

Chapel Street Nursery School
Charging Policy

Approved by GB	Date: February 2019
Signed by Chair	Signature: M. S Street
Due for Review	Date: Spring 2021

The funding for two year old places that are not paid for by the Government and additional hours over and above the 15 or 30 hours free for 3-5 year olds, is to cover the cost of the staff, food, drink, the lighting, heating, cleaning and other sundry items like toys, books and consumables. We aim to make just enough money to cover these costs without making a profit. As it is difficult to accurately assess at the beginning of the financial year how much money we will have made by the year end, any profit we do make will be: a) carried over into the next financial year to cover any possible shortfalls, or b) spent on improving the Nursery School for the benefit of all who attend and work here.

Outings are organised to enhance children's learning, inspire them, offer them new experiences and to give them pleasure. A charge is worked out to cover the cost of the outing as accurately as possible, to allow for the cost of travel, the entrance fee and supervision of unaccompanied children.

A letter to parents beforehand will explain the outing and ask for contributions to make the trip possible. The letter will ask any parent who would find the contribution difficult to discuss the issue with the Headteacher. No child will be prevented from attending the outing due to financial difficulties. Weekend trips with the family workers to parks or other free activities will be held on a first come, first served basis. Voluntary contributions will be asked for to help pay for the petrol.

All stay and play sessions that children and parents can access at a voluntary donation of £1. We feel this is appropriate to cover the costs of activities and equipment, but low enough not to discourage people from attending.

With regard to our Publications policy, costs for photocopying or sending large documents through the post may be passed on to the person asking for them. The charge will be discussed on an individual basis at the time of the request, but photocopying charges should be in the region of 5p a copy.

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