with the Clinical and Professional reference group meeting.

- **LMC Conference update**

PW read PL feedback in her absence. Key takeaways were

- Vote of no confidence for GMC
- A rise in GP mental health concerns due to work pressures
- Conference panel were keen to control debate and conversation
- Words of the day 'Make it real, put it in the contract'
- Revert back to a 2 day conference (Day 1 for the individual countries and Day 2 as a national conference)

- **ReSPECT form**

KM read PL feedback in her absence. ReSPECT is a treatment escalation plan that is hope to be rolled out nationally. Secondary care and hospices are rolling this out from 4 June and there are planned educational events. Members expressed their concerns for the paper based form and noted that patient's wishes could change over time and this new information could potentially be missed. Requests could also be confused with the Electronic Palliative Care Co-ordination system leading to disparity. PT agreed with members comment and welcomed a collaborative letter to the CCGs regarding patient safety.

Action: KM to draft a letter of concern regarding patient safety highlighting the disparity. DHU to review.

18/19 AOB

- Barlborough Treatment Centre letter – KM advised that practices in the North of Derbyshire had received a letter from Barlborough treatment centre stating that GPs are responsible for post op wound care. This service is not within the GPs contract and KM has raised this with the CCGs to resolve. KM encouraged members to share this with their constituents.

Action: LMC to write to private providers clarifying what GPs are contracted to do – KM to draft

- DDLMC Newsletter - SM advised that the STP were providing updates to practices within the DDLMC monthly newsletter, she requested for content suggestions from members.
 - Structure changes
 - Simple guide to what the STP is

- Timescales
- More information on Place
- CPRG agenda items
- Pharmacy update – JB advised there was an Health Innovations exchange on 2 May 2018 showcasing transforming services with the potential to improving lives for patients and residents, from apps and gadgets to virtual reality and robots will be on show on a day.
JB confirmed that integrated funding had been confirmed for meds for care home (fully funded year 1 and part funded year 2).
- Air conditioning – JA raised that he had spoken with NHSE regarding air-conditioning units in practices could increase the value of the property and the rent. Members discussed the misreading of the regulations and believe it to be a local issue.

Action: JA to draft a letter to the regional LMCs to ask if this is a wider issue.

- EMIS Mobile – KP noted that he was now able to use EMIS remotely for home visits and was working well. He informed that you do not need to have a connection in order to input notes as the system will update once you return to practice.
- Change of Directors for DLMC, DDLMC Ltd and DDLMC Services – PH requested for members to agree for a change in Directorships on Companies house and signatories for the bank as the new executive were now in post. Members agreed.

Action: Office to remove Jenny North, John Ashcroft and Mark Wood as company directors and banking signatories and add Simeon Rackham, Gail Walton and Greg Crowley.

18/20 Date of next meeting

- **LMC Executives and Senior Management Meeting**

Thursday 3 May 2018, 12.30 – 13:30, DDLMC Office, Heritage Gate, Norman House, Ground Floor Derby DE1 1NU

LMC Meeting

Thursday 7 June 2018, 13:00 – 17:00, Higham Farm Hotel, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH

Meeting closed at 16:49



LMC Meeting Action Log

	Date	Agreed action	Resp	Update
29	11/01/2018	CN to set-up a process for practice to flag issues to the CCGs.	CN	
36	05/04/2018	PW to inform and invite JG and BH as an honorary member for the next 4 year term.	PW	Completed
37	05/04/2018	SB to approach East Midlands Federations Network to attend LMC meetings.	SB	Completed
38	05/04/2018	Letter to CCGs of support from the LMC regarding a 3 month period of grace for commissioning gap: wound management	KM	Completed
39	05/04/2018	KM to raise DES Extended hours funds with the CCG	KM	Update: not unless a business case for need could be demonstrated
40	05/04/2018	DG to send an information update to practices regarding indemnity cover reimbursements for salaried GPs.	DG	Completed
41	05/04/2018	KM to draft a letter of concern regarding patient safety highlighting the disparity. DHU to review.	KM	Completed
42	05/04/2018	LMC to write to private providers clarifying what GPs are contracted to do – KM to draft	KM	Completed
43	05/04/2018	JA to draft a letter to the regional LMCs to ask if this is a wider issue.	JA	Completed
44	05/04/2018	Office to remove Jenny North, John Ashcroft and Mark Wood as company directors and banking signatories and add Simeon Rackham, Gail Walton and Greg Crowley	PH/DG/Office	Completed