



RFU

Area Training Update

Course Costs for 13-14 (All Legacy Funded)

Course	INC VAT
UKCC Level 1 – Introducing Children to Rugby Union <ul style="list-style-type: none">• 3 day course	£75.00
UKCC Level 2 - Coaching the 15-a-side game <ul style="list-style-type: none">• 3 day course	£105.00
Entry Level Referee Award <ul style="list-style-type: none">• 2 day course	£40.00
Accredited CPD <ul style="list-style-type: none">• 3 hour courses	£10.00
Start Coaching TAG <ul style="list-style-type: none">• 3 hour course	£21.00
Rugby Ready <ul style="list-style-type: none">• 3 hour course	£15.00
Young Officials Award <ul style="list-style-type: none">• 6 hour course	£25.00

Course Requirements

Minimum Numbers to run a course

UKCC Introducing Children to Rugby Union (Level 1) = **10 candidates**

UKCC Coaching the 15 a side Game (Level 2) = **10 candidates**

ELRA = **10 candidates**

CPD = **10 candidates**

ATM/ATO has the facility to make a local call and courses may run at their discretion.

Minimum Age of Candidates

UKCC Introducing Children to Rugby Union (Level 1) = **16 yrs old**

UKCC Coaching the 15 a side Game (Level 2) = **18 yrs old**

ELRA = **14 yrs old (likely to be increased to 16 yrs)**

Rugby Ready = **16 yrs old**

CPD = **14 yrs old**



Non Award Course/CPD Booking Form & Protocol

- At least a 6 week lead in is needed to organise a course, ATM/ATO has the facility to make a local call and courses may be processed in less than 6 weeks at their discretion and if the following are already in place:
 - Minimum numbers
 - Venue confirmed
 - Tutor confirmed
- Requests received only by recognised booking form
- ATO to source tutor (where appropriate) and will inform course organiser once confirmed.
- Following tutor confirmation the course will be published on the Online Course Booking System (OLCB) within 2 working days.
- ATO to send email and promotional poster to CCC, Tutor and local CRC to confirm course is on OLCB.

Name of person requesting course		Role - please select Please Select	
Email:		CREFC / CCC Listed on Rugby 1st Please Select	
Telephone:			
Course Requested - Coaching		Please Select Course	Please Select Audience
Course Requested - Refereeing		Please Select Course	Please Select Audience
OtherPlease insert			
Venue (full address required):			
Projected Numbers:			
CB/Referee Society/Combined Service			
Course Date Requested	Preference 1	Preference 2	Preference 3
Course Times			
Open Course (To be published)	Please Select	Closed Course (not to be published)	NO
Important Note:			
A minimum of 10 applications will be required for a course to run			
Please allow a minimum of 6 weeks lead in time when requesting a course			
ALL courses will be 'Open' unless being held at a venue with restrictions to public access (eg. School or College)			
Payment Method	ALL candidates to pre-register and pay on-line at the following link when the course is published: http://www.rfu.com/takingpart/olcb		
	There is also a group booking function available here. You will need the following information for each coach plus a club credit/debit card: Name, Address, Date of Birth & Email address.		
	The above system is our primary method of bookings and payments generating a pre-course register for us. It is this information that determines if a course will take place by having the minimum numbers required. Tutors <u>cannot</u> take payment on the day of the course.		
	RFU Budget Code (If applicable)		

Facility Requirement

Availability of appropriate aged players for the practical	Please Select
Availability of a room to register deliver course	Please Select
Access to Projector and Screen	Please Select
Access to Flip Chart and Paper	Please Select
Tables and chairs set up for minimum 14 people	Please Select
Access to appropriate and safe floodlit area (if applicable)	Please Select
Access to toilets (Male and female)	Please Select
Access to changing facilities	Please Select
Please return to: gareththomas@rfu.com	

Office Use Only

Course & Venue:		Date:	
Tutor 1		Confirmed	Please Select
Tutor 2		Confirmed	Please Select
Published on the Web	Please Select	Date	
Resources Ordered	Please Select	Date	
		Number	
		Resource Delivery Address	
Closed Course Invoice details required	Name: Address: Phone: Email:	No. of candidates & cost	

Non Award Course/CPD Protocol Cont.

- If minimum numbers aren't achieved 5 working days before the start, the course will be cancelled (In some circumstance the course may not be cancelled if there is a final promotion push or may go ahead with less numbers. However this is at the discretion of the ATM/ATO).
- People who turn up to CPD events having not booked on can be accepted on the condition that:
 - If possible they book and pay there and then (i.e. have internet access)
 - They contact the Coaching Admin Centre and pay within 48 hours (contact details provided by tutor)
- If neither of the above are completed, attendance will not be registered on Rugby First / Coach Licence. Regular issues may affect future ability to attend courses for both the individual and club.

Award Course Booking Protocols



The Courses set in the annual calendar should provide opportunity for the Coaches to attend local courses throughout the season. ATM/ATO open to requests for courses however venues must meet minimum standards criteria and sign agreement.

- Contact ATO to make course request
- If course agreed, ATO will make arrangements with venue and source tutors and set up course with Coaching Admin Centre and 1st Sport.
- ATO to send email and promotional poster to CCC, Tutor and local CRC to confirm course is on OLCB.

At least a 6 week lead in is needed to organise a course, ATM/ATO has the facility to make a local call and courses may be processed in less than 6 weeks at their discretion and if the following are already in place:

- Closed Course with minimum numbers
- Venue confirmed
- Tutor confirmed

If minimum numbers aren't achieved 10 working days before the start, the course will be cancelled (In some circumstance the course may not be cancelled, this is at the discretion of the ATM/ATO).

People who turn up having not booked onto the course must **not** be accepted onto Award courses . Evidence of payment and/ or course booking confirmation may be requested.

New Level One – Introducing Children to Rugby Union

- Rationale for the change
 - Level 1 Coaching Qualification and Level 1 Referee Award.
 - Up-skilling Coaches to perform multiple roles (Game Coach Referee) at U7s – U12s.
 - Better understanding between the two roles.
 - Aligned with New Rules of Play (Kids First) initiative.
- Main Changes/Implications
 - 3 Full Days across upto 6 weeks to allow for reflection and practice back in club/school.
 - No change in cost
 - Seamless integration of basic referee element into course (appropriate to age groups)

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