



Cathedral Primary School PTA Annual General Meeting

4 March 2019, 2pm at Cathedral Primary School, Bristol

In attendance:

Vanessa Searle (Chair)	Troy Roe
Mary Hodges (Treasurer)	Caroline Withers
Al Norman (Vice chair)	Rachel Major
Cherene Whitfield (Secretary)	Monique Thomas Elaine Hayes
Sara Yarnold (Head Teacher)	Catherine Logue Hilary Hardwell
Emily Piti	
Cathy Logue	
Lisa Richardson	
Marnie Rees	

- 1. Welcome:** Vanessa welcomed everyone, and thanked them for coming.
- 2. Apologies:** Alex Major, Jon Withers, Tracey Dixon, Hilary Hardwell, Jen Forster, Lisa Reg Coombes Richardson, Joanne Nisbett, Kate Smith, Karen Norman (Vice Chair) Fardossa A, Mrs Geronomeou (Deputy Head Teacher), Denise Almond, Tara Bird, Duncan Revell, Helen Van Hoeve
- 3. Minutes of the last AGM 12 March 2018**
The minutes of the last AGM were approved.
- 4. Chair's Report for 2017/2018**
Vanessa presented her Chair's Report and will be available on the PTA section of CPS website. Summary below:
 - Our annual Easter Egg hunt was generously supported by Sainsbury's Hippodrome, who supplied 240 chocolate eggs for each of the children
 - Our fantastic Summer Fun Day and Raffle which is always such great fun and brings all our families together for a day in the sun.
 - Summer play dates for our new reception and current pupils – a wonderful way to get to know other families at the school and to meet new friends.
 - All our Christmas events: the Christmas tree sale, Christmas Raffle Christmas Cards, and our chaotic but much enjoyed Christmas Fayre.

Special thanks to:

All wonderful volunteer parents and carers who donate their time

Business sponsors

PTA committee members

Great coordination of cake sales, amazing energy and enthusiasm from our amazing team of volunteers.

Our primary fundraising objective over the last few years has been to raise funds to support the cost of the new play equipment in College Square. We understand that, subject to no further planning delays, the playground works will commence in the summer holidays this

year. We have everything crossed that it all goes as planned – the children are certainly eager for its arrival.

5. Treasurer's Report 2018/2019

Mary reported the financial accounts for the year and will be available on the PTA section of CPS website.

The year has seen once again seen an increase in growth with total profits making just over £9500 an increase around £1,000 over last year. The total income generated from fundraising activities was £13,990 with an increased expenditure of £4474 which is mainly due to the increased size of our school making 'freebies' harder to secure of all of our events such as the xmas and summer fayres. Bank statement particulars;

Opening bank balance; **£14,469.26**. Total protected income £13,990.64, Total costs £4,474.29, and Items purchased for **CPS £5,361.85** Closing bank balance and cash **£18,623.76**

None of the above would be possible without the continued help and support of some many people. We also have a few businesses who have actively supported the PTA through the year with sponsorship and donations Shine, About Face, Absolute Financial Advice, Evans Staging, Carbon Law and Scarlett, sensible marketing and Savilles Estate agents' events to name a few. Notably, Folio Print has once again produced all of our printed Christmas cards, summer programmes free of charge.

We need to promote the Easy Fundraising scheme run by Amazon as this could make a huge different to PTA contributions, this year we made £316 which is down from last year.

Terracycle now taking more confectionary packets, we need to promote the bin as this could raise additional income for the PTA. https://www.terracycle.com/en-GB/about-terracycle?utm_campaign=admittance&utm_medium=menu&utm_source=www.terracycle.com

6. Appointment/ re appointment of an Independent Examiner of Accounts for the year ending March 2019

We will use the same accountant to ratify the account this year; the accounts last year 2017/2018 were ratified and confirmed as correct

7. Overview of the year by Head teacher Mrs Yarnold

Mrs Yarnold thanked the Committee for all their hard work, and the parents for their continued support for the school. She wanted to pay special thanks to the organisation of the Xmas and summer fayre. The Committee were presented with flowers by the school.

Mrs Yarnold confirmed that it's likely the playground works would be delayed until the summer to take into account planning permission timescales, and the necessity for children to be away from the tump whilst work was underway.

8. Election of Officers of the Committee

The election of the new committee took place as follows:

Chairperson

Vanessa Searle was nominated by Mary Hodges and seconded by Troy Roe, and Al Normam

Vice Chairperson

Karen and Al Norman were nominated to carry out the role jointly by Mary seconded by Troy Roe and Cherene Whitfield

Secretary

Cherene Whitfield were nominated to carry out the role by Mary Hodges and seconded by Tory Roe and Elaine Hayes

Treasurer

Mary Hodges was nominated by Elaine Hayes and seconded by Troy Roe, and Rachel Major

9. AOB

It was suggested that the school host an inaugural prom for children leaving the Primary School in year 6 (September 2020). Would the PTA be happy to contribute £15 per hoodie for each child who would be leaving/ year book? This would equate to £900 per year. It was discussed whether years 4&5 would benefit from the playground however Mrs Yarnold said she was confident they would, and would be used by Shine during afterschool club too.

Mrs Yarnold suggested that each child could have a set amount spent on them each year, which could include hoodies / prom/ yearbook.

It was suggested that we could approach Tesco and Costa who have community Funds to support raise money for the playground.