



**Derby & Derbyshire Local Medical Committee Ltd Meeting
Higham Farm Hotel, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH
Thursday 5 April 2018, 13:30 – 17:00**

PRESENT:	Dr Peter Williams (PW) (Chair)	Dr Simeon Rackham (SR)
	Dr Susan Bayley (SB)	Dr Peter Enoch (PE)
	Dr Pauline Love (PL)	Dr Gail Walton (GW)
	Dr John Ashcroft (JA)	Dr Kath Markus (KM)
	Dr James Betteridge-Sorby (JBS)	Dr Greg Crowley (GC)
	Dr Paddy Kinsella (PK)	Dr Heather Ryan (HR)
	Dr Jenny North (JN)	Dr Michael Wong (MW)
	Dr Mark Wood (MW)	Dr John Grenville (JG)
	Dr Katherine Brennan (KB)	
IN ATTENDANCE:	Stephen Bateman (SBa)	David Gibbs (DG) DDLMC
	Jackie Buxton (JB) (Chief Officer LPC)	Laura Grainger (LG) (Minutes)
	Sukhi Mahil (SM) STP Programme Manager	Chloe Buckler (CB) DDLMC
	Clive Newman DCCGs (CN)	Chris Clayton DCCGs (CC)
	Dr Jasjit Kaur Atwal (JA)	Dr Gail Collins (GC)
	Dr Ilona Bendefy	
APOLOGIES:	Dr Andrew Jordan (AJ)	Simon Morritt (SM) (CRH)
	Dr Yadavakrishnan Pasupathi (YP)	Dr Murali Gembali (MG)
	Dr Ruth Dils (RD)	Dr Brian Hands (BH)
	Buk Dhadda (BD) (SDCCG)	Dr Peter Holden (PH)

18/21 Welcome and Apologies

Apologies received for LMC members

Dr Andrew Jordan

Dr Peter Holden - away on GPC business

Dr Yadavakrishnan Pasupathi

Dr Ruth Dils

Non-attending LMC members

Dr Murali Gembali

A message from Jayne Stringfellow was read out to members regarding her future career and thanks to the LMC for their support and involvement over the years.

Action: Office to arrange for flowers to be sent Jayne Stringfellow from the committee.

18/22 Conflicts of Interest

PW requested for all members to sign and return the conflicts of interest form to the office.

18/23 Closed Session (members only)

18/24 Welcome and Apologies

PW welcomed those joining the meeting in the open session.

18/25 Minutes from previous meeting

Minutes were approved and all outstanding actions have now been completed.

1 minor error to be updated in April's minutes change GMC to GPC in AOB

18/26 Matter Arising

Covered in the agenda

18/27 For Information

Members reviewed the information documents

- Echo cardiogram interpretation guide

Action: PW advised and requested the office to feedback that interpretation guide be included when the results are sent to practices

18/28 For Discussion and Feedback

- **Presentation: GP-S**

Dr Ilona Bendefy and Nikki Kendal gave an informative presentation about GP-S since its launch 3 years ago. The presenters advised that they had reached over 200 GPs and had recently started to offer the mentoring service to Practice Managers and Practice Nurses. IB requested for members to promote the services to Practice Nurses as they were struggling to promote through the Royal College of Nursing. IB confirmed that they were currently collecting and reviewing survey data.

Action: SB to request data findings from GP-S for the retention project.

- **GP Representation proposal of costs**

GW/JN confirmed that the proposal of costs by the DDLMC was received well at the last JUCD Board meeting. KM advised that a structure had been drafted and meetings had been arranged with the CCGs supported by the Federations to review the figures with a view for sign off. Members discussed the new Place structure and CN hopes to formalise and fill the missing Place lead gaps to ensure strong representation of GP voices across Derbyshire. CC confirmed that a drafted report would be taken to the governing body regarding GP leadership putting general practice at the heart of place. CC hopes to present a position at the next LMC meeting.

CC requested for all supporting information to be shared with him prior to the face to face meetings.

Action: KM / CN to share GP Representation drafted structure with CC

- **Workforce**

SB confirmed that the first GP Steering group meeting had taken place, Chaired by Ruth Cooper.

- **GPFV**

CN advised that following the recent GPFV Program Board meeting there was a strong focus for the CCGs to engage effectively with practices and look at growing the workforce within general practice.

CN confirmed that extended access will be a priority at present given the new deadline date (September/October 2018). The CCGs will aim to support any struggling practices with the new deadline.

Members discussed the differences in demand practices will see with the new extend hours coming into place and the need to build evidence on the different cohorts of people using the hubs. It was also noted for the potential need for other healthcare providers to support those practices unable to offer this service. CN confirmed that conversations were being had with DHU.

- **GPTF Projects update**

- Derbyshire Medical Chambers is now live and needs to be promoted to practices and locums
- North and South Sessional GP meetings are being actioned for a 3 year project
- GP Retention (GP Aspire) project hopes to offer a menu of care options
- Practice Manager funding from HEE to support professional development
- Resilience funding will be used to support struggling practices and trouble shoot issues.

- **Commissioning Gaps and wound management**

KM raised concerns regarding the speed in which the CCGs and DCHS were addressing the current commissioning gap for wounds management. Its affect is being felt by practices across Derbyshire. CN confirmed that the CCGs are working on this commissioning gap however would not meet the 3 month deadline issued to them by practices to discontinue this service. CC respected the GPs position and would welcome a sensible position until the issue can be resolved correctly. Members discussed the need for the multiple commission gaps raised by the LMC to reviewed by the CCGs at speed and questioned whether funding was sitting in the right areas/departments across Derbyshire. CC confirmed that the commissioning gaps were being reviewed and not being ignored, it was noted that this would be a big piece of work for the CCGs to complete and would be happy to consider an interim option.

Action: CC/KM to meet urgently to discuss wound management following this meeting and a position statement will be released to practices.

- **Crisis meeting feedback 22.05.18**

SB advised that the GP Crisis meeting had taken place and from it came some key agreements:

1. CCGs commitment to improved engagement
2. Improve GP representation
3. Develop Place

CC advised that he hopes to end the summer with some positives and continue to grow and build relationships.

- **ReSPECT update**

Members discussed the new ReSPECT paper based form which has had little input from GPs and its duplication with the online Health and Social Care Summary. The ReSPECT plan is a summary document and it's not intended to be the only record of discussions between the healthcare professional and the patient. It was confirmed that GPs can choose to use the new ReSPECT form or other similar forms already in circulation. The acute trusts will be rolling this out probably at the end of June. There remains a concern that Derby hospital and DCHS do not have a system in place to send a copy of a ReSPECT form to practices on discharge. A tick box on the discharge letter informing GPs that a ReSPECT form has been completed is not sufficient and still leaves risk. It was noted that the Coroner has reviewed the plan and believes it empowers the patient to have more autonomy in planning his/her future emergency treatment needs.

Action: DDLMC to draft and publish a position statement regarding the use of ReSPECT form highlighting risks.

- **NDCCG – Non-specific (Vague) Symptoms, new lung pathway and Guidelines for incidental findings**

KM presented documents which had recently been published or were to be published regarding new pathways. It was confirmed that the LMC had not been consulted on the published pathways and were given a short turnaround time to review the Guidelines for incidental findings. It was noted that revised pathways add additional steps which would impact on workload and the overall patient experience. CN requested the support of the LMC in the future and the points made today would be raised with the newly appointed Medical Director for the CCGs Dr Steven Lloyd. It is hoped with the appointment would improve communication.

Action: LMC to write to CCGs requesting for a pause on publishing new pathways until they have been reviewed.

- **Medicines Management Low Value Medicines**

CC requested for a consensus view to support the low value medicines policy and encourage patients to self-care and not request over the counter prescriptions. CC confirmed that Derbyshire is overspent by around £100million and there is no evidence to suggest that this is because Derbyshire has been underfunded. The Pharmacy First scheme launched to help underprivileged patients to access low cost medicine is still available however, unsure how long the scheme would run for. KM stated that the LMC supports the CCGs policy but that the practices need to be mindful of their contractual requirements.

18/29 AOB

- **PLCV**

Members discussed the PLCV criteria and as a whole supported the document. GPs should be mindful of the PLCV policy and use the criteria to guide referrals for the listed procedures. GPs has no compulsion to use the forms, as long as they include the required information for the referral. GPs are free to refer patients for an opinion on a condition that is covered by the policy with a few exceptions.

Action: DDLMC to send an information update to practices to be mindful of the PLCV criteria when referring for an option.

- **EMAS**

DG confirmed that the Ambulance service had categorised 999 calls from GP practices as a Category 2 as it is deemed a 'safe place' plus EMAS confirmed they also do not have the workforce. EMAS will be introducing a new service for when GP practices request for an ambulance the phone call will be screen differently. JA questioned if at the time of the call does EMAS log the GPs time request if the service is experiencing high volume (2hour wait/4hour wait for an ambulance). DG confirmed that ambulance staff had been re-educated regarding the confirmation of expected deaths.

Action: DDLMC to invite EMAS to attend the next LMC meeting to discuss call outs to practices and wait times.

• DCHS – ward closures

JA informed members that DCHS plans to close wards at Ilkeston hospital and this would have a huge impact on general practice especially with winter pressures. CC advised that the CCGs need to make savings and sadly this is one area which is being reviewed. The closure is going for public consultation and welcomed JA to attend the meeting and voice his concerns further.

18/30 Date of next meeting

• LMC Executives and Senior Management Meeting

Thursday 5 July 2018, 12.30 – 13:30, DDLMC Office, Heritage Gate, Norman House, Ground Floor Derby DE1 1NU

LMC Meeting

Thursday 2 August 2018, 13:00 – 17:00 Higham Farm Hotel, Main Road, Higham, Alfreton, Derbyshire, DE55 6EH

Meeting closed at 17:01

	June	August	October	December
Agenda Item and Paper Suggestions/submissions	Friday 25 May	Friday 20 July	Friday 21 September	Friday 23 November
Agenda and Meeting Papers	Thursday 31 May	Thursday 26 July	Thursday 27 September	Thursday 29 November
Feedback for Agenda items	Tuesday 4 June	Monday 30 July	Monday 1 October	Monday 3 December
LMC Meeting	Thursday 7 June	Thursday 2 August	Thursday 4 October	Thursday 6 December



LMC Meeting Action Log

	Date	Agreed action	Resp	Update
7	06/07/2017	All members to write a short paragraph about themselves and include a headshot, these needs to be sent to the office.	All	ongoing
45	07/06/2018	Place lead members to share the RCGP Ambassador role within their networks.	All	Completed
47	07/06/2018	KM / CN to share GP Representation drafted structure with CC	KM/CN	
48	07/06/2018	CC/KM to meet urgently to discuss wound management following this meeting and a position statement will be released to practices	CC/KM	confirmed - 20.06.18
49	07/06/2018	DDLMC to draft and publish a position statement regarding the use of ReSPECT form highlighting risks	KM	Completed
50	07/06/2018	LMC to write to CCGs requesting for a pause on publishing new pathways until they have been reviewed.	KM	Completed
51	07/06/2018	DDLMC to send an information update to practices to be mindful of the PLCV criteria when referring for an option	SB	Completed
52	07/06/2018	DDLMC to invite EMAS to attend the next LMC meeting to discuss call outs to practices and wait times.	Office	emailed 19.06.18
53	07/06/2018	Order flowers for Jayne Stringfellow	Office	Completed