

Welcome to our September 2018 Newsletter

Regional:

- a. LLR LMC Election 2018-2022
- b. LLR LMC Annual General Meeting 2018
- c. Upcoming LMC Events
- d. GDPR Survey on Subject Access Requests (SARs)
- e. East Midlands Leadership Academy- Free Training Available
- f. Flu Season 2018
- g. Christmas and New Year Opening
- h. GP Appraiser Training Opportunities for Leicestershire GPs
- i. GP Guidance Update from the Leicester City & South Leicestershire Coroner
- j. Learning and sharing from NHSE Complaints Team
- k. Technical Fault with PCSE Online Queries Form
- l. GP Retainer Scheme
- m. Job Vacancies

Shared Learning and issues raised with the LMC this month:

- Did Not Attend (DNA) Policy
- ELR Proposed Changes to QIPP Funding
- Leicester City CCG Expectations Around Extended and Core Hours; GP Access Letter
- LMC Buying Group - Locum Insurance

National:

- Fund General Practice
- Medicine Supply Issue Update
- Mental Health Therapists in GP Practices
- Taking and Using Visual and Audio Recordings of Patients
- BMA Update

Regional:

LLR LMC ELECTION 2018-2022

Leicester, Leicestershire and Rutland Local Medical Committee current governing body will be soon be coming to the end of its 4-year electoral term. We are looking for committed and motivated GPs, who wish to be considered to stand for the election for the next term, October 2018 - October 2022.

Who is eligible to stand?

A levy paying member is a GP on the Medical Performers register, who has a substantive role (Partner or Salaried GP) in a levy paying practice or was a contract holder in the past and is currently working at least one session a week within LLR.

Election Timetable:

- **5th October 2018 (5:00pm):** Deadline for Nomination Forms to be submitted.

- **By Friday 12th October 2018:** Candidate statements and election packs will be circulated to all members.

- **19th – 29th October 2018:** Voting Opens

- **29th October 2018 (5:00pm):** Voting Closes- no votes will be considered after this time.

- **30th October 2018:** Successful candidates will be notified.

- **31st October 2018:** All members will be informed of the election results.

- **14th November 2018-** First Board meeting of the newly elected governing body.

For more information and to see the application pack and nomination form, please visit our [website](#)

If you would like an informal conversation about this role, please contact Charlotte Woods on 0116 2962650

B. LLR LMC ANNUAL GENERAL MEETING 2018

We are pleased to confirm and would like to invite all of our members to this year's Annual General Meeting, which is taking place on Wednesday 7th November 2018 7:00pm-9:00pm.

We are pleased to also confirm that this year, Richard Vautrey (BMA, GP Committee Chair) will be our guest speaker.

Invitations and agenda will be circulated to all members shortly.

C. UPCOMING LMC EVENTS



LLR LMC strives on delivering relevant and informative events that cover key subject matters. The LMC has delivered several events over the past few months, with general feedback being highly positive.

We have a couple more events scheduled for the remainder of 2018. With repeated events, we have tried to incorporate the feedback given previously to improve the contents.

- **Wednesday 26th September (7:00pm-8:30pm)**
[*REPEATED EVENT*] LMC/CQC Event

- **Wednesday 7th November 2018 (7:00pm-9:00pm)**
LMC AGM (Annual General Meeting) with guest speaker Richard Vautrey (BMA, GP Committee Chair)
- **Wednesday 21st November 2018 (7:00pm-8:30pm)-**
REPEATED EVENT Complaints workshop in conjunction with NHSE

If you wish to view these events in more detail, please click [here](#). In order to reserve a place for any of these events, email enquiries@llrlmc.co.uk

D. GDPR SURVEY ON SUBJECT ACCESS REQUESTS (SARs)

Following the recent mini survey from the BMA on Subject Access Requests, we can confirm they have asked the LMC to communicate the following message.

GDPR Survey on Subject Access Requests The introduction of GDPR, and the removal of the ability to charge to cover the costs of responding to subject access requests, is having a significant impact on practices.

We are also hearing from many areas of the country that SARs have increased significantly since these changes were made in May. This clearly has had financial and resource implications on GP practices.

In order to accurately quantify the full scale of this problem, we are surveying all practices across the UK to collect information on this issue. We would be grateful if LMCs could ask as many practices as possible to complete this survey as soon as possible.

Please click [here](#) to access the survey (only 1 response per practice).

E. EAST MIDLANDS LEADERSHIP ACADEMY - FREE TRAINING AVAILABLE

The East Midlands Leadership Academy offers a wide range of programmes and courses in which LLR LMC has secured 50 spaces in which LLR LMC members can sign up to for free of charge. There are a range of courses including:

- Leadership Series
- General Managers Programme
- Coaching Skills for Leaders
- Quality Improvement Network
- Organisational Development and Talent Management Community of Practice

There most recent initiative is the [“Stepping Up Programme”](#) which is now accepting applications.

More information on the East Midlands Leadership Academy can be found on their [website](#).

F. FLU SEASON 2018



With flu season fast approaching, LLR LMC would like to inform our members on processes to follow this year and information available for practices.

Central Midlands Bulletin:

This [bulletin](#) was released by Public Health England and should be seen by all GPs and practice staff.

It was produced by the Screening and Immunisation team with information on:

- Changes to the Programme
- Adjuvanted Trivalent Influenza Vaccine - aTIV (Fluad®)
- Uptake information on eligible groups

Children who miss their in-school vaccination:

As you are probably already aware, the LPT have commissioned pharmacies to run the missed flu vaccination programme this year.

The parents/guardians will be sent a letter by the LPT immunisation team. This letter is their self-referral form to a Pharmacy if they miss their in-school vaccine.

If parents/guardians want their children to have their flu jab at a pharmacy (but are eligible to have it at school) and do not have the referral letter they are unable to access the service.

The Public Health Team who commissioned this service are keen that this is still seen as a school-based service and that a choice is not offered for the initial dose.

Parents/Guardians who have any queries, should be directed to the immunisation team on **0300 3000 007**.

G. CHRISTMAS EVE AND NEW YEAR'S EVE OPENING HOURS

As many people may remember, LLR LMC has in the past arranged for appropriate out of hours cover for practices who opted in for Christmas Eve and New Year's Eve (4:30pm-6:30pm).

The LMC is working with the CCGs to provide this service again this year.

NEWS FROM YOUR LOCAL MEDICAL COMMITTEE



The LMC recognises the hard work and commitment that general practice provides and feel that this is a small gesture of appreciation and acknowledgement of the importance of free time.

H. GP APPRAISER TRAINING OPPORTUNITIES FOR LEICESTERSHIRE GPs



NHSE are advertising “New Appraiser Training” which is scheduled for the 14th and 15th November 2018.

This creates a great opportunity for GPs to become appraisers in the Midlands.

For more information on this opportunity, including job description and application forms, please visit our [website](#).

I. GP GUIDANCE UPDATE FROM THE LEICESTER CITY AND SOUTH LEICESTERSHIRE CORONER

Leicester City and South Leicestershire Coroner, Mrs Mason, has updated guidance for GPs when reporting a death to the Coroner and issuing a MCCD.

To view this guidance, please visit our [website](#).

J. LEARNING AND SHARING FROM NHSE COMPLAINTS TEAM

The NHS England complaints team, Cathie Cunnington (Complaints Manager, NHSE) has shared September’s key learning points which could be beneficial to the wider GP Community:

- Consider refresher training on correct procedures for the removal of patients from a practice list.
- Be mindful of language used and how it may be interpreted by patients.
- Ensure all staff are fully briefed on updated Data Protection (GDPR) requirements.

K. TECHNICAL FAULT WITH PCSE ONLINE QUERIES FORM

LLR LMC have been made aware that PCSE has had a technical fault so, queries submitted via their online form from 17 July until the week commencing 3rd September, have not been getting through to their system and cannot be retrieved. The issue has now been resolved, however, if a practice or GP submitted a query in July or August and have not received a response, please resubmit your query using the form in this [link](#).

Note that the technical issue **did not** apply to the follow enquiry types: CET claims, GP payments, GP pensions,

Pre-visit notifications.

Any practices that have any outstanding pension issues, please feel free to send information including CAS number to enquiries@llrlmc.co.uk and we can escalate or try and resolve through the appropriate channels.

L. GP RETAINER SCHEME

LLR LMC has been made aware of the GP Retention Scheme which is a package of financial and educational

support to help doctors, who might otherwise leave the profession, remain in clinical general practice.

The scheme is aimed at doctors who are seriously considering leaving or have left general practice due to personal reasons (caring responsibilities or personal illness), approaching retirement or requiring greater flexibility.

The scheme supports both the retained GP and the practice employing them by offering financial support in recognition of the fact that this role is different to a 'regular' part-time, salaried GP post, offering greater flexibility and educational support.

To find out more information, or how to apply, please click on this [link](#).

M. JOB VACANCIES

To view current vacancies please visit our [website](#).

Advertising any vacancies your practice may have is free through the LMC. Just send the details of the vacancy to enquiries@llrlmc.co.uk

Shared Learning and Issues raised with the LMC this month:

- Did Not Attend (DNA) Policy:

LLR LMC have recently become aware that patients who have missed appointments and marked "DNA", are being discharged quickly from secondary care. This is causing extra work for GPs.

The BMA have national Guidance on this issue facing primary care. They state:

"Hospitals cannot adopt blanket policies under which patients who do not attend an outpatient clinic appointment are automatically discharged back to their GP for re-referral. Hospitals must publish local access

policies and demonstrate evidence of having taken account of GP feedback when considering service development and redesign."

More details of this can be found through the [letter](#) sent to all trusts and CCGs, and a [presentation](#) by NHS England. The GPC have also released a set of [template letters](#) that practices can use to respond to hospitals where they feel the contract is being breached.

- ELR Proposed Changes to QIPP Funding:

The LMC has been informed by several practices, and from being in attendance at various meetings, that the ELR CCG was proposing to reduce the QIPP payment to practices by 4%.

The LMC has written to ELR CCG expressing our concerns and we hope for a positive outcome.

We will keep ELR practices informed on any further updates.

- Leicester City CCG Expectations Around Extended and Core Opening Hours; GP Access Letter:

LLR LMC has been made aware of the recent letter sent to several Leicester City practices regarding access to the practice. The LMC has written to all appropriate practices and offered LMC support.

- Locum Insurance:

LLR LMC have received queries in relation to locum insurance cover for practices with any brokers.

The LMC Buying Group had provided information for our members. Their approved supplier for insurance is MIAB and can be contacted on 07438 730210. More information can be found on their [website](#). Practices should mention they are a member of the Buying Group if they do contact MIAB.

NEWS FROM YOUR LOCAL



MEDICAL COMMITTEE

National:

National information and updates can be found on our [website](#).

Septembers updates include articles on:

- Fund General Practice
- Medicine Supply Issue Update
- Mental Health Therapists in GP Practices
- Taking and Using Visual and Audio Recordings of Patients
- BMA Update
 - Face to Face meeting with the Health Secretary
 - PCSE/Capita Update
 - Interim Seniority Factors 2018-19
 - DPO's in GP Practices
 - GPs experiencing mental health problems

LMC CONTACT DETAILS:

Telephone: 0116 2962950

Email: enquiries@llrlmc.co.uk