



# March 2018 Easter Newsletter

## **General Update**

*Tickets for our Easter Egg tombola are now available in the main Nursery Entrance where you have the possibility of winning some eggstra-yummy treats... so please don't forget to bring your wallets when you bring your children!*

*We are also pleased to share our world book day vouchers with you and encourage you to spend yours as soon as you can!! To celebrate World Book day on the 1st of March, each child in nursery on that day will be given a voucher that gets them £1.00 off a new book at participating retailers. Any excuse to shop is worth celebrating!*

## **Say cheese!**

*After a short delay due to the recent (and at times relentless!) snow, our photographer will now be in nursery on the 7th of March and all children present will be given their proofs along with information on prices and ways to order.*

*Please ensure you submit your order and payment no later than Friday the 23rd of March to ensure you get the pictures you like!*

## **Fancy meeting you here!**

*We are still looking for some new Committee Members to join us and ensure we have a voting majority.*

*We meet 6 evenings a year for an informal and informative catch up, so if you are able to donate your time (in exchange for coffee and biscuits!) we would really appreciate it.*

*Please let Joanna or Naomi know if you are interested or would like more information.*

## **Toys-r-no-thanks!**

*Please discourage your children from bringing their toys from home into nursery.*

*We are unable to take responsibility for these toys if they get lost or misplaced and we have lots of our own toys to play with so please leave them at home.*

## **Broom, Broom!!**

*We would ask all parents/carers to ensure that they park responsibly in our car park.*

*Please use the spaces provided, as opposed to the disabled spaces, the turning area or restricting access to the bins or the car park itself*

## **Easter Closure**

*Please note that if your child attends nursery on a funded place, the last day of term will be Thursday the 29th of March and we will re-open on Monday the 16th of April*

*The nursery will also be closed to all children on Friday the 30th of March and Monday the 2nd of April.*



## ***Unless you have a money tree...???***

*We would like to remind you that nursery invoices are issued at the beginning of each month and should be paid in full no later than the last day of that month. If you have not received your invoice within the first few days, please follow up with nursery staff.*

*A nursery fee increase is coming into effect from 01.04.18 and all families affected should have already received a letter detailing these changes. If you haven't, please just ask and we will issue one to you*

*As fees are calculated on a monthly basis and we would remind parents that any changes to attendance require a minimum of 4 weeks notice.*

*The late collection of children will incur a £5 fine and regular late collections may result in childcare being revoked, so please consider the session times, the hard working staff team and observe session times and nursery opening times.*

## ***Transitions policy within nursery***

*When children move from one room to the next at nursery, a new key person will be appointed in the new room, and introduced to the child and their parents. Children will have regular visits to their new room during the two weeks prior to the move. As far as possible, the new key person should be available to settle their new child in during these visits, with their old key person supporting them.*

*A transition form will be completed which is added to and may supersede the child's original all about me document, depending on how old it is and any significant changes that may have occurred. These forms are completed by the child's key person with the parent/carers and handed onto the new key person for their reference and to cascade throughout the child's new room.*

*The new key person will familiarise themselves with the child's development files, and take responsibility for it from the first day that the child moves into their room. Summative assessments of children's progress will be completed before each transition, so that the new key person is aware of the child's capabilities and skills.*

*Some children - and parents - may find the change from one room to the next upsetting or challenging and extra care and attention will be available from the staff during this time.*

