



It is proposed from the beginning of the 2015/16 season the ECRU Management and Executive Committees will be replaced by an ECRU Board which will meet monthly

The Post Holder will sit on and Chair the ECRU Board

ROLE DESCRIPTION

ROLE TITLE	Chairman, Eastern Counties Rugby Union
REPORTS TO	ECRU Management Board

NATURE AND SCOPE

The role of Chairman will be particularly important in the smooth running of the new Board. The role is strategic and the post holder must be able to co ordinate the business of the Union, listen and show impartiality to reasoned argument and demonstrate leadership for the organization as a whole.

TERMS OF REFERENCE

- Attend and Chair monthly board meetings and attend other meetings as appropriate.
- Ensuring that the monthly board meetings run efficiently and direct and co-ordinate the business of the Union
- Coordinating the work of all Committees, sub committees and task groups and ensure they meet regularly
- As a member of the Nominations Committee, ensure that persons who have the right skills for the job are recruited to fill any vacant posts and that they are filled as quickly as possible
- Lead the development of the CB's Annual work plan and set up robust monitoring arrangements of objectives and financial targets
- Lead the development of the CB's long-term strategic
- Plan ahead and delegate

PERSON SPECIFICATION

EXPERIENCE REQUIRED

- Current or recent experience of chairing committees
- Ideally, current or recent experience of leading a sports club
- Rugby Union experience and credibility across different aspects of the game in the CB
- Experience in overseeing the development of plans which meet local need whilst complementing national strategy
- Experience of managing relationships with a range of stakeholders



SKILLS & PERSONAL ATTRIBUTES

- An experienced and effective manager
- Strong communication skills (written, verbal and presentational)
- Strong leadership skills
- Significant interest in developing the game of Rugby in Eastern Counties
- Ability to guide, provide direction and constructively challenge committee members and local club leaders
- Ability to motivate and enthuse volunteers
- Familiar with business administration and practices
- Diplomatic and discreet
- Well-organised