



**Class Monitor Role description**  
**Art Room Monitor Role description**

**Main Purpose of the Role:** *To support the class teachers*

- *To be an active and enthusiastic member of Broadfield Community Primary School*
- *To complete tasks set by the class teachers to a high standard, e.g. prepare resources, organise the learning environment,*
- *To use office equipment and resources carefully*
- *To act as a role model for other pupils in terms of behaviour, uniform and attitude to staff and the school*
- *To speak to everyone in a polite and respectful manner.*
- *To assist visitors to the school by being polite, friendly and courteous.*
- *To set a good example to other school monitors at all times*

**Person Specification**

<b>Suitable Candidates must be/have</b>	<b>Essential/Desirable</b>
<i>Responsible</i>	<i>E</i>
<i>Reliable</i>	<i>E</i>
<i>Organised</i>	<i>E</i>
<i>To work with others - teamwork</i>	<i>E</i>
<i>Able to follow instructions</i>	<i>E</i>
<i>To use resources and equipment carefully</i>	<i>E</i>
<i>A good listener and communicator</i>	<i>E</i>
<i>Willing to complete role during lunch time</i>	<i>E</i>
<i>A good communicator and listener with staff</i>	<i>E</i>