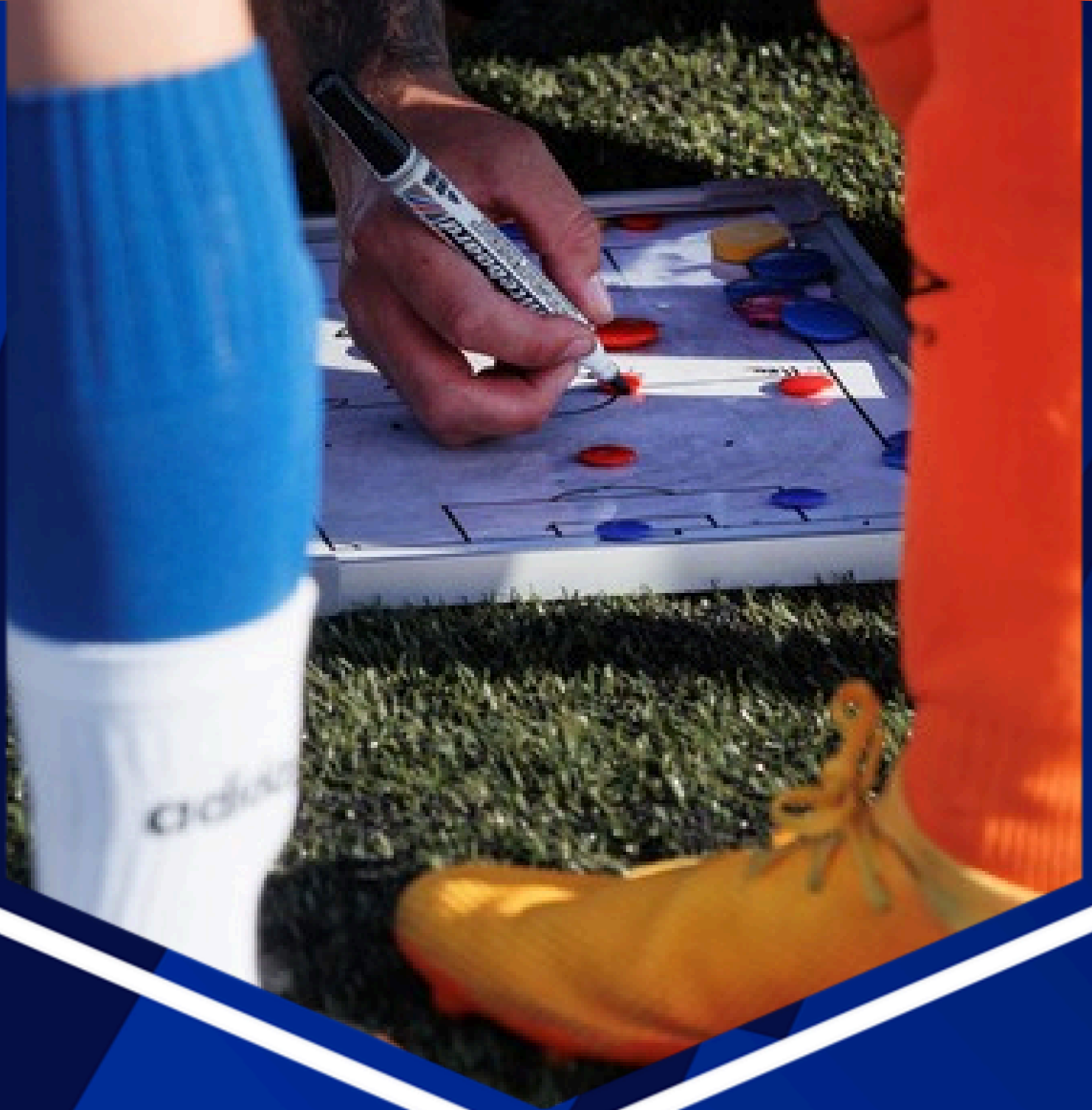




**IPSWICH TOWN
FOUNDATION**

Post-16 & U16 Performance Squads Coach

Role Overview

Ipswich Town Foundation is currently looking to recruit a coach to support our Further Education and Girls Performance Squad Provisions.

We are seeking an experienced individual who has worked in a similar role previously to join our team who will be passionate about football and the development of players.

You will be an ambitious and enthusiastic professional, who is flexible, and target driven and has an ability to recognise new opportunities and develop existing relationships to deliver. You will have a great understanding of how to sustain and increase participation with an ability to network with local clubs, schools, and organisations to build relationships.

This is a fixed term, part-time role requiring flexibility based on a 30-hour week fixed term contract.

Job Role Outline

The role will be delivering within the Post-16 Football and Education pathway with the aim of developing footballers between the ages of 16-19 in a competitive and professional training and fixture programme, ensuring lifelong memories are created through positive experiences.

The role will also involve coaching our U16 Girls Performance Squad. The Performance Squads are our version of a club funded girls academy, training twice a week and competing in the Junior Premier League Pro Game Academy Division on Saturdays.

Ipswich Town Foundation

Vision

An empowered, inspired and inclusive community to be proud of.

The Ipswich Town Foundation exists to provide impactful and inclusive activities to improve health, skills, opportunities, and lives of all generations across Suffolk.

By using the presence, power, and reach of Ipswich Town FC, we aim to inspire individuals to realise their potential both on and off the football pitch and create pride in their communities.

Core Values

- Honesty
- Hard Work
- High Standards
- Willingness to Learn
- Integrity



Aims

- To deliver on the Post 16 Football & Education Programme.
- To deliver on the Performance Squad Pathway.
- To develop and deliver an effective recruitment strategy.
- Achieve targets set using the recruitment strategy to provide continued participation.
- To act as a role model for all children, staff and potential future coaches.
- Look to retain suitable individuals to work within the Foundation.

Role Specific Responsibilities

- To deliver engaging and quality sessions that challenge and develop players.
- Support and develop all players to attain the highest level of performance in a safe, secure and supportive environment, aiding progression up the ITFC pathway.
- Maintain current and develop new relationships with local grassroots clubs to support recruitment.
- To ensure the booking system, paperwork, registers and administration for all participants is accurate and up to date.
- To work closely with all staff members to aid collaborative working.
- Report to the Football & Education Leads to organise and prepare sessions across the provision.
- As part of this role, you will be expected to deliver on other areas of the Foundation when required to do so.

Ipswich Town Foundation Responsibilities

- Adhere to all policies and procedures including safeguarding, Health & Safety, Behaviour Management, Equality and Diversity, Data Protection, and Quality Assurance and follow all policies and procedures within the staff handbook.
- To follow and work by all procedures in accordance with Ipswich Town Foundation.
- To always maintain a professional attitude and appearance.
- To report to line manager and attend Ipswich Town Foundation staff meetings when requested.
- Support the delivery of the Ipswich Town Foundation's annual Foundation Fixture event at 1 designated home match per season.
- Support the delivery of the ITFC FanZone experience at home matchdays (average 3 per year per staff member).
- Any other duties deemed necessary by the Senior Leadership Team.



Skills and Attributes

	Essential	Desirable
Excellent communication and interpersonal skills	✓	
Attention to detail	✓	
Willingness to work unsocial hours, including evenings and weekends	✓	
A drive to help people achieve their goals through sport	✓	
Experience and proven track record of delivering organisational outcomes	✓	
Excellent IT skills including Excel, Word and Powerpoint	✓	
Ability to communicate with young people and parents effectively	✓	
Ability to work to deadlines and meet targets to assist the Foundation's growth	✓	
Ability to work as part of a team and demonstrate use of own initiative	✓	
Able to manage large groups effectively and safely	✓	
Present a professional, outgoing, and approachable personality	✓	
An understanding of the female football pathway within the local area	✓	
Hold FA Level 2 Coaching Qualification (UEFA C)	✓	
Hold FA Level 3 Coaching Qualification (UEFA B)		✓
Hold First Aid and Safeguarding qualifications	✓	
Hold Full driving license	✓	

Safeguarding Responsibilities

- Will be committed to safeguarding the welfare of children, young people and adults at risk and will promote the welfare of these groups.
- Will have disclosed any previous convictions, cautions, reprimands, including those that are considered 'spent' as defined by the Rehabilitation Offenders Act 1974 (Exceptions) Order 1975 (Amended 2013).
- Will have completed a satisfactory Enhanced DBS Check (with children's barred list check).
- Will keep both FA Safeguarding and FA Emergency First Aid qualifications in date.
- Drive a proactive safeguarding culture, including supporting accident, incident and near miss reporting processes.

Equality, Diversity and Inclusion Responsibilities

Will demonstrate a positive commitment towards equality, diversity and inclusion by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.

What do you get in return?

If you are successful, you can look forward to a healthy benefits package:

- Competitive salary, dependent on experience.
- Ongoing and relevant CPD with access to ITFC Women/U21s/Academy staff and training.
- Access to home league tickets, upon completion of successful probation period.
- 25 days' holiday per year plus Bank Holidays.
- Contributory Pension Scheme.
- Free onsite parking.
- Full Umbro Pro Training Kit.
- Discounted Ipswich Town Football Club merchandise.

Short listing and interviews will take place throughout the duration of the vacancy ad. This may mean that the vacancy could close early should suitable candidates be found.

Applicants should be aware that due to the high volume of applications received, we are unable to respond to individuals during the recruitment process.

Closing date: Friday, 9 October 2026

Ipswich Town Foundation is an Equal Opportunities Employer. Ipswich Town Foundation is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. DBS checks required for relevant posts.

If you have the required skills, please apply by completing an application form via the Jobs & Careers page at itfc.co.uk.

For any questions, contact HR & Admin Officer Chloe York at **chloe.york@itfcfoundation.co.uk**.



**IPSWICH TOWN
FOUNDATION**

**www.itfcfoundation.co.uk
community@itfcfoundation.co.uk**