

PARTICIPATION RULES FOR THE 2027 HISPACK TRADE FAIR

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1. Name

Hispack, International Trade Fair: Packaging, Process & Logistics

2. Nature

Professional and international

3. Frequency

Triennial

4. Organiser

Fira de Barcelona - Avda. Reina M^a Cristina s/n
08004 - Barcelona
Tel.: +34 93 233 20.00
Email: hispack.ventas@firabarcelona.com
Website: www.hispack.com

5. Location, dates and schedule of the event

Location: Gran Via Venue - Halls 2 and 3

Date of event: From 4 to 7 May 2027

Fair schedule:

Exhibitors: From 9:00 AM to 7:00 PM

Visitors: From 9:30 AM to 6:30 PM. Friday till 4:00 PM

Build-up: From 28 April to 3 May 2027

Breakdown:

Hall 2: From 8 to 10 May 2027

Hall 3 From 8 to 11 May 2027 until 1 p.m.

Fira Barcelona reserves the right to change the assembly times if deemed necessary.

6. Industries

The organisers reserve the right to immediately remove any products that do not fit in with any of the industries represented at the Trade Fair.

01. Packaging and wrapping machinery and accessories
02. Bottling machinery and accessories
03. Machinery for labelling, coding and marking
04. Machinery for the manufacture of products for packaging
05. Industrial packaging. Raw materials. Consumables
06. Brand packaging. Packaging. APS
07. Logistics: Intralogistics, handling, warehousing and transport
08. Recovery, processing and recycling
09. Consultancy and engineering companies and services
10. Automation, robotics and digitisation
11. Technical journals and publications
12. Associations and official organisations
13. Premium pack

The organisers reserve the right to immediately remove any products that do not correspond to any of the industries represented at the Trade Fair.

7. Participation fees

7.1 REGISTRATION FEES

The registration fee amounts to €650 (VAT not included) per customer. The registration rights include the opening and processing of the dossier, Wi-Fi, exhibitor passes, inclusion in the online catalogue, inclusion in the visitors' guide and invitations.

7.2. SPACE RENTAL

*The official fees for open spaces are as follows:

From 16 m² to 50 m²: €235/m²

From 51 m² to 100 m²: €220/m²

From 101 m² to 200 m²: €200/m²

Over 200 m²: €190/m²

Early Bird loyalty rates until 30 June 2026. The official rates* will apply after this date

Exhibitors in 2024:

From 16 m² to 49 m²: €226/m²

From 50 m² to 99 m²: €211/m²

From 100 m² to 200 m²: €192/m²

Over 200 m²: €182/m²

Exhibitors in 2024 and 2022:
 From 16 m2 to 49 m2: €221/m2
 From 50 m2 to 99 m2: €207/m2
 From 100 m2 to 200 m2: €188/m2
 Over 200 m2: €178/m2

Exhibitors in 2024, 2022 and 2018:
 From 16 m2 to 49 m2: €216/m2
 From 51 m2 to 99 m2: €204/m2
 From 100 m2 to 200 m2: €184/m2
 Over 200 m2: €173/m2

Not including registration fees: €650

Prices do not include VAT.

7.3 CO-EXHIBITORS

Exhibiting companies may authorise other companies to participate in their stands as co-exhibitors by paying €650 in registration fees and filling out the form provided by the fair, in which the rights of co-exhibitors are outlined.

7.4 STAND ASSEMBLY

Any exhibitors/installers/decorating companies that have outstanding balances with Fira Barcelona, regardless of the Trade Fair/Edition that the debt involves, and/or have not had their stand project approved (free stands) will not be allowed to start assembling the stand.

Any personnel entering the Venue who are not employed by the exhibitor must provide the Customer Services Department with their full name and ID/Passport for issue of their assembly ID passes.

The rules for stand assembly can be viewed in the AEX (Exhibitor Area) or on the trade fair website (Assembler Area) at www.hispack.com

7.5 WASTE MANAGEMENT

All the decorating companies are responsible for the removal of waste during the assembly of their stands and must leave their space clean and empty once the dismantling period has ended. Exhibitors may contract the waste and garbage removal services via the online services catalogue.

In the event that waste of whatever nature is left behind upon expiry of the dismantling period, the exhibitor will incur a fine of up to €50 occupied m².

7.6 MANDATORY INSURANCE

The **Multi-Risk Material Damage and Civil Liability Insurance** is obligatory and all the Exhibitors will adhere to the insurance policy contracted by FIRA BARCELONA for all Exhibitors through their participation in the Trade Fair. That policy includes the following cover for Material Damage and Civil Liability insurance.

7.6.1. MATERIAL DAMAGE INSURANCE COVERAGE

- This includes physical damage to insured goods that are on display as a result of one of the covered risks, with the limit of the sum insured at €20,000.00 for a First Risk per Exhibitor.
- This includes the Attendance Costs, understood as duly justified costs of travel, advertising, hotels, fees for staff involved in attending to the public and the maintenance of the stand paid by the Exhibitor, with the limit of the sum insured at €10,000.00 for a First Risk per Exhibitor.

These costs will be compensable when the participation is definitively cancelled due to an occurrence covered by the Material Damage Insurance, before the start of said participation.

• Risks Covered:

- Fire, Lightning and Explosion
- Extensive Risks: Vandalism, rain, wind, hail or snow, water damage, smoke damage, terrestrial vehicle impacts, falling aeroplanes or spacecraft, sound waves, accidental leakages from automatic fire suppression systems.
- Complementary Guarantees: measures adopted by the authorities, salvage and removal of rubble, filling of fire extinguishing equipment, replacement of files and fire extinguishing expenses.
- Additional Guarantees: Goods exposed to the elements, breakage of windows and glass and electrical damage to electrical or electronic equipment.
- Disaster Risks: Flood earthquake, atypical cyclonic storms, hurricane, tsunami, volcanic eruption, terrorism, civil unrest, actions by armed forces and security forces in times of peace.
- Excesses: The exhibitor accepts an excess of €300 per claim involving Material Damage and €300 per claim involving Attendance Costs.
- Damage and loss resulting from burglary, robbery, theft and employee disloyalty are excluded from the coverage.

7.6.2. CIVIL LIABILITY INSURANCE COVERAGE

This includes all claims derived from material damage and/or bodily harm and their consequences to third parties, for which the Exhibitor is held civilly liable.

FIRA DE BARCELONA holds the status of a third party in relation to the Exhibitor, and as a result coverage includes material damage and/or bodily harm and any consequences thereof to FIRA DE BARCELONA, for which the Exhibitor is held civilly liable.

It includes any claims resulting from bodily harm as a result of workplace accidents suffered by the Exhibitor's employees, for whom the Exhibitor is held civilly liable.

It includes any demands resulting from bodily harm because of food poisoning, for which the Exhibitor is held civilly liable.

A limit of € 300,000.00 is established per claim and Exhibitor, with a sub-limit of € 150,000.00 per victim in case of workplace accident.

There is an overall limit per claim and trade fair totalling €1,500,000.00 for all the Exhibitors.

Excesses: The Exhibitor accepts an excess of €300 per claim.

7.6.3. LEGAL PROVISIONS

➤ Incident Management

Should an incident occur, the Exhibitor must contact the Head of Services for the Hall, who will help them and will handle the incident together with our Risk Control Service.

In the event of any vandalism, along with their report of the incident, the Exhibitor must submit a copy of the original report to the police, which must be made within 24 hours of the incident.

➤ **Franchises**

Any excess will be covered exclusively by the Exhibitor, with FIRA BARCELONA having complete indemnity.

➤ **Main Excluded Goods**

- Goods that are not part of the exhibition, except for goods belonging to employees.
- Goods that are not located within the premises of the trade fair venue.
- Money, deeds, jewels, works of art and objects of value.

➤ **Premiums and Coverage**

The indicated coverage is subject to change, according to the result of the annual renewals or modifications which may be made to the terms and conditions of the policy.

➤ **Existence of other insurance policies**

This policy will be in excess or defect of any policy that each Exhibitor may have subscribed to at the time of the incident.

➤ **Documentation**

Exhibitors may ask FIRA BARCELONA for an Insurance Certificate certifying the premiums and coverage of the policy, provided by the insurance company.

7.7. VAT

VAT will be added to all the prices stated, as required by the European Regulation. In accordance with the aforementioned Regulation, starting in 2011 the new rules on the localisation of services have been applied, as a result of which all services between businesses (B2B) related to fairs as well as any complementary services will be subject to tax where the recipient is based.

8. Distribution and allocation of Spaces

The distribution and allocation of spaces is the exclusive responsibility of Fira Barcelona. This allocation will be based on considerations of a technical and/or sectoral nature related to the exhibition as a whole and the materials to be exhibited, although an effort will be made to include considerations such as the number of years the company has attended the fair, the date on which they applied and the size of the stand requested.

9. Participation Contract

The organisation will send the Participation Contract, with the participation modality selected and agreed with the exhibitor.

The signing of this Contract and/or payment of the first participation invoice implies acknowledgement and acceptance of the participation contract, the Trade Fair Rules and the Fira de Barcelona Participation Rules available at <http://www.firabarcelona.com/normas-de-participacion/>

Once the exhibitor has accepted the proposal to participate, the Organisation will issue the corresponding invoices for participation and registration fees, with the following due dates:

- i. The first invoice, for 10% of the total participation fee, will be issued together with

the invoice for the participation rights. Invoices must be paid within 30 days of the date of issue.

- ii. The second invoice, corresponding to 40% of the total participation amount, will be issued on 27 June 2026 and it must be paid within 30 days of the date of issue.
- iii. The third invoice, corresponding to the remaining 50% of the total amount to be invoiced, will be issued on 28 January 2027 and it must be paid within 30 days of the date of issue.

If the contract is signed within a period shorter than those indicated, the Organisation will issue the corresponding invoice, grouping the amount into two invoices or a final invoice (depending on the time of signing) for 100% of the total amount.

In any case, invoices must have been paid by their due date. In any case, invoices must be paid by their due date. Otherwise, the Organisation will notify the exhibitor of the non-payment, in order to avoid cancellation of participation with the consequences indicated in this contract. If, within 7 days of notification of non-payment, the outstanding invoice or invoices have not been paid, the Organisation may cancel the company's participation, with early termination due to breach of contract and without refund of any amounts paid up to the date of cancellation. From the moment of termination of the contract, the Organisation will be released from any obligations arising from the contract and it will be free to allocate the space to a third party.

The participation contract is solely valid for the Company listed on the Registration and for a single edition of the Trade Fair.

10. ServiFira Contracting Services

ServiFira (www.servifira.com) provides the Services Catalogue in the Fira Store, in which you can book all the services you need to fit out your stand or space:

- Services: Internet, power, compressed air, anchor points, etc.
- Decoration: furniture, landscaping, carpets, etc.
- Visual impact: graphic services, advertising, merchandising, etc.
- Audiovisuals
- Personnel: hosts/hostesses, security, translators and interpreters, etc.
- Cleaning
- At-stand catering

You can access the catalogue and make your purchase directly at <https://store.firabarcelona.com/K011027>. You will be asked for the registration, billing and payment details during the checkout process.

If you prefer to delegate the booking of the services for your stand to your own assembly company, it can use this same link to the Fira Store and manage its own invoices and payments.

Ensure that you provide your installer with all the information concerning your stand: technical data sheet, fixed elements of the hall, access to utilities (boxes), construction rules and regulations.

Telephone support: (+34) 902 332 000

E-mail: servifira@firabarcelona.com

You can also book a custom-designed stand through www.buildupfira.com, the stand design and construction department, including any service you need: audiovisuals, catering, hosts, rigging, etc.

Timings: We recommend that you allow sufficient time to hire services, check invoicing data and provide the technical specifications for your space and/or design. If you place orders before 15 days prior to the official assembly date, you can ensure the availability of services and take advantage of discounts of up to 30%.

The general delivery of the stand package will take place **48 hours before the trade fair** starts (this time period is subject to change, depending on the Trade Fair assembly schedule). In addition, the general delivery of the services will be carried out on an ongoing basis throughout the assembly period (the furnishings, audiovisual equipment, floors, graphics and coffee machines will be delivered during the last days before the opening of the event) *. For special delivery requirements, please contact ServiFira.

Incident management during assembly: call 932 332 000, the free exhibitor helplines located in the halls near the hall manager's office or at the Customer Service desk.

All the material of the stand is on hire, so it must be returned in the same condition in which it was delivered. Any graphic material installed by an exhibitor must be removed on the last day on which the event is open to visitors. In the event that they have not been withdrawn, the organiser has the right to invoice the exhibitor for any removal costs.

11. Change of Location

The Organisers reserve the right to propose a modification of the space allocated to the Exhibitor within the same trade fair venue. In this case, the agreement of the parties notified in writing (via certified email) will be legally binding on the Parties without the need to sign an Appendix, and the participation contract will remain in force with the modification agreed upon by the parties. In the absence of a mutual agreement between the parties, the modification of space will be deemed not to have taken place, and the terms agreed in the participation contract will remain unchanged.

If, for any reason beyond Fira Barcelona's control, including the existence of construction or maintenance activities within the fairground in which the event is to take place, it proves impossible to hold the event at any of the Halls or Halls of the venue, Fira Barcelona can modify the location of the event, transferring it to its other fairgrounds with any participation contracts signed

before this date no longer being in effect and considered terminated.

Notwithstanding the above, Fira Barcelona will maintain all customers as exhibitors except if they state in writing that they do not wish to participate in the event in its new location. Any amount paid by continuing exhibitors until that time will be applied to the new contracts made.

If written notice is received from the exhibitor stating their intention not to participate in the event at its new location, Fira Barcelona will proceed to refund the amounts paid to date by the exhibitor according to the participation contract, without the exhibitor being entitled to any sort of compensation as a result, waiving the right therefore, to any claims in this regard. The participation contract between the parties will be automatically cancelled as soon as the notification from the exhibitor is received.

12. Change of Surface Area

If the exhibitor requests a reduction in space, they will lose their right to the entire previously contracted space, although they may request a new location within the available spaces. Should the exhibitor request an increase in space, Fira Barcelona will fulfil their request providing that additional space is still available. In either case, a new contract for the space must be drawn up between the Organisation and the exhibitor. In the event that no additional space is available, the existing contract may not be changed.

13. Force Majeure

Fira de Barcelona reserves the right to reduce or extend the duration of a certain Trade Fair, or to postpone the event or its assembly or dismantling date, provided that it is forced to do so due to special circumstances or a Force Majeure. These circumstances neither imply the cancellation of the participation contract, nor are they sufficient grounds for claiming any kind of compensation for damages.

14. Event Dress Code

The personnel representing the exhibiting companies in the stands must be dressed appropriately for the duties they are carrying out. Costumes or complementary articles which involve the objectification of the person or that could offend other exhibitors or attendees on ethnic, religious, sexual, political or social grounds are not permitted.

It is the exhibitors' responsibility to ensure that all the personnel present at their stand (regardless of whether they are their direct employees or those employed by their suppliers) are dressed in a professional and appropriate way. In the event of any breach of this rule, and with the decision adopted by the Organiser being final, the staff member in question will be required to leave the venue.

15. Protocol for the prevention of and response to harassment

The Organisation expresses its zero tolerance for conduct constituting sexual harassment or gender-based harassment, demonstrating its commitment to organising and sponsoring events in which all persons can participate in an inclusive, respectful and safe environment. To this end, a protocol has been

implemented to establish the necessary measures to prevent harassment at the venues where events are held.

This protocol is mandatory for all participants in the Events, regardless of their role, whether as exhibitor, visitor, supplier or employee of the latter. The protocol can be consulted at the following link:

<https://www.firabarcelona.com/es/visitante/>

16. Health Protection Measures at the Event

In accordance with the recommendations and standards established by WHO and/or national authorities for the control of diseases with risk of contagion, including epidemics and/or

pandemics, exhibitors undertake to strictly comply with the protocols implemented by Fira de Barcelona at all times to guarantee health and safety at its events. These protocols are available on the event's website

17. Contractual documents and acceptance of the Participation Rules

These Rules constitute the terms and conditions of the contract. In all matters not expressly provided for in these Rules, the Participation Rules of Fira de Barcelona will apply, to which the Exhibitors are expressly subject. In the event of any contradiction or discrepancy between the two documents, the provisions of these Rules will prevail.

18.- Commercial Transactions (Regulations regarding Sales)

The direct sale of articles to be withdrawn from stands throughout the course of the Trade Fair will not be permitted. Any exceptions to what is stated above will be subject to the provisions set out in the Law on Commerce, Services and Fairs and its Regulations.

19.-Project validation process (free space)

In order to begin assembling your stand, it is essential for the organisation to have **validated your project**.

You must send your design via the fair website (Assembler area) <https://www.hispack.com/>

In any event, when the corresponding validation of the project has not been received, the Organiser may stop or make appropriate changes to the assembly of the stand to ensure its compliance with the Regulations.

Projects that have not been approved must be changed as requested.

Once they have been made, the new version of the design must be re-sent via the fair website (Assembler Area) at <https://www.hispack.com/> to be checked and signed off.

One validation per project will be sent. The Organiser will send the approval to the person who submits the design, either the Exhibitor or the Designer.

No space may be constructed without the validation.

20.-Acoustic Co-existence

For the benefit of the other exhibitors, please restrict demonstrations that generate excessive noise during the trade fair hours as much as possible. **Maximum permitted noise level: 60 dB.**

Noise from product demonstrations may not exceed the maximum permitted volume of three (3) dB above background levels inside the halls during the trade fair hours.

In any event, the maximum permissible noise level in the exhibition zone must never exceed sixty (60) dB.

If the permitted noise level is exceeded, the Organisers will require the customer to reduce it to the appropriate levels.

21.-Rules of Access to the Fair

Access to the Trade Fair is exclusively for professionals in the sector, during the trade fair days and at the established times. All the attendees must obtain their tickets through the online accreditation system on the trade fair's official website. Visitors under 18 years of age are not permitted. Capacity is limited: access to the venue is contingent on its capacity. To view the full regulations, go to the link at [Access regulations](#) or the trade fair website.