



The Club development committee was formerly known as the Community Rugby committee and in simple terms helps clubs with the non-playing aspects of the game.

The make-up of the committee is to some extent decided by the chairman but should include representatives from Cambridgeshire, Norfolk and Suffolk, the chairs of the Funding & Facilities, Volunteering and Club Development sub-committees, at least one member of the field staff and any others the chair thinks fit.

ROLE DESCRIPTION

ROLE TITLE
REPORTS TO

Chair of the Club Development committee
ECRU Management Committee

NATURE AND SCOPE

The Chair of the Club Development committee has a wide-ranging role to develop support structures for clubs in Eastern Counties with the non-playing aspects of running a club. Areas are diverse and include governance, recruitment, retention and recognition of volunteers, funding & facilities, club accreditation and legal status (this is not an exhaustive list).

The role demands that the post holder travels to visit clubs midweek or at weekends to discuss with club committee members, players, coaches and volunteers on the subjects listed above and others. He/she should be able to give advice to and instill confidence in those he meets and where necessary signpost them to appropriate people.

As a member of Eastern Counties' Management Committee, the Chair will play a full part in promoting rugby union across the CB area and developing the CB's plans and strategies.

TERMS OF REFERENCE

- Arrange and chair the Club Development committee which should meet at least four times a season.
- Attend Management Committee Meetings (currently 8 per annum)
- Line manage the chairs of the Volunteering, Funding & Facilities and Community Rugby sub-committees
- Identify club development needs and create a programme to meet those needs
- Key relationships:
 - Members of the Management Committee
 - Relevant RFU Specialised Staff
 - Club committee members
 - County Sports Partnerships



PERSON SPECIFICATION

EXPERIENCE REQUIRED

- Rugby Union experience and credibility across different aspects of the game in the CB
- Current and long-standing involvement in the game in the CB
- Time spent as a senior committee member at a sports club, ideally a rugby club

SKILLS & PERSONAL ATTRIBUTES

- Good communication skills (written, verbal and presentational)
- Significant interest in developing the game of Rugby in Eastern Counties
- Diplomatic and discreet
- Ability to instill confidence in his/her ability to deliver on promises
- Comfortable in social situations with people he/she may not know
- Sufficient IT competence to participate in teleconferences, manage email and other communication and interpret financial and other spreadsheets