



**MINUTES OF THE ANNUAL GENERAL MEETING OF THE  
SOMERSET GP EDUCATION TRUST**

**HELD ON  
WEDNESDAY 7 DECEMBER  
AT THE LMC OFFICE, CROWN MEDICAL CENTRE, TAUNTON**

**1 Welcome**

The Chairman welcomed the four voting members attending, Dr Martyn Hughes, Dr Elisabeth Gillies, Dr Helen Cotton and Dr Harry Yoxall (Secretary) and Erica Baily (SGPET Administrator). Apologies were received (see copy list attached).

**2 Executive Committee Membership**

Drs Hughes, Gillies and Cotton agreed to continue as Committee members; Dr Jill Wilson confirmed in an email she is "happy to stay involved with the Trust and on the Exec". The Secretary will check that Drs Steffi Bridgman, Hilary Allen, Tim Horlock are happy to remain as members of the Executive Team.

**3 Severn Deanery Quality Assurance visit update**

The Committee had previously proposed that the Trust should put itself forward for approval by the Deanery as a provider of postgraduate GP education. The approval visit had been held on 9<sup>th</sup> November. The Trust was duly approved and may now use the Deanery approval logo when advertising its events.

**4 Outline Educational Activity Plan for 2010/2011**

- GP Update weeks in Taunton and Yeovil
- County study days and half days
- Locality half days, lunchtime, evening and small group meetings
- Small group meetings for specific groups – First Five, Sessional GPs, Senior GPs, Out of Hours Doctors
- Contribution to Somerset GP Training programme
- Preparing for revalidation.
- Improving consultation skills
- Links with Federations and Commissioning
- Education for practice managers, practice nurses.
- Practice based learning

**5 Year end 2009/10 accounts and draft budget for 2010/2011**

The Accounts for 2010/11 were received and approved.

A decision on the membership fee for 2012/13 will be deferred until further details on funds/costs are obtained and responsibility for determining subscription rates was delegated to the Committee. The draft budget was also deferred for consideration at a Committee meeting as it was incomplete



6 **Pharmaceutical sponsorship.**

The benefits and disadvantages of accepting pharmaceutical and other commercial sponsorship were discussed, and it was agreed that the current arrangements should continue. Supporting companies must have no control over the educational content of SGPET meetings, though the Trust would continue to endorse and advertise other meetings so long as the content met the Trust's standards.

7 **Date of next SGPET AGM Meeting**

To be held on Wednesday 5<sup>th</sup> December 2012 at Somerset LMC, Venture Way, Taunton, TA2 8QY.

8 **Date of next Executive Meeting**

29<sup>th</sup> February 2012 - 13.30 in the LMC Office

9 **A.O.B**



**Attending:**

	Dr Anthony Wright, Chairman
	Dr Martyn Hughes, Vice Chairman
	Dr Elisabeth Gillies
	Dr Helen Cotton
	Dr Harry Yoxall, Secretary
	Erica Baily, Administrator

**Apologies received from:**

Dr John Edwards, Lyngford Park  
Dr Steffi Bridgman, Lister House  
Dr Tim Horlock  
Dr Hilary Allen  
Dr Jill Wilson  
Jill Hellens  
Doreen Burnell  
Dr Steve Holmes  
Dr Marc Fellows, Wincanton  
Dr Tim Smith, Locum  
Dr N Price, Blackbrook  
Dr Roger Bulley, Hamdon – “Many congratulations on a great year”  
Dr Bernard Newmarch, Victoria Gate  
Dr Anne Gilbery, Oak Hill  
Dr John H. Beavan , Essex House  
Dr Raqib Hasan