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# Clinical Teacher in General Practice

Faculty of Medicine, Dentistry &  
Health

Academic Unit of Primary Medical  
Care

THE SUNDAY TIMES  
**100**  
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TO WORK FOR  
2018

## Overview

This is an outstanding opportunity to join the Academic Unit of Primary Medical Care in a role focused predominantly on teaching.

We are looking for an exceptional individual with experience in Medical Education, including teaching delivery and curriculum development, along with an understanding of current educational issues in medical and higher education to contribute to the development of new curricular initiatives within the Medical School and the delivery of teaching. Focused and motivated, you will have excellent communication, leadership and organisational skills. A relevant professional qualification at Masters level (or equivalent experience) is essential and a PhD in a relevant subject area is desirable.

## Person Specification

Applicants should provide evidence in their applications that they meet the following criteria. We will use a range of selection methods to measure candidates' abilities in these areas including reviewing your on-line application, seeking references, inviting shortlisted candidates to interview and other forms of assessment action relevant to the post.

Criteria		Essential	Desirable
1.	Have a primary medical degree.	X	
2.	Full GMC registration at the time of appointment and hold a current licence to practise.	X	
3.	Experience of working in General Practice following specialty training.	X	
4.	MRGP or equivalent	X	
5.	Postgraduate qualification at Masters level or above (preferably in medical/higher education).		X
6.	Experience in teaching undergraduate health care students.	X	
7.	Experience of curriculum development and teaching organisation.	X	
8.	A commitment to further research.	X	
9.	Experience of undertaking educational research.		X
10.	Experience of undertaking clinical research.		X
11.	Effective organisational and time management skills.	X	
12.	Excellent communication skills, both written and verbal.	X	
13.	The ability to work as part of a multidisciplinary team.	X	
14.	Proven ability to work to and meet deadlines.	X	
15.	Experience of developing and maintaining a network of contacts relevant to own work area.	X	
16.	Evidence of innovation in teaching.		X
17.	Evidence of excellence in teaching.		X
18.	Ability to motivate high performance in others.	X	

## About the Team

The Academic Unit of Primary Medical Care is based within the Academic Unit of Medical Education. The Academic Units of Medical Education and Primary Care work in close collaboration to deliver the MBChB and staff development programmes, including the Postgraduate Certificate in Medical Education and medical education scholarship. The Academic Unit of Primary Medical Care (AUPMC) integrates excellence in primary care research with cutting edge innovations in the teaching of medical undergraduates and graduate research students. The AUPMC also works closely with the school of primary care in Health Education Yorkshire and the Humber to collaborate on innovations and evaluations in the teaching of primary care medicine.

The AUPMC shares purpose-built premises on the Northern General Hospital site of the University campus with the Clinical Skills Department and the “Patient’s as Educators” centre.

At the heart of our programme of teaching and research is an emphasis on equitable, patient-centred, evidence-based primary medical care. This is a consistent theme throughout our input into the undergraduate/postgraduate medical curriculum and in the design of our clinical research studies.

MBChB students currently complete the ‘early years’ primary care placements in years one and two along with an additional community attachment scheme. An educational priority for the AUPMC is to review and develop the primary care input to the curriculum in years 3 onwards to build upon these early experiences and give a clearer understanding of an expert generalist approach to healthcare. The faculty has provided new investment to support our faculty of educators, including the 160 GP tutors across the wider Sheffield region who are now working towards this.

This vertical integration promotes a ‘seamless’ experience of education in and about primary care medicine for students. The horizontal integration of research, teaching and service development provides a breadth of educational opportunities for undergraduate students and training for GP academic fellows.

The Academic Unit of Primary Medical Care also leads on the delivery of a new Masters in Physician Associate Studies, working with other Health Education Institutions across the region to evaluate the impact of such programmes on the primary care workforce.

The medical school is currently working on embedding and developing placements aimed at enhancing fitness for practice and emerging models of future clinical care. These include the development of longitudinal integrated clerkships, with potential to include primary care placements within these, and additionally we are exploring potential for a community-based strand. The successful candidate will play a key role in contributions to the development of these innovations.

## Job Description

The Academic Unit of Primary Medical Care is part of the Academic Unit of Medical Education and has a major role in delivering the MBChB undergraduate curriculum.

### Main Duties and Responsibilities

- Contribute to the development and delivery of high-quality teaching in General Practice and clinical medicine to the undergraduate students through primary care modules and throughout the MBChB course.
- Contribute to all aspects of development and delivery of the MBChB course.
- Liaise with other members of the educational teams within AUPMC and AUME.
- Liaise and work with members of the MBChB course team, including the Phase Directors and the Phase Administrators.
- Support, liaise with and manage small group tutors providing teaching to primary care teaching modules
- Undertake and respond to evaluation, including feedback from students and placement providers, in order to monitor and enhance the teaching and learning experience of students.
- Contribute to key aspects of the assessment process, including exam question writing, moderation and providing feedback to students
- Establish effective working relationships with current and potential additional GP practices and hospitals where students are, or might be, allocated on placement, as agreed with Director of Primary Care Teaching
- Provide pastoral support through the Achieving Potential Programme for medical students, including the Personal and Academic Tutor Scheme (PATS).
- Represent the unit as required on relevant teaching and research committees.
- Support all aspects of primary care teaching as agreed with the Director of Primary Care teaching in AUPMC. Contribute to supporting students through Student Selected Components of the course in research and evaluation activities.
- Undertake essential administrative duties as agreed with the Dean of Medical Education.
- Support the development of primary care networks to expand opportunities for primary care teaching.
- Contribute clinical expertise to research studies undertaken by and in collaboration with the educational research programme of the Academic Unit of Primary Medical Care.
- Contribute where appropriate to the authorship of research publications.
- Pursue a scholarly approach to teaching, reflecting on own teaching design and delivery, conduct evaluation/research; contribute actively to the seminar programme including journal clubs/research methodology sessions.
- Plan and prioritise your own daily teaching and administrative tasks along with participating in longer term planning through contribution to policy development.

### Clinical Work

The AUPMC is practice-linked, with all clinical members of staff working in practices throughout Sheffield and the surrounding region. You will be expected to spend a significant majority of your non university time undertaking clinical work in a general practice or other relevant clinical environment within the region. You will be expected to organise these sessions, which will be funded as a salaried GP or GP partner, externally to your University contract.

The programme of CPD undertaken must be in accordance with the requirements for clinical academics, as required by the Royal College of General Practitioners or another recognised body and the university. You will also undertake revalidation and other necessary measures required to remain on the GMC Register or other specialist register as appropriate.

- You will make a full and active contribution to the principles of the 'Sheffield Academic'. These include the achievement of excellence in applied teaching and research, and scholarly pursuits to make a genuine difference in the subject area and to the University's achievements as a whole. Further information on the underpinning values of the Sheffield Academic can be found at: [Sheffield Academic](#).
- You will work closely with the Director for Primary Care Learning and Teaching and report to The Head of Academic Unit of Primary Medical Care and the Dean of Medical Education and Head of the Academic Unit of Medical Education.
- Any other duties, commensurate with the grade of the post.

## Reward Package

**Terms and conditions of employment:** Will be those for Clinical Academic staff.

**Salary for this grade:** £85,955 per annum pro-rata

**This post is** open ended.

**This post is part-time:**

This post is part-time (40%) working at 40% to allow for clinical commitments. Days of the week will be in accordance with the needs of AUPMC / AUME, and will include Tuesdays plus another day to be agreed following appointment.

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If you join the University you will have access to a Total Reward Package that includes a competitive salary, a generous Pension Scheme and annual leave entitlement, as well as access to a range of learning and development courses to support your personal and professional development. You will have access to your own personalised portal where you can also access a comprehensive selection of benefits and offers to suit your changing lifestyle needs, for example financial wellbeing, travel options, shopping and cinema discounts.



To find out more visit [www.sheffield.ac.uk/hr/thedeal](http://www.sheffield.ac.uk/hr/thedeal)

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We are committed to making the University a remarkable place to work and we support this through a number of sector leading services such as Juice.

Our innovative Health and Wellbeing service, Juice, encourages and supports staff to maintain their own positive health and wellbeing through a broad range of inclusive services and activities.



To find out more visit [www.sheffield.ac.uk/juice](http://www.sheffield.ac.uk/juice)

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Our leadership development has been designed to ensure that our leaders have the knowledge, skills and behaviours needed by the University.

*the*SheffieldLEADER

To find out more visit [www.sheffield.ac.uk/hr/sld/sheffieldleader](http://www.sheffield.ac.uk/hr/sld/sheffieldleader)

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We are also proud of our award-winning equality and diversity action which enhances working life for all. 92% of staff tell us they are treated with fairness and respect (staff survey 2016) [www.sheffield.ac.uk/hr/equality](http://www.sheffield.ac.uk/hr/equality)

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We are the only university to feature in the Sunday Times 100 Best Not-for-Profit organisations to work for 2018. In our staff survey (2016) 94% of staff said they were proud to work for the University and 89% of our staff would recommend the University as an excellent place to work. To find out more about what it's like to work here visit [remarkable.group.shef.ac.uk](http://remarkable.group.shef.ac.uk)

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## Selection – Next Steps

**Closing date:** For details of the closing date please view this post on our web pages at [www.sheffield.ac.uk/jobs](http://www.sheffield.ac.uk/jobs)

Following the closing date, we will contact you by email to let you know whether or not you have been shortlisted to participate in the next stage of the selection process. Please note that due to the large number of applications that we receive, it may take up to two working weeks following the closing date before the recruiting department will be able to contact you.

For more information on our application and recruitment processes visit [www.sheffield.ac.uk/jobs/info](http://www.sheffield.ac.uk/jobs/info)

## Informal enquiries

For informal enquiries about this job and the recruiting department, contact: Michelle Marshall on [M.Marshall@sheffield.ac.uk](mailto:M.Marshall@sheffield.ac.uk) or on 0114 222 5373.

For administration queries and details on the application process, contact the lead recruiter: Lindsay Gilroy on [L.Gilroy@sheffield.ac.uk](mailto:L.Gilroy@sheffield.ac.uk) or on 0114 222 8741.

For all online application system queries and support, visit: [www.sheffield.ac.uk/jobs/applying](http://www.sheffield.ac.uk/jobs/applying)

## Criminal records check

Please note that as this post is exempt from the Rehabilitation of Offenders Act 1974, a satisfactory Disclosure and Barring Service Disclosure will be required for the appointee. If you have a spent criminal record and are invited to interview for this post, you are required to provide details of your convictions in confidence, with the job reference number/ title of post/recruiting department, in advance of the interview to the Deputy Director of HR, Human Resources, The University of Sheffield, The Arts Tower, Western Bank, Sheffield, S10 2TN (mark the envelope PERSONAL). This information will be treated as strictly confidential and will only be considered if you are invited to interview for the post.

If you have been barred from working with children or vulnerable adults by the Disclosure and Barring Service it is a criminal offence to apply for a post involving regulated activity with children or vulnerable adults. Regulated activity involves contact of a specified nature. If you are unsure if you may apply for this post for this reason then please contact Jennifer Newton (jennifer.newton@sheffield.ac.uk; 0114 222 1634) in Human Resources for further information.

## Creating a remarkable place to work

We build teams of people from different heritages and lifestyles from across the world, whose talent and contributions complement each other to greatest effect. We believe diversity in all its forms delivers greater impact through research, teaching and student experience.

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