

## CCFL Postponement Requests and COMET Specific Rules

After what the league has determined to be a 'bedding-in period', no club should now be unfamiliar with either the league rules regarding Postponement Requests or COMET.

This season, these rules will be followed and there will be no leniency given.

### 5.1. Fixture Arrangements:

**5.1.1.** All fixtures will be arranged by the League Management Committee (LMC). Changes to a published fixture list to accommodate any Cup Matches and/or rearranged fixtures will be made by the LMC.

### 5.2. Free Dates:

**5.2.1.** Teams will be allowed a maximum of 3 free dates for League fixtures only. All requests must be made in writing to the Hon. Secretary not less than 28 days prior to the required free date (14 days for youth/juniors).

5.6.3.	Club guilty of causing a late start	£10.00 for each
5.8.2.	Failing to fulfil a fixture	<b>First Offence:</b> £15.00 and the result awarded to the opponent as a 3-0 win. <b>Second Offence:</b> £20.00 and the result awarded to the opponent as a 3-0 win. <b>Third Offence:</b> Possible removal from league or cup competitions or both. Either record expunged or 3-0 wins given to opponents in remaining fixtures if 50% or more fixtures completed. Decision to be made at the discretion of the LMC.

Despite Rule 5.2.1 For CCFL Cup and League fixtures, to use one of your 3 Postponement Requests/Free Dates, you must give **7 days' notice**. If you have a match due at 2pm on the following Saturday, you must advise the league, in writing or by email (not by WhatsApp or Text), that you want to use a Postponement Request by **2pm the Saturday before**. Unless there are exceptional circumstances, which will be considered by the committee, you will be charged with Failing to fulfil a fixture. The committee can only decide on exceptional circumstances, if given in writing or by email.

You get **three** Postponement Requests per team per season.

### 7.1. Home Team Responsibilities:

If a match is postponed, it is the responsibility of the home club Secretary to notify the League, the opposing team, and the Match Official immediately. Failure to comply with this rule will incur a fine in accordance with Annex 2.

### 7.2. Team Sheets:

**7.2.1.** At least 30 minutes before the scheduled start of a League or Cup match (15 minutes for junior and youth games), each club must submit a completed Team Sheet using the systems and procedures set by the Association from time to time.

### 7.3. Rule Infringements:

**7.3.1.** Any infringement of Rule 7 will be dealt with in accordance with Annex 2.

7.1	Failure to notify a postponed fixture	£15.00
7.2	Failure to comply with any aspect of Rule 7(except for 7.2.2) – first offence	£10.00
7.2	Failure to comply with any aspect of Rule 7 (except for 7.2.2) – second and each subsequent offence	£10.00

### 8.1. Team Responsibilities:

**8.1.1.** Each club is required to complete submission of their match result and game details using the systems and procedures set by the Association from time to time. Teams can mutually agree a variation of this, but each club retains responsibility for the correct submission of their details

**8.1.1.2.** If any difficulties arise during this process, the home team are responsible for contacting the Hon. Secretary, or the nominated League Officer, within the timescales.

### 8.2. Rule Infringements:

**8.2.1.** Any infringement of Rule 8 will be dealt with in accordance with Annex 2.

8.1	Failure to comply with any aspect of Rule 8 – first offence	£10.00
8.1	Failure to comply with any aspect of Rule 8 – second and each subsequent offence	£20.00

In regard to COMET, due the nature of our league and the clubs within it, we will expect the following:

Before a game, your Team Sheet should be on COMET and ready to submit before kick-off. The referee will **not start** the game until this is done. We that if your COMET Champion is part of the playing staff that these things can be late, but this has to be done before the game starts. If there are any errors or missed players, and you cannot fix this before kick-off, make the referee aware. It is then down to **referee's discretion** to allow the fixture to begin.

After the game, the Team Sheet should be updated (goals, assists, substitutions) by **midnight** following the game. On a Saturday, the committee will check them on a Sunday morning. In the week, this again should be done by **midnight** following the game.

If you cannot get COMET to work prior to the game, message a committee member before the game is due to kick-off so we are aware and give the referee a written copy of your Team Sheet. If COMET does not work, give the Football Services Centre (FSC) a call on 02922 672 252. They are open 9-5 on Saturdays and Sundays, and 9-8 in the week.

The names of the players on your Team Sheet **must** match the numbers you have allocated on the shirts they are wearing.

All matches called off by a team due to **a shortage of players** will be considered as a Failure to fulfil a fixture, unless exceptional circumstances are provided, or a Postponement Request/Free Date has been used and requested in time.

Where games are postponed or might be postponed due to the weather:

#### 5.5. Fitness of Grounds:

**5.5.1.** Each club must take every precaution to keep its ground in a good playing condition.

**5.5.2.** Where the ground belongs to a Local Authority or University, or ground under Community Asset Transfer, that Authority may exercise its right to postpone a fixture due to adverse weather.

**5.5.3.** On all other grounds, the Referee shall have the power to decide as to the fitness of playing surface.

The power to call games off ahead of time due to the weather or other exceptional circumstances is down to Cardiff Council Parks Department, **not** the league committee. Whilst the league committee can in extra special circumstances override a decision to call the games on, we won't call the games off on their behalf. We must wait for their decision first. Badgering committee members regarding this will be punished this season.

Where games are called on, but the weather hasn't been co-operative, it is then down to referee discretion if the surface is deemed playable.