

Welcome to our February 2019 Newsletter

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- A. Inhalers in School

Regional:

A. UPCOMING LLR LMC EVENTS

The LLR LMC is happy to confirm our current event schedule for 2019.

All events are free, but we ask that any member wishing to attend, registers at enquiries@llrlmc.co.uk, so we can accommodate accordingly.

- **Thursday 28th February 2019, 7:00pm-8:00pm – “How to Properly Sub-Contract.”**
- **Wednesday 6th March 2019, 1:30pm-3:30pm: - “Complaints Workshop.”**
- **Thursday 28th March 2019, 7:00pm – 8.30pm: “GPC Roadshow - Changes to GMS Contract 2019/20.”**
- **Wednesday 3rd April 2019, 12:30pm-5:00pm: ‘Property Management Seminar.’**
- **Wednesday 1st May 1:30pm-3:30pm: – “A Walkthrough Core Contracts.”**

We are also looking to deliver the following seminars which will cover the following topics:

- 24-Hour Retirement
- Case Investigator Seminar
- Resilience & Burnout Seminar

For more information on these events, please visit our [website](#).

B. PUBLIC HEALTH QUALITY VISIT AND DOCUMENTATION UPDATE

Following our recent communication relating to Public Health Quality Visit & CBS Assessment Records – Public Health England requested practices, that have undertaken their contract management meeting to complete templates on the different community-based services.

We have had further discussions with PHE contracting team and raised our concerns which were brought to our attention by our members, that providing this information is unnecessary and excessive. They have confirmed that no quality reviews will now take place before April due to the CBS refresh, so practices no longer need to complete these forms and the LMC will liaise with PHE for any future reviews of data collection.

This does not relate to quarterly reporting for CBS, they should be completed as normal.

C. PRACTICE MANAGEMENT DEVELOPMENT

The LLR LMC has been approached by NHS England to support the delivery of the Practice Management Development programme as outlined in the General Practice Development Five Year Forward View, with an emphasis on Practice Manager Networking with a focus on Primary Care Networks and Online Consultations.

This will be covered in event format and details will follow shortly.

D. VITAMIN B12 REAGENT

Following recent enquiries from our members regarding the Vitamin B12 Reagent, the LLR LMC has since been in contact with Dr Patel (Head of Department for Chemical Pathology and Metabolic Diseases) to discuss this matter

and we have shared his response which can be viewed [here](#).

E. LETTER TO DIRECTOR OF PRIMARY CARE RE. DUTY OF CANDOUR

Dr Chotai, LLR LMC Chair, has recently written to the Director of Primary Care, Dr Kanani, regarding the duty of candour and why this duty has been delegated to GPs.

LLR LMC will inform members when we receive a response.

F. LETTER TO LEICESTER CITY COUNCIL RE. WORK REQUESTED BY COUNCIL

Dr Chotai, LLR LMC Chair, has recently written to Leicester City Council regarding the work requested by the Council, expected to be completed by GPs free of charge.

LLR LMC will inform our members when we receive a response.

G. KEY THEMES SHARED BY NHSE COMPLAINTS TEAM

The NHS England complaints team, Cathie Cunnington (Complaints Manager, NHSE) has shared February's key themes which could be beneficial to the wider GP Community:

- Consider a review of practice process for the reviewing of communication received from external bodies such as the Police or Social Services, to ensure that any comments or concerns that may be noted about patient's would be actioned appropriately.
- When patient's contact the practice to chase up referrals, ensure a review of patient records is

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undertaken to ensure referral has been made before advising patient of next steps.

- When removing patients under either 8 days or 30 days, consider sending communication to patients directly as well as informing PCSE (complaints received recently where patients have not received any communication).

H. UPDATE FROM LMC/CQC LIAISON MEETING

LLR LMC met with two CQC inspectors who cover LLR on Wednesday 30th January 2019. This was to build working relationships and obtain a better understanding of how the CQC work in order to support our members.

We covered several different topics during the meeting:

- Evidence Tables
- Who Attends Inspections
- Remediation
- Perception
- Annual Regulatory Reviews
- Triggers for Inspections
- Top Tips/Key Themes

CQC clarified issues on the above learning such as the 4 levels of remediation e.g. requirement notice, warning notice which comes with their own time frames for reinspection. Highlighting the triggers for an inspection which could include new registrations, whistle blowing and adverse information. Furthermore, CQC shared the key themes they look for at an inspection such as daily temp checks of fridges, Cold Chain, recording information, knowing your own practice policies and adhering to them and minuting meetings and discussions.

Prior to the meeting, we asked our members to raise any questions they would like the LMC raised on practices behalf, which can be found [here](#).

The LMC proposed several suggestions to the CQC to take forward which included:

1. LLR LMC to obtain feedback from practices following their CQC inspection – we would like this to be seen as a positive experience and an opportunity for practices to feedback to a neutral source.
2. An LMC representative to undertake the specialist advisors training. This will enable the LMC to be confident of the process and advocate to our members.
3. CQC to supply key themes and learning on a monthly basis which we can share in our monthly newsletter.

We believe this was a productive and successful meeting and we hope to continue work with the CQC in the future.



I. REIMBURSEMENT OF CQC FEES?

Many practices are not aware that practices can claim back the CQC fees from NHS England.

You may be aware that NHS England has agreed, as part of the new GMS contract for 2017/18, to reimburse GP practices' Care Quality Commission (CQC) fees from 1 April 2017. You can see details of the overall agreement in a letter to the service [here](#) and the requirement to

reimburse CQC fees in the SFE (Amendment) Directions 2017 [here](#).

Most practices pay their annual fee in a lump sum, but some make monthly instalments. When practices send you a paid annual or monthly invoice, covering a registration period starting on or after 1 April 2017, please reimburse that invoice in the practice's next regular payment.

Practices should send a copy of their invoice to england.leiclincs-pcfinancequeries@nhs.net

J. UPDATE FROM THE TASK AND FINISH GROUP – TRAINING & DEVELOPMENT

As mentioned in our January update, the Task and Finish group has prepared a Final Programme Initiation Document (PID) and accompanying planned business case and is on track to be presented at each of the three CCGs Primary Care Commissioning Committees for review and agreement in March 2019.

The Training & Development function will continue to be facilitated by current staff within the T&D department and overseen by the T&D board until then and in 19/20. The outcome of the review at committee will be communicated to relevant stakeholders by the group shortly after.

Updates will regularly be provided via the CCGs newsletter but should you wish to contact the team involved, please contact Siân Hill – Project Team co-ordinator for this group (Sian.Hill@westleicestershireccg.nhs.uk), who will be able to direct your query appropriately.

The Task and Finish Group is being chaired by Ian Potter and it has representation from all 3 CCGs (Siân Hill (WL

CCG), Wendy Hope (LC CCG, LLR Practice Nurse forum), Mayur Patel (LC CCG) and Seema Gaj (ELR CCG), a practice manager (Kate Hunter (Latham House) and LMC (Charlotte Woods).

K. CAPITA END OF YEAR PENSION COMMUNICATIONS

CAPITA have released guidance on the annual end of year pension administration. The following are important areas for your information:

- Once you have submitted your end of year certificates, CAPITA will automatically adjust the next contractual payment run to account for the arrears or overpayments. You do not need to take any action. If you wish to make a payment before the end of the 18/19 tax year you must submit your end of year certificates first. You can then make an ad-hoc payment via **online banking**. PCSE's customer support centre can provide NHS England's bank details over the phone. They can be contacted on 0333 014 2884. When making a payment it is important to enter the reference in the following format:
Practice code – year ending – GP's full name, for example: P82004YEND2018- DR John Smith
- The cut-off date for the submission of annual certificates is **28th February 2019**.

The full guidance can be found on our [website](#)

L. VACCINATION MATTERS CONFERENCE

NHS England (Central Midlands) are pleased to announce their upcoming conference "Vaccination Matters" on Thursday 6th June 2019, 9:30am-4:30pm at Stamford Court, Manor Road, Leicester, LE2 2LH.

This conference is an exciting opportunity to hear first-hand about new and existing vaccination programmes from local and national experts.

To book, please email the following information to england.llimms@nhs.net providing full contact details including your name, title, organisation, practice name and code, email address, telephone contact number plus details of any special or dietary requirements.

Bookings will be made on a 'first come, first served' basis. Please note, this event only happens for LLR every 3 years

M. EAST MIDLANDS LEADERSHIP ACADEMY

East Midlands Leadership Academy are pleased to confirm that their new "**BAME Co-Mentoring Programme**" is launching in March 2019.

The programme will seek to pair a BAME member of staff who is a champion for the inclusion agenda with a senior NHS leader in a co-mentoring relationship.

The overall aim is for those paired together to establish a mutually beneficial learning relationship.

More information on this programme, and the application form, can be found on our [website](#).

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East Midlands Leadership Academy is pleased to announce their upcoming conference:

[Primary Care Leaders Network Conference](#)
[Uniting Primary Care leaders from across the East Midlands](#)

The conference will be held on Thursday 28th March 2019 09:30 to 16:30, Trent Vineyard Conference Centre, Nottingham, Unit 1, Easter Park, Lenton Lane, Nottingham NG7 2PX

Further information on the event and how to register to attend the conference can be found on the [EMLA website](#).

N. SCREENING AND IMMUNISATION TEAM UPDATE

The Screening and Immunisation Team for NHS East Midlands and Central have released their latest bulletin.

This edition includes information on:

Immunisation information

- Hep A vaccine supplies – for information
- Co-administration of PPV and shingles vaccines – for information
- Flu Vaccines for 2019/20 – for information and action
- Egg allergy and MMR – for information
- Vaccine Update – for Information
- PGDs – PCV13 and PGD use in the event of a cold chain breach - for information and action

Immunisation Specifications and Contracts

- Commercially available template/ search – for information

To read the full bulletin, please visit our [website](#).

O. LMC BUYING GROUP E-UPDATE

The LMC Buying group have published their E-Update for this month. To view the full update, please click [here](#).

P. RECRUITMENT

If you are currently advertising or plan on recruiting a new member of staff within the practice.

If you send us the job description and details of the position, we are happy to include it on our website for no charge.

National:

Q. GP CONTRACT AGREEMENT & NHS LONG TERM PLAN

The NHS Long Term Plan was released at the end of January. The BMA webpage has now been updated to include the [full agreement document](#) which has now been published jointly between the BMA and NHS England.

A summary of the GP contract agreement and details relating to the GPC roadshow, can be found on our [website](#).

LLR LMC will ensure we keep our members informed as things develop.

R. GP PARTNERSHIP REVIEW

On the 15th January, the full GP Partnership Review report was published. It was led by Dr Nigel Watson (Independent Chair, GP Partnership Review, Department of Health and Social Care) and the full report can be viewed on our [website](#)

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Nottinghamshire LMC have released a document on the GP Partnership review and NHS Long Term plan with more information for members. The document can be found on our [website](#).

S. DRUG SHORTAGES BRIEFING FOR PRESCRIBERS

Due to the increasing issues regarding medicines shortages - the LPC national body PSNC has produced a briefing for medicines shortages for prescribers which might be helpful to cascade to GP's and prescribers.

To view this briefing, please click [here](#)

T. CONSULTATION ON ITEMS WHICH SHOULD NOT BE ROUTINELY PRESCRIBED IN PRIMARY CARE

Please remember to submit your response to NHS England's [latest consultation on items which should not routinely be prescribed in primary care](#) by **28 February 2019**.

This current consultation is asking for views on proposals to update the guidance for CCGs (first published in November 2017), with an additional 8 new products and an amendment to the initial guidance on rubefacients to bring it into line with NICE guidance. The 8 new items include bath and shower emollients, silk garments, aliskiren - used to treat blood pressure, amiodarone – used to treat abnormal heart rhythms, dronedarone – used to treat atrial fibrillation, minocycline – used to treat acne, blood glucose testing strips for type 2 diabetes, and needles for pre-filled and reusable insulin pens. The proposed recommendations on glucose testing strips and needles are focused on substitution for cheaper, but equally effective products, not a reduction in prescribing of these items.

U. PRIMARY CARE NETWORK WEBINAR

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NHS England is hosting a series of webinars for anyone working within primary care and the wider NHS, focusing on the benefits, impacts and development of PCNs.

Sharing the learning: These webinars will provide an update from the national primary care network programme, share examples of work already in progress across the country, and offer a chance to ask questions and find out more about next steps in relation to the development of primary care networks. A full list of dates, which run up to March, can be found on [NHS England's website](#).

PCN support and development: NHS England will share details on initial proposals for PCN support and development package at two webinars which will take place on:

- [Thursday 21 February 2019, 9.30am – 10.30am](#)

For further information, or to put forward any questions in advance, please contact england.PCN@nhs.net



V. BMA'S GP PRACTICE SUPPORT SERVICES CAMPAIGN

The BMA have launched its GP practice support services campaign, aimed at GP partners and practice managers.

This campaign is aimed at demonstrating the value of the BMA's practice support offering. We're a one-stop shop for practices to access a range of support services, which include HR support, BMA Law, financial and insurance services, GPC/policy guidance and advice, and our L&D courses.

As long as a practice has at least one GP partner BMA member, the practice manager can access any of these services on their behalf. Practice managers or GP Partners can call 0300 123 1233 or email support@bma.org.uk to discuss their workplace needs.

If you think this would be of interest to your network, please visit www.bma.org.uk/practicesupport.

W. PCSE UPDATE

PCSE have released their monthly bulletin. This month includes updates on:

- Registrations
- GP Payments and Pensions
- Performers List
- Information Pack
- Contacting PCSE

The bulletin can be found [here](#).

X. UPDATE FROM THE BMA

The BMA have released their latest update with information on the following:

- NHS Long Term Plan
- NHS property services owed millions
- QOF registers and business rules coding issues
- EU Exit operational readiness guidance
- Pensions Consultation
- Branded Generic Prescriptions

- Falsified Medicines Directive Guidance

The full update can be found on our [website](#)

Y. KEITH WILLET LETTER ON EU EXIT PREPARATIONS

Professor Keith Willett, EU Exit Strategic Commander and Medical Director for Acute Care & Emergency Preparedness has written to Clinical Commissioning Group (CCG) and trust chief executives outlining the operational response that NHS England and NHS Improvement are undertaking at a national and regional level in preparation.

Professor Willett's letter also includes contact information for NHS Organisations to use.

The full letter can be found on our [website](#).

Shared Learning and Issues raised with the LMC this month:

A. Inhalers in School:

LLR LMC have recently received queries regarding patients having inhalers in school. Our guidance on this matter can be found on our [website](#).

LMC CONTACT DETAILS:

Telephone: 0116 2962950

Email: enquiries@llrlmc.co.uk