

Vinco Sport Ltd.

Job Description and Person Specification

Job Role: Broadcast Engineer

Salary: Hourly contract to be negotiated, with a view to a salaried role in the future.

Office Base: Unit 159, 15 Pollard East Street, Manchester, M40 7SL

Reports to: Operations Manager and Managing Director

Summary

The Broadcast Engineer's primary responsibilities will be to:

- Set up and maintain broadcasts, ensuring that they are delivered to a high standard. This may be on site or remotely from our Manchester office.
- Supporting the crew creating the broadcast as required.
- Ensuring hardware and software is well maintained and up-to-date, including suggesting new workflows as the broadcast environment evolves.
- Run our master control room (MCR) when distributing signals.

You may also be required to:

- Work on events camera operating, producing, vision mixing or directing.
- Assist in the rig and de-rig of events.
- Transport equipment.
- Post production operations.
- Studio work.

This is a very demanding and technical role, which involves being able to adapt to unforeseen situations and being a solutions oriented individual.

Keen interest in streaming and broadcast technology? A problem solver? This is the role for you!

Person Specification: Broadcast Engineer

Competency	Essential	Desirable
Educational, Technical, Professional Qualifications and Relevant Work Experience	<ul style="list-style-type: none"> • Degree/HND level education in subjects including/similar to broadcast engineering or technology, computer science, electrical engineering, electronic engineering or physics. • OR Relevant experience within the broadcast/technologies sector. • Designing and installing custom audiovisual circuits. • Designing and manufacturing hardware and systems. 	<ul style="list-style-type: none"> • Live sport broadcast experience. • Directing camera operators and other crew members. • Experience operating a camera. • Experience Vision Mixing. • Health & safety training.
Knowledge, Skills and Abilities	<ul style="list-style-type: none"> • An understanding of camera equipment, video encoding, networking and streaming technologies. • Excellent IT skills. • Excellent communication skills. • Time management skills. • Strong knowledge of streaming technologies and how to set a stream up, such as RTMP and SRT. • The ability to apply digital (and analogue) theory and work from diagrammatic information. • Proactively keep up to date with new technologies. • Setting up and monitoring audiovisual links. • Ability to plan, organise and prioritise workload to meet deadlines within high-pressure environments. 	<ul style="list-style-type: none"> • Be familiar with all elements of live TV production, its processes, inputs and crewing.

Personal Qualities	<ul style="list-style-type: none"> • Sufficient colour vision and hearing. • A solutions oriented mindset. • Prepared to innovate and experiment with ideas. • Capacity to multitask and think on your feet. • Team working skills and the ability to lead and motivate others. • Flexibility, creativity, dedication and patience. • Stamina and physical fitness. • Be well prepared and great attention to detail. • Eager to learn on the job. • Basic knowledge of athletics. 	<ul style="list-style-type: none"> • A keen interest in athletics
Other	<ul style="list-style-type: none"> • Driving Licence 	

As a Broadcast Engineer you may need to:

- Lead a team to assemble, prepare and set up streams/broadcasts prior to filming, which may include tripods, cameras, microphones, monitors, lighting, cables and encoders.
- Maintain specialist equipment for video production, broadcast and satellite transmission and interactive media.
- Set up and monitor audiovisual links between units in different locations.
- Set up and operate editing facilities from our office for remote production.
- Install and test new facilities and equipment.
- Minimise loss of service when equipment fails by quickly identifying and implementing alternative methods of service provision.
- Set up and operate equipment and transmission links during outside broadcasts.
- Have a creative eye to direct where cameras should be set up and positioned.
- Study shooting scripts, running orders and camera plans before arrival.
- Plan shots. With the nature of live events, being well prepared is key.
- Confidence in directing a crew and being assertive.
- Select, sequence and incorporate all other material that makes up the broadcast/stream content, including replay and slow-motion sequences, graphics, digital effects and captioning.
- Find solutions to technical or other practical problems.
- Take sole responsibility in situations when it is only yourself producing the live stream.
- To proactively keep up to date with new technologies, new ways of working and innovation, including building a network of contacts.
- Analyse, repair and maintain any faults on equipment and software.
- Demonstrate a good awareness of health and safety issues.
- Have a clear, concise and approachable communications style.

Part of the role involves interacting and maintaining good working relationships with other members of the team and public including the:

- Production crew - Camera Operators, Stream Manager, Producer, Graphics Operator, Director, Editor, Social Media Officer, Runners
- Clients
- Athletes
- Volunteers

The Broadcast Engineer will lead a team at most events and therefore will be responsible for directing the production crew and being their first point of contact, so a good understanding and knowledge of each role is essential. They will also be the individual that the client liaises with and so representing one's self and Vinco, in a professional, friendly and presentable manner at all times, is vital.

At Vinco, we are looking for individuals who may not necessarily have all the relevant experience & skills but someone who is hard-working, enthusiastic and willing to learn. We want to take on someone who is passionate and trustworthy, with the aim to develop them in their career progression and goals.

How to apply

To apply for the role, please contact jobs@vincosport.com with a copy of your CV and a covering letter stating why you are interested in and should be considered for the job.

Successful applicants will then be asked to interview via video call.

About Vinco

'Vinco' was started by Matthew Quine in 2010, first as an athlete agency helping competitors gain entry into events around Europe. When injuries stopped him from competing, Matthew took his passion for photography and videography, and slowly developed a website to show his training partners their performances.

Interest in the website grew and Michael Corden invested in 2012, with the company formally becoming Vinco Sport Ltd in 2013.

Over time, the website, range of services and skills have grown. Today Vinco provides not only a website where athletes, parents and fans can watch grassroots and elite level sports, but also provides media management, production, broadcast distribution, videography and photography to a range of clients at the highest level.

We have a proven track record of helping people gain valuable experience, with some 'alumni' now working for World Athletics, BBC Sport, UK Athletics, Sky Sports and running their own streaming business.

Website: www.vincosport.com

Who we work with

In recent years, we have worked with a range of clients and partners, including but not limited to:

- Wanda Diamond League
- World Athletics
- Eurovision News
- UK Athletics
- England Athletics
- scottishathletics
- Welsh Athletics
- The English Schools Athletics Association
- British Milers Club
- National Athletics League
- Cheersmate Productions
- The Livestreaming Company

Team

We have a brilliant team all based across the county (and even abroad) with a wide range of diverse skills and backgrounds. We strive to work in a fun and friendly environment, where no question is too silly and encourage you to ask questions. What's the point in working when you're not having fun or too scared to ask!

- Matthew Quine - Managing Director and Co-owner - Manchester
- Michael Corden - Co-Owner - Sheffield

- Grace Binnie - Operations Manager - Glasgow

- Ashleigh Spiliopoulou - Social Media Content Producer - Loughborough
- Liam Blackwell - Steam Manager & Video Editor - Birmingham
- Chiara Montesano - Graphics & Content Producer - Milan
- Josh Allen - Producer - Sheffield
- Zac Barnsley - Video Editor - Manchester

Approach

We offer clients a wide range of services including, but not limited to:

- Broadcast production (on-site and remote)
- Broadcast distribution
- Videography
- Photography
- Social media strategy
- Media management
- Website development and design
- Podcast production

We always hold ourselves accountable, friendly and professional when on the job.