

To:

NHS England and NHS Improvement
Midlands Region

Practices
cc. LMC representatives, CCG PC
Leads, Midlands and CCG Finance,
GMAST

26th May 2021

Send via email

Dear Colleague,

Update on 'General Practice Pensions and Payments' (GPPP) PCSE Online System Go Live – 1st June 2021

We are writing to you to provide an update on the imminent transition of GP pensions and payments to PCSE Online, which is a web-based solution developed as part of the overall PCSE transformation programme. Other services already offered on the online portal include performers list administration and the ordering of supplies.

Practices have been contacted directly by PCSE about these changes and should have submitted user registration details for a nominated portal administrator for the practice.

With the launch of GPPP services in PCSE Online, pensions and payments services will no longer run through NHAIS and Open Exeter. Most payments services will only run through PCSE Online, some Pensions administration can be completed by customers using existing 'offline' forms, but upon receipt will be administered through PCSE Online.

From 1st June 2021 the new options on PCSE will allow:

Mandatory functions

- Practices to view monthly statements
- Monthly contract payments for APMS/GMS & PMS contractors
- Optional Services opt in/out
- Joiners and Leavers
- Break in service and approved leave
- View of QOF figures
- GPs to access and submit information on their NHS Pension for work conducted in General Practice for the NHS

Optional functions

- Practices to submit payment claims for premises and locum cover reimbursements for commissioner approval (to be determined by local commissioners)
- Locum A & B forms
- Pension opt out (SD502)
- Type 1 and 2 pension forms
- Estimates and salary changes
- Additional Voluntary Contributions (AVCs)

Please use this link to access the training materials that will help you to navigate the system [Coming soon GPPP - Primary Care Support England](#)

There is also a YouTube area where there are several helpful webinars to provide more insight into this solution as follows:

GP Payments and Pensions for GP Practices – May 2021 webinar

<https://youtu.be/ujKyacybcPw>

Managing payments using PCSE Online – September 2020 webinar

<https://youtu.be/M63j34bCnXM>

GP Payments – full process from GP Practice to Commissioner

<https://youtu.be/NM0S8V0-Um4>

This letter sets out how the Midlands Region propose to make the change as smooth as possible and reduce any disruption to service. Our aim is to provide as much stability as possible and reduce the risk of creating additional administrative burdens during this unprecedented period of pressure within the service, both from a General Practice and commissioner perspective.

To aid the smooth transition between systems, Midlands CCGs and the Regional Team have agreed that the best approach would be a phased implementation of the service changes, as follows:

- Phase 1 – implement all mandatory functions with effect from 1st June with practices and contractors choosing how they submit pension forms detailed in the optional services above, e.g. either manually or electronically. Delay the implementation of the premises and locum cover claims function and continue with the existing process for practices submitting claims for reimbursement (i.e. using the generic e-mail address which is provided below for ease of reference).
- Phase 2 – pilot the use of the claims function with a number of practices between October and December 2021 with an evaluation in January 2022.

- Phase 3 – pending successful evaluation of the pilot practices, fully roll out the claims function during quarter 4 of 2021/22.

By phasing the implementation of the system changes we hope to eliminate the risk of any payment issues or administrative errors caused as a result of limited system access to date. This will allow both practices and commissioners to fully embed the new system and become familiarised with the system capabilities and develop internal processes to overcome any user practicality issues.

During phase 1 and 2 please do not submit any reimbursement claims via PCSE Online as these will be rejected. Premises and Locum cover claims should be submitted via e-mail in line with existing arrangements to england.llrgpfinance@nhs.net (Premises) england.gp-contracting@nhs.net (Locum cover claims) and will be processed in the normal manner.

Please direct any queries regarding the phased implementation approach to David Palmer england.llrgpfinance@nhs.net in the first instance, all other queries relating to the GPP system should be directed to [Contact us - Primary Care Support England](#)

Yours sincerely,



Laura Mills
Director of Commissioning Finance
NHS England and NHS Improvement – Midlands



Nicci Briggs
Executive Director of Finance, Contracting and Governance
Leicester, Leicestershire and Rutland CCGs