What’s it like working at the practice?
What training have you had to do your job?
When was your last appraisal?
How do you access policies & procedures?
How can staff feed into decisions or make suggestions to improve the way the practice works?
Do you understand the vision & strategy of the practice?
How can you add items to the agenda for practice meetings?
Give an example of something that would be/has been reported as a significant event?
Where are the forms kept to report significant events?
What was the last significant event discussed at a meeting?
Where is the accident book kept?
Who is the safeguarding lead at the practice?
How can safeguarding concerns be raised?
What safeguarding training have you had?
What are the different types of abuse a person may be subjected too?
What could be a sign of abuse?
Where would you access the safeguarding policy?
Is there an alert or marker on a patient’s record to show they are vulnerable?
If you had concerns about a member of the clinical team, who would you report it to?
If you thought your concerns had been brushed away, what else could you do? What policy could you refer to?
When is the fire alarm tested?
When was the last full fire drill?
Where is the assembly point?
How are defects/faults reported?

Do you act as a chaperone? What training have you had?

How can you raise any concerns you may have when acting as a chaperone?

Where are blank prescriptions kept?

Is a log of prescriptions kept?

Who changes medication on the clinical system?

Who can repeat prescription queries be discussed with?

What translation services are available for patients?

Is it easy for patients to get an appointment? Do they have to wait long?

Where is the emergency equipment kept?