|  |  |  |  |
| --- | --- | --- | --- |
| Venue: |  | Date: |  |
| Group: |  | Activity title: |  |
| Coach(es): |  | | |

|  |  |
| --- | --- |
| Location of the venue’s health and safety policy: |  |
| Location of the nearest telephone: |  |
| Location of the nearest first-aid kit: |  |
| Name of the appointed first-aider: |  |

*Please tick ☑ to confirm that the following items have been checked:*

|  |  |
| --- | --- |
| * All equipment is safe, undamaged and appropriate *(this has been confirmed by an appropriate person. If any equipment is unsafe, please list it here and confirm who you have reported it to:)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| * The playing area and facilities have been checked for actual or potential hazards |  |
| * The facility is suitable and appropriate for the planned activities *(this has been confirmed by an appropriate person)* |  |
| * A register of players has been maintained |  |
| * Players’ previous experience has been established |  |
| * Players’ clothing and protective equipmenthas been checked as appropriate |  |

*Please tick ☑ to confirm that the following have been identified and explained to players and others:*

|  |  |
| --- | --- |
| * Health and safety procedures |  |
| * Rules for moving and lifting any equipment |  |
| * Rules of the facility/venue/activity |  |
| * Potential hazards |  |
| * Emergency procedures |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |