



Federation of Savile Town CE (C) I & N and Thornhill Lees CE (VC) I & N School

'Working together to Expect the best'

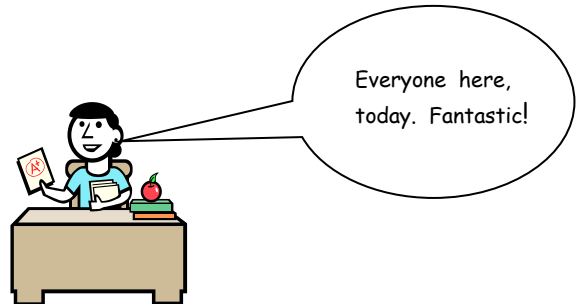
Attendance Policy 2018

Aims.

We want all our pupils to get the most out of their education. In order to do this, it is particularly important that they attend school every day, unless unable to do so through illness, or extreme family emergencies.

We will encourage and support good attendance by:

- Presenting trophies to each class for full attendance.
- Celebrating good attendance by presenting stickers, certificates and small awards or rewards, when appropriate.
- Advising parents to inform school before 9.15am on the first day of their child's absence.
- Contacting the parents of pupils on their first day of absence, if the school has not been notified of a valid reason for the absence.
- Notifying parents if their child's attendance falls below 94% each half term.
- Supporting families, who have a problem with attendance, over a short time, until they are back on track.
- Involving Attendance and Pupil Support Service to work with families who are consistently poor attenders
- Set up Parenting Contracts to improve attendance
- Using Penalty Notices when parents decline to improve their child's attendance.
- An Education Supervision Order can be applied for through legal proceedings, thereby ensuring regular attendance in school.
- Prosecution is the final resort.



Holidays

Parents should avoid taking their children out of school during term time for family holidays. Such absences have been found to be very disruptive to children's learning, attainment and social development.

Holidays during term time will not be authorised. Anyone taking leave will receive a penalty notice and fine.