

CYMDEITHAS BÊL-DROED ARFORDIR GOGLEDD CYMRU NORTH WALES COAST FOOTBALL ASSOCIATION



Llyfr Rheolau - Rule Book

Tymor 2023 - 2024 Season

Constitutional Rules

Name & Constitution

DEFINITIONS

The terms given below denote the following and shall apply to this Association:

Area Association:	any regional football association defined under the FAW Rules.
Association:	The North Wales Coast Football Association.
Association Football:	the game controlled by FIFA and organised in accordance with the Laws of the Game.
Business Day:	any day of the week except a Saturday or Sunday or public bank holiday in Wales.
Chief Executive Officer:	the senior employee of The Football Association of Wales Ltd.
Closed Friendly Match:	a game of Association Football (or a modified version of the game) which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend.
Club:	any club admitted into membership or associate membership of the Association.
College Team:	a team of a further or higher education establishment (including, but not limited to, university teams) and during any relevant Playing Season only plays Association Football exclusively in matches organised for teams from such further or higher education establishments.
Council:	the supreme executive body of the Association.

Councillor:	each member of the Council.
Disciplinary Notice:	a written notice from the Association stipulating the nature of the alleged Disciplinary Offence.
Disciplinary Offence:	any breach of a Rule or any Regulation.
Disciplinary Panel:	the panel of the Association empowered to hear disciplinary matters and disputes pursuant to these Rules.
FAW:	The Football Association of Wales Limited (company number 00213349) whose registered office is at The Pavilion, Hensol, Vale of Glamorgan CF72 8JY.
FAW Rules:	the Rules and Regulations of the FAW as amended from time to time and all byelaws, orders, codes, policies, procedures and any other directive or instruction issued by the FAW from time to time.
FIFA:	Fédération Internationale de Football Association.
FIFA Rules:	the statutes of FIFA as amended from time to time and all rules, regulations, orders and other directives issued by FIFA from time to time.
Futsal:	a game controlled by FIFA and organised in accordance with the Futsal Laws of the Game.
Futsal Laws of the Game:	the laws and other rules for playing Futsal prescribed by FIFA from time to time.
IFAB:	the International Football Association Board.
Laws of the Game:	the laws and other rules for playing Association Football as prescribed by IFAB from time to time.
League:	any league admitted into membership or associate membership of the Association.
Match Official:	a referee, assistant referee, or fourth official for a match as prescribed in the Laws of the Game or the Futsal Laws of the Game (as applicable).
Member:	a League or Club that has been admitted into membership or associate membership of the Association.
Official Match:	a game of Association Football played within the framework of organised football under the jurisdiction of the Association, in league, cup or other format but not including Open Friendly Matches or Closed Friendly Matches or matches played under the FAW's Mini Football Regulations or Futsal matches or Walking Football.
Open Friendly Match:	a game of Association Football which is not an Official Match which is

played between two (2) teams (whether or not from different Clubs) and is made open to the public to attend.

Player:	a player of Association Football registered with the FAW, the Association, an Area Association, League, Club or any other league or club.
Playing Season:	the period in each year when Official Matches may be played in Wales as determined by the FAW.
Regulations:	the regulations, byelaws, orders, codes, policies, procedures and any other directive or instruction issued by the Association from time to time.
Request Fee:	the appropriate sum pursuant to the Rules of the Association.
Request Notice:	a written notice stipulating the nature of the matter complained of and requesting that such matter be referred to the Disciplinary Panel.
Rules:	these rules of the Association as amended from time to time.
Subordinate:	<p>shall mean;</p> <ul style="list-style-type: none">• any director, member, representative, official, employee, all coaching and technical staff and any other playing official of a Club or League;• any Match Official, match observer, match assessor or match delegate;• any Player;• every spectator at a game of Association Football in which a team of a Club plays, or in which a representative team of the Association or League plays, and any person purporting to be a supporter or follower of such League, Club or the Association PROVIDED THAT the provisions of Rules 5, 19.2.3, 19.2.4, 19.2.4(A), 19.2.5(A), 19.2.6, 19.2.8, 19.2.10, 19.2.14, 18.6 and 18.7 shall not apply to such spectators, supporters or followers;• all other organisations, clubs, bodies, entities or persons who the Association exercises, or purports to exercise, control;
Sunday Club:	a Club which during any relevant Playing Season only plays Association Football on a Sunday.
Trialist:	a Player who is under assessment and evaluation by a Club as to their ability and fitness to play Association Football for a Club but who is not registered with the Association to play for that Club.
UEFA:	Union des Association Européennes de Football.
UEFA Rules:	the statutes of UEFA as amended from time to time and all rules, regulations, orders and other directives issued by UEFA from time to time.

- Veteran Club:** a Club which during any relevant Playing Season only plays Association Football in matches organised exclusively for persons over thirty-five (35) years of age.
- Walking Football:** a version of Association Football in which Players of all ages can participate and in which the Players must not run and/or jog and must have one foot on the ground at all times in accordance with the guidelines set by the FAW from time to time.

OBJECTIVES

- 1 throughout North Wales Coast Football Association, to improve the game of Association Football constantly and promote, regulate and control it in accordance with the FAW Rules and in the light of fair play and its unifying, educational, cultural and humanitarian values;
- 2 throughout North Wales Coast Football Association, to organise competitions, and authorise others to organise competitions, in Association Football in all its forms at all levels under its authority, by defining precisely, as required, the areas of authority of its various leagues and other affiliated bodies;
- 3 to draw up all necessary regulations to implement its rights, powers and objectives set out under the FAW Rules and such measures and procedures as may be necessary to ensure their enforcement;
- 4 to protect the interest of its Members;
- 5 to comply with and prevent any infringement of the FIFA Rules, UEFA Rules and the FAW Rules and all decisions of FIFA, UEFA and the FAW as well as the Laws of the Game and ensure compliance with these by its Members;
- 6 to support, promote and enforce the Football Association of Wales' Club Accreditation Programme.
- 7 throughout North Wales Coast Football Association, to prevent all methods or practices which might jeopardise the integrity of football matches or competitions or give rise to abuse of Association Football under its authority;
- 8 to manage the sporting relations of North Wales Coast Football Association connected with Association Football in all its forms;
- 9 to be neutral in matters of politics and religion and in discharging its functions, the North Wales Coast Football Association will not discriminate against a private person, or group of people, or other entity, on account of ethnic origin, gender, language, religion, politics, age or any other reason and will ensure compliance with these obligations by its Members;
- 10 to promote friendly relations between its Members, Subordinates and in society for humanitarian objectives.

OBLIGATIONS

- 11 to comply fully with the FIFA Rules, UEFA Rules and the FAW Rules at all times and to ensure that these are also complied with fully by its Members and Subordinates;
- 12 to ensure fairness in the election of its decision-making bodies;
- 13 to take part in competitions and other sports activities organised by the FAW;
- 14 to pay its membership subscriptions to the FAW;
- 15 to respect the Laws of the Game and to ensure that these are also respected by its Members and Subordinates through an appropriate provision in its own membership rules;
- 16 to adopt and enforce an appropriate provision in its own membership rules specifying that any dispute requiring resolution involving itself or one of its Members or Subordinates and relating to its Rules and Regulations or the FAW Rules and any decisions of the Association shall, at the appropriate stage in the dispute, come solely under the jurisdiction of the appropriate Disciplinary Body or the panel under FAW Rule 146, as the case may be;
- 17 not to make any change or any amendment of its own membership rules without the approval of the FAW;
- 18 to communicate to its own Members any amendment of its own membership rules and the FAW Rules;
- 19 not to maintain any relations of a sporting nature with entities that are not recognised by FIFA, UEFA or the FAW or with Members or Subordinates that have been suspended or expelled by the FAW;
- 20 to observe the principles of loyalty, integrity and good sporting behaviour as an expression of fair play through an appropriate provision in its own membership rules;
- 21 to keep and update regularly a register of its Members;
- 22 to comply fully with all other duties arising from the FIFA Rules, UEFA Rules and the FAW Rules, including the recommendations of the 2016 Area Associations Review Group and its Improvement Plan.

The North Wales Coast Football Association

Rules

2023 - 2024

Name and Constitution

- 1.1 That this Association be called 'Cymdeithas Pel Droed Arfordir Gogledd Cymru'/'The North Wales Coast Football Association' and shall be Affiliated to the Football Association of Wales.
- 1.2 That the North Wales Coast Football Association area boundary are the Flintshire boundary to the East and the A494 road running west from the Flintshire boundary to Dolgellau and on the Western side of the A496 Dolgellau to Barmouth Road. (Note: Where the boundary roads pass through Ruthin and Bala, it is assumed that the Area within the Town's perimeter is part of the NEWFA).
- 1.2.1 The Association will have FIVE Junior League regional boundaries, namely, the Rhyl Junior League, the Colwyn & Aberconwy Junior League, the Anglesey Junior League, the Gwyrfai Junior League and the Llyn & Eifionydd Junior League.
- 1.3 The Association has for its object, the fostering and the improvement of the Association game and its structure. The management at all levels, within its geographical area as defined in Rule 1.2 and under the Authority of the Football Association of Wales.
- 1.4 For purpose of Competitions in which members of this Association take part and which are outside the Association's Area and where competition rules contemplate, or refer to 'County Association' it must be understood where such rule exists, to refer to the above Association.

Clubs Eligible for Membership

- 2.1 All Clubs/Leagues situated within the boundary as per rule 1.2 shall be eligible for membership subject to the approval of the Full Council of this Association.
- 2.2 No club from the area covered as per rule 1.2 whose first team participates in a League below Tier 3 of the FAW's Pyramid Structure, shall be affiliated to the Football Association of Wales unless such club is directly affiliated to this Association.
- 2.3 All clubs must register via COMET before they are allowed to be members of this Association, together with the appropriate fee. (See Rule 3).
- 2.4 All clubs must affiliate to the Association before 1st August in each year, failure to do so will incur a fine of £20.
- 2.5 New members must affiliate by 1st August in each year or within 14 days of being accepted into membership of a League Competition, failure to do so will incur a fine as per rule 2.4.

- 2.6 A full member is a Club/League from within the geographical area of the Association, whose delegate shall have full voting powers at any Annual/Extraordinary/Special General Meetings of the Association provided the Club/League has paid its full subscription to the Association. This to include clubs/leagues catering solely for players under the age of 18 years.
- 2.7 An Affiliated member is a Club/League in this section which has affiliated with Leagues outside this Association but is based within the NWCFA boundaries. They shall be subject to the Rules of the Association but shall not have any voice in the Management of the Association, nor vote at any meeting.

Subscriptions

- 3.1 The annual subscription fee for each Club shall be determined by the FAW annually.
- 3.2 (a) Leagues in the pyramid structure shall each pay a subscription fee as determined by the FAW annually to qualify as a full member.
- (b) Sunday Leagues shall each pay a subscription of £20 per annum to qualify as a full member.
- (c) Affiliated Leagues not covered by (a) or (b) above and Junior and Girls Leagues catering for under 18 clubs shall each pay a subscription fee as determined by the FAW annually to qualify as an affiliated member.
- 3.3 Each Club shall pay a subscription of £15 per annum to qualify as a full member.
- 3.4 Affiliated Members must pay a Subscription of £15 for Senior Affiliated Clubs and £10 for Junior (Under 18) Affiliated Clubs.
- 3.5 The above subscriptions at 3.3 (See also Rule 18), 3.4 and 3.6 must be received by the Treasurer of this Association no later than 1st August in each year together with a copy of their Player Insurance Document. Failing to pay within the time stipulated shall incur a fine of £10.00 (See also Rule 18).
- 3.6 Public Liability Insurance shall be arranged by the Association at a Fee to be adjusted and set annually as required.
- 4.1 All clubs included in this paragraph will be subject to the rules of the Association and can enjoy all the privileges of membership as associate members but shall not have any voice in the management of the Association, nor vote at the general meetings.
- 4.2 All Senior clubs within the Association may enter the appropriate cup competition compatible with the status of the league in which the clubs plays. Should the appropriate cup entrance fee be paid, the club will automatically be included in the relevant cup competition and the appropriate fee will have to be paid within 14 days from the commencement of the appropriate season.
- Colleges with students in full time education are exempt from entering cup competitions. No club outside the Association's Area may enter the Association's Cup Competitions.

- 4.3 All fines and/or fees due to the NWCFA shall be paid within 14 days of notification. Failing to pay within the stipulated time means automatic suspension.

Officers of the Association

- 5.1 The Officers of the Association shall be a Patron, President, Deputy President, Hon. Treasurer, General Secretary, as the Full Council shall from time to time determine.
- 5.2 The President and Deputy President shall serve for a period of Four years which will coincide with the quadrennial election. After his term of office the Deputy President shall become President for the ensuing Four years.
- 5.2.2 The President shall not serve more than two (2) terms of four (4) years in office of President
- 5.2.3 The Deputy President shall not serve more than two (2) terms of four (4) years in office of Deputy President and serving as Deputy President shall not preclude that person from standing for the office of President
- 5.3 Nominations for vice President shall be submitted and recommended for the annual general meeting by the full council for approval by full member clubs.
- 5.3.1 There shall be no limit on the number of four (4) year terms a person may be appointed or elected to the office of Vice President and serving as vice president shall not preclude that person from standing for the office of President or Deputy President
- 5.4 The Association shall appoint a General Secretary, Treasurer, Assistant Secretary Discipline, Assistant Secretary Referees, Assistant Secretary Competitions, Assistant Secretary Registrations and Safeguarding Officer.
- 5.4.1 The period of office for those named in 5.4 above shall be four (4) years and this will coincide with the quadrennial elections. The current term of office for those named in 5.4 above shall continue until 31st, July, 2020, and each of them shall be eligible to apply to the designated appointments committee for re-appointment by council as an officer with effect from 1st, August, 2020.
- 5.4.2 From 1st, August 2020, each named person as per rule 5.4 shall serve in office for a term of four (4) years and for the avoidance of doubt, the quadrennial cycle runs from 1st, August, 2020.
- 5.4.3 Other persons are eligible to apply for the positions mentioned and must do so in writing to the President of the Association by the 1st June of the quadrennial election year. If only one (1) candidate is recommended to council by the designated appointments committee for a named position as per rule 5.4 that person shall be automatically appointed to such post without the need for an election amongst members of the full council of the association. If two (2) or more candidates are recommended to the council by the designated appointments committee for a named position as per rule 5.4 an election shall be held amongst members of the full council of the association. The minimum recommendations to the full council by the appointments committee for any named position outlined in rule 5.4 shall be one (1) and an existing

elected councillor shall also be entitled to nominate him/herself to the appointments committee for consideration.

- 5.4.4 If a person appointed or elected (as the case may be) the one post outlined in 5.4 is one of the eight (8) elected members referred to rule 8.2, such councillor shall vacate such post. The vacancy created shall be filled in accordance with rule 8.2.
- 5.4.5 All interested persons eligible for the positions mentioned must apply in writing to the President of the Association by 1st, June, in any quadrennial election year
- 5.4.6 All applicants will be interviewed by a panel consisting (where possible) of President, Deputy President, two Life Members, one Vice President.
- 5.4.7 Travelling expenses shall be paid at a rate that the Full Council has approved to all officers and assistant secretaries of the association when attending meetings other than the AGM of the association.

General Meeting

- 6.1 That the Annual General Meeting be held in the month of June or July for the consideration of the Rules of the Association, Statement of Accounts and for the election of officers when such elections are due. The Hon General Secretary to give not less than seven (7) days notice to each member. In writing via electronic mail. If sending by electronic mail, a hard copy will be sent to any member upon request.
- 6.2 Any member club of the Association failing to attend the Annual General Meeting will be fined the sum of £20.00. This to include Officers and Members of the Association.

Alteration to Rules

- 7.1 No new rule shall be made or any of the foregoing altered or rescinded, unless seven (7) days notice thereof, specifying such alterations, has been given to all affiliated clubs, and then only by the vote of not less than two thirds of the Full Council and Club/League representatives present and entitled to vote, at the Annual Meeting or meeting specially called for such purpose.
- 7.2 All suggested alterations must reach the Hon. General Secretary no later than the first day of January and any such proposals when made by a full member club of League must be signed by two officers of such clubs or Leagues.
- 7.3 Members of the Full Council of the Association may also make a proposed alteration to rule by 1st January in each year. Discussions on a proposed alteration of rule will not be allowed unless a detailed written objection to such alteration is received by the General Secretary, no later than three days prior to the Annual General Meeting. All proposed rules or alterations shall be discussed by the Rules Committee prior to submission to the Annual General Meeting/ Special or Extraordinary General Meeting.
A rules sub-committee will be selected by the full council with the sole purpose to discuss all proposed new rules/alterations/additions submitted to the association on or before the 1st day of January in each year. The committee shall meet during the month of January and will report on their conclusions to the full council for ratification at the full council meeting in the month of February.'

- 7.4 The North Wales Coast Football Association or League (except in cup competition) shall not have a more stringent rule than any Rules of the Football Association of Wales.

Management

- 8.1 The Management of the Association is vested in the Full Council.
- 8.2 The Full Council shall consist of a Patron, President, Deputy President, two Vice Presidents, Life Members and eight Elected Councillors. All Elected Councillors shall be nominated every four (4) years, by ballot, on a form that will be supplied by the General Secretary of the Association and must be signed by both the Chairman and Secretary of any affiliated full member club and must be received by the General Secretary of the Association on or before the 31st May in any quadrennial election year.
- 8.2.1 Retiring Elected Members of the Full Council will be eligible for re-election without being nominated by any affiliated full member club. Such Councillors shall give notice of their intention if they desire to seek re-election to the General Secretary of the Association on or before the 1st April in each quadrennial election year.
- 8.2.2 Voting papers containing the names of candidates nominated shall be issued to all fully affiliated clubs and must be returned to the General Secretary of the Association in an envelope supplied by the Association and marked 'Ballot Paper' no later than the 21st June in any quadrennial year. Each ballot paper must be signed by the Chairman and Secretary of the Club and will be opened by elected scruteners at the appropriate annual general meeting.
- 8.3 In addition to 8.2 above, the Full Council shall also consist of a representative from each affiliated League together with a representative from the North Wales Referees Association, all of whom shall have full voting powers.
- If no nomination is received from a League or the North Wales Referees Association, their respective seat on the Full Council shall remain vacant until such time as a nomination by the respective League or North Wales Coast Referees Association is made. In such circumstances, the nominated represented shall serve on the Council for the remainder of the period.
- 8.4 All Members of the Full Council who are the nominated League representative(s) shall be selected by their respective League by means of a ballot (when appropriate) of its member clubs annually. Such ballot shall take place when more candidates are proposed by the member clubs to represent the League on the Full Council. In the case of only one candidate being proposed by the League's member clubs, that candidate shall automatically be the League's nominated representative on the Full Council without the need for an election or ballot of its member clubs. In all circumstances, the selection process for the League's representative on the Full Council shall take place at a general meeting of the League's member clubs.
- 8.5 The Member of the Full Council representing the North Wales Coast Referees Association shall be selected by means of a ballot of its members at a general meeting. Any such representative shall not be a currently registered referee with the North Wales Coast Football Association. In the case of only one candidate being proposed by

its members to represent the association on the Full Council, that candidate shall automatically be the North Wales Coast Referees Association nominated representative.

- 8.6 The Full Council will have power to fill and to appoint sub-committees. Such powers or duties to be expressed by resolution of the Full Council.
- 8.7 No club shall have more than one representative on Full Council and shall have no further representation as a nominated Elected Councillor.
- 8.8 The Full Council shall meet at such times as they decide, a quorum shall be a minimum of seven (7) members. The Hon. Gen. Secretary to give not less than seven (7) days notice to each member, in writing via post or electronic mail. If sending by electronic mail, a hard copy will be sent to any member upon request.
- 8.9 Any member of the Full Council who fails to attend two consecutive meetings, unless a written explanation is received within 14 days after the meeting which is acceptable to the Full Council, shall deemed to have resigned from the Full Council and the vacancy filled in accordance with this rules 8.4 or 8.5.
- 8.10 At any meeting held by the Council or any subcommittee of the Council to discuss issues relating to any Club, or League, Councillors having a financial or direct interest in such Club, League shall not:-
Vote at said meeting, in any way influence any decision of the Council or sub-committee or Act in any such matter or contribute to such discussions without the prior consent of the Chairman, which consent the Chairman may in his absolute discretion withdraw if he feels that a Councillor has breached this Rule.
Any Councillor who is in a breach of any of the provisions of this Rule, shall forfeit his seat on the Council if found guilty by a commission.
- 8.11 All Assistant Secretaries plus the Referees Officer and Safeguarding Officer will be eligible to attend all Full Council Meetings and shall have full Voting Powers.
- 8.12 All members of the Full Council shall declare any club allegiance at the beginning of each season to the Hon. General Secretary. No member of the Full Council shall be actively involved in ascertaining evidence against another member of the Association, with regard to any Commissions/Appeals, which may arise from any disputes between member Clubs/Leagues. Failure to adhere to this rule will result in a breach of Code of Conduct.
- 8.13 All Officers, Assistant Secretaries, Councillors and all other Representatives will be required to sign the Code of Conduct. Any one failing to sign the Code of Conduct will be disqualified from taking any position.
- 8.14 No Contract or Non-Contract player will be allowed to serve on the Full Council of this Association.

Conflicts of Interest

- 8.15 At any meeting held by the Council or any sub-committee of the Council to discuss a

matter relating to any club or league, Councillors having an interest in such club or league shall declare the nature and extent of that interest to the other Councillors and shall:-

- 8.15.1 not be counted in the quorum present at the meeting to consider the matter;
- 8.15.2 have no vote on such matter; and
- 8.15.3 leave the room and take no further part in the discussion on such matter.
- 8.16 The provisions of Rule 8.15 shall not apply to a conflict of interest which arises solely because the Councillor is appointed, nominated or elected a Councillor as the representative of any league.
- 8.17 At any meeting held by the Council or any sub-committee of the Council at which a declaration of interest under Rule 8.15 is made, the other Councillors at that meeting may direct that the provisions of Rule 8.15 be suspended or relaxed in respect of that specific matter for any Councillor who has made the necessary declaration of a conflict of interest.
- 8.18 Each Member and every Subordinate of that Member shall respond promptly to any request for information (including, without limitation, a request for the production of documentation) reasonably made by the Association from time to time.

Life Members

- 9.1 Officers of the Association or members of the Council who have rendered extra-meritorious service to the Association, of at least twenty years, and retiring Presidents, will be elected Life Members at the Annual General Meeting.
- 9.2 Nominations for Honorary Life Membership, without voting powers shall have a proposer and seconder; all such nominations should be submitted in writing to the General Secretary of the Association for consideration at a Council meeting prior to the Annual General Meeting.
- 9.3 Nominees must reside within the defined area of the North Wales Coast Football Association (Rule 1.2), provided that noting in these rules shall affect the status of a current Honorary Life Member who may reside outside the defined area of the North Wales Coast Football Association on the date these rules are effective.

Committees/Commissions/Appeals:

- 10.1 The Standing Orders Committee shall be composed of up to 8 members consisting of Patron, President, Deputy President and such Life members/Vice Presidents as required. The duties will be:
 - (a) To scrutinise nominations for ballots
 - (b) To receive and consider all Notices of Motion
 - (c) To receive and consider all amendments to such Notices of Motion, and to issue same to clubs, after which no further amendments shall be eligible
 - (d) To prepare and complete the agenda for the Annual General Meeting

(e) To deal with Disciplinary matters applicable to Officers, Assistant Secretaries and Council Members of the Association

(f) To count votes at all meetings of the Association and declare the result

10.2 Following the quadrennial election, the Full Council will deal with:

(i) All Financial matters.

(ii) Proposed Rule changes including those submitted by affiliated Leagues.

(iii) All Disciplinary matters.

(iv) All Safeguarding Issues.

(v) All General Administration and correspondence.

10.2.1 A separate Competitions and Inter Association Committee comprising of the Assistant Competitions Secretary, Safeguarding Officer, 8 Elected Members plus all the Affiliated League Representatives will meet every two months to deal with all Competition matters. The Chairman of this Committee shall be from one of the Elected Members. The President, Deputy President and the General Secretary will also be invited to attend.

10.2.2 In order to comply with FAW requirements under the UEFA Convention Scheme, a separate Referees' Committee comprising of the Referees Officer, 2 Elected Members, the NWRA Representative on Full Council and up to FIVE Independent Members (who must be former Referees) will meet every two months to deal with all Refereeing Matters.

10.2.3 To facilitate alignment with FAW Trust Strategic Plan to develop Junior and Youth Football in accordance with the National Syllabus.
A Football Development and Coaching Committee made up of :
i) Development Officer (With financial support of FAW as part strategic plan)
ii) Representative of each affiliated Junior League (Majority Stakeholders).
iii) Member of FAW Trust Development Team responsible for Junior Leagues.
The Committee to convene every quarter with Patron, President, Deputy President, Vice Presidents, Safeguarding Officer and General Secretary in addition to one Elected Councillor from East and West also to be invited.
Ex officio of past NWCFA development and Coaching may also attend.
The Football Development Committee shall be "stand alone" with complete autonomy in appointing an Independent Chair and Vice Chairpersons, together with co-opting individuals when and as needed.

10.3 Life Members and Vice Presidents may attend meetings as they shall determine.

10.4 A quorum for each Standing Committee shall be one-third of the elected members (Elected Councillors and Vice Presidents) with a minimum of three.

10.5 A League will be fined a minimum of £50 for not sending a representative to attend a meeting invited by the NWCFA. No apologies will be accepted other than at a full council meeting.

Representation

11.1 Each club shall be entitled to send two representatives to the Annual General

Meetings/Special General Meetings of the Association with only one allowed to vote. The Officers, Assistant Secretaries, Referees Officer, Safeguarding Officer and Elected Councillors to be entitled to vote at the General Meeting.

- 11.2 No club or League shall be entitled to be represented at the Annual General Meeting unless the subscriptions or any outstanding fines or fees for the previous season have been paid in full.
- 11.3 New members shall be entitled to vote immediately they are accepted into membership at the Annual General Meeting.
- 11.4 Representation on Various Organisations:
The Full Council at its first meeting after the Annual General Meeting shall elect members to represent the Association on all affiliated Leagues.
Association/organisations (if applicable). The Full Council shall have full powers to elect members on the above if and when appropriate.
- 11.5 The NWCFA shall nominate two (2) Councillors onto the FAW who shall be elected by ballot:
(i) The first shall be elected by ballot of the NWCFA Full Council. The nominations shall be submitted in writing to the President of the NWCFA before 1st May in each quadrennial year.
(ii) The second shall be elected by ballot of the NWCFA Member Clubs. The nominations shall be submitted in writing to the President of the NWCFA on or before 14th June in each quadrennial year.

Special General Meetings

- 12.1 A Special General Meeting of the Association shall be held within twenty eight days of the receipt of a written requisition to the Hon. General Secretary from at least the majority of full member clubs or at the written request of the majority of the Full Council. In either instance, the written requisition or request must state the exact reason for which such meeting is to be called.
- 12.2 Not less than seven (7) days' notice specifying the object of such meeting shall be given to each member.

Registration of Colours and Grounds

- 13.1 That each club enjoining the Association shall forward to the General Secretary the name and address of its Secretary, a statement of its distinguishing colours, the location of its grounds and state whether the ground is public or private, and shall also acquaint him when any change in these matters occurs.
- 13.2 Next to the FA of Wales, the North Wales Coast FA shall have first claim to the use of all football grounds within its jurisdiction.
- 13.3 Payment for the use of such grounds by the N.W.C.F.A. shall be an amount to be agreed by the Competitions and Inter Association Committee.
- 13.4 In accordance with Law 4 of the Laws of the Game, which states "all players including

goalkeepers must wear a jersey with colours that distinguish them from the Referee and the Assistant Referee”, teams therefore must ensure that their teams do not wear predominately black kit, since the only person allowed to wear predominately black kit will be the Referee.

Accounts

- 14.1 That the funds of the Association shall be lodged in a bank approved by the Council.
- 14.2 All accounts shall be paid by cheque or electronic transfer, signed by the Treasurer and any other officer as per Rule 5.1.
- 14.3 That the Association accounts for each year shall be audited by such qualified person or persons as appointed at the Annual General Meeting.

Proceeds of Association Matches

- 15.1 That all monies received at matches be counted at the conclusion of the game by the Treasurer or General Secretary or any two members of the Full Council.
- 15.2 That a report of the receipts and expenses of each match be produced at the first meeting of the Competitions and Inter Association Committee thereafter and inserted in the minutes.
- 15.3 That the Treasurer shall pay all monies they receive into the bank within 7 days.
- 15.4 Each affiliated League will be required to send annually a balance sheet showing the financial records of the previous season.
- 15.5 A club shall, on request of the Full Council, send full financial records of the previous season. Such records to be sent to the Hon Gen Secretary of the Association no later than the first day of August in any year. Contravention of this rule will incur a fee of £20.00.

Laws of the Game

- 16.1 That all clubs belonging to the Association shall play the according to Laws of Association Football issued by FIFA.
- 16.2 Any club playing according to any other laws than those of the Association shall cease to be members of this Association.

Registration and Transfer of Players

- 17.1 The registration and transfer of players shall be in accordance with the current Rules (Section H) and Regulations of the Football Association of Wales (as amended from time to time).

Leagues and other Competitions

- 18 All Official Matches in all leagues or competitions of any description and at any level

(including, without limitation, a charity or benefit league or competition) must be sanctioned by the FAW.

- 18.1 The sanction for each league or competition must be renewed annually by the FAW.
- 18.2 Subject to Rule 18.5, no league or competition will be sanctioned by the FAW unless each team taking part in such league or competition fields a side consisting of eleven (11) players, from which number there shall be no deviation, unless it be occasioned through injury or some such other and proper cause during the course of any game in such league or competition.
- 18.3 Application for sanction of a league or competition shall be made, and thereafter renewed annually, with the FAW on or before 20th July immediately preceding the Playing Season during which Playing Season the league or competition is intended to be played. Such application must be made in every case using the systems and procedures set out by the FAW from time to time. Every such application must be accompanied by two copies of the rules of the league or competition concerned. Every such application must also be accompanied by a list of the names of all the clubs which have consented to join and take part in the league or competition. All such leagues or competitions shall observe the Rules and Regulations of the FAW. All matches shall be played in accordance with the Laws of the Game.
- 18.4 All applications for sanction under Rule 18 shall be made direct to the FAW. All other applications for annual renewal of the sanction under Rule 18.1 shall, in the first instance, be lodged with the Association. The Association will vet the application for renewal, and the supporting documents referred to in Rule 18.3, and will forward the application to the FAW with its recommendation for acceptance or rejection but the final decision on the application will rest solely with the FAW.
- 18.5 Notwithstanding anything contained in Rule 18.2 or in any other Rule, the FAW may give permission for small-sided leagues or competitions (including, without limitation, Futsal) to be played, provided that:-
- 18.5.1 The league or competition has been sanctioned by the FAW in accordance with the requirements of Rules 18 or 18.1. Clubs seeking affiliation to this Association in order to participate in a small side league or competition must pay the Association an affiliation fee;
- 18.5.2 in the case of single matches, and one-day competitions (e.g. garden fetes or work's sports' days), they must be sanctioned by the FAW in accordance with the requirements of Rule 18;
- 18.5.3 the rules governing the eligibility and conduct of the players in the sanctioned match or competition shall be administered by the management committee of the sanctioned game or competition subject always to the authority of the Association and shall be in conformity with the FAW Rules and Regulations;
- 18.5.4 the playing of non-sanctioned matches arranged by private individuals for speculative purposes shall not be permitted;
- 18.5.5 for small side leagues or competitions played for charitable objectives a statement of

accounts of the event shall be supplied to the Association (and other Area Association(s) if the league or competition falls within the geographical area of more than one Area Association) within twenty-one days (21) of the last match in the event; and

- 18.5.6 the laws applicable to the playing of small-side games shall be as set by the FAW from time to time.
- 18.6 No Subordinate or club under the jurisdiction of the Association, nor player, nor Match Official or any other body or individual in any way within the jurisdiction of this Association, shall play in or take part in any league or competition (including, without limitation, charity or benefit league or competition) within the boundaries of Wales unless such league or competition has been sanctioned by the FAW.
- 18.7 No Subordinate or club under the jurisdiction of the Association, nor player, nor Match Official or any other body or individual in any way within the jurisdiction of this Association, shall play, or take part in any league or competition (including, without limitation, charity or benefit league or competition) outside the boundaries of Wales unless such participation shall have first been sanctioned by the FAW. The application for such sanction shall be made, and renewed annually, on or before 1st April immediately preceding the Playing Season in which the said applicant wishes to participate in the said league or competition. Such application must be made in every case using the systems and procedures set out by the FAW from time to time.
- 18.8 Any league or competition of whatever kind within the jurisdiction of this Association shall only be played within a geographical area approved and sanctioned by the FAW.
- 18.9 Any club which is within the jurisdiction of the FAW and which has received sanction from the FAW to compete in a league or competition outside the boundaries of Wales, shall carry out in full its obligations to those Welsh Association Football competitions of which it may be expected reasonably to take part, as defined by the FAW from time to time.
- 18.10 The name of any sponsor or the donor of a cup or trophy or any other person may form part of the title of a league or competition subject to the prior written approval of the FAW.
- 18.11 All kits must comply with the Football Association of Wales' Kit Regulations.
- 18.12 Subject to Rule 18.13 and subject to any special sanction granted by the FAW in accordance with FAW Rule 106, no league or competition which has been played during the Playing Season shall be allowed extended time outside the Playing Season to play all matches in the league or competition, including, without limitation, any league or competition played for charitable purposes. The FAW may specially sanction a match to be played after the end of the Playing Season if the match is arranged between two distinct clubs, or leagues, or Area Associations or between any two of them. In granting any such sanction, the FAW shall be entitled to stipulate to whom the whole or any part of the income generated from any such match is to be paid including, without limitation, payment to a registered charity nominated by the FAW.
- 18.13 Notwithstanding anything contained in the FAW Rules:-

- 18.13.1 semi-final or final matches of cup competitions of the FAW or this Association may be played not later than Saturday or Sunday following the end of the Playing Season in any year;
- 18.13.2 small sided leagues or competitions as specified in Rule 18.5 may be played at any time, including outside the Playing Season; and
- 18.13.3 matches may be played for charity, or some other object approved by the FAW, not later than the Saturday or Sunday following the end of the Playing Season and application for permission to play any such match must be made in writing and be forwarded to the FAW's Chief Executive Officer not later than the 1st April in the year concerned.

Disciplinary Proceedings, Disputes, Appeals Panel Structure, Composition & Jurisdiction

- 19.1 The structure of the Association's mechanisms for dealing with disciplinary proceedings, disputes and appeals is as follows:-

- 19.2 the Disciplinary Panel

For the purpose of this section of the Rules:-

It shall be a breach of the Rules for any Councillor, Member or any Subordinate to do or permit or assist in the doing or permitting of any of the following whether in connection with the playing of Association Football or Futsal (or, where applicable, in connection with the playing of (a) Open Friendly Matches, (b) Closed Friendly Matches, (c) matches played under the FAW's Mini-Football Regulations, (d) Walking Football matches or (e) matches played by College Teams, Sunday Clubs or Veteran Clubs);

- 19.2.1 violate the Laws of the Game or the Futsal Laws of the Game or the Rules or any Regulation or violate the FIFA Rules, UEFA Rules or FAW Rules;
- 19.2.2 violate the rules or regulations (in whatever form) of any Member or any competition, sanctioned by a Member or sanctioned by the Association;
- 19.2.3 play with or against any club suspended by FIFA, UEFA, the FAW, the Association, any Area Association or league or any other national football association recognised by FIFA or appoint or allow to remain in office a director or official who has been suspended by any such body;
- 19.2.4 in respect of matches taking place within the jurisdiction of the Association, bet in any betting activity (authorised and registered football pools excepted) or accept any bets in any way related to any match;
- 19.2.4(A) in respect of matches involving any Member, Subordinate or the Association playing any match in a competition outside Wales, a Councillor, Member or Subordinate shall not bet in any betting activity (authorised and registered football pools excepted) or accept any bets in any way related to the said match or any other match in the competition in which the match involving the said Member, Subordinate or the Association takes place;
- 19.2.5 offer or attempt to offer, either directly or indirectly, any bribe or other reward

whatsoever to a Member, Subordinate, any other club official, Player, Match Official or any other footballing body or individual with a view to influencing the result, progress, conduct or any other aspect of any match, or to accept any such bribe or other reward;

- 19.2.5(A) whilst participating in a match, whether as a Player or Match Official, for any person (for reward) to fail to perform their duties or responsibilities to the best of their ability during the match;
- 19.2.5(B) any act of commission or omission aimed at influencing the course and/or conduct of a match or competition (or any incident or event in a match) in an unlawful or undue manner;
- 19.2.5(C) fail to report to the Association immediately any approach from any person, organisation or other third party in respect of activities reasonably thought to be aimed at influencing the course and/or result of a match or competition in an unlawful or undue manner;
- 19.2.5(D) fail to report to the Association immediately any information or behaviour involving any person, organisation or third party in respect of activities reasonably thought to be aimed at influencing the course and/or result of a match or competition in an unlawful or undue manner;
- 19.2.6 allow a director, official, Match Official, or Player under suspension to act as a Match Official or to perform any duties from the execution of which that person has been suspended, or fail to take all reasonable precautions to prevent such person from entering the ground of any club;
- 19.2.7 sell or offer for sale, either directly or indirectly, a ticket for any football match in excess of the face value of the ticket;
- 19.2.8 play a match with or against a club whose ground has been closed by the Association or the FAW on any ground within a radius of twelve (12) miles of the ground closed unless such match is an away fixture for the club whose ground has been so closed and is played at the ground of the home team which is within a radius of twelve (12) miles of the closed ground;
- 19.2.9 commit any act or make any statement either verbally or in writing (including, without limitation, any racial or other discriminatory behaviour, conduct or language or comments made on social media), or be responsible for conduct, continuing misconduct or any other matter likely to bring the game of Association Football or the Association into disrepute including, without limitation, any incident on or around the field of play (including the changing room area) that occurs before, during or after a match;
- 19.2.10 receive a caution or conviction for any of the offences listed in Schedule 4 Criminal Justice and Court Services Act 2000, its revisions and amendments; or received any caution or conviction for any offences listed in the Sexual Offences Act 2003, its revisions and amendments; or received any caution or conviction for any of the offences listed in Schedule 1 Children and Young Persons Act 1933, its revisions and amendments; or is identified as a person presenting a risk or potential risk to children; or receive any caution or conviction for any offence against a vulnerable adult; or

breach the FAW's Safeguarding/Welfare Policies and Procedures and Regulations, or any code of conduct and/or ethics established under any of them;

- 19.2.11 fail to act in an orderly fashion or fail to refrain from violence, threatening, abusive, obscene or provocative behaviour, conduct or language (including, without limitation, whilst under the influence of alcohol or drugs) whilst attending or taking part in a match including, without limitation, any racial or other discriminatory behaviour, conduct or language;
- 19.2.11(A) fail to hold a valid Premises Licence or Temporary Event Notice for the supply of any alcohol at a ground where any home matches are played and comply with all conditions of the Premises Licence or Temporary Event Notice (including, without limitation, any designation or restriction on where alcohol may be sold or consumed in the ground);
- 19.2.11(B) fail to prevent the consumption of alcohol in any outdoor area of a home ground when any form of football is being played or practised other than within an outdoor area designated as an area where alcohol supplied in accordance with Rule 19.2.11(A) may be consumed PROVIDED THAT such outdoor area must not be within three metres of the touchline of the playing area at any point irrespective of any provision to the contrary in any Premises Licence or Temporary Event Notice and PROVIDED FURTHER THAT nothing in this Rule 19.2.11(B) shall alter or reduce the obligations on a person or organisation arising under the Sporting Events Act 1985, its revisions and amendments;
- 19.2.11(C) bring alcohol into a ground (or fail to prevent alcohol being brought into a ground where any home matches are played) other than in respect of use to be made pursuant to any Premises Licence or Temporary Event Notice;
- 19.2.12 encroach on the pitch area, save for authorised persons or for reasons of crowd safety;
- 19.2.13 whilst attending a match (a) bring into the ground any firework, flare, smoke bomb or other pyrotechnic device or (b) ignite or otherwise set-off any firework, flare, smoke bomb or other pyrotechnic device or (c) throw any firework, flare, smoke bomb, other pyrotechnic device, missile, bottle or other potentially harmful or dangerous object (including, without limitation, at or on to the pitch or at any person on the pitch or elsewhere in the ground);
- 19.2.14 fail to ensure that a private way is provided for players and officials from the playing ground to the dressing room whenever this is practicable at every ground within the jurisdiction of that Member; or
- 19.2.15 use or provide others with information which is not publicly available and which is obtained through the Councillor's, Member's or Subordinate's position in football and which damages, or could damage, the integrity of a match or competition.
- 19.3 Every Member (including, without limitation, a Club) will be responsible for the actions of its Subordinates (including, without limitation, its Players) and the Member will also be in breach of any Rule or any Regulation, if that Rule or Regulation is breached by its Subordinate.
- 19.4 The jurisdiction of the Regulations for Disciplinary Procedures Concerning Field Offences and of the Judicial Bodies is as follows:-

- 19.4.1 any Disciplinary Offence as prescribed by the Regulations for Disciplinary Procedures Concerning Field Offences shall be dealt with under such Regulations,
- 19.4.2 The Disciplinary Panel will hear the following matters:-
- 19.4.2.1 any charge of an alleged Disciplinary Offence brought by the Association against any Councillor, Member or any Subordinate. The Association and the said Councillor, Member or Subordinate will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules;
- 19.4.2.2 any appeal by a Subordinate or other third party against a decision of a Member, where the said decision was a decision by the Member in the first instance. The Member and the Subordinate or other third party will be the "Party" or "Parties" to the proceedings for the purpose of this section of the Rules;
- 19.4.2.3 any appeal by a Subordinate or other third party against a decision of a Member, where the said decision was a decision by the Member acting as an appellant body in hearing an appeal against a decision of a Subordinate. The Subordinate or other third party will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules;
- 19.4.2.4 any dispute or difference between two or more Members (not being an appeal covered by Rule 19.4.2.2) which one or more of the said Members refers to the Association for resolution. The said Members will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules; and
- 19.4.2.5 any disputes or differences between a Member and any Subordinate or other third party (not being covered by Rules 19.4.2.2 or 19.4.2.3) which one or more of the Member or the Subordinate or other third party refers to the Association for resolution. The Member of the Association and the Subordinate or other third party will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules.
- 19.5 The composition of the Disciplinary Panel will be as follows:-
- 19.5.1 only the Councillors as defined in these Rules will sit on the Disciplinary Panel. Each Disciplinary Panel will consist of three (3) members, including one from a list of four (4) chairpersons designate nominated by the Council from time to time. On a case by case basis, the General Secretary or the Discipline Secretary will appoint the Disciplinary Panel chairperson from the said list of chairpersons designate and the other two (2) members of the Disciplinary Panel provided that any Party to the proceedings may appeal against any such appointment decision by giving written notice to the Association no less than three (3) Business Days prior to the hearing;
- 19.6 No Member or Subordinate shall commence disciplinary proceedings under its own rules or regulations against a person, club or other entity which is under the jurisdiction of the Member or Subordinate, if (in respect of the relevant facts, circumstances or event) the Association has commenced, or indicated to the Member or Subordinate its intention to commence, disciplinary proceedings under these Rules against the person, club or other entity.

Commencement of Proceedings before a Panel - Notices, Fees and Procedure

- 20 The following will apply if a Party wishes to refer a matter to the Disciplinary Panel:-
- 20.1 Where the Association brings a charge of an alleged Disciplinary Offence under Rule 19.4.2.1;
- 20.1.1 the Association will give a Disciplinary Notice to the other Party;
- 20.1.2 the Party charged will have seven (7) Business Days after service of the Disciplinary Notice to reply stipulating whether (a) they admit or deny the charge and (b) whether they wish to exercise or waive their right to a private hearing before the Disciplinary Panel. If the charge is denied, the reply must state the grounds of denial and the Party charged will not be permitted to raise any other grounds of denial without the leave of the chairman of the Disciplinary Panel;
- 20.1.3 if the Party charged fails to reply to the Disciplinary Notice within seven (7) Business Days, they will be deemed to have denied the charge and to have waived their right to a private hearing before the Disciplinary Panel. In such circumstances the Association will, without further notice to the Party charged, convene a Disciplinary Panel who will consider the alleged Disciplinary Offence in the absence of the Party charged and the provisions of Rules 20.1.4 to 20.1.11 inclusive shall not apply;
- 20.1.4 if the Party charged has replied to the Disciplinary Notice and requested a private hearing the Association will give the Party charged no less than seven (7) Business Days written notice of the date, time and place of the hearing and the provisions of Rules 20.1.5 to 20.1.11 inclusive shall apply;
- 20.1.5 where the Party charged is an individual person, they will be required to attend the hearing in person. Where the Party charged is not an individual person, one or more duly authorised senior representatives of the Party will be required to attend the hearing in person, whether such representative are directors, officers or otherwise;
- 20.1.6 the Association and the Party charged will disclose to each other such documents as they intend to produce in evidence at the hearing. Whenever reasonably possible, the parties will make such disclosures no less than two (2) Business Days prior to the hearing;
- 20.1.7 the Association and the Party charged will be entitled to make opening and closing remarks at the hearing and to call witnesses who will be expected to answer questions in cross-examination. Members of the Disciplinary Panel will be entitled to ask questions of any witness during the hearing. The Party charged will not be obliged to give evidence in person but the Disciplinary Panel will be entitled to draw such inference as may be reasonably appropriate if the Party charged declines to do so. The chairman of the Disciplinary Panel will warn the Party charged of this fact;
- 20.1.8 the Disciplinary Panel hearing will proceed in the absence of the Party charged, unless the Party charged has requested an adjournment and the Disciplinary Panel reasonably considers that the Party charged has given an acceptable reason for such request, in which case the hearing will be adjourned;

- 20.1.9 the Disciplinary Panel will retire to consider its findings in private. A decision may be announced on the day or reserved to a later date, in which case, the decision will be delivered in writing;
- 20.1.10 if the Disciplinary Panel finds the Party charged guilty of the Disciplinary Offence at a Disciplinary Panel hearing attended by the Party charged, no penalty or sanction will be imposed until:-
- 20.1.10.1 the Disciplinary Panel has been informed by the Association of any previous Disciplinary Offences recorded against the guilty Party; and
- 20.1.10.2 the guilty Party has been given the opportunity to make representations in mitigation of the Disciplinary Offence;
- 20.1.11 the Association and the Party charged shall be entitled to legal or other representation at the Disciplinary Panel hearing;
- 20.1.12 where the Party charged has waived the right to a private hearing or is deemed to have waived such right, or where the Party charged does not attend the private hearing, the Disciplinary Panel will consider such information as it considers reasonably necessary to decide the matter including, without limitation, any written representations made for or on behalf of the Party charged and representations (whether written or verbal) made for or on behalf of the Association. The Disciplinary Panel will be entitled to seek such further information or evidence as it deems necessary. If the Disciplinary Panel finds the Party charged guilty of the Disciplinary Offence, the Association will inform the Disciplinary Panel of any other Disciplinary Offences recorded against the guilty Party but the Disciplinary Panel will not be obliged to invite the guilty Party to make further representations in mitigation of the Disciplinary Offence before imposing a penalty;
- 20.1.13 where the Disciplinary Panel makes a decision on the alleged Disciplinary Offence, the Disciplinary Panel will also have absolute discretion whether to make a cost order for or against the Party charged; and
- 20.1.14 the Association will send written confirmation of the Disciplinary Panel's findings to the Party charged.
- 20.2 In the case of any other proceedings pursuant to Rule 19.4.2 under the jurisdiction of the Disciplinary Panel:-
- 20.2.1 the Party wishing to commence the proceedings will give a Request Notice to the Association (marked for the attention of the General Secretary of the Association) and the other Party or Parties;
- 20.2.2 in an appeal under Rules 19.4.2.2 and 19.4.2.3 against a decision of a Member, the Request Notice will be served on the Association not more than seven (7) Business Days (in the case of an appeal arising out of a decision relating to anything other than a cup or play-off match) or three (3) Business Days (in the case of an appeal arising out of a decision relating to a cup or play-off match) after the earlier of (a) the Member announcing its decision at the time of its hearing (if any) or (b) receipt by the Party appealing of written notification of the Member's decision. For the purposes of (b)

above, the provisions of the Football Association of Wales Rule 144 (as to the services or notices etc) shall apply to the said written notification issued by the Member. Any Request Notice lodged after seven (7) Business Days or three (3) Business Days (as the case may be) will be rejected unless the Party lodging the same can demonstrate to the reasonable satisfaction of the Association that it was not reasonably practicable to lodge the Request Notice within the time limit;

- 20.2.3 the following appropriate Request Fee must accompany the Request Notice:-
 - 20.2.3.1 £50.00 in all cases;
- 20.2.4 any Request Notice for which the appropriate Request Fee is not paid within the specified time limit will be rejected by the Association and any incorrect fee will be returned and, in the case of an appeal under Rules 19.4.2.2 or 19.4.2.3 time will continue to run for the service of the Request Notice within the original seven (7) Business Days period stipulated in Rule 20.2.2;
- 20.2.5 the Association will within twenty (20) Business Days of actual receipt of the Request Notice send a written notice to the Parties confirming the date, time and place of the Disciplinary Panel hearing. In the case of an appeal under Rules 19.4.2.2 or 19.4.2.3, the Disciplinary Panel proceedings will be a re-hearing of the case and the Disciplinary Panel will decide the matter on the basis of the evidence produced to them. At any time prior to the Disciplinary Panel hearing, any Party will have the right to waive their right to a private hearing but a hearing will take place unless all Parties agree in writing to waive their right to a private hearing;
- 20.2.6 where the Party involved is an individual person, they will be required to attend a hearing in person. Where the Party involved is not an individual person, one or more duly authorised senior representatives of the Party will be required to attend the hearing in person, whether such representatives are directors, officers or otherwise;
- 20.2.7 the Parties involved will disclose to each other and to the Association such documents as they intend to produce in evidence at the hearing. Whenever reasonably possible the Parties will make such disclosures no less than two (2) Business Days prior to the hearing;
- 20.2.8 the Parties will be entitled to make opening and closing remarks at the hearing and to call witnesses who will be expected to answer questions in cross examination. Members of the Disciplinary Panel will be entitled to ask questions of any witnesses during the hearing. No Party will be obliged to give evidence in person, but the Disciplinary Panel will be entitled to draw such inference as may be reasonably appropriate if the Party declines to do so. The chairman of the Disciplinary Panel will warn the Party concerned of this fact;
- 20.2.9 the Disciplinary Panel hearing will proceed in the absence of either Party, unless the Disciplinary Panel reasonably considers that the absent Party has given an acceptable reason for such non-attendance, in which case the hearing will be adjourned;
- 20.2.10 the Disciplinary Panel will retire to consider its findings in private. A decision may be announced on the day or reserved to a later date in which case the decision will be delivered in writing;

- 20.2.11 the Parties will be entitled to legal or other representation at the Disciplinary Panel hearing;
- 20.2.12 where the Parties to the appeal have all waived their rights to a private hearing, the Disciplinary Panel will consider such information as it considers reasonably necessary to decide the matter including, without limitation, any written representations made for or on behalf of the Parties. The Disciplinary Panel will be entitled to seek such further information or evidence as it deems necessary;
- 20.2.13 where the Disciplinary Panel makes a decision on the matter, the Disciplinary Panel will also have absolute discretion whether to make a cost order for or against a Party to the proceeding; and
- 20.2.14 the Association will send written confirmation of the Disciplinary Panel's findings to the Parties.
- 20.3 A Party has a right of appeal to the Football Association of Wales against a decision or any part of a decision of a Disciplinary Panel made under any part of Rule 19.4.2, except that the Association will only have the right to appeal against the penalty or sanction imposed by the Disciplinary Panel made under Rule 19.4.2.1 and not against a finding of not guilty.
- 20.4 The Party wishing to commence proceedings will give a Request Notice, setting out the matter complained of, to the Football Association of Wales and the other Party or Parties. The Request Notice must be served on the Football Association of Wales not more than seven (7) Business Days (in the case of an appeal arising out of a decision relating to anything other than a cup or play-off match) or three (3) Business Days (in the case of an appeal arising out of a decision relating to a cup or playoff match) after the earlier of (a) the decision being announced at the time of the hearing or (b) receipt by the Party appealing of the written notification of the decision. The Request Notice must be sent as an attachment to an email, marked for the attention of the FAW Discipline department. Within the same time limit, the Party wishing to commence proceedings must pay a Request Fee as set out in the Football Association of Wales Rule 43.2.3, payable to the FAW's stipulated bank account, by means of a bank transfer. A Business Day is any day of the week except a Saturday or Sunday or public bank holiday in Wales.

Penalties and other Powers

- 21 Where:-
 - 21.1 under any provision of Rule 19.4.2.1 the Disciplinary Panel finds the Party charged guilty of a Disciplinary Offence, the Disciplinary Panel shall apply the following penalties against the Party charged (or two or more concurrently):-
 - 21.1.1 suspension from, or any involvement in Association Football either permanently or for an indefinite period or for a specific and stated period in accordance with the Football Association of Wales' Categories of Suspension Regulations;
 - 21.1.2 a fine;

- 21.1.3 a censure;
 - 21.1.4 the closure of a football ground either permanently or for an indefinite period or for a specific and stated period;
 - 21.1.5 the guilty Party, if a club, to forfeit points awarded in one or more competitions;
 - 21.1.6 the guilty Party, if a club, to be disqualified from playing in one or more competitions;
 - 21.1.7 such other penalty as the Disciplinary Panel shall reasonably deem fit including, without limitation, (a) the forfeit of any trophy or other award under the jurisdiction of this Association or (b) a written undertaking from the guilty Party as to their future conduct;
 - 21.1.8 the guilty Party, if a club, to make such publication in its match day programme, website or other publication medium as the Disciplinary Panel may direct;
 - 21.1.9 a transfer embargo preventing the guilty Party, if a club, from signing new Players during such period as the Association shall stipulate; or
 - 21.1.10 the guilty Party, if a Club, to be relegated to the league and/or division stipulated by the Disciplinary Panel,
- and the Disciplinary Panel may apply any such penalty under Rules 21.1.5 and 21.1.6 to the current, next or previous Playing Season and under Rule 21.1.7(a) to the current or any previous Playing Season (in each case, as deemed appropriate).
- 21.2 under Rules 19.4.2.2 or 19.4.2.3 the Disciplinary Panel hears an appeal by a Subordinate or other third party against a decision of a Member, the Disciplinary Panel will have the power to grant or deny the appeal (in whole or in part) and the power to increase or decrease the penalty or sanction (if any) imposed by the Member or substitute such other penalty or sanction as the Disciplinary Panel shall deem fit; and
 - 21.3 in the case of any other proceedings under the jurisdiction of the Disciplinary Panel pursuant to Rules 19.4.2.4 or 19.4.2.5, the Disciplinary Panel will have the power to make such order or ruling as it deems reasonable to resolve the dispute or difference.
 - 21.4 If a Party is in default for thirty-one (31) calendar days in failing to pay or carry out any penalty, sanction, order or ruling made under the Regulations for Disciplinary Procedures Concerning Field Offences or by the Disciplinary Panel,
 - 21.4.1 the Party will automatically be suspended in relation to both Association Football and Futsal from all football related activity under the jurisdiction of the North Wales Coast Football Association as defined in the Football Association of Wales' Categories of Suspension Regulations, which for the purpose of this Rule 21.4 shall be read as applying to any person or other legal entity, until the penalty, sanction, order or ruling has been paid or complied with in full; and
 - 21.4.2 the Association shall have the right to refer the non-compliance back to the Disciplinary Panel which made the relevant decision (or in the case of non-compliance with a penalty imposed under the Regulations for Disciplinary Procedures Concerning Field

Offences, to the Disciplinary Panel) and that Panel shall have the power to impose further penalties, sanctions, orders or rulings as a result of a non-compliance.

Miscellaneous

- 21.5 The law governing the Regulations for Disciplinary Procedures Concerning Field Offences and any proceedings before the Disciplinary Panel shall be the law of England and Wales. The standard of proof applied shall be the balance of probabilities, except that under Rule 19.2.5 and 19.2.5(A) to (D) inclusive the standard of proof applied shall be whether the Disciplinary Offence has been established to the comfortable satisfaction of the Disciplinary Panel.
- 21.6 The rules of service set out in the Football Association of Wales Rule 144 shall apply to all notices and any other communications whatsoever sent in connection with the proceedings of a Disciplinary Panel.
- 21.7 These Rules are sufficient to enable the Association, Members and Subordinates to resolve all Disciplinary Offences and disputes or differences. The Parties must exhaust all procedures and processes of appeal in these Rules and the FAW Rules before taking legal proceedings in a court of law and then only as a last resort.
- 21.8 Notwithstanding any rule or regulation (in whatever form) of any Member or Subordinate to the contrary, it shall be a condition of the Association sanctioning any competition organised by the Member or any Subordinate that any appellant may lodge an appeal with the Disciplinary Panel (under Rules 19.4.2.2 or 19.4.3) against any decision of the Member or a Subordinate.
- 21.9 Subject to an appeal lodged with the FAW by any of the Parties, any decision of the Disciplinary Panel shall be a decision of the Association and all Members will comply with the same and will ensure that all Subordinates comply with the same.
- 21.10 The Association shall be permitted (but not obliged) to publish summaries of the decisions of its Disciplinary Panel in whatever form and forum it considers appropriate from time to time.

Closure of Grounds

- 23.1 Should a club's registered ground be closed as a disciplinary measure then that club will play all league matches and cup ties scheduled during the closure period on the grounds of opponents.
- 23.2 The guilty club shall be responsible for payment of match officials and their own travelling expenses.

Registered Association

- 24.1 The Council shall have power, if they think fit, to forbid any club belonging to the Association to play matches with any club not belonging to a recognised Football Association.

Representative Players

- 25.1.1 In all matches in whom the Association is represented, the players representing the Association shall be selected by the appropriate team manager. If for whatever reason the manager is unable to do so then a sub-committee of the Association will select. NO player under suspension shall be selected.

Liability of Representative Players

- 26.1 Any player selected to attend any match arranged by this Association, who refuses to comply with the arrangements of the Council for the playing of such said match or who fails to attend such said match without good and sufficient cause, shall be guilty of misconduct. What shall or shall not constitute 'good and sufficient cause' in any particular case shall be determined by the Council in its absolute discretion.
- 26.2 Any club deemed to have encouraged or instigated such player to commit such breach of rule shall be considered guilty of a similar offence.
- 26.3 In the event of two or more players being chosen to play a football international or representative match, the club shall have the right to cancel their match on that day.

Responsibility of Clubs, etc.

- 27.1 Every League/Club is responsible to the Council for the action of its players, officials and spectators and clubs are further required to take all precautions necessary to prevent spectators threatening or assaulting officials and players during or at the conclusion of a match.
- 27.2 During inclement weather, the home club is responsible for having their ground inspected. Only a Level 4 Referee or above, or local authority may call a game off. The home club must inform the Competition Secretary of the postponement within 2 hours of the kick off time of the game in question. Failure to do so will result in a £10.00 fine.
- 27.3 Should the ground be declared unfit and the home club have failed to take this action they will be liable to pay 50% of the travelling team's legitimate travelling expenses as approved by the appropriate committee.
- 27.4 All affiliated leagues and competitions must ensure that participating clubs have adequate insurance cover for their registered players, with a recommendation of a minimum of £20 per week payment.
- 27.5 This association may request evidence of such insurance upon giving 48 hours notice to a Club Secretary.
- 27.6 Every team must have first aid equipment at all matches.
- 27.7 A trained first aider, if possible, available at all matches.
- 27.8 Any player, club/club official or League who fails to adhere to the Welfare Policy of the Association shall be dealt with by a Disciplinary panel and if found guilty shall be fined a minimum of £100 and may be banned from all aspects of football related activity. This punishment may be suspended.

- 27.9 Any player, official or spectator may be removed from any ground, and such force used as may be necessary for the purpose of effecting such removal.
- 27.10 The practice of kicking off by persons other than the players competing in the match is prohibited except in charity matches. All matters relating to the above will be dealt with by a commission.
- 27.11 No Councillor, Area Association, League, Qualifying Club, any other club, any body, or any person whatsoever, shall be allowed to take players on tour to England, Northern Ireland, Scotland, or to any foreign country under a designation, or purported or colourable designation, that such players are connected with the Association in any way. All intended tours outside Wales must first receive the written permission of the NWCFA & FA of Wales (forms available from the General Secretary).
- 27.12 Except in Junior matches involving players under the age of twelve years, no football match in which players of the opposite sex are involved shall be permitted to be played on any football ground within the jurisdiction of the Association, except that in those Area Associations, where there is no Junior League available for Girls (the area referred to is identified as the geographical area of the League or Area Association Girls League as appropriate), the age limit will increase to Under Sixteen. Clubs, officials, players and referees are not permitted to associate themselves in any way whatsoever with mixed football matches. Matches played between children who did not reach the age of twelve before the first day of September in the current season shall not be subject to Rule activities carried out at a recognised Coaching Centre, or Centre of Excellence, shall not be deemed to be matches for the purpose.

Referees and other Match Officials

- 28.1 The Association shall appoint Referees for all Area Association Cup Competitions only.
- 28.2 It shall be a breach of these Rules, if any Match Official fails to report any instance of misconduct during or relating to a match which comes to his/her notice, and if it is proved to the satisfaction of the Association that such instance of misconduct was of a nature that required reporting.
- 28.3 Fees of referees and neutral linesmen, where appointed, shall be determined by Full Council and shall be paid at a scale relative to the following order of precedence:
- (1) North Wales Coast Football Association Senior Challenge Cup, North Wales Coast Football Association Intermediate Challenge Cup, North Wales Coast Football Association Junior Challenge Cup and North Wales Coast Women's Challenge Cup
 - (2) North Wales Coast East Football League and Cups, North Wales Coast West Football League and Cups
 - (3) North Wales Coast Football Association Youth Challenge Cup and North Wales Coast Football Association Junior Cups.
- 28.4 Travelling expenses of appointed match officials shall be paid at a rate and with a maximum decided by Council.
- 28.5 On the field of play, any decision by the Match Official in charge of any match on

questions of fact or the interpretation of the Laws of the Game shall be final and conclusive. The Association's Disciplinary Procedures Concerning Field Offences Regulations shall stipulate the penalties automatically imposed on Players and team officials in consequence of any offence committed during a match, as reported by the Match Official of that match. The said Regulations shall also specify any rights of appeal which may be permitted by the Association from time to time against any such automatically imposed penalty. In addition, the Association shall always have the right to bring a charge of a Disciplinary Offence against a Player or team official where it receives evidence of misconduct during a match where the Match Official of the match confirms to the Association that he/she did not witness the said event.

- 28.6 When a Match Official is appointed for any match by the FAW, this Association or the organisers of a competition sanctioned by the FAW, the Match Official shall using the systems and procedures set by the FAW or the Association (as the case may be) from time to time, within three (3) days of receipt by him/her of the notice of appointment, inform such appointing body whether he/she accepts or declines the appointment. Unless directed by the FAW, having accepted an appointment to officiate a match, the Match Official shall not cancel such engagement in order to officiate in some other match.
- 28.7 No match official may serve on a committee of any Area Association or any league or other competition of whatever kind if he/she officiates as a match official within the jurisdiction of such Area Association, league or competition.
- 28.8 The promotion and demotion of Match Officials to and from leagues under the jurisdiction of the Association shall be at the discretion of the Association.

League/Club Minutes and Account Books

- 29.1 Each league/club shall keep a minutes book giving a true record of all the resolutions adopted by its members and decisions arrived at by the Committee, and shall also keep an account book showing in detail the items of income and expenditure.
- 29.2 The Full Council shall have power to call at any time upon any league, competition, club or player in any way within the jurisdiction of this Association to produce before Council any books, letters, papers, documents or any other material evidence the Council may require to examine (see also rule 15).

Information and Decisions of Full Council

- 30.1 The printed minutes of the Full Council or extracts there from are issued for the information and action upon all matters contained therein and intended as a notification to the recipient of any matters applicable to the club or individuals named therein, and no further notifications will be sent.

General

- 31.1 The Full Council shall have power to deal with any matter not provided for under these rules.
- 31.2 Any appeal against the decision of the Full Council can be made to the FA Wales, as per

their rule.

- 31.3 Failure to reply to any correspondence may incur a fine of a minimum of £20.
- 31.4 All Communication by 'E' Mail will be accepted and a hard copy must be sent by post as confirmation.
- 31.5 A playing season commences in the month of August in one year (or as Council decides) and ends on a date to be determined by the Council (May of each year). No matches are permitted to be played during the remainder of the year, which period shall be known as the 'close season'. Six-a-side and Five-a-side competitions shall be exempt from the provisions of this Rule.
- 31.6 Any player manager, club official, League Management Committee, Association members or any person involved in bringing the game into disrepute shall be charged and dealt with by a Disciplinary panel selected by the NWCFA.
- 31.7 A Junior player shall play for any affiliated club in any Junior League located within the boundary of the Area Association as defined under Rule 1.2.1. and in accordance with the FAW. Any exemption is to be considered and granted by both the Area Association concerned upon receipt of a written request and whose rules shall include details of their regional boundaries.
- 31.8 Similarly, Rule 31.7 applies to any Junior player wishing to register for any club located outside the regional boundary as defined by the Area Association.
- 31.9 Clubs wishing to play tournaments and/or friendlies against other clubs from outside of Wales must complete and sign the appropriate form supplied and send to the General Secretary of the Association for approval who in turn must forward to the Football Association of Wales for sanction as per their rules.
- 31.10 Members and Subordinates shall use such systems and procedures set by the FAW from time to time to comply with any provision of the FAW Rules or the FAW Regulations.
- 31.11 The Association shall be entitled to publish in the public press, or in any other manner which to it shall seem fit, the reports of its proceedings, act or resolutions or any part thereof, without having any regard as to whether such publication shall or shall not reflect upon the character or conduct of any Member or any other party involved at the time in question within the jurisdiction of the Association. Every such party shall be deemed hereby to have assented to any such said publication.

Trustees

- 32.1 The Full Council of the Association shall be for all intents and purposes the legal holders of the cup and other property in trust for the Association.

Practice Matches

- 34.1 Practice matches between teams of the same club or between teams from different clubs may be played with the sanction of the FAW or this Association, as applicable, during the twenty-eight (28) calendar days immediately preceding the start of the

playing season but any club scheduled to play a match in a UEFA club competition prior to the start of the playing season may play any such practice match during the twenty-eight (28) calendar days immediately preceding the club's first match in that UEFA competition. Where the proposed practice match to be played outside of Wales involves a club of the Association, the application for sanction shall, in the first instance, be lodged with this Association and in such cases the Association will vet the application and will forward the application to the FAW with its recommendation for acceptance or rejection but the final decision on the application will rest solely with the FAW. All other applications for sanctioning practice matches shall be made to the Association.

- 34.2 The net receipts from a sanctioned practice match must be distributed before 15th September in each Playing Season as follows:-
- 34.3 not less than 25% to the Area Association to which the club or clubs are affiliated and the balance shall be used or distributed in any such manner as the club or clubs shall decide. When English and Welsh clubs play each other in public practice matches, the 25% of the net receipts referred to shall be equally divided, 12 1/2% being given to the English County Football Association concerned and the other 12 1/2% to the relevant Area Association. When clubs from two (2) Area Associations play each other in practice matches, the 25% of the net receipts referred to shall be equally divided between the two (2) Area Associations; and
- 34.4 the net receipts of each match shall be calculated by deducting from the match receipts the essential ground and travelling expenses concerned with the match which shall not in any case exceed 20% of the gross receipts. A return of the monies received, the expenses, and sums paid together with the necessary receipts must be sent to the FAW or the Area Association or Area Associations from whom sanction to play the match was obtained, and each such Area Association shall by 30th September make a complete return to the FAW of the practice matches played and the monies distributed.
- 34.5 Practice matches between teams of different clubs must be advertised as public practice matches and must be open to the public on payment.
- 34.6 Players who have not been engaged by a club for the following season may play in practice matches.
- 34.7 The sanction referred to in Rule 34.1 shall not be necessary in the case of a private practice match between teams of the same club at which the public is not admitted and where no charge is made for or in lieu of admission either directly or indirectly.
- 34.8 Any Club, League or organisation within the NWCFA Area holding a Tournament/Competition must seek the permission of the Association before doing so. Permission of the Association must also be given if registered officials of the Association are being used in the Tournament/Competition. Any club, League or organisation failing to adhere to the above shall be fined the minimum sum of £50.00 and dealt with by a disciplinary hearing.
- 34.9 Subject at all times to the overriding responsibility of all Clubs to fulfil their obligations to participate in Official Matches, Clubs shall be permitted to play Closed Friendly Matches at any time, whether inside or outside the Playing Season.

- 34.10 Clubs shall not require permission to play Closed Friendly Matches; there shall be no requirement to play the match in accordance with the Laws of the Game or for the match to be officiated by a qualified and registered Match Official and the Association's Disciplinary Procedures Concerning Field Offences Regulations shall not apply to Closed Friendly Matches. The result or outcome of the Closed Friendly Match shall not be published by the Clubs.
- 34.11 Subject at all times to the overriding responsibility of all Clubs to fulfil their obligations to participate in Official Matches, Clubs shall be permitted to play Open Friendly Matches at any time, whether inside or outside the Playing Season. If the Open Friendly Match is to be played during the Playing Season, it shall be subject to the prior permission of the FAW or the Association (as the case may be). If the Open Friendly Match is to be played outside of the Playing Season, it shall only be subject to the prior notice to the FAW or the Association (as the case may be) unless otherwise required by the FAW. For the avoidance of doubt, the prior permission of the FAW or relevant Area Association (as the case may be) must be obtained where a Club wishes to play such an Open Friendly Match as an away game at a club not under the jurisdiction of the FAW.
- 34.12 Where the proposed Open Friendly Match is to be played at a Club under the jurisdiction of the FAW, that Club shall make the application for permission to play or give prior notice of the Open Friendly Match at least seven (7) days prior to the proposed date of the Open Friendly Match, unless a shorter period is accepted by the FAW in its absolute discretion. The application or notice must state whether a match-agent or other third party or intermediary has had, or will have, any involvement in the organisation of the match. Qualifying Clubs shall apply to the FAW for permission or give notice to the FAW, using the systems and procedures as set by the Association from time to time. All other Clubs shall apply or give notice to the Association. Any such application or notice by a Club to the Association which involves playing a team from another national football association shall be vetted by the Association and forwarded to the FAW and the FAW shall have absolute discretion to decide whether its permission is required and, if so, whether to grant permission.
- 34.13 An Open Friendly Match must be officiated by a qualified and registered Match Official and the Association's Disciplinary Procedures Concerning Field Offences Regulations shall apply to Open Friendly Matches. The result of an Open Friendly Match shall be published by the Clubs.
- 34.14(A) Tours outside Wales;
- 34.14(A).1 No Member or other person or entity subject to the jurisdiction of the Association shall take Players on tour to England, Northern Ireland, Scotland, or to any country outside the United Kingdom under a designation that expressly or impliedly suggests such Players are representing the Association or the FAW in any way.
- 34.14(A).2 All intended tours of Players outside Wales must first receive the written permission of the FAW. All applications for such permission by clubs, leagues or Area Associations shall be made direct to the FAW. All other applications for permission shall, in the first instance, be lodged with the Association in which the organiser is situated and in these cases the Association will vet the application and will forward the application to the FAW with its recommendation for acceptance or rejection but the final decision on the application will rest solely with the FAW.

NWCFA Cup Rules

Management

- 35.1 The competitions for the cups shall be annual.
- 35.2.1 The entire control and management of the competitions shall be vested in the Competitions Committee of the North Wales Coast Football Association.
- 35.2.2 The cup competitions shall be next in order of precedence as follows:
- 1 FAW Competitions
 - 2 Welsh Men's Premier League & Welsh Women's Premier League
 - 3 Other Directly Affiliated Leagues
 - 4 Area Association Competitions
 - 5 Non-Directly Affiliated Leagues
- 35.3 All competitions shall bear the name of the sponsors pro-tem.

Entry

- 36.1 Each club competing shall give notice to the General Secretary of the Association on or before the 1st August, or a date decided by the Competitions Committee, in each season and shall with such notice, pay the appropriate entrance fee via COMET.
- 36.2 The Full Council may reject the entry of any club if they deem such a course desirable.

Qualification of Players

- 37.1 The competing teams shall number eleven players each plus five (5) named substitutes.
- 37.2 The members of each team may be changed during the series of matches, if thought necessary, but (a) no individual shall play for more than one competing team during the season, and (b) he must be a registered player of the competing Club before 5:00pm on the day before the Conference date.
- 37.3 A player may not be registered via COMET after the last Saturday in March for Saturday clubs and last Sunday in March for Sunday clubs.
- 37.4 Any registered player(s) of a club withdrawing from its parent league during the season who had participated in any competition shall not be deemed 'cup tied'.

Cup Draws

- 38.1 The clubs who have entered shall be drawn as the Competitions Committee shall decide.
- 38.2 Deliberately left blank

- 38.3 The lots shall be drawn and the matches played on or before the conference date, the only exception to this would be the safety of ground conditions or as agreed with the Competitions Committee.
- 38.4 The Competitions Committee shall have the power to alter these dates if circumstances warrant alteration.
- 38.5 The Competitions Secretary will input onto Comet the result of the draw, the date the match is to be played and the time of kick-off.
- 38.6 No club shall receive more than one bye in the competition unless all the teams left in have a bye, or the divisions are so arranged as to render it unavoidable.
- 38.7 Any team, which requires an open date in the competition, must email the Competitions Secretary giving at least fourteen days (14 days) notice of the date.

Grounds

- 39.1 Unless otherwise mutually agreed, the clubs which are first drawn in the ballot shall have choice of grounds. (CHALLENGE CUP ONLY) 'Clubs who do not have floodlights and have been drawn at home against a club with floodlights: if neither agree to play on the conference date the match shall be played at the ground that has floodlights, on a date before the conference date'. If they fail to agree 14 days before the conference date then the NWCFA will give clear instructions as to where and when the fixture will be played. Failure to adhere to these instructions will incur a minimum fine of £75.00
- 39.2 In the case of drawn matches the club last drawn in the ballot shall have choice of ground for the second match, and so on alternatively, but, except by mutual consent, it shall not be allowed for a club to select any ground other than that on which they are accustomed to play.
- 39.3 Clubs which are unable to fulfil the fixture within two weeks of the conference date will forfeit ground advantage.

Duration of Matches

- 40.1 The duration of each match shall be 90 minutes (45 minutes each way) unless otherwise specified in these rules.
- 40.2 Clubs shall not mutually agree to play a match in lieu of a cup-tie. If a match is played to a conclusion it must be a cup-tie.
- 40.3 Postponed matches must be played within 7 days.
- 40.4 In all matches, including the semi-final and final ties, in the event of the scores being level at the end of 90 minutes, a further 30 minutes (15 minutes each way) extra time shall be played.
- 40.5 Should the scores still be level at the end of extra time, the match must be decided by the taking of penalties as laid down by the FA of Wales. Any club failing to comply with the regulations will be dismissed from the competition.

Referees

- 41.1 The referee appointed must be upon the Register of the Association.
- 41.2 The referee in all cup competitions shall not belong to either of the competing clubs, and shall be appointed by the Council of the Association, and his fee and/or expenses be paid to him in his dressing room by the home team in the tie.
- 41.3 The Secretary of the club upon whose ground the cup-tie is arranged to be played must immediately notify the referee of the date of match, time of kick-off and situation of ground and dressing room.
- 41.4 The referee may declare the match no cup-tie as a consequence of the state of the ground, such to be made before commencing the game and a written declaration to be handed to the captain of each team.
- 41.5 If through any cause the match is not played and the referee and linesmen (where appointed) attend the ground, they shall be paid half their fees in addition to their expenses.
- 41.6 In the event of the referees or linesmen appointed not attending a match, or not being in time to commence the game, the following procedure shall apply.
- 41.7 In the case of the referee the two clubs may agree to a person from amongst those present on the ground, in all cases preference being given to a registered referee.
- 41.8 In the case of a linesman, the referee being present shall appoint such person or persons as he shall deem competent.
- 41.9 All such emergency officials shall be considered officials during the period in which they officiate.
- 41.10 On arrival the officially appointed official(s) shall take over their duties, but a report of their late arrival shall be made by both clubs to the Association.
- 41.11 The Competitions Committee shall deal with the whole circumstances connected with the match and decide the result thereof.
- 41.12 Clubs must submit their team sheet to Comet no later than 30 minutes prior to kick-off. This is except teams in Competitions aged U17 and below, where team sheets must be submitted no later than 15 minutes prior to kick off. Any club failing to comply with this rule shall be fined £25.00.

Results

- 42.1 Clubs must, where possible, ensure that Comet is updated throughout the match. The match should be completed on Comet, with a final result, no later than 2 hours after the completion of the match. Failure to comply with any of the above will result in a £10.00 fine.

Cup Draws - Withdrawals

- 43.1 No club shall be allowed to scratch from any round unless notice has been given to the Competitions Secretary of the Association before the draw is made for the round in question.
- 43.2 Any club failing to play on the day appointed by the Competitions Committee shall be adjudged to have lost the match and be liable to a fine not exceeding £75.00 together with any expenses incurred by the non-offending team.
- 43.3 A Club withdrawing from a competition after the draw has been made will be held responsible for any expenses necessarily incurred in connection with the tie, such expenses to be properly vouched by the claimant. The guilty club may also be fined an unlimited sum as decided by the Competitions Committee.

Colours

- 44.1 Should two clubs be drawn together, both of whom have registered the same colours, the home club must change their colours for that match.

Substitutes

- 45.1 A club may, at its discretion, use any of the five named substitute players at any time in a match, except to replace a player who has been suspended from them by the referee.
- 45.2 Only the substitutes named on the team sheets provided to the referee prior to kick off should be allowed to participate in any Cup match under the jurisdiction of the North Wales Coast Football Association.
- 45.3 Only substitutes who have actually taken part in the match on the field of play shall be deemed to have participated.

Late Start

- 46.1 Any club found guilty of causing a late start will be fined £1 for every minute late.

Leaving Ground without Permission

- 47.1 Any club leaving the ground/pitch before the expiration of the game must be adjudged to have lost the match, and shall be liable to be dealt with by the Competitions Committee for misconduct.
- 47.2 Any club judged to have caused the abandonment of a match will be dealt with by the Competitions Committee for misconduct, and if found guilty will have been deemed to have lost the match. The NWCFA also reserves the right to bring additional disciplinary proceedings against the club if appropriate.

Misbehaviour

- 48.1 The referee shall have power to disqualify any player for misbehaving during a match,

and the team to which such player belongs shall play the remainder of the game without him, nor shall any substitute be allowed.

Doubt as to the Qualification of Players

- 49.1 If the Competitions Committee has any doubts as to the qualification of any player competing in a cup competition, it shall have power to call upon such player or the club to which he belongs, or for which he has played, to prove to the satisfaction of the Competitions Committee that he is properly qualified according to the rules.
- 49.2 Failing such satisfactory proof, the Competitions Committee shall have power to disqualify such player and remove such club from the competition. In the case of any player being found ineligible for a cup-tie, the club playing him must be adjudged to have lost the match and will be liable to a fine not exceeding £50 for each round that the ineligible player has played.

Protests

- 50.1 All questions of eligibility, qualifications of competitors or interpretation of the rules or laws of the game shall be referred to the Competitions Committee.
- 50.2 Should any club in connection with any dispute or protest have a member on the Council, the said member shall not be eligible to sit on the Council while such dispute or protest is being considered.
- 50.3 No protest relative to the playing ground, goal-posts or bars or other appurtenances of the game shall be entertained by the Competitions Committee unless it is laid down with the referee before the commencement of the match.
- 50.4 Such protest may be made verbally but must be handed to the referee in writing before he has left the ground; written notice of such protest must be lodged within three days (Sundays excluded) of the conclusion of the match with the Competitions Secretary of the Association.
- 50.5 A deposit of £50.00 must accompany the protest.
- 50.6 Any protest relative to the interpretation of the rules or laws of the game will not be entertained unless laid with the referee on or before the conclusion of the match.
- 50.7 The referee's decision must be acted on in the field, although under protest. Such protest may be made verbally but must be handed to the referee in writing before he has left the ground.
- 50.8 A written notice of such protest must be lodged within three days (Sundays excluded) of the conclusion of the match with the Competitions Secretary of the Association.
- 50.9 A deposit of £50.00 must accompany the protest.
- 50.10 Any objection to the qualification of a player must be made within three days (Sundays excluded) of the conclusion of the game in which the player objected to play.

- 50.11 The club lodging the objection must furnish the Competitions Secretary of the Association with a copy of the particulars of objection and must, if required, attend before the Commission with the full evidence in support thereof.
- 50.12 A deposit of £50.00 must accompany the protest.
- 50.13 If it is found on enquiry that a protest is frivolous the club laying the protest, in addition to forfeiting the protest fee or otherwise, may be held liable for the cost of the Commission of Enquiry.

Gate Proceeds

- 51.1 In all club competition matches, with the exception of the final ties, the proceeds of the gate, including permanent stand receipts, after paying fees of referee and neutral linesman (if appointed), police charges, printing and advertising (not to exceed £10.00) shall be equally divided between the two competing clubs.
- 51.2 In all final ties, the Association shall divide the net proceeds of the gate, retaining one half and equally dividing the remaining half between the competing clubs.
- 51.3 Competing clubs in the finals ties shall receive 20 complimentary tickets for their officials and players.
- 51.4 In all competition matches the first drawn club will be considered the home club. All NWCFA Finals shall be played on neutral grounds, unless at the discretion of the Competitions Committee.

Travelling Expenses

- 52.1 In all matches, all clubs shall pay their own travelling expenses.

Presentation

- 53.1 When the winning club shall have been ascertained, the cup shall be handed over to the representatives of the winning club present to receive the cup, and such presentation to such representatives shall be deemed to be the club generally, and to the Committee of Management of the club, who jointly and severally, shall be held responsible for the safe custody of the cup, and for its prompt return to the Competitions Secretary or any other official of the Association who may be appointed to receive the cup.
- 53.2 A trophy will be presented to the winning team upon conclusion of the match. The trophy will be returned to the NWCFA on the day of the match after a reasonable period, as decided by the Competitions Secretary. A memento of the win will be given to the winning club to keep. The cup must be returned to the NWCFA in the same condition the cup was presented to the club. Failing to comply with any of the above will result in a £250.00 fine.

Mementoes

- 54.1 In addition to the cup, the Competitions Committee shall present 16 suitable mementoes to the named players in the final ties, if the final tie is completed.

General Rules

55.1 The general rules shall also be applicable to all the cup competitions.

NWCFA Senior Challenge Cup Rules

Title

56.1 The cup shall be called 'The North Wales Coast Football Association Senior Challenge Cup'.

Best Team

57.1 Clubs entering this competition must play their best available team or be dealt with for misconduct by the Competitions Committee.

Ground and Facilities

58.1 Clubs must provide separate changing facilities for the Match Officials.

Exemption

59.1 Only clubs playing in Tier three (3) and above within the current Welsh Pyramidal System & English Conference League can compete in this Competition, provided their ground are within the boundaries of the NWCFA.

Qualification of Players

60.1 A playing member is one who is registered with the Secretary of the League of which the club is a member before 5:00pm on the day before the Conference date.

NWCFA Intermediate Challenge Cup Rules

Title

61.1 The Cup shall be called "The North Wales Coast Football Association Intermediate Challenge Cup".

Entrance Fee

62.1 Entrance fee shall be as determined annually by the NWCFA Competitions Committee.

Best Team

63.1 Clubs entering this competition must play their best available team or be dealt with for misconduct by the Competitions Committee.

Exemption

64.1 Clubs in Tier Four (4) within the current Welsh Pyramidal system and who are within

the boundary of this Association must enter the competition.

Qualification of Players

- 65.1 A playing member is one who is registered with the Secretary of the League of which the club is a member before 5:00pm on the day before the Conference date.

NWCFA Junior Challenge Cup

Title

- 66.1 The cup shall be called 'The North Wales Coast Football Association Junior Challenge Cup'

Entrance Fee

- 67.1 Entrance fee shall be as determined annually by the NWCFA Competitions Committee.

Qualification of Players

- 68.1 The playing members of each team shall be non-contract players. A playing member of the club is one who is registered with the Secretary of the League of which the club is a member before 5:00pm on the day before the Conference date.
- 68.2 Players in the Junior Challenge Cup Competition must not have played more than three league and Cup matches in senior competitions during the current season. For the purpose of this rule the Senior Leagues are all Leagues and Cups above and including Tier Four (4) within the current Welsh Pyramidal system. The full Council of the NWCFA will consider and determine which other Senior Welsh or English Leagues and Cups within the meaning of this rule before the commencement of the season. A player under 18 years of age on the 1st September in the current season shall be eligible to take part in this competition, irrespective of the number of senior matches he has played, but he must comply with Rule 68.1.
- 68.3 Clubs in Tier Five (5) and below within the current Welsh Pyramidal system and who are within the boundary of this Association must enter the competition. Any club that has two teams may enter both teams into the competition but their registered players can only play for one team. Once they have played for a team they will then be considered to be cup tied for that team.

NWCFA Sunday Challenge Cup Rules

Title

- 69.1 The cup shall be called 'The North Wales Coast Football Association Sunday Challenge Cup'.

Competition

- 70.1 All Sunday League Clubs may enter this competition.

Entrance Fee

- 71.1 The entrance fee shall be £15.00

Qualification of Players

- 72.1 A playing member of the club is one who is registered with the Registration Secretary of the League of which the club is a member before 5:00pm on the day before the conference date.

Duration of Matches

- 73.1 In all cup-ties, should the scores be level at the end of 90 minutes, a further 30 minutes (15 minutes each way) extra time shall be played. If the scores are still equal after extra time then the match must be decided by the taking of penalties as laid down by the FA of Wales.

Postponed Matches

- 74.1 Postpones and abandoned matches shall be played on the following Sunday.

NWCFA Youth Cup Rules

Title

- 75.1 The Cup shall be called 'The North Wales Coast Football Youth Challenge Cup'.

Entrance Fee

- 76.1 Each club desirous of competing shall enter the competition via Comet on or before 1st August, or a date decided by the Competitions Committee, in that season in which such club proposes to compete and shall with such notice forward an entrance fee as determined annually by the NWCFA. The Cup ties will be played on Sunday Afternoons.
- 76.2 Any affiliated club who have registered players that meet the requirement of cup rules 77.1 & 77.2 may enter the competition.
- 76.3 The competition is not restricted to clubs who solely participate in a designated Under 18's and/or youth league.
- 76.4 The competition is NOT open to any academy or Centre of excellent team(s)

Qualification of Players

- 77.1 A playing member must not have attained the age of 19 years at midnight on 31st August of each season.
- 77.2 A playing member is one who has actually registered with a club seven days prior to the conference date fixed for the match or one who has, in writing on Form A, intimated to the Secretary of the Association fourteen days before the conference date for the match that he desires to be considered a playing member of that club, or one who has

registered with the Secretary of the League of which the club is a member fourteen days before the conference date.

77.3 A player may not register with the General Secretary of the Association after the last Saturday in March. No individual shall play for more than one competing team during the season.

77.4 NWCFA Composite Cup Rules to apply.

The Youth Cup Competitions of the N.W.C.F.A.

Title

78.1 The cups shall be named as follows:-

Under 13 -

Under 15 -

Under 17 -

Under 13 Girls -

Under 15 Girls -

Under 17 Girls -

Administration

79.1 Entrance fee shall be as determined annually by the NWCFA Competitions Committee.

79.2 These rules shall apply to all cup competitions as per rule 78.

79.3 Teams who enter the cup competitions organised by the Competitions Committee must fulfil their fixtures. Any team that does not fulfil a fixture will be adjudged to have withdrawn from the competition.

79.4 Teams withdrawing from the competition after the first-round draw has been made will be dealt with by the Competitions Committee and if found guilty may be fined up to a maximum of £25.

79.5 The Competitions Committee shall have the entire control of the competition under the guidance of Council.

Venue, Duration and Fulfilment of Ties

80.1 Teams shall be drawn in pairs and the first team so drawn shall have home advantage in all rounds leading up to the final itself. The Competitions Secretary will be responsible for making cup draws and where practicable the draws shall be made at Competitions meetings, if this is not possible then the Secretary shall arrange for an alternative venue for the draw.

80.2 All cup matches shall be played to a conclusion, that is, there will be no replay of a match drawn at the end of normal playing time, duration of matches shall be as follows:

Under 13 - 35 minutes each way

Under 15 - 35 minutes each way
Under 17 - 40 minutes each way
Under 13 Girls – 35 minutes each way
Under 15 Girls – 35 minutes each way
Under 17 Girls - 40 minutes each way

If scores are level at the end of these periods, extra time of 10 minutes each way will be played, and if the scores are still level, matches will be decided on by the taking of penalties as laid down by the FA of Wales.

- 80.3 All matches leading up to the final shall kick-off at 10:00am on a Saturday, unless there are fewer pitches available at a home club than the number of NWCFA Cups home matches that club has scheduled on the same date, or if matches are scheduled to be played midweek by the Competitions Committee. The Competitions Committee has discretion to decide the kick-off times of all final ties. A NWCFA cup fixture takes priority over any league fixture.
- 80.4 Any team failing to play on the appointed date of the match, or leaving the ground/pitch before the completion of the match, shall be dealt with by the Competitions Committee for misconduct. If the offending team cannot render a satisfactory explanation then they will be adjudged to have lost the match and may also be liable to a fine not exceeding £25.
- 80.5 Only when a team has two or more players involved in school activities may a team be allowed to seek permission from the Competitions Secretary, to postpone a match. This will only apply when at least 14 days' written notice is given to the Competitions Secretary by the team concerned. This ruling will not apply in the case of Final Ties.
- 80.6 If a cup match is postponed on its due conference date then the match will take place the following week and replace any arranged league fixture. A NWCFA cup fixture takes priority over any league fixture.
- 80.7 Postponed and abandoned matches must be replayed on the date given by the Competitions Secretary.
- 80.8 The home club is responsible for ensuring the match result is on Comet within 2 hours of the match being complete. Failure to do this will result in a £10.00 fine.

Qualification of Players and Teams

- 81.1 All players participating in this competition must be registered with their League and must be participating members of that league's domestic competitions. All players must also be registered with the NWCFA Registration Secretary (Junior Level) at least fourteen days prior to the set conference for any tie.
- 81.2 A player shall be deemed eligible if he is under the age of the competition he intends to play in on or before midnight on 31st August.
- 81.3 Up to and including Under 17's age group flying substitutes will be allowed i.e. any number of substitutions can be made and a player may re-enter the game (All substitutions to be made during a break in play with the permission of the match

referee) but no player shall play for more than one competing team in the same season. If however a player(s) has played in any cup competition for a team/club and that team/club disbands, then the said player(s) will be eligible to play for a new team/club in further rounds of any competition. In the case of postponed, abandoned, drawn or replayed matches, only those eligible on the original date of the fixture shall be eligible to play.

- 81.4 Teams participating in this competition must be affiliated to the NWCFA.
- 81.5 Clubs may not interchange players from other teams within their club so as to make up a club representative side to compete in this competition. Clubs may only enter teams that regularly participate as a team within their respective Junior Leagues.

Player Identity Slips

- 82.1 All Coaches/Managers must carry and produce their valid FAW ID Card or Valid DBS Certificate when requested by an accredited officer of the Association. If any Coach or Manager fails to produce either of these documents, then they will be reported to the Association's Disciplinary Secretary who will charge the said coach/manager for breaching Rule 27.8 of the Association's Rules.

Ineligible Player

- 83.1 If a player is found ineligible, then the team playing him shall be adjudged to have lost the match. The team may also be fined up to a maximum of £25.
- 83.2 An ineligible player shall be deemed as:
- a) A player who is suspended from playing through misconduct
 - b) A player who is not named on the team sheet provided to the Referee prior to kick off
 - c) A player who is not properly registered with the North Wales Coast Football Association

Incorrect Date of Birth

- 84.1 In the event of a team being found guilty of playing a player with the wrong date of birth being stated on his ID Slip, if the player would be ineligible, the offending team shall be fined £10 for every round that player has played. In the event of the player concerned being the subject of a protest laid in accordance with Rule 49, the team playing him will be adjudged to have lost the match.

Laws

- 85.1 All matches shall be played under the rules of the FA of Wales and in accordance with the laws of the game.
- 85.2 A team at its discretion may use five substitutes at any time in a match, except to replace a player who has been suspended from the game by the referee. The names of the substitutes must be given to the referee prior to the match.
- 85.3 The Competitions Committee at their discretion, shall have the power to deal with any matter not provided for under these rules.

Protests

- 86.1 Person(s) or team(s) making a protest/complaint to the Competitions Committee must reach the Competitions Secretary in writing within three working days (Sundays not included) after the conclusion of the game. This protest/complaint must be accompanied with a fee of £50.00 which will be reimbursed if their protest/complaint is successful.

NWCFA Women's Challenge Cup Rules

Title

- 87.1 The Cup shall be called "The North Wales Coast Football Association Women's Challenge Cup".

Entrance Fee

- 88.1 Entrance fee shall be as determined annually by the NWCFA Competitions Committee.

Best Team

- 89.1 Clubs entering this competition must play their best available team or be dealt with for misconduct by the Competitions Committee.

Exemption

- 90.1 Clubs in Tier Two (2) and below within the current Welsh Women's Pyramidal system and who are within the boundary of this Association must enter the competition.

Qualification of Players

- 91.1 A playing member is one who is registered with the Secretary of the League of which the club is a member before 5:00pm on the day before the Conference date.

Disability Football

- 92.1 Competitions for Disabled players who are over the age of 8 years on the 1st September in any playing season shall be governed, sanctioned and controlled as set out in the Regulations for Disability Football in Wales.