

SWWGL Referee Allocation and Communication

The SWWGL Committee has agreed that we would like official referees for all Senior and Junior competitive games wherever possible. The information below clarifies the procedure regarding the allocation and communication with referees. We use COMET for all of our competitive fixtures so the referee allocation and communication is now handled using this system.

Referees are allocated by the **SWWGL Referee Coordinator swwglreferees@gmail.com (Matt Normansell)** whenever possible with the priority on Women, then Under 17 down through the age groups to U12. The fixture schedule on COMET for the next weekend will be updated by Wednesday afternoon if a referee has been allocated to the match (see information button on the right hand side of the fixture on the web or under Info on the Cymru Football App).

All communications of any fixture or referee changes are then handled on COMET. If there is no referee allocated to your match then you may contact other referees who you have used to cover the match but please inform Matt so that he can follow up with assigning them on COMET.

Referee fee to be £20 per game for Girls and £30 for Women with travelling expenses of 45p per mile (maximum £15) or standard public transport fare and the costs should be shared equally [as per Rule 5.1.6.](#)

Please remember to contact the appropriate Fixture Secretary to inform if the game is cancelled for any reason to update on COMET so as to avoid unnecessary travel and cost.

2023-24 Season

As we are about to embark on a new season with record numbers of teams I would like to explain the process regarding referee allocations and payments to all clubs, so that everybody is clear on procedures.

1) I will try and allocate a referee to all U12-Women fixtures weekly and will be actively looking all week. There is no need for coaches to message me weekly asking for referees. Trust me I will always be looking.

2) If a coach/secretary checks on the Wednesday prior to the game and there is no referee allocated then the home team are expected to join in the search themselves. If they are successful then they should contact me immediately with a name so I will not search myself and double book an official.

3) We prefer not to book the same referee for a home team every week, as this has caused issues of impartiality with away teams, unless in unusual circumstances such as a team that is quite remote and has little option. Please don't ask me to allocate all your games to a referee as it won't happen.

4) Fees for referees and £20 for Junior games (U12-U17) and £30 for Senior (Women). Referees will include travel expenses on top of this at 45p per mile up to a maximum of £15. So the MOST you should ever be charged is £35 for a Junior and £45 for a Senior match. If an official tries to charge more than this then report it to the League.

5) 95% of referees want to be paid in cash so it is essential that this is available at the venue. The price is split between home and away teams so a fee of £20 will be £10 each.

6) If you wish to find out a referees fee before the game then contact me and I can provide referees details. I would recommend keeping those details for future reference.

7) If a game has no referee then the away side has first choice to nominate an official themselves. If they do not wish to take up this offer then the home side MUST provide somebody to run the game.

8) Any changes to kick off times or venues should be immediately sent to the relevant Fixture Secretaries or myself so we can change on COMET. Referees rely on COMET now for all information about matches so if this is incorrect they will not get to your venue and could result in a fine for your club for incorrect information provided.

9) If you are changing kick off times and venues please make sure you do this ASAP preferably the week before the game. The later you make any changes the more likely it is that you will LOSE YOUR REFEREE as they may not be able to accommodate a change of time, as many of our referees take 2 games on a Sunday. It is no good messaging me complaining that a referee has withdrawn from your game on Sunday when the club has changed the venue/time on a Saturday night.

I know this is a lot to take in but if these procedures are followed then games should run smoothly. Can you make sure that this is distributed to all coaches please as I will be referring them back to this if these details are not followed.

Regards, Matt

Matthew Normansell

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SWWGL Referee Coordinator

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<http://www.swwgl.co.uk/Home>

South Wales Womens & Girls League Committee

We still need more referees to officiate at all our competitive SWWGL games. If you know anyone who is interested in becoming a referee then please point them to the link below;

<https://southwalesfa.co.uk/referees/>