



History Services and Yellow Brick Road Workshops present

## Emerald Arts and Education After School Activity

### REGISTRATION, CONSENT FORM AND POLICY

All children who attend Emerald Arts and Education after school activity **must be registered**. Payment and registration forms are required in advance of the start date. Children must be collected from the club by a named adult who will be responsible for collecting the child/children. (unless written consent is given for walking home) We must have correct contact details of parents/carers of all children registered with Emerald Arts. The school will have the child's contact details.

Child's name in full: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Names of Parents/Carers: \_\_\_\_\_

Name of school: \_\_\_\_\_ Year \_\_\_\_\_

Medical/allergies: \_\_\_\_\_

Emergency contact: \_\_\_\_\_

#### Authorised collection of child:

Name/s of person/s authorised to collect: \_\_\_\_\_

In case of emergency or change of named collection person the school will need to be contacted in advance of collection time.

**ALL CHILDREN MUST BE COLLECTED AT 4:30pm.**

Parent/carer's signature: \_\_\_\_\_ Date: \_\_\_\_\_

The activity will take place in school. Any unregistered children will be taken to the school office.

**Children must be booked in to the activity in advance using this form.**

Please send forms back either by email or in a sealed envelope to the school office

Email: [yellowbrickroadworkshop@hotmail.com](mailto:yellowbrickroadworkshop@hotmail.com)

Payment **MUST** be given with the booking form in advance of the first session, either by cash, cheque (made payable to History Services) or via BACS (Please use your child's name as a reference)

Payment by BACS to: **History Services: Sort code: 09-01-28 acct number: 00715334**

Cheques or cash to be given in a sealed envelope to school office.