



**Headteacher**

**Mrs Nicola O'Connell BA (Hons) MEd (Cantab)**

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**Re: Maple Class**

28.3.19

Dear Parents/Carers,

I am writing to update you on the situation regarding Miss George, Maple class teacher.

Some of you may have already heard that Miss George is leaving our school on Friday 5th April. I would like to confirm that Miss George has disappointedly decided to continue her career at another school.

We have been working extremely hard to ensure that the impact on your child's education and wellbeing are minimised. Miss Razzaque and I have interviewed 5 candidates, however the successful candidate is unable to commence her employment until September.

We recognise that there has been a great deal of change in Maple class this year and with that in mind we have taken the decision to cover the remaining term with existing staff rather than employ a supply teacher who would not know the children or be familiar with our school.

Therefore from Easter Mrs Ripley will work on Monday's in Chestnut class to allow Miss Razzaque to begin the week in Maple class. Miss Razzaque will also teach phonics in Maple class throughout the week. Mrs Witherall who is a Nursery Nurse and Mrs Wilson will step up to the teacher role for the remaining days. We are fortunate to have an open plan Reception unit which will allow collaboration and effective monitoring. All lessons and activities will be planned by Miss Razzaque and Mrs Ripley and I will oversee practice on a daily basis; the arrangement will be reviewed weekly.

I feel that this is the best arrangement as we know your children and want the best for them. If you do have any questions please do not hesitate to speak with me.

Thank you for your continued understanding and support.

Mrs Nicola O'Connell

Headteacher



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