



Barnabas Oley School

Class Organisation Policy

Version: 2.1

Reviewed: March 2019

Approved: Curriculum Committee

Revision History

Version	Author	Summary	Review Date	Next Review
1.0	Giselle/Katie	Draft Format and Amendments from Staff and Governors	Mar 2007	Mar 2008
2.0	Mrs Smith	Amendments	May 2013	April 2016
2.1	Mrs Smith	Amendments	May 2016	April 2019
2.1		No amendments	March 2019	March 2022

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1 Background

- 1.1 Across the school Barnabas Oley has 7 year groups. Currently there are 5 classes, therefore each child will stay in two of these classes for 2-years during their time at the school.

2 Aims and Objectives

- 2.1 Barnabas Oley aims to make class transition a smooth and positive experience with clear communication between all parties.
- 2.2 Where ever the children are for the following year they will follow the curriculum which is appropriate to their year group.
- 2.3 Staff will continue to provide the same opportunities for all pupils in a year group and to support this will liaise closely with the teacher of the same age group.
- 2.4 Through PSHE and Collective Worship emphasis will be put on being inclusive to each child's own year group, regardless of which class a child will be in.

3 How the Decision about Classes Make-up is Made?

- 3.1 When Reception numbers are known we are able to project the class sizes throughout the school.
- 3.2 Each teacher is asked to make a decision on which class children will be in.
- 3.3 This decision is based on the class profile of age, academic ability and social skills.
- 3.4 It is recommended that the staff vocalise the probability that considering a child's age, academic ability and social skills they will be staying in the class and staff will consult with parents before the class lists are finalized.
- 3.5 The children who remain in the same class for two years will be recognized as responsible and helpful members of class.

4 Notifying Parents

- 4.1 There will be opportunities to meet with teachers to discuss these issues.
- 4.2 The Headteacher's decision on class groupings is final
- 4.3 When the decision has been made, class lists will be sent to parents notifying them of class groups for the following academic year. These will be distributed with school reports.

5 Monitoring and Review

- 5.1 This policy will be reviewed every three years.